

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, January 16, 2012

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, January 16, 2012 at the Hy-Vee Club Room in Watertown, SD. The meeting was called to order by President Roger Gresh at 7:02 P.M. and adjourned at 8:57 P.M.

Members present:

Roger Gresh, Britton-Hecla; Harry Boner, Castlewood; Bob Steffen, Clark; Denise Larson, De Smet; Carie Knutson, Deubrook; Debbe Koenecke, Deuel; Tim Bauer, Elkton; Evelyn Blacksmith, Enemy Swim Day School; Linda Mennenga, Estelline; Tracy Hlavacek, Florence; John Tol, Grant-Deuel; Wesley Grantham, Hamlin; Lana Sand, Rosholt; Polly Larson, Sioux Valley; Cheryl Berger, Waubay; Paula Warkenthein, Willow Lake; Denise Lutkemeier, Wilmot

Absent:

Dan Rowen, Arlington; John Rider, Henry; Mary Jane Fast, Iroquois; Brian Nelson, Lake Preston; Corrie Quale, Summit; Dennis Thyen, Waverly; Mark Hanson, Webster

Others Attending:

NESC Advisory Board Representatives: Kevin Keenaghan, Deubrook Superintendent; Mark Sampson, Iroquois Superintendent

NESC Staff Representatives: Robin Schwandt, School Psychologist; Deb Lauseng, Speech Language Pathologist; Sue Stern, Speech Language Pathologist

NESC Administration: Jerry Aberle, Director; Matt Flett, Business Manager; Dustin Hinckley, Assistant Director

DISCUSSION/ACTION ITEMS

Introduction of Guests

NESC employees Robin Schwandt, School Psychologist; Deb Lauseng, Speech Language Pathologist; and Sue Stern, Speech Language Pathologist were introduced as guests.

Agenda

Action #12066 Motion by C. Knutson, second by L. Sand, to approve the agenda with the following removal and additions: remove Discussion And/Or Action Item 9.) Sioux Valley's request to discontinue Reading Recovery and add: Discussion And/Or Action Item 12.) 2012-2013 Reading Recovery; Discussion And/Or Action Item 13.) Feedback from Teleconference Meeting; and Executive Session for 2012-2013 Negotiations. All present voting in favor, motion carried

Board Proceedings

Action #12067 Motion by D. Lutkemeier, second P. Larson, to approve the proceedings of the December 19, 2011 Board of Directors meeting as presented. All present voting in favor, motion carried.

Financial Report

Action #12068 Motion by T. Bauer, second H. Boner, to approve the financial report for the period ending December 31, 2011. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
Cash Balance			
December 1, 2011	\$220,571.13	\$700,200.72	\$5,649.14
<u>Receipts:</u>			
Local Sources	\$14,367.12	\$162,103.40	\$2,059.64
State Sources	\$1,000.00	\$12,126.27	
Federal Sources	\$5,448.00	\$172,932.00	
<u>Total Monthly Receipts</u>	<u>\$20,815.12</u>	<u>\$347,161.67</u>	<u>\$2,059.64</u>
Total Gross Receipts	\$241,386.25	\$1,047,362.39	\$7,708.78
<u>Total Disbursements</u>	<u>\$40,270.15</u>	<u>\$332,223.09</u>	<u>\$544.21</u>
Ending Cash Balance			
December 31, 2011	\$201,116.10	\$715,139.30	\$7,164.57

January 2012 Accounts Payable

Action #12069 Motion by D. Lutkemeier, second by J. Tol, to approve the payment of the January 2012 Accounts Payable as presented. All present voting in favor, motion carried.

Fund 10 GENERAL FUND: CENTURY BUSINESS PRODUCTS, INC;COPIER MAINT.

CONTRACT;42.43;HAMLIN COUNTY FARMERS COOP;FLEET MAINT. & GASOLINE ;39.20;ITC TELECOM;INTERNET & PHONE;39.60;NESC IMPREST;REIMBURSE IMPREST;64.65;NESC PAYROLL CLEARING;JANUARY 2012 PAYROLL;21,858.18;NESC SAVINGS;NESC SPECIAL PROJECTS;1,641.35;PROFESSIONAL SECURITY;D&A TESTING POOL;1,007.50;SUPER 8 MOTEL;ESA TRAVEL;131.98;VERIZONWIRELESS;CELL PHONE;161.56;VOYAGER FLEET SYSTEMS INC;FLEET MAINT. & GASOLINE ;512.00 Fund Total: 25,498.45

