

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, April 18, 2011

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, April 18, 2011 at LATI-Technical Education Center in Watertown, SD. The meeting was called to order by President Roger Gresh at 7:36 P.M. and adjourned at 8:54 P.M.

Members present:

Garth Johnson, Arlington; Roger Gresh, Britton-Hecla; Harry Boner, Castlewood; John Guest, Clark; Carrie Knutson, Deubrook; Paul Witte, Deuel; Tim Bauer, Elkton; Linda Mennenga, Estelline; Tracy Hlavacek, Florence; John Tol, Grant-Deuel; Paul Roe, Hamlin; Mary Jo Pearson, Rosholt; Polly Larson, Sioux Valley; Corrie Quale, Summit; Cheryl Berger, Waubay; Jeff Buchholz, Waverly/South Shore; Jessica Michalski, Willow Lake; Denise Lutkemeier, Wilmot

Absent:

Norman Koehlmoos, De Smet; Evelyn Blacksmith, Enemy Swim; Neil Jensen, Henry; Mary Jane Fast, Iroquois; Brian Nelson, Lake Preston; Kathy Meland, Webster Area

Others Attending:

Advisory Board Representatives: Kevin Keenaghan, Deubrook Superintendent; Dean Johnson, Sioux Valley Superintendent; Dean Jones, Waverly-South Shore Superintendent

NESC Staff Representatives: Deb Harmel, Robin Schwandt; Rochelle Schmidt; Kristi Stevenson

NESC Administration: Jerry Aberle, Director; Matt Flett, Business Manager; Dustin Hinckley, Assistant Director

DISCUSSION/ACTION ITEMS

Introduction of Guests

Deb Harmel, Center Base Teacher; Robin Schwandt, School Psychologist; Rochelle Schmidt, Speech Pathologist; and Kristi Stevenson, Speech Pathologist were introduced as a guest.

Agenda

Action #8039 Motion by P. Larson, second by C. Knutson, to approve the agenda with the following additions to Discussion Items: 10.) Declare Copy Machines as Surplus; 11.) Approve Health and Dental Insurance Premiums. Action Items: 8.) Accept Missy Gisselbeck Resignation; 9.) Accept Cara Sommerlot Resignation; 10.) Approve Contract Amendment for Kim Hill; 11.) Approve School Psychologist Contract for Lauren Leischner; 12.) Approve School Psychologist/Autism Contract for Maria Meyer. All present voting in favor, motion carried.

Board Proceedings

Action #8040 Motion by L. Mennenga, second by P. Roe, to approve the proceedings of the March 21, 2011 Board of Directors meeting. All present voting in favor, motion carried.

Financial Report

Action #8041 Motion by P. Larson, second by D. Lutkemeier, to approve the financial report for the period ending March 2011. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Imprest/Trust & Agency</u>
Beginning Cash Balance 3/1/11	\$228,554.66	\$908,356.63	\$6,752.69
March Cash Receipts	\$21,469.36	\$361,608.92	\$1,530.73
March Expenditures	\$126,856.31	\$297,921.22	\$1,503.04
Ending Cash Balance 3/31/11	\$123,167.71	\$972,044.33	\$6,780.38

Accounts Payable

Action #8042 Motion by P. Larson, second by D. Lutkemeier, to approve the payment of April 2011 accounts payable. All present voting in favor, motion carried.

Review Advisory Board Minutes

Director Aberle reviewed the April 2011 Advisory Board minutes.

Set 2010-11 Final Center Base Tuition Rates & Percentages

Action #8043 Motion by C. Knutson, second by H. Boner, to change the final Center Base tuition base rate to \$5,426.36. The placement percentages will change to 140.75% for the 1st Placement, 84% for the 2nd Placement, and 73% for the 3rd Placement. The cost of the 1st Placement will be \$7,637.60, 2nd Placement \$4,558.14, 3rd Placement \$3,961.24. All present voting in favor, motion carried.

Review 2011-12 Preliminary Budget

Business Manager Flett reviewed the 2011-12 Preliminary NESC revenue and expenditure budget.

NESC Policies

Director Aberle reviewed proposed changes to pages 17-37 to the NESC Policy Book. The last reading of the proposed changes will be at the May 2011 meeting.

Declare Copy Machines as Surplus

Action 8044 Motion by T. Bauer, second by J. Tol, to declare the following capital asset items as surplus and take the following actions:

Kyocera Mita 4090 Copier-Declared Surplus at zero value and directed NESC Administration to dispose of item

Kyocera Mita 4035 Copier-Declared Surplus and put out on sealed bids

Kyocera Mita 3035 Copier-Declared Surplus and put out on sealed bids

All present voting in favor, motion carried.

