

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, September 16, 2013

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, September 16 at the Hy-Vee Club Room in Watertown, SD. The meeting was called to order by President Gresh at 7:02 P.M. and adjourned at 7:54 P.M.

Members present:

Roger Gresh, Britton-Hecla; Harry Boner, Castlewood; Bob Steffen, Clark; Shane Roth, De Smet; Carie Knutson, Deubrook; Debbe Koenecke, Deuel; Lois Kampeska, Enemy Swim Day School; Tracy Hlavack, Florence; John Tol, Grant-Deuel; Joe Homola, Hamlin; Dave Fuller, Henry; Joyce Carlson, Lake Preston; Corrie Quale, Summit; Sandy Hinze, Waubay; Jeff Buchholz, Waverly/South Shore; Julayne Thoreson, Willow Lake; Denise Lutkemeier, Wilmot.

Absent:

Martin Murphy, Arlington; Donna Bumann, Elkton; Ron Gorder, Estelline; Greg Bich, Iroquois; Hailey Peterson, Rosholt; Gloria Koerlin, Sioux Valley; Jamie Reetz, Webster.

Others Attending:

NESC Staff Representatives: Lauren Leischner, School Psychologist; Heather Kovar, Speech Therapy; Debra Tiefenthaler, Speech Therapy; Rita Wiese, Speech Therapy
NESC Administration: Jerry Aberle, Director; Tim Frewing, Assistant Director; Brice Christensen, Business Manager

Call to Order

President Gresh called the meeting to order at 7:02 P.M.

Agenda review, changes, and approval

Action #14014 Motion by C. Knutson, second by D. Koenecke, to approve the agenda. All present voting in favor, motion carried.

Introduction of Guests

Lauren Leischner, School Psychologist; Heather Kovar, Speech Therapy; Debra Tiefenthaler, Speech Therapy; Rita Wiese, Speech Therapy were introduced as guests.

Financial Report

Action #14015 Motion by D. Lutkemeier, second by J. Tol, to approve the financial report for the period ending August 31, 2013. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
Cash Balance			
August 1, 2013	\$80,598.93	\$741,043.32	\$9,753.19
<u>Receipts:</u>			
Local Sources	\$8,856.32	\$193,760.39	\$1.79
State Sources		\$52,349.71	
Federal Sources			
Other	\$90,396.16	\$845.50	\$2,435.17
<u>Total Monthly Receipts</u>	<u>\$99,252.48</u>	<u>\$246,955.60</u>	<u>\$2436.96</u>
Total Gross Receipts	\$179,851.41	\$987,998.92	\$12,190.15
Less Salaries	\$14,995.78	\$250,674.57	
Less Disbursements	\$84,029.36	\$41,046.68	\$2,188.42
<u>Total Salaries & Disbursements</u>	<u>\$99,025.14</u>	<u>\$291,721.25</u>	<u>\$2,188.42</u>
Ending Cash Balance			
August 31, 2013	\$80,826.27	\$696,277.67	\$10,001.73

Consent Agenda

Action #14016 Motion by C. Knutson, second by H. Boner, to approve the following items on the Consent Agenda: 5a) Approval of August 19, 2013 Board of Directors minutes; 5b) Approval of payment of September 2013 claims; 5c) Approval of contract amendment for Teresa Landmark; lane change; BA to BA + 15; \$37659.00; 5d) Approval of work agreement for Jeanne Pufahl-Ward, Grant Deuel Center Base Para Professional, \$12.24 per hour. All present voting in favor, motion carried.

August 2013 Accounts Payable

GENERAL FUND: ALL POINTS TRAVEL SD COUNTS TRAVEL 3,492.47;APEX LEARNING APEX COURSES 1,375.00;ASBSD ASBSD/SASD CONVENTION 225.00;HAMLIN COUNTY FARMERS COOP FLEET MAINT & GASOLINE 26.30;MULLIN, SUSAN TECH ASSIST FOR INVESTIGATIONS STUDY 560.00;NESC PAYROLL CLEARING SEPTEMBER 2013 PAYROLL 16,062.73;PROFESSIONAL SECURITY D&A POOL TESTING 512.50;VOYAGER FLEET SYSTEMS INC FLEET MAINT & GASOLINE 28.26

FUND TOTAL: 268,626.33

SPECIAL EDUCATION FUND: AAA PURE WATER WATER FILTER CHANGE 84.50;ASBSD ASBSD/SASD CONVENTION 370.00;BIG STONE THERAPIES, INC. CONTRACTED PT SRV AUG 2013 5,328.58;CASTLEWOOD SCHOOL DISTRICT CB FACILITY USE FEE 513.96;CHILSON, GINA MILEAGE TO STAFF 44.03;CROOKS COLLISION FLEET MAINT 70.00;DAKOTA GUTTER AND GARAGE DOOR BUILDING MAINTENANCE/REPAIR 290.70;DELYLE'S SOUTH 81 SERVICE, INC. FLEET MAINT 552.08;DON'S BODY SHOP FLEET MAINT 222.21;DUST TEX SERVICE, INC. RUG RENTAL 39.86;ELABO ELABO DUES 60.00;ESTELLINE COMMUNITY OIL CO. FLEET MAINT 30.46;FLORENCE SCHOOL DISTRICT CB FACILITY USE FEE 385.47;FRITZ, MARGIT CRIMINAL BKGRND CHECK 43.25;GEYER-FUHRMAN, RACHEL ESY MILEAGE TO STAFF 124.32;GRANT-DEUEL SCHOOL DISTRICT CB FACILITY USE FEE 408.60

