

Northeast Educational Services Cooperative
Board of Directors Meeting
Tuesday, January 21, 2014

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Tuesday, January 21 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Gresh at 7:00 P.M. and adjourned at 8:14 P.M.

Members present:

Martin Murphy, Arlington; Roger Gresh, Britton-Hecla; Harry Boner, Castlewood; Bob Steffen, Clark; Norman Koehlmoos, De Smet; Carie Knutson, Deubrook; Debbe Koenecke, Deuel; Lois Kampeska, Enemy Swim Day School; Ron Gorder, Estelline; John Tol, Grant-Deuel; Joe Homola, Hamlin; Hailey Peterson, Rosholt; Gloria Koerlin, Sioux Valley; Corrie Quale, Summit; Sandy Hinze, Waubay; Brad Howell, Waverly/South Shore; Caryl Schmidt, Willow Lake; Denise Lutkemeier, Wilmot.

Absent:

Donna Bumann, Elkton; Tracy Hlavack, Florence; Dave Fuller, Henry; Greg Bich, Iroquois; Joyce Carlson, Lake Preston; Jamie Reetz, Webster

Others Attending:

NESC Staff Representatives: Jody Jongeling, School Psychologist

Member District Superintendents: No member Superintendents were present.

NESC Administration: Jerry Aberle, Director; Tim Frewing, Assistant Director; Brice Christensen, Business Manager

Call to Order

President Gresh called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #14042 Motion by C. Knutson, second by D. Lutkemeier, to approve the agenda with the following additions: 7b, accept resignation, Deb Harmel, Center Base Teacher; 10b, Director and Business Manager evaluation. All present voting in favor, motion carried.

Introduction of Guests

Jody Jongeling, School Psychologist, was introduced as a guest.

Financial Report

Action #14043 Motion by J. Tol, second by C. Schmidt, to approve the financial report for the period ending December 31, 2013. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
Cash Balance			
December 1, 2013	\$120,037.64	\$694,033.97	\$12,139.11
<u>Receipts:</u>			
Local Sources	\$7,182.56	\$170,235.14	\$1.51
State Sources		\$15,280.78	
Federal Sources	\$5,725.00	\$137,060.00	
Other	\$199.92		\$1,610.10
<u>Total Monthly Receipts</u>	<u>\$13,107.48</u>	<u>\$322,575.92</u>	<u>\$1,611.61</u>
Total Gross Receipts	\$133,145.12	\$1,016,609.89	\$13,750.72
Less Salaries	\$15,821.22	\$239,150.77	
Less Disbursements	\$24,255.32	\$52,320.44	\$2,853.81
<u>Total Salaries & Disbursements</u>	<u>\$40,076.54</u>	<u>\$291,471.21</u>	<u>\$2,853.81</u>
Ending Cash Balance			
December 31, 2013	\$93,068.58	\$725,138.68	\$10,896.91

Consent Agenda

Action #14044 Motion by D. Lutkemeier, second by D. Koenecke, to approve the following items on the Consent Agenda: 5a) Approval of December 16, 2013 Board of Directors minutes; 5b) Approval of payment of January 2014 claims; 5c) Approval of work agreement, Michelle Stark, OT---\$33.79 /hour. All present voting in favor, motion carried.

December 2013 Accounts Payable

GENERAL FUND: BMO MASTERCARD TRAVEL,PURCH SVCS,SPLYS 667.74;CENTURY BUSINESS PRODUCTS,;INC COPIER MAINT CONTRACT 114.95;DEWITT, SHAWN SD COUNTS TRAVEL 127.00;HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 30.95;NESC PAYROLL CLEARING JANUARY PAYROLL 15,821.23;NESC SPECIAL REVENUE PROJECTS NESC SPECIAL REVENUE PROJECTS 2,278.83;NOLTE, KARI READING REC TRAVEL 35.00;PROFESSIONAL SECURITY D&A POOL TESTING 864.00;REINHILLER, LISA ESA TRAVEL 156.00;VOYAGER FLEET SYSTEMS INC MAINT & GASOLINE 101.94
FUND TOTAL: \$20,197.64

SPECIAL EDUCATION FUND AMERICAN PROFESSIONAL AGENCY PROFESSIONAL LIABILITY INS J.L., & J.J. 256.00;BERENS WAREHOUSE GROCERIES GASOLINE 23.83;BIG STONE THERAPIES, INC. CONTRACTED PT SRV DEC 2013 5,396.14;BMO MASTERCARD TRAVEL,PURCH SVCS,SPLYS 17,463.65 BORGMAN, MARY ED SPEC TRAVEL 104.00;BRITTON-HECLA SCHOOL DISTRICT MILEAGE TO SCHOOL 59.57;BRUCE'S 66 GASOLINE 214.54;CASTLEWOOD SCHOOL DISTRICT NURSE SALARY & BENEFITS CB FCLTY USE FEE 6,823.84;CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 207.55 CHILSON, GINA MILEAGE TO STAFF 106.19;CHRISTENSEN, BRICE MILEAGE TO STAFF 31.82;CRAIG BASS SANITARY SERVICE GARBAGE OCT-DEC 2013 120.00;DELYLE'S SOUTH 81 SERVICE, INC. MAINTENANCE 677.91;DUNN PRODUCTS ADMIN SUPPLIES 1,320.84;DUST TEX SERVICE, INC. RUG RENTAL 39.86

