

Northeast Educational Services Cooperative  
Board of Directors Meeting  
Monday, August 18, 2014

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, July 21 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Koenecke at 7:01 P.M. and adjourned at 7:45 P.M.

Members present:

Martin Murphy, Arlington; Cindy Olson, Britton-Hecla; Harry Boner, Castlewood; Trudi Gaikowski, Clark; Shane Roth, DeSmet; Carie Knutson, Deubrook; Debbe Koenecke, Deuel; Donna Bumann, Elkton; Lois Kampeska, Enemy Swim Day School; Ron Gorder, Estelline; John Tol, Grant-Deuel; Joe Homola, Hamlin; Dave Fuller, Henry; Joyce Carlson, Lake Preston; Hailey Peterson, Rosholt; Sandy Hinze, Waubay; Jeff Buchholz, Waverly/South Shore; Paula Warkenthien, Willow Lake; John Remond, Wilmot

Absent:

Tracy Hlavack, Florence; Greg Bich, Iroquois; Gloria Koerlin, Sioux Valley; Corrie Quale, Summit; Jamie Reetz, Webster;

Others Attending:

NESC Staff Representatives: Robin Schwandt, School Psychologist

Member District Superintendents: Jim Block, Webster

NESC Administration: Jerry Aberle, Director; Brice Christensen, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Koenecke called the meeting to order at 7:01 P.M.

Agenda review, changes, and approval

Action #15006 Motion by J. Tol, second by H. Peterson, to approve the agenda with the following addition: 5g) Approval of contract for Kris Street-psychological examiner--\$17,107.98—76 days. All present voting in favor, motion carried.

Introduction of Guests

Robin Schwandt, School Psychologist, was introduced as a guest.

Financial Report

Action #15007 Motion by J. Tol, second by J. Homola, to approve the financial report for the period ending July 2014. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
<b>Cash Balance</b>			
<b>July 1, 2014</b>	<b>\$103,965.59</b>	<b>\$796,597.17</b>	<b>\$17,315.88</b>
<u>Receipts:</u>			
Local Sources	\$43.83	\$393,86	\$2.60
State Sources		5,055.49	
Federal Sources			
Other	\$46,145.26	\$318,951.97	\$2,854.72
<u>Total Monthly Receipts</u>	<u>\$46,189.09</u>	<u>\$324,401.32</u>	<u>\$2,857.32</u>
Total Gross Receipts	\$150,154.68	\$1,120,998.49	\$20,173.20
Less Salaries	\$17,916.30	\$245,425.09	
Less Disbursements	\$3,613.89	\$6,732.64	\$2,815.78
<u>Total Salaries &amp; Disbursements</u>	<u>\$21,530.19</u>	<u>\$252,157.73</u>	<u>\$2,815.78</u>
<b>Ending Cash Balance</b>			
<b>July 31, 2014</b>	<b>\$128,624.49</b>	<b>\$868,840.76</b>	<b>\$17,357.42</b>

#### Consent Agenda

*Action #15008* Motion by C. Knutson, second by H. Boner, to approve the following items on the Consent Agenda: 5a) Approval of July 21, 2014 Board of Directors minutes; 5b) Approval of payment of August 2014 claims; 5c) Joan Olson resignation-paraprofessional at Hamlin Center Base Program; 5d) Lauren Leischner resignation-school psychologist; 5e) Approval of work agreement-Joan Sween-paraprofessional at Webster Center Base-\$12.50 per hour; 5f) Approval of work agreement-Ann Dolney-paraprofessional at Webster Center Base-\$13.14 per hour; 5g) Approval of contract for Kris Street-psychological examiner-\$17,107.98-76 days. . All present voted in favor, motion carried.

