

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, November 15, 2010

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, November 15, 2010 at LATI – Technical Education Center, Watertown, SD. The meeting was called to order by President Roger Gresh at 7:04 P.M. and adjourned at 7:59 P.M.

Members present:

Craig Weber, Arlington; Roger Gresh, Britton-Hecla; John Guest, Clark; Norman Koehlmoos, De Smet; Carie Knutson, Deubrook; Paul Witte, Deuel; Tim Bauer, Elkton; Linda Mennenga, Estelline; Tracy Hlavacek, Florence; John Tol, Grant-Deuel; Paul Roe, Hamlin; Neil Jensen, Henry; Brian Nelson, Lake Preston; Mary Jo Pearson, Rosholt; Polly Larson, Sioux Valley; Corrie Quale, Summit; Cheryl Berger, Waubay; Dennis Thyen, Waverly/South Shore; Kathy Meland, Webster; Jessica Michalski, Willow Lake; Denise Lutkemeier, Wilmot

Absent:

Harry Boner, Castlewood; Evelyn Blacksmith, Enemy Swim; Mary Jane Fast, Iroquois

Others Attending:

Advisory Board Representatives: Kevin Keenaghan, Deubrook Superintendent; Dean Johnson, Sioux Valley Superintendent; Dean Jones, Waverly/South Shore Superintendent.

NESC Staff Representatives: Karlette Juhnke, Early Childhood Teacher; Teresa Jo Landmark, Early Childhood Teacher; Matt Paulson, Center Base Teacher.

NESC Administration: Jerry Aberle, Director; Matt Flett, Business Manager; Dustin Hinckley, Assistant Director; Lorie Olsen, Assistant Business Manager

DISCUSSION/ACTION ITEMS

Introduction of Guests

NESC employees Karlette Juhnke, Teresa Jo Landmark, and Matt Paulson were recognized as guests.

Agenda

Action #7984 Motion by T. Bauer, second by J. Michalski, to approve the agenda with the following additions, Discussion And/Or Action Item 13. Dental Insurance Dependent Extension. Action Item 3. Approve Contract Amendment for Barbara Hoyles. Add Executive Session for 2011-2012 Negotiations. All voted in favor, motion carried.

Board Proceedings

Action #7985 Motion by D. Lutkemeier, second by L. Mennenga, to approve the proceedings of the October 18, 2010 Board of Directors meeting . All present voting in favor, motion carried.

Accounts Payable

Action #7986 Motion by C. Knutson, second by M. Pearson, to approve the payment of November 2010 accounts payable. All present voting in favor, motion carried.

Financial Report

Action #7987 Motion by D. Lutkemeier, second by T. Bauer, to approve the financial report for the period ending October 2010. All present voting in favor, motion carried.

General Fund:

Beginning Cash Balance 10/1/10	\$214,000.46
Cash Receipts during October	\$39,195.04
Expenditures during October	\$36,242.88
Ending Cash Balance 10/31/10	\$216,952.62

Special Education Fund:

Beginning Cash Balance 10/1/10	\$690,109.43
Cash Receipts during October	\$293,828.26
Expenditures during October	\$326,913.66
Ending Cash Balance 10/31/10	\$657,024.03

Imprest/Trust & Agency

Beginning Cash Balance 10/1/10	\$6,906.61
Cash Receipts during October	\$2,079.47
Expenditures during October	\$2,580.63
Ending Cash Balance 10/31/10	\$6,405.45

Review Advisory Board Minutes

Director Aberle reviewed the Wednesday, November 3, 2010 Advisory Board minutes.

Early Childhood Program Information

Karlette Juhnke and Teresa Jo Landmark, NESC Early Childhood Teachers, presented information on the Early Childhood Program provided by NESC.

NESC Board Member Workshop

An update on the NESC Board Member Workshop scheduled for 7:00 P.M. on November 17, 2010 was provided. A poll was also taken for the approximate number of representative from each district.

December 2010 Board Meeting Date and Time

Action #7988 Motion by P. Roe, second by C. Knutson, to move the Monday, December 20, 2010 Board of Directors meeting from 7:00 P.M. to 12:00 P.M. at either Pizza Ranch or Hy-Vee. The location will be determined at a later date.

Storage Room at NESC Offices

Director Aberle previously informed the Board of a mold issue in the NESC storage room in the Administrative Building. We have obtained one bid with a possible solution and will be requesting others. A possible solution will be brought to the Board in December.

Credit Card Policy

Business Manager Flett presented a first reading of two new policies to the Board. The first policy is for two business credits to be obtained by the Business Manager and Director. The second policy is for Voyager Fleet Cards for NESC staff using vehicles. Business Manager Flett took recommendations on revisions and will bring the policies back to the Board in December.

Audit Update

Business Manager Flett updated the Board on the FY 2010 Audit that is in process.

Dental Insurance Dependent Extension

Action #7989 Motion by C. Knutson, second by L. Mennenga, to approve extending Delta Dental Dependent Coverage to the age of 26 being effective January 1, 2011. All voted in favor, motion carried.

Action Items

Approve Long Term Work Agreement

Action #7990 Motion by K. Meland, second by J. Guest, to approve a long term work agreement for Danielle Geigle for \$189.48 per day for a maximum of 25 days of service. All voted in favor, motion carried.

Approve Professional Security Contract

Action #7991 Motion by M. Pearson, second by D. Lutkemeier, to approve the Professional Security Contract, which handles the drug testing for the bus drivers in the NESC drug and alcohol pool. All present voting in favor, motion carried.

Approve Contract Amendment

Action #7992 Motion by P. Larson, second by N. Jensen, to increase FTE for Barbara Hoyles, Center Base Paraprofessional, from 0.5 FTE to .88 FTE. All present voting in favor, motion carried.

Executive Session

Action #7993 Motion by D. Lutkemeier, second by D. Thyen, to enter into Executive Session at 7:55 P.M. for 2010-2011 Negotiations. All present voting in favor, motion carried.

President Gresh declared the Board out of Executive Session at 7:59 P.M.

2010-2011 Negotiations

Action #7994 Motion by L. Mennenga, second by J. Michalski, to hire Rodney Freeman for 2010-2011 Unit 1 and Unit 2 Negotiations. Twenty voting in favor, one abstaining, motion carried.

Adjournment

Action #7995 With there being no further business, motion by T. Bauer, second by M. Pearson, to adjourn. All present voting in favor, motion carried.

The next meeting of the NESC Board of Directors will be Monday, December 20, 2010 at a location yet to be determined. The meeting will begin at 12:00 P.M.

Roger Gresh
President

Matthew Flett
Business Manager