

Northeast Educational Services Cooperative
Board of Directors meeting
April 19, 2010

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, April 19, 2010, at LATI – Technical Education Center, Watertown, SD. The meeting was called to order by President Tom Kleinjan at 7:37 P.M. and adjourned at 8:57 P.M.

Members present:

Garth Johnson, Arlington; Roger Gresh, Britton-Hecla; Barry Little, Castlewood; John Guest, Clark; Carie Knutson, Deubrook; Paul Witte, Deuel; Tim Bauer, Elkton; Linda Mennenga, Estelline; Sharon Morrison, Florence; Tom Tol, Grant-Deuel; Paul Roe, Hamlin; Guy Fish, Henry; Brian Nelson, Lake Preston; Mary Jo Pearson, Rosholt; Tom Kleinjan, Sioux Valley; Mark Comes, Waverly/South Shore; Kathy Meland, Webster; Jessica Michalski, Willow Lake; Deinse Lutkemeier, Wilmot.

Absent:

Norman Koehlmoos, De Smet; Janell Bearhill, Enemy Swim; Mary Jane Fast, Iroquois; Corrie Quale, Summit; Cheryl Berger, Waubay.

Others Attending:

Advisory Board Representatives: Dean Johnson, Dean Jones, Kevin Keenaghan; NESC Staff Representatives: Rita Wiese, Debra Tiefenthaler, Jill Lear, Debra Harmel; Administration: Jerry Aberle, Director; Rhonda Zinter, Assistant Director; Lorie Olsen, Assistant Business Manager; Matt Flett, Business Manager.

DISCUSSION/ACTION ITEMS

Agenda

Action #7881 Motion by D. Lutkemeier, second by M. Pearson, to approve the agenda with the following additions, set salary and offer contracts to paraprofessionals, and approve work agreement for Terri Ladwig. All present voting yes, motion carried.

Board Proceeding

Action #7882 Motion by L. Mennenga, second by L. Larson, to approve the proceedings of the March 15, 2010, Board of Directors meeting as published. All present voting yes, motion carried.

Accounts Payable

Action #7883 Motion by C. Knutson, second by J. Michalski, to approve the payment of April 2010 accounts payable as presented. All present voting yes, motion carried.

Financial Report

Action #7884 Motion by D. Lutkemeier, second by G. Fish, to approve the financial reports for the period ending 3/31/10. All present voting yes, motion carried.

General Fund:

Beginning Cash Balance 2/28/10	\$206,345.80
Cash Receipts during March	36,460.41
Expenditures during March	138,578.68
Ending Cash Balance 3/31/10	\$104,227.53

Special Education Fund:

Beginning Cash Balance 2/28/10	\$1,352,953.99
Cash Receipts during March	312,903.20
Expenditures during March	307,294.16
Ending Cash Balance 3/31/10	\$1,358,563.03

Imprest/Trust & Agency

Beginning Cash Balance 2/28/10	\$5,653.08
Cash Receipts during March	1,722.03
Expenditures during March	2,063.05
Ending Cash Balance 3/31/10	\$5,312.06

Review Advisory Board Minutes

Director Aberle reviewed the Advisory Board Minutes from the April 7, 2010 meeting. Informational items included:

- Introduction of Business Manager
- Financial Report
- Recommendation on Final Center Base Tuition Amounts
- Assistant Director Hiring Update
- HB 1021
- 504 Training
- Apex, NovaNET, OdysseyWare
- SW/WC Cooperative Purchasing Contract
- Federal Flow Through Funds
- Preliminary 2010-2011 Budget
- Board of Directors' 4/19/10 Meeting Agenda

Set Final 2009-10 Center Base Tuition Rates & Percentages

Action #7885 Motion by M. Comes, second by C. Knutson, to change the final Center Base tuition base rate to \$4,422.43. The placement percentages will change to 148% for the 1st placement, 82% for the 2nd placement, and 71.25% for the 3rd placement. The cost of the 1st placement \$6,545.20; 2nd placement \$3,626.39, and 3rd placement \$3,150.98. All present voting yes, motion carried.

Review of 2010-2011 Preliminary Budget

Director Aberle presented and reviewed the preliminary 2010-2011 budget.

