

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, May 16, 2011

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, May 16, 2011 at LATI-Technical Education Center in Watertown, SD. The meeting was called to order by President Roger Gresh at 7:33 P.M. and adjourned at 8:45 P.M.

Members present:

Garth Johnson, Arlington; Roger Gresh, Britton-Hecla; Harry Boner, Castlewood; John Guest, Clark; Carrie Knutson, Deubrook; Debbe Koenecke, Deuel; Tim Bauer, Elkton; Linda Mennenga, Estelline; John Tol, Grant-Deuel; Polly Larson, Sioux Valley; Corrie Quale, Summit; Dennis Thyen, Waverly/South Shore; Kathy Meland, Webster Area; Jessica Michalski, Willow Lake; Denise Lutkemeier, Wilmot

Absent:

Norman Koehlmoos, De Smet; Evelyn Blacksmith, Enemy Swim; Tracy Hlavacek, Florence; Paul Roe, Hamlin; Neil Jensen, Henry; Mary Jane Fast, Iroquois; Brian Nelson, Lake Preston; Mary Jo Pearson, Rosholt; Cheryl Berger, Waubay

Others Attending:

Advisory Board Representatives: Dean Johnson, Sioux Valley Superintendent

NESC Staff Representatives: Deb Tiefenthaler; Robin Schwandt; Rita Weise

NESC Administration: Jerry Aberle, Director; Matt Flett, Business Manager; Dustin Hinckley, Assistant Director

DISCUSSION/ACTION ITEMS

Introduction of Guests

Deb Tiefenthaler, Speech Language Pathologist; Robin Schwandt, School Psychologist and Rita Wiese, Speech Language Pathologist were introduced as a guest. Superintendent Johnson was recognized for his years of service and was thanked for his contribution to NESC as he will be retiring at the end of the year.

Agenda

Action #8061 Motion by T. Bauer, second by D. Lutkemeier, to approve the agenda with the following additions to Discussion Items and/or Action Items: 9.) Approve 2010-11 Audit Quote;

10.) Approve Melanie Gohring resignation; 11.) Approve Indirect Cost Rate; 12.) NESC Policies—1st Reading; 13.) Hiring of OT Staff. All present voting in favor, motion carried.

Board Proceedings

Action #8062 Motion by P. Larson, second by D. Lutkemeier, to approve the proceedings of the April 18, 2011 Board of Directors meeting. All present voting in favor, motion carried.

Financial Report

Action 8063# Motion by L. Mennenga, second by C. Knutson, to approve the financial report for the period ending April 2011. All present voting in favor, motion carried.

	<u>General</u> <u>Fund</u>	<u>Special Education</u> <u>Fund</u>	<u>Imprest/Trust &</u> <u>Agency</u>
Beginning Cash Balance 4/1/11	\$123,167.71	\$972,044.33	\$6,780.38
April Cash Receipts	\$100,536.55	\$298,245.77	\$1,803.04
April Expenditures	\$24,664.08	\$343,029.98	\$783.67
Ending Cash Balance 4/30/11	\$199,040.18	\$927,260.12	\$7,799.75

Accounts Payable

Action #8064 Motion by K. Meland, second by G. Johnson, to approve the payment of May 2011 accounts payable. All present voting in favor, motion carried.

Review Advisory Board Minutes

Director Aberle reviewed the May 2011 Advisory Board minutes.

Review 2011-12 Preliminary Budget

Business Manager Flett reviewed the 2011-12 Preliminary NESC revenue and expenditure budget.

Accept/Reject Copy Machine Bids

Action #8065 Motion by T. Bauer, second by J. Tol, to award the winng bid for the Kyocera Mita 3035 Copier to Rose Hill Evangelical Free Church of Langford, SD for \$100.00.

There were no bids received for the Kyocera Mita 4035 Copier.

All present voting in favor, motion carried.

Approve 2010-2011 Audit Quote

Action #8066 Motion by P. Larson, second by D. Lutkemeier, to accept the 2010-2011 Audit Quote from William Neale & Co. for \$7,000.00. A formal engagement letter will follow. All present voting in favor, motion carried.

Accept Resignation

Action #8067 Motion by L. Mennenga, second by K. Meland, to accept the resignation of Melanie Gohring, Speech Language Pathologist. All present voting in favor, motion carried.

