

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, May 19, 2014

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, May 19 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Gresh at 7:00 P.M. and adjourned at 8:47 P.M.

Members present:

Martin Murphy, Arlington; Roger Gresh, Britton-Hecla; Harry Boner, Castlewood; Bob Steffen, Clark; Shane Roth, De Smet; Carie Knutson, Deubrook; Debbe Koenecke, Deuel; Donna Bumann, Elkton; Lois Kampeska, Enemy Swim Day School; Tracy Hlavack, Florence; John Tol, Grant-Deuel; Joe Homola, Hamlin; Joyce Carlson, Lake Preston; ; Hailey Peterson, Rosholt; Gloria Koerlin, Sioux Valley; Corrie Quale, Summit; Sandy Hinze, Waubay; Jeff Buchholz, Waverly/South Shore; Caryl Schmidt, Willow Lake; Denise Lutkemeier, Wilmot

Absent:

Ron Gorder, Estelline; Dave Fuller, Henry; Greg Bich, Iroquois; Jamie Reetz, Webster

Others Attending:

NESC Staff Representatives: JodyAnn Jongeling, School Psychologist; Lauren Leischner, School Psychologist; Maria Meyer, School Psychologist; Robin Schwandt, School Psychologist; Chantel Sprang, Psychological Examiner

Member District Superintendents: Kevin Keenaghan, Deubrook; Mark Sampson, Iroquois; Jim Block, Webster

NESC Administration: Jerry Aberle, Director; Tim Frewing, Assistant Director; Brice Christensen, Business Manager

Call to Order

President Gresh called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #14083 Motion by D. Lutkemeier, second by C. Knutson, to approve the agenda with the following changes: 5. d) accept resignation—Lucy Vandersnick; 7. j) Approve Unit 1 Negotiated Agreement; 7. K) Approve Unit 2 Negotiated Agreement; 7. l) Mary Borgman's replacement. All present voting in favor, motion carried.

Introduction of Guests

JodyAnn Jongeling, School Psychologist; Lauren Leischner, School Psychologist; Maria Meyer, School Psychologist; Robin Schwandt, School Psychologist; Chantel Sprang, Psychological Examiner were introduced as guests.

Financial Report

Action #14084 Motion by D. Lutkemeier, second by G. Koerlin, to approve the financial report for the period ending April 2014. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
Cash Balance			
April 1, 2014	\$117,862.46	\$777,018.20	\$11,861.29
<u>Receipts:</u>			
Local Sources	\$13,930.23	\$166,782.19	\$3.34
State Sources	\$15,000.00	\$5,889.93	
Federal Sources	\$5,947.00	\$130,867.00	
Other			\$9,961.69
<u>Total Monthly Receipts</u>	<u>\$34,877.23</u>	<u>\$303,539.12</u>	<u>\$9,965.03</u>
Total Gross Receipts	\$152,739.69	\$1,080,557.32	\$21,826.32
Less Salaries	\$15,821.21	\$242,245.42	
Less Disbursements	\$4,717.63	\$52,209.79	\$2,200.66
<u>Total Salaries & Disbursements</u>	<u>\$20,538.84</u>	<u>\$294,455.21</u>	<u>\$2,200.66</u>
Ending Cash Balance			
April 30, 2014	\$132,200.85	\$786,102.11	\$19,625.66

Consent Agenda

Action #14085 Motion by C. Schmidt, second by S. Roth, to approve the following items on the Consent Agenda: 5a) Approval of April 21, 2014 Board of Directors minutes; 5b) Approval of payment of May 2014 claims; 5c) Approval of contracts – Administration, Office staff, Unit 1, Unit 2, Paraprofessionals, ESY. All voted in favor, motion carried.

March 2014 Accounts Payable

GENERAL FUND: BLACK HILLS STATE UNIVERSITY CAMSE INVOICE #2 7,080.00;BMO MASTERCARD PURCH SVCS,PHONE, TRAVEL,SPLYS,1,077.08;CENTURY BUSINESS PRODUCTS, INC COPIER MAINTENANACE CONTRACT 173.18;HAMLIN COUNTY FARMERS COOP FLEET MAINT & GASOLINE 56.77;NESC PAYROLL CLEARING NESC PAYROLL CLEARING 15,821.22;PROFESSIONAL SECURITY D&A TESTING POOL 1,289.50;VOYAGER FLEET SYSTEMS INC FLEET MAINT & GASOLINE 2,719.84

