

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, November 18, 2013

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, November 18 at the Hy-Vee Club Room in Watertown, SD. The meeting was called to order by President Gresh at 7:02 P.M. and adjourned at 7:32 P.M.

Members present:

Martin Murphy, Arlington; Roger Gresh, Britton-Hecla; Harry Boner, Castlewood; Bob Steffen, Clark; Shane Roth, De Smet; Carie Knutson, Deubrook; Debbe Koenecke, Deuel; Donna Bumann, Elkton; Lois Kapeska, Enemy Swim Day School; Ron Gorder, Estelline; Tracy Hlavack, Florence; John Tol, Grant-Deuel; Cap Niemann, Hamlin; Dave Fuller, Henry; Joyce Carlson, Lake Preston; Hailey Peterson, Rosholt; Gloria Koerlin, Sioux Valley; Corrie Quale, Summit; Sandy Hinze, Waubay; Jeff Buchholz, Waverly/South Shore; Denise Lutkemeier, Wilmot.

Absent:

Greg Bich, Iroquois; Jamie Reetz, Webster; Caryl Schmidt, Willow Lake.

Others Attending:

NESC Staff Representatives: Chantel Sprang, Psychological Examiner; Sue Stern, Speech Therapist; Deb Lauseng, Speech Therapist.

Member District Superintendents: Kevin Keenaghan, Deubrook; James Block, Webster.

NESC Administration: Jerry Aberle, Director; Tim Frewing, Assistant Director; Brice Christensen, Business Manager

Call to Order

President Gresh called the meeting to order at 7:02 P.M.

Agenda review, changes, and approval

Action #14029 Motion by C. Knutson, second by H. Peterson, to approve the agenda with the following addition: 7b, accept resignation of Anne Redinger. All present voting in favor, motion carried.

Introduction of Guests

Chantel Sprang, School Psychologist; Sue Stern, Speech Therapist; Deb Lauseng, Speech Therapist were introduced as guests.

Financial Report

Action #14030 Motion by B. Steffen, second by G. Koerlin, to approve the financial report for the period ending October 31, 2013. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
Cash Balance			
October 1, 2013	\$80,298.46	\$588,456.62	\$10,001.73
<u>Receipts:</u>			
Local Sources	\$22,461.97	\$144,764.22	\$1.40
State Sources		\$5,460.86	
Federal Sources	\$24,118.00	\$150,502.00	
Other	\$2,058.67	\$3,849.15	\$2,970.42
<u>Total Monthly Receipts</u>	<u>\$48,638.64</u>	<u>\$304,576.23</u>	<u>\$2,971.82</u>
Total Gross Receipts	\$128,937.10	\$893,032.85	\$14,412.09
Less Salaries	\$15,821.21	\$250,999.61	
Less Disbursements	\$6,147.95	\$51,736.81	\$2,395.42
<u>Total Salaries & Disbursements</u>	<u>\$21,969.16</u>	<u>\$302,736.42</u>	<u>\$2,395.42</u>
Ending Cash Balance			
October 31, 2013	\$106,967.94	\$590,296.43	\$12,016.67

Consent Agenda

Action #14031 Motion by D. Lutkemeier, second by H. Peterson, to approve the following items on the Consent Agenda: 5a) Approval of October 21, 2013 Board of Directors minutes; 5b) Approval of payment of November 2013 claims; All present voting in favor, motion carried.

September 2013 Accounts Payable

GENERAL FUND: BMO MASTERCARD PURCH SRVCS, SPLYS, TRAVEL 347.46;CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 200.85;DEWITT, SHAWN SD COUNTS TRAVEL 238.00;NESC PAYROLL CLEARING NOVEMBER 2013 PAYROLL 15,821.22;NESC SPECIAL REVENUE PROJECTS ESA JULY-SEPT GAS 1,602.47;NOLTE, KARI READING RECOVERY TRAVEL 35.00;VOYAGER FLEET SYSTEMS INC FLEET MAINT & GASOLINE 114.16;WEST RIVER FOUNDATION SYSTEMS CHANGE CONF REG 225.00

