

**Northeast Educational Services Cooperative
Board of Directors Meeting
January 18, 2010**

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, January 18, 2010 at LATI – Technical Education Center, Watertown, SD. The meeting was called to order by President T.Kleinjan at 7:00 P.M. and adjourned at 8:00 P.M.

Members present: G.Johnson, Arlington; R.Gresh, Britton-Hecla; B.Little, Castlewood; J.Guest, Clark; N.Koehlmoos, DeSmet; C.Knutson, Deubrook; P.Witte, Deuel; L.Mennenga, Estelline; S.Morrison, Florence; J.Tol, Grant-Deuel; P.Roe, Hamlin; G.Fish, Henry; B.Nelson, Lake Preston; T.Kleinjan, Sioux Valley; C.Quale, Summit; J.Michalski, Willow Lake; D.Lutkemeier, Wilmot.

Absent: T.Bauer, Elkton; J.Bearhill, Enemy Swim; M.Fast, Iroquois; M.Pearson, Rosholt; C.Berger, Waubay; M.Comes, Waverly/So.Shore; K.Meland, Webster;

Others Attending: Advisory Board Representatives: D.Johnson, D.Jones, K.Keenaghan; NESC Staff Representatives: D.Lauseng, S.Stern; Administration: J.Aberle, Director; R.Zinter, Assistant Director; L.Olsen, Assistant Business Manager; C.DeWitt, Business Manager.

DISCUSSION / ACTION ITEMS

Agenda

Action #7842 Motion by R.Gresh, second by D.Lutkemeier, to approve the agenda with the following additions: Discussion / Action Item #8 NESC Audit Report FY 2008/09; Item #9 ASBSD Protective Trust By-Law Amendments. All present voting yes, motion carried.

Board Proceedings

Action #7843 Motion by L.Mennenga, second by C.Knutson, to approve the proceedings of the December 21, 2009, Board of Directors meeting as published. All present voting yes, motion carried.

Accounts Payables

Action #7844 Motion by G.Johnson, second J.Michalski, to approve payment of the January 2010 accounts payables as presented. All present voting yes, motion carried.

Financial Report

Action #7845 Motion by C.Knutson, second by P.Roe, to approve the financial reports for the period ending 12/31/09. All present voting yes, motion carried.

General Funds: Cash Balance 11/30/09 \$1,512,655.80; Accounts Receivables \$1,954.16; Revenue: Reading Recovery Assessments \$5,704.80, Special Education Assessments \$217,175.20, Center Base Tuition 75,061.24, Insurance Payment \$4,175.00, Indirect Fees \$4,320.64, Interest \$1,796.87, Federal Part C Funds \$10,597.96; Expenditures: (\$324,459.32); Cash Balance 12/31/09 \$1,508,982.35.

Special Revenue Funds: Cash Balance 11/30/09 (\$28,049.84); Accounts Receivables \$0.00; ESA-1 Professional Development \$6,152.98, State/Federal Grants \$38,697.00; Expenditures: (\$34,838.34); Cash Balance 12/31/09 (\$18,038.20).

Imprest / Trust & Agency: Cash Balance 11/30/09 \$5,029.65; Receipts \$2,493.48; Expenses: (\$2,093.50); Cash Balance 12/31/09 \$5,429.63.

Advisory Board Meeting

The Advisory Board meeting scheduled to be held on January 6, 2010 was canceled due to weather related issues.

NESC By-Law Amendments

Proposed changes to NESC By-Law Article V Means of Finance, Section 5.3 - Center Base Tuition, were presented to the Board of Directors for consideration.

#1: Currently the By-Laws provide that the preliminary tuition rate will be based on the number of students enrolled in the Center Base Programs on April 1 of the current school year. The proposed change would calculate the preliminary tuition rate based on the projected number of Center Base students for the ensuing school year. The rationale for the change is to provide a more accurate means of calculating a preliminary rate.

#2: Add the following language to address billing timelines. Tuition will be billed to the participating school districts on a monthly basis. The rate of tuition, per placement, will be prorated in eight monthly payments beginning in October. The October billing will include September and October tuition.

A second reading of the proposed NESC By-Law change to Article V Means of Finance, Section 5.3 – Center Base Tuition will be held at the February 15, 2010 Board of Directors meeting.

NESC Audit Report FY 2008/09

Copies of the Financial Statements and Independent Auditor’s Report for FY 2008/09 as conducted and prepared by the firm of William Neale & Co., P.C. were distributed to the Board of Directors.

Action #7846 Motion by D.Lutkemeier, second by S.Morrison, to accept and approve the FY 2008/09 NESC audit report. All present voting yes, motion carried.

**Amendments to the Protective Trust Joint Powers Agreement and By-Laws
Associated School Boards (ASB)**

Action #7847 Motion by J.Michalski, second by L.Mennenga, to approve and adopt the amendments to the ASB Protective Trust Joint Powers Agreement and By-Laws as presented. All present voting yes, motion carried.

Resolution #149

BE IT HEREBY RESOLVED THAT THE NESC Board of Directors hereby approves and adopts the proposed amendments to the ASB Protective Trust Joint Powers Agreement and By-Laws that were adopted by the Trust Board on January 5, 2010, and

BE IT FURTHER RESOLVED that the NESC Board of Directors acknowledges receipt of the By-Laws and the proposed changes pursuant to Sec. 16.2 thereof, and

BE IT FURTHER RESOLVED that the Business Manager certify and return a copy of this adopted Resolution to the Associated School Boards of South Dakota in accordance with Article XVI of the By=Laws.

ACTION ITEMS

Action #7848 Motion by D.Lutkemeier, second by C.Knutson, to approve a work agreement with Sheila Dailie to provide services as a substitute Early Childhood special education teacher. Compensation will be \$184.91 per day. All present voting yes, motion carried.

Action #7849 Motion by N.Koehlmoos, second by B.Nelson, to approve a work agreement with Wendi Lindner to provide one additional day of services per week beginning on or about February 8, 2010 for approximately eight weeks. Compensation will be \$224.90 per day. All present voting yes, motion carried.

Executive Session

Action #7850 Motion by G.Johnson, second by N.Koehlmoos, to enter executive session at 7:18 P.M. to discuss negotiations and personnel matters. All present voting yes, motion carried.

President Kleinjan declared the Board out of executive session at 7:53P.M. and resumed regular session.

Action #7851 Motion by J.Michalski, second by N.Koehlmoos, to offer a contract to Gerald Aberle, Director, for the period of July 1, 2010 through June 30, 2011 with salary to be determined at a later date. All present voting yes, motion carried.

Action #7852 Motion by L.Mennenga, second by B.Nelson, to offer a contract to Cheryl DeWitt, Business Manager, for the period of September 1, 2010 through August 31, 2011 with salary to be determined at a later date. All present voting yes, motion carried.

Action #7853 Motion by D.Lutkemeier, second by R.Gresh, to hire Rodney Freeman, Legal Counsel, to represent the Board of Directors in negotiations for the contract year 2010/2011. All present voting yes, motion carried.

Action #7854 There being no further business to come before the Board at this time, motion by N.Koehlmoos, second by R.Gresh to adjourn. All present voting yes, motion carried.

The next meeting of the NESC Board of Directors will be Monday, February 15, 2010 at LATI, Watertown, SD. The meeting will begin at 7:00 P.M.

Thomas Kleinjan, President

Cheryl DeWitt, Business Manager