Fund 22 SPECIAL EDUCATION FUND: AMERICAN PT ASSOCIATION;PT MEMBERSHIP

DUES;395.00;AVERA QUEEN OF PEACE;CONTRACTED PT SERVICES DEC 11;1,494.92;BADGER OIL;FLEET MAINT. & GASOLINE;116.26;BIG STONE THERAPIES, INC.;CONTRACTED PT SERVICES DEC 11;6,804.52;BILL'S SUPER VALU;CB SUPPLIES;84.83;BRITTON-HECLA SCHOOL DISTRICT;MILEAGE TO DISTRICT;105.08;CASTLEWOOD SCHOOL DISTRICT;CB FACILITY USE FEE;731.66;CEC;CEC DUES;164.00;CENTURY BUSINESS PRODUCTS, INC;COPIER MAINT. CONTRACT;337.69;CHILSON, GINA;MILEAGE TO STAFF;52.54;CLARK COMMUNITY OIL;FLEET MAINT.;37.70;COUNTY FAIR FOOD STORES;CB SUPPLIES;292.24;CRAIG BASS SANITARY SERVICE;GARBAGE SERVICE;120.00;DAKTECH, INC.;TECHNOLOGY EQUIPMENT;719.00;DELYLE'S SOUTH 81 SERVICE, INC. ;FLEET MAINT.;445.53;DUST TEX SERVICE, INC.;RUG RENTAL;29.52;ESTELLINE COMMUNITY OIL CO.;FLEET MAINT. & GASOLINE;68.52;FLORENCE SCHOOL DISTRICT;CB FACILITY USE FEE;365.83;FREDRICKSON, AMBER;EMPLOYMENT SERVICES;65.00; GOODCARE ;CONTRACTED OT SERVICES DEC 11;18,994.22;GRANT-DEUEL SCHOOL DISTRICT;CB FACILITY USE FEE;387.78;HAHLER AUTOMOTIVE;FLEET MAINT.;239.84;HAMLIN COUNTY FARMERS COOP;FLEET MAINT. & GASOLINE;1,240.29;HAMLIN SCHOOL DISTRICT;CB FACILITY USE FEE;1,097.49;HARMEL, DEB;MILEAGE TO STAFF;72.52;HOVDES PHYSICAL THERAPY;CONTRACTED PT SERVICES DEC 11;449.14;HR ONE STOP;GASOLINE;43.19;HYVEE FOOD STORE;BOARD SUPPLIES;241.40;INTERCALL;BOD MEETING CONFERENCE CALL;55.76;ITC TELECOM;INTERNET & PHONE;455.24;JAYMAR BUSINESS FORMS, INC.;TAX FORMS;137.70;KRUSE, JULIE;CB MILEAGE TO STAFF;74.00;MARSHALL CO. HEALTHCARE CENTER;CONTRACTED OT/PT SERVS DEC 11;5,545.68;MIDWEST MEDICAL SERVICE, INC.;SPEECH SUPPLIES;40.00;NESC IMPREST;REIMBURSE IMPREST;290.36;NESC PAYROLL CLEARING;JANUARY 2012

PAYROLL;220,051.25;NESC SAVINGS;NESC SPECIAL PROJECTS;5,471.24;NORTHEAST PHYSICAL THERAPY;CONTRACTED PT SERVICES DEC 11;1,349.70;NORTHLAND AUTO CENTER;FLEET MAINT.;277.49;OFFICE MAX - CONTRACT INC.; SUPPLIES; 246.04;OFFICE PEEPS, INC.;SUPPLIES;25.70;OTTER TAIL POWER CO.; UTILITIES;400.85;PEDERSEN, BRYAN;SNOW REMOVAL;50.00;QUALITY INN & SUITES;ED SPEC TRAVEL;93.00;SANFORD CLINIC WATERTOWN;CONTRACTED OT/PT SERVICES;13,994.68;SANFORD WEBSTER MEDICAL CENTER;CONTRACTED OT SERVICES DEC 11;6,117.27;SCHMIEDING GARAGE;GASOLINE;311.00;SD FEDERAL PROPERTY AGENCY;VEHICLES PURCHASED;19,000.00;SHIRLEY,LINDA;ED SPEC TRAVEL;234.00;SIOUX VALLEY COOP;GASOLINE;308.64;STEVE'S TIRE & SERVICE;FLEET MAINT.;510.28;SUPER DUPER INC.;SPEECH SUPPLIES;182.90;TOWN OF HAYTI;DEC 11 WATER BILL;35.50;US POSTMASTER ;POSTAGE ;130.90 ;VANDERSNICK, LUCY;MILEAGE TO STAFF;155.40;VERIZONWIRELESS;CELL PHONE;575.39;VOYAGER FLEET SYSTEMS INC;FLEET MAINT. & GASOLINE ;7,047.55;W.W. TIRE;FLEET MAINT.;397.95;WIESE, RITA;MILEAGE TO STAFF;14.06; Fund Total: 318,775.24

