

**Northeast Educational Services Cooperative
Board of Directors Meeting
September 21, 2009**

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, September 21, 2009 at the LATI-Technical Education Center, Watertown, SD. The meeting was called to order by President T.Kleinjan at 7:30 P.M. and adjourned at 8:40 P.M.

Members present: G.Johnson, Arlington; R.Gresh, Britton-Hecla; B.Little, Castlewood; J.Guest, Clark; N.Koehlmoos, DeSmet; C.Knutson, Deubrook; P.Witte, Deuel; T.Bauer, Elkton; L.Mennenga, Estelline; S.Morrison, Florence; L.Larson, Grant-Deuel; P.Roe, Hamlin; G.Fish, Henry; B.Nelson, Lake Preston; M.Pearson, Rosholt; T.Kleinjan, Sioux Valley; C.Quale, Summit; C.Berger, Waubay; M.Comes, Waverly/South Shore; K.Meland, Webster; S.Haug, Willow Lake; D.Lutkemeier, Wilmot.

Absent: J.Bearhill, Enemy Swim; M.Fast, Iroquois;

Others Attending: Advisory Board Representatives: D.Johnson, K.Keenaghan; NESC Staff Representatives: L.Conrad, D.Harmel, J.Jongeling, R.Schwandt; J.Aberle, Director; R.Zinter, Assistant Director; L.Olsen, Assistant Business Manager; C.DeWitt, Business Manager.

DISCUSSION / ACTION ITEMS

Agenda

Action #7803 Motion by M.Pearson, second by D.Lutkemeier, to approve the agenda with the following addition: Action Item #2.C, Paraprofessional Long Term Sub Work Agreement. All present voting yes, motion carried.

Board Proceedings

Action #7804 Motion by L.Larson, second by C.Quale, to approve the proceedings of the August 17, 2009, Board of Directors meeting as published. All present voting yes, motion carried.

Accounts Payables

Action #7805 Motion by S.Haug, second L.Mennenga, to approve payment of the September 2009 accounts payables as presented. All present voting yes, motion carried.

Financial Report

Action #7806 Motion by T.Bauer, second by J.Guest, to approve the financial reports for the period ending 08/31/09. All present voting yes, motion carried.

General Funds: Cash Balance 07/31/09 \$1,193,466.59; Accounts Receivables \$38,775.25; Revenue: General Fund Assessments \$7,986.72, Reading Recovery Assessments \$7,674.40, Special Education Assessments \$443,680.12, Interest \$1,620.57, Federal Part C Funds \$2,873.99; Expenditures: (\$303,008.14); Cash Balance 08/31/09 \$1,393,069.50.

Special Revenue Funds: Cash Balance 7/10/09 (\$76,091.25); Accounts Receivables \$73,731.82; Revenue: ESA-1 Professional Development LEAs \$1,096.00, ESA-1 Membership Assessments \$2,467.13; Expenditures: (\$81,544.84); Cash Balance 08/31/09 (\$80,341.14).

Imprest / Trust & Agency: Cash Balance 07/31/09 \$6,980.72; Receipts \$999.30; Expenses: (\$2,004.38); Cash Balance 08/31/09 \$5,975.64.

Advisory Board Meeting

The Advisory Board met on September 2, 2009. Director Aberle reviewed discussion and informational items discussed in addition to the Board of Directors 9/21/09 agenda.

- Assessment Breakdown Report for regular and ARRA IDEA 611 and 619 federal funds.
- APEX Learning
- Transfer of Students and Suspension
- NESC Board Inservice November 18, 2009
- SPED Calendar of Events
- October 2009 Advisory Board meeting

Surplus Property

- Item #7807* Motion by P.Roe, second by S.Morrison, to declare the following capital assets as no longer useful and to authorize disposition. All present voting yes, motion carried.
- Item #0214* 1995 Ford Taurus Serial No. 1FALP5212SG169951
- Item #0247* 1998 Plymouth Breeze Serial No. 1P3EJ46C1WN306390
- Item #0253* 1998 Plymouth Breeze Serial No. 1P3EJ46C8WN197037
- Item #0255* 1997 Olds Achieva Serial NO. 1G3NL52T9M338773

President Kleinjan appointed T.Bauer, M.Comes, and R.Gresh to serve as appraisers for the disposition of the surplus property.

Center Base Tuition

The NESC By-Laws stipulate that on October 1st the Center Base tuition rates will be recalculated using the current number of placements in the program and any changes to the program expenditure budget. The proposed Center Base sliding scale tuition rates for the 2009/10 school year were presented and reviewed.

Item #7808 Motion by C.Knutson, second by L.Larson, to approve Center Base tuition rates for the period of October 2009 through March 2010 as presented. School districts with placements in the program will be assessed \$36,464.42 for the first placement, \$19,447.69 for the second placement, and \$16,306.89 for the third and all other placements thereafter. All present voting yes, motion carried.

Funding Study

The proposed funding / assessment formula recommendation as approved by the Advisory Board was submitted to the Board of Directors for a first reading. Discussion followed. The Advisory Board will meet in October to address the concerns expressed by the Board of Directors and the NESC Board of Directors Steering Committee will meet to finalize recommendations. A second reading will be held at the October 19, 2009 Board of Directors meeting.

ACTION ITEMS

Resignation

Action #7809 Motion by C.Berger, second by M.Pearson, to accept the resignation of Valerie Froke, Center Base Paraprofessional, effective August 31, 2009. All present voting yes, motion carried.

Approve Contracts / Work Agreements

Action #7810 Motion by L.Larson, second by D.Lutkemeier, to approve a contract with Marie Zantow, Center Base Paraprofessional. Compensation will be \$11.65 per hour. All present voting yes, motion carried.

Action #7811 Motion by B.Little, second by P.Roe, to approve a contract with Hamlin County Farmers Cooperative to provide 1,500 gallons of LP gas for heating purposes at \$1.25 per gallon plus applicable sales tax. All present voting yes, motion carried.

Action #7812 Motion by L.Mennenga, second by M.Comes, to approve a long-term substitute work agreement with Andrea Verdegan. Compensation will be \$11.25 per hour. All present voting yes, motion carried.

Additional Items

President Kleinjan reminded the Board of the following:

- ✓ NESC Board of Directors Steering Committee meeting October 19, 2009 at 6:30 P.M.
- ✓ Board Members are to report the number of persons attending the Board Inservice at the October 19, 2009 Board of Directors meeting.

Meeting Adjourned

Action #7813 There being no further business, motion by J.Guest, second by T.Bauer, to adjourn. All present voting yes, motion carried.

The next meeting of the NESC Board of Directors will be Monday, October 19, 2009 at LATI, Watertown, SD. The meeting will begin at 7:30 P.M.

Thomas Kleinjan, President

Cheryl DeWitt, Business Manager

