

Northeast Educational Services Cooperative
Board of Directors Meeting
Wednesday, July 21, 2010

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Wednesday, July 21, 2010, at LATI – Technical Education Center, Watertown, SD. The meeting was called to order by President Pro-Tem Roger Gresh at 7:33 P.M. and adjourned at 8:44 P.M.

Members present:

Garth Johnson, Arlington; Roger Gresh, Britton-Hecla; Harry Boner, Castlewood; John Guest, Clark; Carie Knutson, Deubrook; Paul Witte, Deuel; Tim Bauer, Elkton; Linda Mennenga, Estelline; Tracy Hlavacek, Florence; John Tol, Grant-Deuel; Paul Roe, Hamlin; Mary Jo Pearson, Rosholt; Polly Larson, Sioux Valley; Cheryl Berger, Waubay; D. Thyen, Waverly/South Shore; Kathy Meland, Webster; Jessica Michalski, Willow Lake

Absent:

Norman Koehlmoos, De Smet; Janell Bearhill, Enemy Swim; Neil Jensen, Henry; Mary Jane Fast, Iroquois; Brian Nelson, Lake Preston; Corrie Quale, Summit; Denise Lutkemeier, Wilmot

Others Attending:

NESC Staff Representatives: Mary Borgman; Robin Schwandt

NESC Administration: Jerry Aberle, Director; Matt Flett, Business Manager; Dustin Hinckley, Assistant Director; Lorie Olsen, Assistant Business Manager

Appoint President Pro-Tem

P. Roe nominated Roger Gresh for President Pro-Tem for FY 10 old business. C. Knutson made a motion to cease nominations, seconded L. Mennenga. All present voting in favor, Roger Gresh was appointed President Pro-Tem for Fiscal Year 10 old business.

DISCUSSION/ACTION ITEMS

Introduction of Guests

NESC employees Mary Borgman and Robin Schwandt were recognized as guests.

Written Communication

A thank you card written by Rhonda Zinter was shared with the board.

Agenda

Action #7928 Motion by T. Bauer, second by M. Pearson to approve the agenda as is. All present voting in favor, motion carried.

Board Proceedings

Action #7929 Motion by C. Knutson, second by T. Bauer, to approve the proceedings of the June 21, 2010 Board of Directors meeting as published. All present voting in favor, motion carried.

FY 2010 Accounts Payable

Action #7930 Motion by M. Pearson, second by K. Meland, to approve the payment of the final FY 2010 accounts payables as presented. All present voting in favor, motion carried.

Financial Report

Action #7931 Motion by J. Michalski, second by J. Tol, to approve the financial reports for the period ending 6/30/2010. All present voting in favor, motion carried.

General Fund:

Beginning Cash Balance 6/1/10	\$173,058.45
Cash Receipts during June	\$6,935.71
Expenditures during June	\$26,547.44
Ending Cash Balance 6/30/10	\$153,446.72

Special Education Fund:

Beginning Cash Balance 6/1/10	\$1,317,981.45
Cash Receipts during June	\$244,955.13
Expenditures during June	\$296,896.25
Ending Cash Balance 6/30/10	\$1,266,040.33

Imprest/Trust & Agency

Beginning Cash Balance 6/1/10	\$5,433.33
Cash Receipts during June	\$2,140.64
Expenditures during June	\$1,679.70
Ending Cash Balance 6/30/10	\$5,894.27

Adjourn FY 2010

President R. Gresh appointed Business Manager Flett as President Pro-Tem.

Action #7932 There being no further business to come before the Board of Directors for FY10 , motion by G. Johnson to adjourn the final Board of Directors meeting for FY 2010 at 7:43 P.M. The motion was second by J. Tol. All present voting in favor, motion carried.

NESC Board of Directors

Annual Reorganization Meeting for FY 2011

The annual reorganization meeting for FY 2011 was called to order by President Pro-Tem, Business Manager Flett at 7:44 P.M.

Assistant Director Introduction

Assistant Director Dustin Hinckley was introduced to the Board of Directors as the new Assistant Director.

Election of Officers for FY2011

Office of the President

Action #7933 C. Knutson nominated Roger Gresh for the Office of the President of the Board of Directors for FY 2011. D. Thyen moved to cease nominations and seconded by P. Roe. All present voting in favor, Roger Gresh was elected President of the Board of Directors for FY 2011.

Office of Vice President

Action # 7934 C. Knutson nominated Mary Jo Pearson for the Office of Vice President of the Board of Directors for FY 2011. D. Thyen moved to cease nominations and seconded by P. Roe. All present voting in favor, Mary Jo Pearson was elected Vice President of the Board of Directors for FY 2011.

FY 2011 Discussion and/or Action Items

July 2010 Accounts Payable

Action # 7935 Motion by C. Knutson, second by P. Larson, to approve the payment of the July 2010 accounts payable as presented. All present voting yes, motion carried.