HAMLIN COUNTY FARMERS COOP FLEET MAINT & GASOLINE 1,341.65;HAMLIN SCHOOL DISTRICT CB FACILITY USE FEE 1,027.92;HARMEL, DEBRA ESY MILEAGE TO STAFF 85.10;HOVDES PHYSICAL THERAPY CONTRACTED PT SRV AUG 2013 313.08;HUYVAERT, NICOL AOTA DUES 225.00;NE ADMINISTRATORS NE ADMINISTRATORS DUES 2013-14;SCHOOL YR 85.00;NESC IMPREST REIMBURSE IMPREST 1,086.00;NESC PAYROLL CLEARING SEPTEMBER 2013 PAYROLL 246,098.41;NORTHEAST PHYSICAL THERAPY CONTRACTED PT SRV AUG. 2013 803.15;NORTHLAND AUTO CENTER FLEET MAINT 225.16;OTTER TAIL POWER CO. ELECTRICITY AUG 2013 332.77;PALMLUND AUTOMOTIVE FLEET MAINT 676.47;PALO'S GARAGE FLEET MAINT 367.43;PRAIRIE VIEW PRESS, L.L.P. SUPPLIES 74.25;PUFAHL-WARD, JEANNE CRIM BKGRND CHK, FINGERPRINT;REIMB.53.25;QUALITY FIRST PLUMBING & HEATING INC. PLUMBING REPAIRS 505.51;RON'S AUTO REPAIR FLEET MAINT 1,070.32;SCHMIDT, ROCHELLE MILEAGE TO STAFF 22.20;SCHMIEDING GARAGE FLEET MAINT & GASOLINE 340.51;SHIRLEY, LINDA SHIRLEY MILEAGE, MEALS 374.22;SIOUX VALLEY COOP FLEET MAINT 9.99;STARK, MICHELLE MILEAGE TO STAFF 2.22;THOMPSON, NELLA REIMBURSE GASOLINE 28.20;TIME MANAGEMENT SYSTEMS MONTHLY ACCESS FEE 97.30;TOWN OF HAYTI WATER & SEWER AUG. 2013 35.50;VANDERSNICK, LUCY ESY MILEAGE TO STAFF 34.78;VOYAGER FLEET SYSTEMS INC FLEET MAINT & GASOLINE 3,878.38;W.W. TIRE FLEET MAINT 858.62;WENZ, MELODY ESY MILEAGE TO STAFF 5.92
FUND TOTAL: 290,908.59

Old Business

Advisory Board Meeting

Director Aberle went over the September 4, 2013 advisory board minutes.

Memorandum dated June 11, 2013 concerning non-allowable SPED expenses

Director Aberle shared updates concerning memorandum dated June 11, 2013 concerning non-allowable special education expenses.

NESC In-service

Northeast Educational Services Cooperative in-service will be held November 13, 2013. The in-service will be available to district board members and administration from 7-9 pm at Hyvee in Watertown, SD.

New Business

Surplus Vehicles

Action #14017 Motion by D. Lutkemeier, second by J. Tol, to declare six NESC vehicles surplus (VIN #'s 1B3EL36X42N259701; 1B3EJ46C1YN221036; 1B3EJ46C8YN251117; 1B3EJ46C8YN236682; 1B3EJ46X11N654607; 1FTEE14Y6MHA18751). All present voting in favor, motion carried. President Gresh appointed S. Roth, B. Steffen, and J. Homola to appraise the six vehicles.

Approve Propane Bid

Action #14018 Motion by C. Quale, second by J. Tol, to approve propane bid—Hamlin County Farmer's Cooperative—Hayti, SD; 1600 gallons at \$1.40 per gallon. All present voting in favor, motion carried.

FY 13 Annual Report

Action #14019 Motion by C. Knutson, second by D. Lutkemeier, to approve the fiscal year 2013 annual report. All present voting in favor, motion carried.

Executive Session

There was no executive session.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Aberle gave his monthly report. Included was discussion on moving to a more paperless meeting.

ASBSD Region Meetings

D. Koenecke and D. Lutkemeier shared that there will be ASBSD Region Meetings in Aberdeen on Wednesday, September 25 and in Clear Lake on Thursday, September 26.

Adjournment

Action #14020 With there being no further business, motion by B. Steffen, second by C. Knutson, to adjourn.

All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at the Hy-Vee Club Room in Watertown, SD on Monday, October 21, 2013 at 7:00 P.M.

Roger Gresh, President

Brice Christensen, Business Manager