

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, August 19, 2013

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, August 19 at the Hy-Vee Club Room in Watertown, SD. The meeting was called to order by President Gresh at 7:01 P.M. and adjourned at 8:05 P.M.

Members present:

Roger Gresh, Britton-Hecla; Harry Boner, Castlewood; Bob Steffen, Clark; Shane Roth, De Smet; Carie Knutson, Deubrook; Debbe Koenecke, Deuel; Donna Bumann, Elkton; Lois Kampeska, Enemy Swim Day School; Ron Gorder, Estelline; John Tol, Grant-Deuel; Dave Fuller, Henry; Joyce Carlson, Lake Preston; Hailey Peterson, Rosholt; Gloria Koerlin, Sioux Valley; Corrie Quale, Summit; Sandy Hinze, Waubay; Jeff Buchholz, Waverly/South Shore; Jamie Reetz, Webster; Caryl Schmidt, Willow Lake; Denise Lutkemeier, Wilmot.

Absent:

Martin Murphy, Arlington; Tracy Hlavacek, Florence; Joe Homola, Hamlin; Greg Bich, Iroquois

Others Attending:

NESC Advisory Board Representatives: James Block, Webster Superintendent; Kevin Keenaghan, Deubrook Superintendent

NESC Staff Representatives: Kari Nolte, Reading Recovery; Brenda Boyd, Technology/Transition; Mary Borgman, School Psychologist; Julie Kruse, Centerbase Teacher; Linda Conrad, Speech Therapy.

NESC Administration: Jerry Aberle, Director; Tim Frewing, Assistant Director; Brice Christensen, Business Manager

Call to Order

President Gresh called the meeting to order at 7:01 P.M.

Agenda review, changes, and approval

Action #14007 Motion by D. Lutkemeier, second by J. Tol, to approve the following additions to the agenda: 5f. Approval of contract amendment for Kari Nolte—Reading Recovery—increasing to 131 days--75FTE--\$35,494.24; 5g. Approval of contract for services—Dianne Rider, Medication Administration Training--\$600 plus a \$20 per student fee; 5h. Approval of contract for services—Susan Mullin, Technical Assistance—Investigations math series--\$20 per hour; 5i. Approval of work agreement for Wendi Lindner, Early Childhood, long term sub @238.05 per day; 7d. Lucy Vandersnick request to move from 1.0 FTE to .8 FTE (After executive session). 10a. Personnel. All present voting in favor, motion carried

Introduction of Guests

Kari Nolte, Reading Recovery; Brenda Boyd, Technology/Transition; Mary Borgman, School Psychologist; Julie Kruse, Centerbase Teacher; and Linda Conrad, Language Pathologist were introduced as guests.

Financial Report

Action #14008 Motion by S. Roth, second by H. Boner, to approve the financial report for the period ending July 31, 2013. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
Cash Balance			
July 1, 2013	\$121,209.61	\$793,619.45	\$8,935.24
<u>Receipts:</u>			
Local Sources	\$25.49	\$30,789.08	\$11.51
State Sources		\$5,111.91	
Federal Sources			
Other	\$14,544.48	\$321,881.68	\$1102.42
<u>Total Monthly Receipts</u>	<u>\$14,569.97</u>	<u>\$358,435.46</u>	<u>\$1,113.93</u>
Total Gross Receipts	\$135,779.58	\$1,152,054.91	\$11,095.43
Less Salaries	\$14,995.78	\$250,750.51	
Less Disbursements	\$40,184.87	\$160,261.08	\$1,342.24
<u>Total Salaries & Disbursements</u>	<u>\$55,180.65</u>	<u>\$411,011.59</u>	<u>\$1,342.24</u>
Ending Cash Balance			
July 31, 2013	\$80,598.93	\$741,043.32	\$9,753.19

Consent Agenda

Action #14009 Motion by G. Koerlin, second by J. Tol, to approve the following items on the Consent Agenda: 5a) Approval of July 15, 2013 Board of Directors minutes; 5b) Approval of payment of August 2013 claims; 5c) Approval of contract amendment for Shawn Olsen, ESA 1 increasing to 210 days, \$50,889; 5d) Approval of work agreement for Margit Fritz, long term sub for Early Childhood, \$31.19 /hour; 5e) Approval of work agreement for Michelle Stark, OT long term sub up to 60 days @ \$270.35 per day; 5f) Approval of contract amendment for Kari Nolte, Reading Recovery increasing from .6 FTE to .75 FTE; 5g) Approval of contract services-Dianne Rider, Medication Administration Training-\$600.00 plus a \$20.00 per student fee; 5h) Approval of contract services-Susan Mullin, Technical Assistance-Investigations math series @ \$20.00/ hour; 5i) Approval of work agreement for Wendi Lindner, Early Childhood long term sub @ \$238.05 per day. The following changes were noted to the July 15, 2013 minutes: Mary Jane Fast should have been Greg Bich, K. Knutson should have been C. Knutson, and N. Koohlmoos should have been S. Roth. All present voting in favor, motion carried.