NESC 2010-2011 Budget Hearing & Adoption

A budget hearing was held for the purpose of further review and to receive public input regarding the FY 2011 NESC Revenue and Expenditure Budgets. NESC Administration reviewed the proposed budget and reported the following changes to the published budget.

General Fund:

- ❖ Reading Recovery assessment to participating school districts, \$5,761.08 per school district.
Fund Balance designated to finance FY 2011 budget \$14,076.12.
Expenditure budget: \$71,686.89.
- ❖ Drug & Alcohol Testing Pool Assessment
Fund Balance designated to finance FY 2011 budget, \$2,322.37.
Total Expenditure budget: \$10,000.
- ❖ Region 1 Education Service Agency
Revenue Budget: \$164,398.59, Expenditure Budget: \$164,398.59
- ❖ SD COUNTS
Revenue Budget: \$119,445.19, Expenditure Budget: \$119,445.19

Special Education Fund:

- ❖ Revenue Budget: Fund Balance designated to finance FY 2011 budget, \$415,847.77.
Assessment to member school districts: 50% membership \$9,210.07; 50% per pupil \$237.93;
Core services per pupil \$2,204.93; miscellaneous income \$5,000; indirect fees \$13,542.47;
investment earnings \$12,000. SD DOE Educational Specialist Consultant Agreement revenue budget \$188,940.23

Adopt Budget for FY 2011

Resolution 152

Action #7936 Board Member T. Bauer introduced Resolution #152 and moved to approve and adopt FY 2010 Revenue and Expenditure Budget. J. Michalski seconded the motion. All present voting in favor, the Fiscal Year 2011 Revenue and Expenditure Budget, reflecting the changes to the published budget, was approved and adopted as follows:

<u>APPROPRIATIONS</u>	<u>GENERAL FUND</u>	<u>SPECIAL EDUCATION FUND</u>
Instruction	\$71,686.89	\$946,817.26
Support Services	\$458,634.74	\$3,005,438.73
<u>TOTAL APPROPRIATIONS</u>	\$530,321.64	\$3,952,256.00
<u>MEANS OF FINANCE</u>		
Designated Fund Balance	\$191,217.27	\$450,000.00
<u>Revenue from Local Sources</u>		
Assessments	\$94,376.17	\$2,565,916.58
Tuition	\$0.00	\$716,008.95
Investment Earnings	\$0.00	\$12,000.00
Miscellaneous	\$0.00	\$5,000.00
Total Local Sources	\$94,376.17	\$3,298,925.53
<u>Revenue from State/Fed. Sources</u>		
Grants-In-Aid	\$244,728.20	\$154,788
Part C Funds	\$0.00	\$35,000.00
Indirect Fees	\$0.00	\$13,542.47
Total Revenue from State Fed. Sources	\$244,728.20	203,330.47
<u>TOTAL MEANS OF FINANCE</u>	\$530,321.64	\$3,952,256.99

Audit Letter

Business Manager Flett shared a letter from William Neale & Co. concerning the engagement to audit NESC in October.

Action Items

Action #7937 Motion by L. Mennenga, second by G. Johnson to approve the following designations for FY 2011. All present voting in favor, motion carried.

Official Depository—Reliabank—Hayti, SD

Authorize Chairman Gresh to be added to signature card

Official Newspaper—Watertown Public Opinion

Legal Counsel—Rodney Freeman

Custodian of Accounts—Business Manager Matt Flett

State Travel Rates--\$0.37 per mile, \$5.00 breakfast, \$9.00 lunch, \$12.00 dinner

Title IX and 504 Coordinator—Dustin Hinckley

Action #7938 Motion by C. Knutson, second by M. Pearson to adopt the NESC By-Laws. All presented voting in favor, motion carried.

Action #7939 Motion by J. Tol, second by P Roe, to appoint Director Jerry Aberle and Business Manager Matt Flett as Federal Program Agents. All present voting in favor, motion carried.

Action #7940 Motion by P. Larson, second by M Pearson, to designate Director Jerry Aberle and Business Manager Matt Flett as joint purchasing agents. All present voting in favor, motion carried.

Action #7941 Motion by C. Knutson, second by J. Michalski, to set Board of Directors pay for Special Committees at \$40 per meeting and mileage reimbursement at \$0.37 per mile. All present voting in favor, motion carried.

Action #7941 Motion by M. Pearson, second by C. Berger, to approve the contract for Education Specialist Linda Shirley for \$43,969.36. All present voting in favor, motion carried.

Action #7942 Motion by L. Mennenga, second by P. Witte, to approve Unit 1 contract amendments for the following employees: Mary Borgman, Cara Johnson-Sommerlot, JodyAnn Jongeling, Jill Lear, Robin Schwandt, Chantel Sprang, Kris Street, and Kari Holden. All present voting in favor, motion carried.