FUND TOTAL: \$28,217.59

SPECIAL EDUCATION FUND: AUTISM BEHAVIORAL CONSULTING SPEECH/EC TRAINING 387.94
BIG STONE THERAPIES, INC. CONTRACTED PT SRVS APR 2014 6,504.73;BMO MASTERCARD PURCH SVCS, PHONE, TRAVEL,SPLYS,21,005.70;BND TOWING FLEET MAINT. 153.00;BRITTON-HECLA SCHOOL DISTRICT MILEAGE TO SCHOOL 46.62;BRUCE'S 66 GASOLINE 364.61;CASTLEWOOD SCHOOL DISTRICT NURSE SALARY & CB USE FEE

6,854.33;CENTURY BUSINESS PRODUCTS, INC COPIER MAINTENANACE CONTRACT 246.42;CHILSON, GINA MILEAGE TO STAFF 168.35;CHRISTENSEN, BRICE FISCAL TRAVEL 31.82;CHURCHILL,MANOLIS,FREEMAN,KLUDT,SHELTON LEGAL SERVICES 2,615.78;DUST TEX SERVICE, INC. RUG RENTAL 39.86;ESTELLINE COMMUNITY OIL CO. FLEET MAINT 28.84;FLORENCE SCHOOL DISTRICT CB FACILITY USE FEE 256.98;GRANT-DEUEL SCHOOL DISTRICT CB FACILITY USE FEE 408.60;HAHLER AUTOMOTIVE FLEET MAINT 37.60;HAMLIN COUNTY FARMERS COOP FLEET MAINT & GASOLINE 1,753.00;HAMLIN SCHOOL DISTRICT CB FACILITY USE FEE 1,021.50;HARMEL, DEBRA MILEAGE TO STAFF 88.06;HR ONE STOP FLEET MAINT 11.19;INTERCALL EC CONFERENCE CALL 27.47;JOHNSON AUTOMOTIVE FLEET MAINT 30.00;JURGENS OIL FLEET MAINT 37.90;NESC IMPREST CB, FISCAL, ED SPEC TRAVEL 719.91;NESC PAYROLL CLEARING NESC PAYROLL CLEARING 244,263.81;NORTHEAST PHYSICAL THERAPY CONTRACTED PT SRV APR 2014 2,395.47;NORTHLAND AUTO CENTER FLEET MAINT 81.58;PARENT MILEAGE TO PARENT 24.42 OTTER TAIL POWER CO. ELECTRICITY APR 2014 311.87;PAGE TECHNOLOGY TECHNOLOGY SERVICE OTHER 23.75 PALO'S GARAGE FLEET MAINT 150.57;S & S AUTO FLEET MAINT 45.00;SHIRLEY, LINDA MILEAGE TO STAFF & TRAVEL 181.93;STORMO, BEN SNOW REMOVAL-MARCH 300.00;SW/WC SERVICE COOPERATIVE CONFERENCE REG FEES PSYCH-EC 400.00;TAESE/USU TRAINING REGISTRATION ADMIN 100.00;TIME MANAGEMENT SYSTEMS TIME MGMT SYSTEM 80.05;TOWN OF HAYTI WATER & SEWER APR 2014 35.50;VANDERSNICK, LUCY MILEAGE TO STAFF 37.74;VOYAGER FLEET SYSTEMS INC FLEET MAINT & GASOLINE 5,281.53;W.W. TIRE FLEET MAINT 245.44;WENZ, MELODY MILEAGE TO STAFF 6.66;WIESE, RITA MILEAGE TO STAFF 10.36;WIESNER, JAMIE MILEAGE TO STAFF 135.05

FUND TOTAL: \$296,950.94

Old Business

May 7, 2014 Advisory Board Minutes

Director Aberle went over the advisory board meeting minutes.

New Business

Grant Deuel request – center base materials and vehicle

Action #14086 Motion by C. Schmidt, second by D. Lutkemeier to declare specified Grant-Deuel center base items as surplus and sell to Grant-Deuel for \$250.00, and to lease handicap accessible van for the FY15 school year for the depreciation value of \$500.00 All present voting in favor, motion carried.

Delta Dental and Sanford health insurance rates for 2014-2015

Action #14087 Motion by S. Roth, second by C. Knutson to accept the Sanford Health Plan and Delta Dental rates for 2014-2015. All present voting in favor, motion carried.