IMPREST EXPENDITURES: BOYD, BRENDA; ED. SPEC. MEALS;118.00; HINCKLEY, DUSTIN;ED. SPEC. MEALS;118.00; NOLTE, KARI L.;READING REC. GAS REIMBURSE.;64.65; US POSTMASTER; BOD POSTAGE; 45.36 ; SD DEPT. OF REVENUE; LICENSE PLATE REPLACE. FEE;9.00; IMPREST EXPENDITURES Total: 355.01

Review Advisory Board Minutes

Director Aberle reviewed the Advisory Board minutes from January 4, 2012.

Executive Session

Action #12070 Motion by J. Tol, second by L. Sand, to enter into Executive Session at 7:35 P.M. to discuss 2012-2013 Negotiations. All present voting in favor, motion carried.

President Gresh declared the board out of Executive Session at 7:44 P.M.

Action #12071 Motion by B. Steffen, second by C. Knutson, to enter into Executive Session at 7:44 P.M. to discuss the Director Evaluation. All present voting in favor, motion carried.

President Gresh declared the board out of Executive Session at 7:54 P.M.

Action #12072 Motion by P. Larson, second by C. Knutson, enter into Executive Session at 7:54 P.M. to discuss the Business Manager Evaluation.

President Gresh declared the board out of Executive Session at 8:05 P.M.

Center Base Location for 2012-2013

Director Aberle presented a Center Base program locations list for 2012-2013. Director Aberle recommended to no changes to Center Base locations for the 2012-2013.

Project SEARCH

NESC is exploring the possibility of a new Special Education Program called Project SEARH. Director Aberle will continue to explore the viability of the program and report back to the board with a recommendation.

Certificate of Deposit Renewal

Action #12073 Motion by L. Sand, second by P. Larson, to renew the Certificate of Deposit with Reliabank for an amount of \$100,000 at an interest rate of 1.65%. All present voting in favor, motion carried.

Music Therapy

Director Aberle discussed Music Therapy with the board. NESC will not be pursuing a Music Therapy program at this time.

Reading Recovery 2012-2013

Director Aberle shared the Reading Recovery Assessments from the past 7 years .

FY 2005	\$5,727.00
FY 2006	\$6,025.00
FY 2007	\$5,463.07
FY 2008	\$6,416.95
FY 2009	\$6,845.77
FY 2010	\$5,761.08
FY 2011	\$5,186.16

It was noted the projected FY 2013 Reading Recovery Assessment with 7 school districts would be \$6,641.84, which is lower than the FY 2009 assessment with 10 participating districts.

Action #12074 Motion by J. Tol, second by D. Koenecke, to accept the letters from the following districts: Clark, Deuel, Iroquois, Sioux Valley, and Wilmot concerning discontinuing Reading Recovery for 2012-2013.
Motion passed by majority (16-Aye; 1 Nay-Boner).

Feedback from Teleconference Meeting

Feedback from the December 2011 Board of Directors meeting that was held via teleconference was discussed.

Budget Amendment

Resolution 157

Action #12075 Motion by L. Sand, second by B. Steffen, to approve and adopt the following proposed budget amendment to the 2011-2012 Fiscal Year

Special Education Fund

Appropriations:

22-2129-000-319-374	Purchased Services	\$3,500.00
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Means of Finance

22-3900-374	SD DOE Contract #2012G-411	\$3,500.00
	PPT Training	

All present voting in favor, motion carried.

Adjournment

Action #12076 With there being no further business, motion by H. Boner, second by B. Steffen, to adjourn.
All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at the Hy-Vee Club Room in Watertown, S.D. on Monday, February 20, 2012 at 7:00 P.M.

Roger Gresh, President

Matthew Flett, Business Manager