Annual Salaries

As per SDCL 6-1-10 the following are the salaries for NESC employees for 2010-2011

ADMINISTRATION Jerry Aberle 78,000.00 ,Matthew Flett 42,000.00 ,Dustin Hinckley 55,000.00 ,Rhonda Zinter 1,379.76 ,Lorie Olsen 14.66/hr. ,Mary Halsey 12.51/hr. ,Debra Wadsworth 12.78/hr. ,Carol Reuer 12.19/hr. ,CUSTODIAN Peggy Moeller 14.58/hr. ,REGION 1 - EDUCATIONAL SERVICES AGENCY ,Kim Hill 42,453.80 ,Shawn Olsen 46,991.70 ,Lisa Reinhiller 49,230.20 ,READING RECOVERY Kari Nolte 49,808.00 TRANSITION / TECHNOLOGY COORDINATOR Brenda Boyd 41,361.00 ,SPEECH THERAPY Gina Chilson 41,659.00, Linda Conrad 42,659.00 ,Angel Dubro 13,864.00 ,Melanie Gohring 39,659.00 ,Mary Hempel 23,195.00, Janet Holm 49,500.00, Debra Lauseng 41,659.00, Lois Lux 41,659.00, Carrie Niles 32,400.00, Jodie Owen 38,659.00, Marci Saathoff 37,493.00, Rochelle Schmidt 39,159.00, Susan Stern 41,659.00, Kristi Stevenson 31,727.00, Debra Tiefenthaler 47,000.00, Melody Wenz 42,659.00, Rita Wiese 41,659.00, Kay Ziegler 16,600.00 EARLY CHILDHOOD Debra Jensen 37,659.00, Karlette Juhnke 40,159.00, Teresa Jo Landmark 35,159.00, Wendi Lindner 24,095.40, Julie Nelson 40,159.00 CENTER BASE TEACHERS Debra Harmel 47,159.00, Brian Jacobsen 41,659.00, Julie Kruse 42,659.00, Matthew Paulson 34,159.00, Lucy Vandernick 38,159.00, CENTER BASE SCHOOL NURSE Shannon Buelow 18,330.00 CENTER BASE PARA EDUCATORS Hourly Rate, Shannon Buelow 12.33, Sherri DeBaere 12.23, Robin Flemming 12.53, Anitra (Missy) Gisselbeck 12.23, Dawn Hink 12.53, Barb Hoyles 11.83, Barbara Mohror 12.93, Mallory Olsen 12.03, Joan Olson 12.73, Renae Singrey 11.93, Peggy Stoks 12.13, Aliecia Stricherz 12.23, Jennifer Thu 12.13, Ashley Zantow 11.93, Marie Zantow 12.23, SCHOOL PSYCHOLOGISTS Mary Borgman 59,384.00, Cara Johnson-Sommerlot 47,384.00, JodyAnn Jongeling 52,384.00, Jill Lear 55,384.00, Robin Schwandt 55,384.00 PSYCHOLOGICAL EXAMINERS Chantel Sprang 43,534.00, Kris Street 25,670.40 PHYSICAL THERAPIST Kari Holden 58,384.00, Extended School Year 2010 ,Instruction / Speech Therapy/ Para Educators Hourly Rate ,Linda Conrad 23.11 ,Sheila Dailie 23.11 ,Jennifer Deutsch 23.11 ,Angel Dubro 23.11 ,Jill Frerichs 23.11 ,Rachel Geyer-Fuhrman 23.11 ,Mary Hempel 23.11 ,Jan

Holm 23.11 ,Sara Hooghem 23.11 ,Barb Hoyles 11.83 ,Brian Jacobsen 23.11 ,Deb Jensen 23.11 ,Karlette Juhnke 23.11 ,Lois Kannegieter 11.25 ,Jessica Lamb 23.11 ,Teresa Landmark 23.11 ,Deb Lauseng 23.11, Wendi Lindner 23.11 ,Emily Martian 23.11 ,Barb Mohror 12.35, Julie Nelson, 23.11,Carrie Niles 23.11 Rochelle Schmidt,Rochelle Schmidt,Kristi Stevenson 23.11,Jennifer Thu 11.55, Deb Tiefenthaler 23.11, Lucy Vandersnick 23.11, Christy Van Heerde 23.11, Julianne West 11.25, Rita Wiese 23.11, Lori Wilkinson 23.11, Ashley Zantow 11.35, Marie Zantow 11.65

Adjournment

Action #7927 There being no further business, motion by C. Knutson, second by T. Bauer to adjourn. All voting in favor, motion carried.

The next NESC Board of Directors meeting will be at 7:30 P.M. on Monday, August 16, 2010 at LATI, Watertown, SD

Roger Gresh, President

Matt Flett, Business Manager