Action Items

Approve Assistant Director Contract

Action #7886 Motion by P. Roe, second by L. Mennenga, to approve the Assistant Director contract with Dustin E. Hinckley. In addition to the terms and conditions regarding annual leave, sick leave, South Dakota Retirement, health and dental insurance, and paid holidays, the contract provides 215 days of employment from July 1, 2010 through June 30, 2011, compensation will be \$55,000. All present voting yes, motion carried.

Resolution to Allow Retirees to Participate in the Group Health Plan

Action #7887 Motion by T. Bauer, second by K. Meland to accept the following:

WHEREAS, the School District procures its group health insurance through ASBSD, administrator for the ASB Protective Trust; and

WHEREAS, the ASB Protective Trust offers coverage for retirees as a special class; and

WHEREAS, the premiums for retirees are calculated pursuant to the risk presented; and

WHEREAS, the School District wants to afford availability of the group health plan to its retirees:

NOW, THEREFORE, BE IT HEREBY RESOLVED, that retirees of the School District may participate in ASB Protective Trust Retiree Group Health plan, and the retiree will bear the obligation to pay the required premium.

All presented voted yes, motion carried.

Approve Rhonda Zinter's Work Agreement

Action #7888 Motion by S. Morrison, second by J. Guest, to accept Rhonda Zinter's work agreement to the following terms. Rhonda Zinter will provide transition assistance to the new assistant director on July 6, 7, 8, 14, 15, and 16, totaling six (6) days at a rate of \$229.96 per day and totaling a sum of \$1,379.79. An NESC vehicle will also be provided for those days. All presented voted yes, motion carried.

Approve Long Term Sub Agreement

Action #7889 Motion by M. Pearson, second by D. Lutkemeier, to accept a Center Base Paraprofessional long term substitute work agreement for Terri Ladwig beginning April 26, 2010, and ending on or about May 21, 2010, and compensation being \$11.25 an hour. All present voted yes, motion carried.

Approve OT Contract for GoodCare LLC Clinic

Action #7890 Motion by C. Knutson, second by J. Michalski, to approve the contract of GoodCare, LLC for OT services at \$60 per hour, COTA services at \$50 per hour, plus IRS mileage. All presented voted yes, motion carried.

Executive Session

Action #7891 Motion by C. Knutson, second by R. Gresh, to enter executive session at 8:35 P.M. for negotiations and personnel matters. All present voted yes, motion carried.

President Kleinjan declared the board out of executive session at 8:52 P.M.

Offer Contracts to Unit 1 and 2 Employees

Action #7892 Motion by J. Michalski, second by C. Knutson, to offer contracts to Unit 1 and 2 employees based on the 2009/2010 negotiated agreement. The date of issue will be April 26, 2010, and need to be returned on or before May 10, 2010. All present voted yes, motion carried.

Offer ESY Contracts

Action #7893 Motion by D. Lutkemeier, second by Gresh, to offer ESY contracts for instructors, speech therapy, and para educators for ESY 2010. All present voted yes, motion carried.

Accept Resignation

Action #7894 Motion by L. Mennenga, second by P. Roe, to accept the resignation of Terry Cormier effective at the end of 2009/2010 school year. All presented voted yes, motion carried.

Accept Resignation

Action #7895 Motion by D. Lutkemeier, second by G. Johnson, to accept the resignation of Lindsey Phillips, effective at the end of the 2009/2010 school year. All present voted yes, motion carried.

Offer Contracts to Paraprofessionals

Action #7896 Motion by M. Pearson, second by K. Meland, to offer the paraprofessionals a \$0.48 per hour base rate increase and an insurance allocation of \$5,604.84. This allocation can be used toward the purchase of a \$500 single deductible health insurance plan and/or single dental insurance. All present voted yes, motion carried.

Adjournment

Action #7897 With there being no further business at this time, motion by P. Roe, second by R. Gresh to adjourn. All present voted yes, motion carried.

The next NESC Board of Directors will be Monday, May 17, 2010 at LATI, in Watertown, SD. The meeting will begin at 7:30 P.M.

Thomas Kleinjan, President

Matt Flett, Business Manager