ESTELLINE COMMUNITY OIL CO. MAINT 18.49;FLORENCE SCHOOL DISTRICT CB FACILITY USE FEE 256.98;GRANT-DEUEL SCHOOL DISTRICT CB FACILITY USE FEE 408.60;HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 883.98;HAMLIN SCHOOL DISTRICT CB FACILITY USE FEE 899.43;HARLOW'S BUS SALES INC CHEVY VAN PURCHASE 5,000.00;HARLOW'S BUS SALES, INC. MAINT 299.43;HARMEL, DEBRA MILEAGE TO STAFF 89.17;HARTWIG HEATING SERVICE CHARGE 106.00;HOVDES PHYSICAL THERAPY CONTRACTED PT SRV DEC 2013 462.23;JOHNSON AUTOMOTIVE MAINT 211.74;KRUSE, JULIE MILEAGE TO STAFF 33.00;LATHER, CHRISTOPHER MILEAGE TO STAFF 14.06;NESC IMPREST REIMBURSE IMPREST 628.99;NESC PAYROLL CLEARING JANUARY PAYROLL 233,305.21;NESC SPECIAL REVENUE PROJECTS NESC SPECIAL REVENUE PROJECTS 1,103.71;NORTHEAST PHYSICAL THERAPY CONTRACTED PT SRV DEC 2013 1,881.26;NORTHLAND AUTO CENTER MAINT 144.32;OTTER TAIL POWER CO. ELECTRICITY DEC 2013 495.59;PALO'S GARAGE MAINT 239.40;SASD OA LUNCHEON 30.00;SHIRLEY, LINDA ED SPEC TRAVEL 279.69;STORMO, BEN SNOW REMOVAL 400.00;TAMRA, CHING MILEAGE TO STAFF 35.89;TIME MANAGEMENT SYSTEMS, INC TIME MGMT 93.85;TOWN OF HAYTI WATER & SEWER DEC 2013 35.50 VANDERSNICK, LUCY MILEAGE TO STAFF 26.64;VOYAGER FLEET SYSTEMS INC MAINT & GASOLINE 5,473.16;W.W. TIRE MAINT 401.57;WIESNER, JAMIE MILEAGE TO STAFF 136.16 WILLIAM G. NEALE, CPA AUDIT FINANCIAL STATEMENT FYE 06/30/13 7,500.00;YEXLEY, KERRI CRIMINAL HX CHECK AND FINGERPRINTING 53.25

FUND TOTAL: \$293,793.04

Old Business

January 8, 2014 Advisory Board Minutes

Director Aberle went over the advisory board meeting minutes.

New Business

Certificate of Deposit Renewal

Action #14045 Motion by C. Schmidt, second by D. Koenecke to renew the current certificate of deposit, present value \$75,827.27, for the 2014 calendar year. All present voting in favor, motion carried.

Accept resignation-Deb Harmel, Center Base Teacher

Action #14045 Motion by D. Koenecke, second by C. Knutson to accept the resignation of Deb Harmel, center base teacher, and to thank Deb for her years of service to NESC. All present voting in favor, motion carried.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Aberle gave his monthly report. In the report he mentioned the possibility of having early afternoon board meetings for January and February in the future.

Executive Session

Action #14046 Motion by C. Knutson, second by H. Peterson, to enter into Executive Session at 7:41 P.M. for negotiations. All present voting in favor, motion carried.

President Gresh declared the Board out of Executive Session at 7:52 P.M.

Action #14047 Motion by J. Tol, second by H. Peterson, to hire Rodney Freeman's services for negotiations.

Action #14048 Motion by D. Koenecke, second by H. Peterson, to enter into Executive Session at 7:54 P.M. for Director and Business Manager evaluations. All present voting in favor, motion carried.

President Gresh declared the Board out of Executive Session at 8:10 P.M.

Action #14049 Motion by R. Gorder, second by G. Koerlin, to offer a contract with salary to be determined to Director Aberle for the 2014-2015 school year. All present voting in favor, motion carried.

Action #14050 Motion by C. Schmidt, second by H. Peterson, to offer a contract with salary to be determined to Business Manager Christensen for the 2014-2015 school year. All present voting in favor, motion carried.

Adjournment

Action #14051 With there being no further business, motion by C. Knutson, second by B. Steffen, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at the Hy-Vee Club Room in Watertown, SD on Monday, February 17, 2014 at 7:00 P.M.

Roger Gresh, President

Brice Christensen, Business Manager