Approve Indirect Cost Rate

Action #8068 Motion by J. Michalski, second by C. Knutson, to approve the DOE issued Restricted Indirect Cost Rate at 2.46% and Unrestricted Indirect Cost Rate at 5.72% effective at the start of FY 12 through FY 16. NESC's current Restricted Indirect Cost Rate is 3.67% and Unrestricted Indirect Cost Rate is 7.69%. All present voting in favor, motion carried.

NESC Policies

Director Aberle presented the 1st reading of the proposed NESC policy book changes. The 2nd reading will be held during the June 2011 Board of Directors meeting.

Hiring of OT Staff

Director Aberle informed the board NESC administration has been contacted by a licensed Occupational Therapist and Certified Occupational Therapist Assistant who express interest in employment with NESC. More information will be provided at the June 2011 Board of Directors meeting.

Action Items

Approve Contracts

Action # 8069 Motion by J. Guest, second by C. Knutson, to approve contracts for Unit 1, Unit 2, Office Staff, Para-Educators, and ESY employees. All present voting in favor, motion carried.

Unit 1:

Mary Borgman; JodyAnn Jongeling; Jill Lear; Robin Schwandt; Chantel Sprang; Kari Holden

Unit 2:

Gina Chilson; Linda Conrad; Angel Dubro; Mary Hempel; Janet Holm; Debra Lauseng; Lois Lux; Carrie Niles; Jodie Owen; Marci Saathoff; Rochelle Schmidt; Susan Stern; Kristi Stevenson; Debra Tiefenthaler; Melody Wenz; Rita Wiese; Kay Ziegler; Debra Jensen; Karlette Juhnke; Teresa Landmark; Wendi Lindner; Julie Nelson; Debra Harmel; Brian Jacobsen; Julie Kruse; Matthew Paulson; Lucy Vandersnick; Shannon Buelow; Brenda Boyd; Kari Nolte

Office Staff:

Tammy Anderson; Lorie Olsen; Carol Reuer; Peggy Moeller

Para-Educators:

Shannon Buelow; Sherri DeBaere; Dawn Hink; Barbara Mohror; Mallory Olsen; Joan Olson, Renae Singrey; Aliecia Stricherz; Jennifer Thu; Marie Zantow; Peggy Stoks

ESY Staff:

Mathew Cadwell; Linda Conrad; Angel Dubro; Misty Gaikowski; Danielle Geigle; Rachel Geyer-Fuhrman; Mary Hempel; Jan Holm; Sara Hooghem; Brian Jacobsen; Debra Jensen; Karlette Juhnke; Jessica Lamb; Teresa Landmark; Deb Lauseng; Wendi Lindner; Lois Lux; Barb Mohror; Emily Martian; Julie Nelson; Carrie Niles; Mallory Olsen; Matt Paulson; Marci Saathoff; Kristi Stevenson; Jennifer Thu; Deb Tiefenthaler; Lucy Vandersnick; Christy VanHeerde; Rita Wiese; Lori Wiley; Ashley Zantow and Marie Zantow

Executive Session

Action #8070 Motion by D. Lutkemeier, second by G. Johnson, to enter executive session at 8:24 P.M. for negotiations and personnel purposes. All present voting in favor, motion carried.

President Gresh announced the board out of executive session at 8:46 P.M.

Approve Unit 2 Negotiated Agreement

Action #8071 Motion by J. Michalski, second by T. Bauer, to approve the 2011-2012 Unit 2 Negotiated Agreement. All present voting in favor, motion carried.

Additional Insurance Allocation

Action #8072 Motion by D. Lutkemeier, second by C. Quale, to approve additional insurance allocation to cover the increase in the Single \$500 deductible health insurance plan for applicable Unit 2 members and para-professionals. All present voting in favor, motion carried.

Adjournment

Action #8073 With there being no further business, motion by L. Mennenga, second by G. Johnson, to adjourn. All present voting in favor, motion carried.

The next meeting of the NESC Board of Directors will be Monday, June 20, 2011 at LATI-Education Center in Watertown, SD. The meeting will begin at 7:30 P.M.

Roger Gresh
President

Matthew Flett
Business Manager