FUND TOTAL: 18,584.16

SPECIAL EDUCATION FUND: ABC AUTOMATIC BUILDING CONTROLS FIRE ALARM SYSTEM SRV 299.88;AMERICAN PROFESSIONAL AGENCY PROFESSIONAL LIABILITY INS 256.00;ASBSD SCHOOL LAW SEMINAR 185.00;ASHA MEMBERSHIP DUES 225.00;BIG STONE THERAPIES, INC. CONTRACTED PT SRVS OCT 2013 7,615.79;BMO MASTERCARD PURCH SRVCS, SPLYS, TRAVEL 19,254.61;BORGMAN, MARY ED SPEC TRAVEL 52.00;BRITTON-HECLA SCHOOL DISTRICT MILEAGE TO SCHOOL 250.12;BRUCE'S 66 GASOLINE 222.96;CASTLEWOOD SCHOOL DISTRICT CB FACILITY USE FEE 513.96;CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 299.98;CHILSON, GINA MILEAGE TO STAFF 199.06;CHRISTENSEN, BRICE MILEAGE TO STAFF 17.02;CHURCHILL,MANOLIS,FREEMAN,KLUDT,SHELTON AUDIT LETTER FEES 86.40;DELYLE'S SOUTH 81 SERVICE, INC. FLEET MAINT 467.48;DON'S BODY SHOP FLEET MAINT 417.06;DUST TEX SERVICE, INC. RUG RENTAL 39.86;ESTELLINE COMMUNITY OIL CO. FLEET MAINT 61.78;FLORENCE SCHOOL DISTRICT CB FACILITY USE FEE 385.47;GELLING'S AUTO SERVICE FLEET MAINT 766.83;GRANT-DEUEL SCHOOL DISTRICT CB FACILITY USE FEE 408.60;HAMLIN COUNTY FARMERS

COOP FLEET MAINT & GASOLINE 2,238.79;HAMLIN COUNTY PUBLISHING ADVERTISING 102.00;HAMLIN SCHOOL DISTRICT CB FACILITY USE FEE 979.09;HARLOW'S BUS SALES, INC. FLEET MAINT 156.95;HOVDES PHYSICAL THERAPY CONTRACTED PT SRVS OCT 2013 720.44;JAGERS GROCERY CB SUPPLIES 6.18;NESC IMPREST REIMBURSE IMPREST 279.00;NESC PAYROLL CLEARING NOVEMBER 2013 PAYROLL 252,672.76 NESC SUMMER PAPER PURCHASE 794.92;NORTHEAST PHYSICAL THERAPY CONTRACTED PT SRVS OCT. 2013 2,325.41;NORTHLAND AUTO CENTER FLEET MAINT 550.50;OTTER TAIL POWER CO. ELECTRICITY OCT 2013 312.36;PEDERSEN, SHANE LAWN CARE JUL, AUG, SEPT, 2013 140.00;SCHMIEDING GARAGE GASOLINE 197.41;SDASP MEMBERSHIP APPLICATIONS 315.00;SHIRLEY, LINDA MILEAGE TO STAFF/ED SPEC TRAVEL 775.69;SIOUX VALLEY COOP GASOLINE 43.38;STURDEVANT'S AUTO PARTS FLEET MAINT 76.77;TIME MANAGEMENT SYSTEMS TIME MGMT SYSTEM 95.10;TOWN OF HAYTI WATER & SEWER OCT 2013 35.50;PAYEE MILEAGE 29.60;VANDERSNICK, LUCY MILEAGE TO STAFF 39.96;VOYAGER FLEET SYSTEMS INC FLEET MAINT & GASOLINE 7,559.83;W.W. TIRE FLEET MAINT 351.52;WENZ, MELODY MILEAGE TO STAFF 6.66
FUND TOTAL: 302,829.68

Old Business

Advisory Board Meeting

Director Aberle went over the November 6, 2013 advisory board minutes.

Memorandum dated June 11, 2013 concerning non-allowable SPED expenses

Director Aberle gave an update from the public hearing concerning extraordinary cost fund rules and non-allowable special education expenses held at 10:30 am on November 18. The proposed rule change was accepted by the Board of Education.

Feedback from NESC In-service

Director Aberle reviewed feedback from the NESC in-service held on November 13, 2013. All feedback was positive and it was noted as something that should be continued in the future.

New Business

Accept FY 2013 Audit Report

The audit report was not yet completed so no action was taken.

Executive Session

Action #14032 Motion by J. Tol, second by D. Koenecke to enter into Executive Session at 7:21 P.M. for personnel reasons. All present voting in favor, motion carried.

President Gresh declared the Board out of Executive Session at 7:26 P.M.

Action #14033 Motion by C. Knutson, second by H. Peterson to accept the resignation of Anne Redinger, center base paraprofessional.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Aberle gave his monthly report.

Adjournment

Action #14034 With there being no further business, motion by D. Koenecke, second by D. Lutkemeier, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at the Hy-Vee Club Room in Watertown, SD on Monday, December 16, 2013 at 7:00 P.M.

Roger Gresh, President

Brice Christensen, Business Manager