Approve Health and Dental Rates

Action #8045 Motion by C. Knutson, second by M. Pearson, to approve the following health insurance rates for 2011-2012 from South Dakota School Districts Benefits Fund:

	2011-2012 RATES	WITH LIFE OF \$2.00	COBRA RATES
500/1000 DEDUCTIBLES			
SINGLE	\$467.50	\$469.50	\$476.85
TWO PARTY SPOUSE	\$1,053.93	\$1,055.93	\$1,075.01
TWO PARTY CHILDREN	\$1,053.93	\$1,055.93	\$1,075.01
FAMILY	\$1,210.19	\$1,212.19	\$1,234.39
1000/2000 DEDUCTIBLES			
SINGLE	\$439.45	\$441.45	\$448.24
TWO PARTY SPOUSE	\$990.69	\$992.69	\$1,010.51
TWO PARTY CHILDREN	\$990.69	\$992.69	\$1,010.51
FAMILY	\$1,137.58	\$1,139.58	\$1,160.33

All present voting in favor, motion carried.

Action #8046 Motion by L. Mennenga, second by P. Larson, to approve the following dental insurance rates for 2011-2012 from Delta Dental:

SINGLE	\$38.32
2 PARTY	\$71.64
3 OR MORE	\$113.82

All present voting in favor, motion carried.

Action Items

Approve Assistant Director Contract

Action #8047 Motion by D. Lutkemeier second by J. Guest, to approve a two year contract with Assistant Director Dustin Hinckley. All present voting in favor, motion carried.

Approve Director Contract

Action #8048 Motion by M. Pearson, second by C. Knutson, to approve a two year contract with Director Gerald Aberle. All present voting in favor, motion carried.

2010-2011 Budget Amendment

Resolution 153

Action #8049 Board Member J. Michalski introduced Resolution #153 to amend the FY 2011 Fund 10 Revenue and Expenditure Budget. C.Quale seconded the motion. All present voting yes, the FY 2011 Fund 10 Revenue and Expenditure Budget was amended and adopted as follows:

General Fund

Appropriations:

10-2329-000-230	Insurance	\$572.62
10-2219-015-399-050	Teacher of the Year Award	\$500.00

Means of Finance:

10-760	Unassigned Fund Balance	\$572.62
10-3900-015-050	SD DOE Teacher of the Year Contract	\$500.00

Accept Missy Gisselbeck Resignation

Action #8050 Motion by H. Boner, second by J. Tol, to accept the resignation of Missy Gisselbeck, Castlewood Center Base Para-Professional. All present voting in favor, motion carried.

Accept Cara Sommerlot Resignation

Action #8051 Motion by P. Roe, second by B. Nelson, to accept the resignation of Cara Sommerlot, School Psychologist. All present voting in favor, motion carried.

Approve Contract Amendment-Kim Hill

Action #8052 Motion by M. Pearson, second by P. Larson, to approve a contract amendment for Kim Hill, ESA 1 for an additional 10 days at a sum of \$2,294.80. All present voting in favor, motion carried.

Approve School Psychologist Contract

Action #8053 Motion by P. Larson, second by C. Knutson, to approve the contract with Lauren Leischner, School Psychologist, for \$46,384.00. All present voting in favor, motion carried.

Approve School Psychologist Contract

Action # 8054 Motion by J. Michalski, second by J. Tol, to approve the contract with Maria Meyer, School Psychologist/Autism Specialist, for \$54,384.00. All present voting in favor, motion carried.

Executive Session

Action #8055 Motion by D. Lutkemeier, second by T. Bauer, to enter executive session at 8:41 P.M. for negotiations and personnel purposes. All present voting in favor, motion carried.

President Gresh announced the board out of executive session at 8:51 P.M.

Offer Contracts to ESY Employees

Action #8056 Motion by J. Michalski, second by L. Mennenga, to offer ESY contracts for instructors, speech therapists, and para educators for ESY 2011. All present voting in favor, motion carried.

Offer Contracts to Unit 1 and 2 Employees

Action # 8057 Motion by D. Lutkemeier, second by C. Knutson, offer Unit 1 and 2 contracts on the 2010-11 Negotiated Agreement terms. Once negotiations are complete, contract amendments will be issued to reflect the 2011-12 Negotiated Agreement. Contracts will be mailed out April 27, 2011 and must be returned on or before May 11, 2011. All present voting in favor, motion carried.

Set and Offer Contracts to Paraprofessionals

Action # 8058 Motion by M. Pearson, second by J. Tol, to set and offer paraprofessional contracts at the 2010-2011 hourly rate and cover the increase cost of health and dental insurance for 2011-2012. All present voting in favor, motion carried.

Set and Offer Contracts to Office Personnel

Action #8059 Motion by D. Lutkemeier, second by P. Larson, to set and offer office personnel contracts at the 2010-2011 hourly rate and cover the increase cost of health and dental insurance for 2011-2012. All present voting in favor, motion carried.

Adjournment

Action #8060 With there being no further business, motion by C. Knutson, second by P. Roe, to adjourn. All present voting in favor, motion carried.

The next meeting of the NESC Board of Directors will be Monday, May 16, 2011 at LATI-Education Center in Watertown, SD. The meeting will begin at 7:30 P.M.

Roger Gresh
President

Matthew Flett
Business Manager