

Northeast Educational Services Cooperative  
Board of Directors Meeting  
Monday, October 21, 2013

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, October 21 at the Hy-Vee Club Room in Watertown, SD. The meeting was called to order by President Gresh at 7:01 P.M. and adjourned at 7:43 P.M.

Members present:

Martin Murphy, Arlington; Roger Gresh, Britton-Hecla; Harry Boner, Castlewood; Bob Steffen, Clark; Norman Koehlmoos, De Smet; Carie Knutson, Deubrook; Debbe Koenecke, Deuel; Donna Bumann, Elkton; Lois Kampeska, Enemy Swim Day School; Tianna Beare, Estelline; Tracy Hlavack, Florence; John Tol, Grant-Deuel; Joe Homola, Hamlin; Hailey Peterson, Rosholt; Gloria Koerlin, Sioux Valley; Sandy Hinze, Waubay; Jeff Buchholz, Waverly/South Shore; Caryl Schmidt, Willow Lake; Denise Lutkemeier, Wilmot.

Absent:

Dave Fuller, Henry; Greg Bich, Iroquois; Joyce Carlson, Lake Preston; Corrie Quale, Summit; Jamie Reetz, Webster.

Others Attending:

NESC Staff Representatives: Rochelle Schmidt, Speech Therapist; Marci Saathoff, Speech Therapist; Maria Meyer, School Psychologist.

Member District Superintendents: Kevin Keenaghan, Deubrook; James Block, Webster.

NESC Administration: Jerry Aberle, Director; Tim Frewing, Assistant Director; Brice Christensen, Business Manager

Call to Order

President Gresh called the meeting to order at 7:01 P.M.

Agenda review, changes, and approval

Action #14021 Motion by D. Lutkemeier, second by H. Peterson, to approve the agenda. All present voting in favor, motion carried.

Introduction of Guests

Rochelle Schmidt, Speech Therapist; Marci Saathoff, Speech Therapist; Maria Meyer, School Psychologist were introduced as guests.

Financial Report

Action #14022 Motion by J. Tol, second by D. Koenecke, to approve the financial report for the period ending September 30, 2013. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
<b>Cash Balance</b>			
<b>September 1, 2013</b>	<b>\$80,826.27</b>	<b>\$696,277.67</b>	<b>\$10,001.73</b>
<u>Receipts:</u>			
Local Sources	\$5,930.08	\$97,245.78	\$1.54
State Sources		\$9,110.13	
Federal Sources		\$66,504.00	
Other	\$18,336.35	\$139.00	\$2,589.42
<u>Total Monthly Receipts</u>	<u>\$24,266.43</u>	<u>\$172,998.91</u>	<u>\$2590.96</u>
Total Gross Receipts	\$105,092.70	\$869,276.58	\$12,592.69
Less Salaries	\$16,062.73	\$246,098.41	
Less Disbursements	\$8,731.51	\$34,721.55	\$1,152.42
<u>Total Salaries &amp; Disbursements</u>	<u>\$24,794.24</u>	<u>\$280,819.96</u>	<u>\$1,152.42</u>
<b>Ending Cash Balance</b>			
<b>September 30, 2013</b>	<b>\$80,298.46</b>	<b>\$588,456.62</b>	<b>\$11,440.27</b>

Consent Agenda

Action #14023 Motion by G. Koerlin, second by H. Peterson, to approve the following items on the Consent Agenda: 5a) Approval of September 16, 2013 Board of Directors minutes; 5b) Approval of payment of October 2013 claims; All present voting in favor, motion carried.

September 2013 Accounts Payable

**GENERAL FUND:** ASCD MEMBERSHIP DUES 219.00;BMO MASTERCARD PURCH SRVS, SPLYS, TRVL, REG. 3,488.05;ERIC ARMIN INC SD COUNTS SUPPLIES 166.55;LATI FOOD SERVICE ESA SUPPLIES 23.00;NCTM MEMBERSHIP DUES 120.00;NESC PAYROLL CLEARING OCTOBER 2013 PAYROLL 15,821.21;NESC SPECIAL REVENUE PROJECTS SD COUNTS/ED SPEC MILES 1,044.14;PROFESSIONAL SECURITY D&A POOL TESTING 944.00;VOYAGER FLEET SYSTEMS INC FLEET MAINT & GASOLINE 143.21

**FUND TOTAL: 21,969.16**

**SPECIAL EDUCATION FUND:** BIG STONE THERAPIES, INC. CONTRACTED PT SRV SEPT 2013 7,116.21;BMO MASTERCARD PURCH SRVS, SPLYS, TRVL, REG. 16,121.08;BORGMAN, MARY ED SPEC TRAVEL 52.00;CASTLEWOOD SCHOOL DISTRICT CB FACILITY USE FEE 513.96;CEC MEMBERSHIP DUES 167.00;CENTURY BUSINESS PRODUCTS, INC COPIER SUPPLIES 185.50;CHILSON, GINA MILEAGE TO STAFF 59.57;CHRISTENSEN, BRICE ADMIN TRAVEL 21.00;CHURCHILL,MANOLIS,FREEMAN,KLUDT,SHELTON ED LAW ASSOC ANN MEETING 130.00;CONRAD, LINDA SPEECH TRAVEL 46.00;CRAIG BASS SANITARY SERVICE GARBAGE SERVICE 07, 08, 09 -2013 120.00;DETERMAN, KELSEY OT SUPPLIES 4.07;DON'S BODY SHOP FLEET MAINT 35.00;ESTELLINE COMMUNITY OIL CO. FLEET MAINT 33.02;FLORENCE SCHOOL DISTRICT CB FACILITY USE FEE 385.47;FRITZ, MARGIT REIMBURSE FOR FNGRPRNT 5.00;GRANT-DEUEL SCHOOL DISTRICT CB FACILITY USE FEE 408.60;HAHLER AUTOMOTIVE FLEET MAINT 37.60