Sanford Health Single \$1500 Deductible	\$530.45
Delta Dental Single	\$41.44

Set Salary and Benefits for Paraprofessionals

Action #14088 Motion by H. Boner, second by D. Koenecke to set salary of paraprofessionals at a 3.5% increase and insurance allocation at \$6,955.64. All present voting in favor, motion carried.

Set salary and benefits for office personnel

Action #14089 Motion by D. Koenecke, second by J. Tol to set salary of office personnel at a 3.5% increase and insurance allocation at \$6,955.64. All present voting in favor, motion carried.

Set Salary and Benefits for Director

Action #14090 Motion by B. Steffen, second by C. Knutson to set salary of Director at \$83,000.00. All present voting in favor, motion carried.

Set Salary and Benefits for Assistant Director

Action #14091 Motion by G. Koerlin, second by D. Koenecke to set salary of Assistant Director at \$57,750.00. All present voting in favor, motion carried.

Set Salary and Benefits for Business Manager

Action #14092 Motion by C. Schmidt, second by D. Koenecke to set salary of Business Manager at \$41,000. All present voting in favor, motion carried.

Authorize Business Manager to seek paper bids

Action #14093 Motion by C. Knutson, second by B. Steffen to authorize Business Manager Christensen to seek bids for a bulk paper order for Coop and surrounding area schools. All present voting in favor, motion carried.

2014-2015 Preliminary Budget

Business Manager Christensen went over the 2014-2015 preliminary budget.

Approve Unit 1 Negotiated Agreement

Action #14094 Motion by J. Tol, second by H. Boner to approve the Unit 1 negotiated agreement. All present voting in favor, motion carried.

Approve Unit 2 Negotiated Agreement

Action #14095 Motion by D. Lutkemeier, second by T. Hlavacek to approve the Unit 2 negotiated agreement. All present voting in favor, motion carried.

Mary Borgman's Replacement

Discussion was held on whether or not to hire a .5 FTE School Psychologist to replace Mary Borgman. JodyAnn Jongeling was allotted time to give insight on whether to hire or not hire a replacement.

Action #14096 Motion by D. Lutkemeier, second by C. Knutson to advertise for a .5 FTE School Psychologist, and appoint Assistant Director Frewing as the School Psychologist Coordinator.

Aye: Harry Boner, Castlewood; Caryl Schmidt, Willow Lake

Nay: Martin Murphy, Arlington; Roger Gresh, Britton-Hecla; Bob Steffen, Clark; Shane Roth, De Smet; Carie Knutson, Deubrook; Debbe Koenecke, Deuel; Donna Bumann, Elkton; Lois Kampeska, Enemy Swim Day School; Tracy Hlavack, Florence; John Tol, Grant-Deuel; Joe Homola, Hamlin; Joyce Carlson, Lake

Preston; Hailey Peterson, Rosholt; Gloria Koerlin, Sioux Valley; Corrie Quale, Summit; Sandy Hinze, Waubay; Jeff Buchholz, Waverly/South Shore; Denise Lutkemeier, Wilmot
Motion failed.

Action #14097 Motion by S. Roth, second by H. Peterson to not hire a replacement for Mary Borgman, and appoint Assistant Director Frewing as the School Psychologist Coordinator.

Aye: Martin Murphy, Arlington; Roger Gresh, Britton-Hecla; Bob Steffen, Clark; Shane Roth, De Smet; Carie Knutson, Deubrook; Debbe Koenecke, Deuel; Donna Bumann, Elkton; Lois Kampeska, Enemy Swim Day School; Tracy Hlavack, Florence; John Tol, Grant-Deuel; Joe Homola, Hamlin; Joyce Carlson, Lake Preston; Hailey Peterson, Rosholt; Gloria Koerlin, Sioux Valley; Corrie Quale, Summit; Sandy Hinze, Waubay; Jeff Buchholz, Waverly/South Shore; Denise Lutkemeier, Wilmot

Nay: Harry Boner, Castlewood; Caryl Schmidt, Willow Lake
Motion passed.

Executive Session

There was no executive session.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

There was no Director's report.

Adjournment

Action #14098 With there being no further business, motion by H. Peterson, second by D. Koenecke, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, June 16, 2014 at 7:00 P.M.

Roger Gresh, President

Brice Christensen, Business Manager