August 2013 Accounts Payable

GENERAL FUND: APEX LEARNING APEX COURSES 19,675.00; BMO MASTERCARD, SRVCS, SUPPLYS, TRAVEL 223.92; CENTURY BUSINESS PRODUCTS, INC COPIER; MAINTENANCE CONTRACT 67.56; NESC IMPREST REIMBURSE IMPREST 96.00
NESC PAYROLL CLEARING AUGUST 2013 PAYROLL 14,995.78; PAPER 101 PAPER PURCHASE 63,593.60
FUND TOTAL: 98,427.94

SPECIAL EDUCATION FUND: ALLEGRA PRINT & IMAGING PARENTS RIGHTS BOOKLETS 532.52; AMERICAN PROFESSIONAL AGENCY PROFESSIONAL LIABILITY INSURANCE 220.00; BMO MASTERCARD, SRVCS, SUPPLYS, TRAVEL 14981.72; BELD TREE SERVICE TREE TRIMMING 250.00; BIG STONE THERAPIES, INC. CONTRACTED PT SRV JULY 2013 5,681.31; BORGMAN, MARY ED SPEC TRAVEL 38.00; CEEL SPEC ED LAW UPDATE NEWSLETTER 164.00; CENTURY BUSINESS PRODUCTS, INC COPIER MAINTENANCE CONTRACT 294.79; CHRISTENSEN, BRICE FISCAL ADMIN TRAVEL 82.00; DELYLE'S SOUTH 81 SERVICE, INC. FLEET MAINT 931.38; DON'S BODY SHOP FLEET MAINT 193.10; DUST TEX SERVICE, INC. RUG RENTAL 39.86; FLORA, CHRISTINA ESY MILEAGE TO STAFF 249.38; FREWING, TIMOTHY ED SPEC TRAVEL 21.00; FRITZ CHEVROLET, INC FLEET MAINT 114.00; GRANT COUNTY REVIEW ADVERTISING 19.00; HAMLIN COUNTY FARMERS COOP FLEET MAINT & GASOLINE 691.24; HARTWIG HEATING AIR CONDITIONER SERVICE AND FILTERS 160.00; HOVDEN PHYSICAL THERAPY CONTRACTED PT SRV JULY 2013 313.08; KOVAR, HEATHER BKGRND CHK, FINGERPRINTING 53.25; MARSHALL CO. HEALTHCARE CENTER CONTRACTED OT/PT SRV JULY 2013 1,854.78; MIDWEST SPECIAL INSTRUMENTS AUDIOMETER CALIBRATION 1,880.00; NESC IMPREST REIMBURSE IMPREST 1,236.75; NESC PAYROLL CLEARING AUGUST 2013 PAYROLL 252,389.18; NORTHEAST PHYSICAL THERAPY CONTRACTED PT SRV JULY 2013 183.83; NORTHLAND AUTO CENTER FLEET MAINT 236.76; OFFICE PEEPS, INC.; FISCAL ADMIN SUPPLIES 19.39; OTTER TAIL POWER CO. ELECTRICITY JULY 2013 365.64; PAGE TECHNOLOGY WEBSITE FORM MAINT. 47.50; QDOBA MEXICAN GRILL AUG 2013 IN-SERVICE SUPPLIES 712.50
SCHMIEDING GARAGE GASOLINE 20.00; SEPPANEN CONTRACTING INC REPAIR SIDEWALK 2,448.00; SHIRLEY, LINDA ED SPEC TRAVEL/MILEAGE/ 456.56; STARK, MICHELLE BKGRD CHK, FINGERPRINTING 53.25; TASC-CLIENT; INVOICES TASC ADMIN/RENEWAL FEE 1,253.40; TIME MANAGEMENT SYSTEMS ACCESS FEE JULY 2013 77.90; TOWN OF HAYTI WATER & SEWER JULY 2013 35.50; VALLEY SHOPPER ADVERTISING 67.60; VOYAGER FLEET SYSTEMS INC FLEET MAINT & GASOLINE 2,298.06; W.W. TIRE FLEET MAINT 145.95; WILMOT ENTERPRISE ADVERTISING 22.00
FUND TOTAL: 275,852.46

Old Business

There was no old business to report.

New Business

Steering/Negotiations Committee Appointments

President Gresh appointed the following NESC Board Members to the 2013-2014 Steering/Negotiations Committee: Gloria Koerlin, Sioux Valley; Debbe Koenecke, Deuel; Carie Knutson, Deubrook; Harry Boner, Castlewood; Tracy Hlavecek, Florence; Jon Tol, Grant Deuel to serve with President Gresh and Vice-President Lutkemeier.

NESC Board Member In-Service

The NESC Board Member In-Service is scheduled for Wednesday, November 13, 2013 in Watertown, SD.

Memorandum dated June 11, 2013 concerning non-allowable SPED expenses

Director Aberle shared updates and ongoing concerns regarding the memorandum dated June 11, 2013 concerning non-allowable special education expenses.

Accept Resignation

Action #14010 Motion by C. Knutson, second by D. Lutkemeier, to accept the resignation of Jennifer Thu, Center Base Paraprofessional, and to thank her for her years of service, all present voting in favor, motion carried.

Executive Session

Action #14011 Motion by C. Schmidt, second by C. Knutson, to enter into Executive Session at 7:32 P.M. for personnel reasons. All present voting in favor, motion carried.

President Gresh declared the Board out of Executive Session at 7:51 P.M.

Action #14012 Motion by H. Peterson, second by R. Gorder to approve Lucy Vandersnick's request to move from 1.0 FTE to .8 FTE for the 2013-2014 year.

Director's Report

Director Aberle gave his monthly report.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Adjournment

Action #14013 With there being no further business, motion by C. Schmidt, second by G. Koerlin, to adjourn.

All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at the Hy-Vee Club Room in Watertown, SD on Monday, September 16, 2013 at 7:00 P.M.

Roger Gresh, President

Brice Christensen, Business Manager