HAMLIN COUNTY FARMERS COOP FLEET MAINT & GASOLINE 5,099.74;HAMLIN COUNTY PUBLISHING ADVERTISING 51.00;HAMLIN SCHOOL DISTRICT CB FACILITY USE FEE 995.80;HARMEL, DEBRA MILEAGE TO STAFF 98.42;HAYTI LANES & LOUNGE CB BOWLING 855.00;HENRY SCHOOL DISTRICT INSERVICE/WORKSHOP 240.00;HOVDES PHYSICAL THERAPY CONTRACTED PT SRV SEPT 2013 1,080.40;JAGERS GROCERY SUPPLIES 13.30;JURGENS OIL FLEET MAINT 61.90;KRUSE, JULIE MILEAGE TO STAFF 23.68;LAUSENG, DEBRA SPEECH TRAVEL 30.00;MILBANK SCHOOL DISTRICT DR. WALSH PRESENTATION 40.00;NESC PAYROLL CLEARING OCTOBER 2013 PAYROLL 250,999.61;NESC SPECIAL REVENUE PROJECTS SD COUNTS/ED SPEC MILES 955.34;NILES, CARRIE MILEAGE TO STAFF 104.71;NORTHEAST PHYSICAL THERAPY CONTRACTED PT SRV SEPT 2013 833.09;NORTHLAND AUTO CENTER FLEET MAINT 1,240.98;OTTER TAIL POWER CO. ELECTRICITY 343.58;PALMLUND AUTOMOTIVE FLEET MAINT 54.99;PALO'S GARAGE FLEET MAINT 439.57;RIDER, DIANNE MED ADMIN TRAINING 760.00;S & S AUTO FLEET MAINT 1,789.42;SCHMIEDING GARAGE GASOLINE 636.09;SHIRLEY, LINDA MILEAGE TO STAFF 1,045.10;SIOUX VALLEY COOP GASOLINE 79.37;SOUTH DAKOTA REHAB ACTION CONFERENCE REGISTRATION 50.00;STEVE'S TIRE & SERVICE FLEET MAINT 33.27;TIME MANAGEMENT SYSTEMS MONTHLY ACCESS FEE SEPT 2013 95.35;TOMMY'S LANES CB BOWLING 22.50;TOWN OF HAYTI WATER & SEWER SEPT 2013 35.50;TOWN, RHIANNON MILEAGE 88.80;TWIN VALLEY TIRE, INC. FLEET MAINT 374.00;VANDERSNICK, LUCY MILEAGE TO STAFF 35.52;VOYAGER FLEET SYSTEMS INC FLEET MAINT & GASOLINE 6,736.68;W.W. TIRE FLEET MAINT 1,450.50;WENZ, MELODY ASHA DUES REIMBURS/MILEAGE TO STAFF 390.39;WIESNER, JAMIE MILEAGE TO STAFF 111.74  
**FUND TOTAL: 302,736.42**

#### Old Business

##### Advisory Board Meeting

Director Aberle went over the October 2, 2013 advisory board minutes.

##### Memorandum dated June 11, 2013 concerning non-allowable SPED expenses

Director Aberle shared updates concerning memorandum dated June 11, 2013 concerning non-allowable special education expenses.

##### NESC In-service

Northeast Educational Services Cooperative in-service will be held November 13, 2013. The in-service will be available to district board members and administration from 7-9 pm at Hyvee in Watertown, SD.

#### New Business

##### Hold Lottery for Tied Sealed bid for Surplus Vehicles

*Action #14024* Motion by D. Lutkemeier, second by H. Peterson, to conduct a random draw for the tied sealed bids on vehicle 1FTEE14Y6MHA18751. All present voting in favor, motion carried.

President Gresh appointed Kevin Keenaghan to draw.

Accept Sealed Bids for Vehicles

*Action #14025* Motion by C. Knutson, second by H. Peterson, to accept sealed bids for the six surplus vehicles. All present voting in favor, motion carried.

2002 Dodge Stratus	1B3EL36X42N259701	Dawn Hink	\$1,305.15
1991 Ford E150 Van	1F1FTEE14Y6MHA18751	Terri Gaikowski	\$301.00
2000 Dodge Stratus	1B3EJ46C1YN221036	Harold Koistinen	\$510.00
2000 Dodge Stratus	1B3EJ46C8YN236682	Joan Olsen	\$756.00
2000 Dodge Stratus	1B3EJ46C8YN251117	Maria Meyer	\$676.00
2001 Dodge Stratus	1B3EJ46X11N654607	Jim Holbeck	\$301.00

Set Center Base Tuition Rates

*Action #14026* Motion by B. Steffen, second by D. Bumann, to set the Center Base Tuition rates.

Base Rate	\$34,266.63
1 <sup>st</sup> placement	\$42,833.29
2 <sup>nd</sup> placement	\$25,473.81
3 <sup>rd</sup> placement	\$22,036.87

All present voting in favor, motion carried.

Accept Resignation Caitlyn Bjerke

*Action #14027* Motion by H. Peterson, second by D. Koenecke, to accept the resignation of Caitlyn Bjerke, Center Base Paraprofessional. All present voting in favor, motion carried.

Auditor Update

Business Manager Christensen shared an update on the current audit.

Executive Session

There was no executive session.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Aberle gave his monthly report.

Adjournment

*Action #14028* With there being no further business, motion by D. Lutkemeier, second by H. Peterson, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at the Hy-Vee Club Room in Watertown, SD on Monday, November 18, 2013 at 7:00 P.M.

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**Roger Gresh, President**

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**Brice Christensen, Business Manager**