#### August 2014 Accounts Payable

**GENERAL FUND:** ABC AUTOMATIC BUILDING CONTROLS FIRE ALARM SERVICE CALL 27.41;ALLEGRA PRINT & IMAGING PARENT'S RIGHTS BOOKLETS 43.39;ASB PROTECTIVE TRUST FY 15 WORKERS COMP INSURANCE 878.80;ASBSD MEMBERSHIP DUES 35.49;ASBSD FY 15 PROPERTY LIABILITY INSURANCE 2,962.65'BMO MASTERCARD 3,075.18'BND TOWING FLEET MAINT 116.00'CENTURY BUSINESS PRODUCTS, INC COPIER MAINT. 81.38'CHRISTENSEN, BRICE BOD/INSERVICE MILEAGE 2.69 DACOTAH PAPER CO. COOPERATIVE PAPER PROJECT 60,889.03;DELYLE'S SOUTH 81 SERVICE, INC. FLEET MAINT 1,336.90 DEWITT, SHAWN ESA TRAVEL 75.00;DON'S BODY SHOP FLEET MAINT 35.00;DUST TEX SERVICE, INC. RUG RENTAL 4.87 HAMLIN COUNTY FARMERS COOP GASOLINE 540.96;HY-VEE FOOD STORE BOARD SUPPLIES 24.32 NESC Imprest/Trust&Agency REIMBURSE IMPREST 300.00;NESC PAYROLL CLEARING AUGUST 2014 PAYROLL 17,947.32 NESS, SHAYNA BACKGROUND CHECK AND FINGERPRINTING 4.50;NORTHLAND AUTO CENTER FLEET MAINT 344.83 OTTER TAIL POWER CO. ELECTRICITY JULY 2014 47.45;PEDERSEN, SHANE LAWN CARE 22.53;QUICK PRO LUBE FLEET MAINT 38.18;REPORTER AND FARMER ADVERTISING 7.20;RFD NEWS ADVERTISING 1.66;RON'S AUTO REPAIR FLEET MAINT 47.46;S & S AUTO FLEET MAINT 40.00;STEVE'S TIRE & SERVICE GASOLINE 42.00;TASC-CLIENT INVOICES TASC ADMIN/RENEWAL FEES 158.90;TEACHSCAPE INC REGISTRATION & SET UP FEES 61.85;TIME MANAGEMENT SYSTEMS, INC TIME MANAGEMENT 0.74 TOWN OF HAYTI WATER & SEWER JULY 2014 5.71;VOYAGER FLEET SYSTEMS INC FLEET MAINT & GASOLINE 2,196.59 W.W. TIRE FLEET MAINT 315.87

**FUND TOTAL: \$91,711.86**

**SPECIAL EDUCATION FUND:** ABC AUTOMATIC BUILDING CONTROLS FIRE ALARM SERVICE CALL 296.95;ALLEGRA PRINT & IMAGING PARENT'S RIGHTS BOOKLETS 470.10;ASB PROTECTIVE TRUST FY 15 WORKERS COMP INSURANCE 9,521.20 ASBSD MEMBERSHIP DUES 384.51;ASBSD FY 15 PROPERTY LIABILITY INSURANCE 32,098.35 BIG STONE THERAPIES, INC. CONTRACTED PT SRV JULY 2014 78.67;BMO MASTERCARD 10,989.87;CENTURY BUSINESS PRODUCTS, INC COPIER MAINT. 96.22;CHRISTENSEN, BRICE BOD/INSERVICE MILEAGE 29.13;DACOTAH PAPER CO. COOPERATIVE PAPER PROJECT 912.57;DUST TEX SERVICE, INC. RUG RENTAL 25.40;FREWING, TIMOTHY ED SPEC TRAVEL 30.00;HY-VEE FOOD STORE BOARD SUPPLIES 263.53;LANDMARK, TERESA EC TRAVEL 34.00;LIEN, SONJIA ESY MILEAGE TO STAFF 14.80;MARTIAN, EMILY ESY MILEAGE TO STAFF 38.85;MIDWEST SPECIAL INSTRUMENTS AUDIOMETER CALIBRATION 1,425.00;NESC Imprest/Trust&Agency REIMBURSE IMPREST 146.00;NESC PAYROLL CLEARING AUGUST 2014 PAYROLL 250,226.98;NESS, SHAYNA BACKGROUND CHECK AND FINGERPRINTING 48.75;OTTER TAIL POWER CO. ELECTRICITY JULY 2014 247.44;PEDERSEN, SHANE LAWN CARE 117.47;REPORTER AND FARMER ADVERTISING 78.00;RFD NEWS ADVERTISING 17.94 ROSHOLT SCHOOL DISTRICT FY 14 ASSESSMENT REIMBURSEMENT 22,500.00;SHIRLEY, LINDA ED SPEC TRAVEL 302.80 STAHL, BRANDON ESY MILEAGE TO STAFF 153.92;TASC-CLIENT INVOICES TASC ADMIN/RENEWAL FEES 1,721.62 TEACHSCAPE INC REGISTRATION & SET UP FEES 670.15;TIME MANAGEMENT SYSTEMS, INC TIME MANAGEMENT 50.56 TOWN OF HAYTI WATER & SEWER JULY 2014 29.79;TYLER, ROBIN ESY MILEAGE TO STAFF 405.15

**FUND TOTAL: \$333,425.72**

Old Business

There was no old business.

New Business

Chairman appoint steering/negotiations committee

President Koenecke appointed J. Homola, G. Koerlin, C. Knutson, H. Boner, T. Hlavacek, and D. Lutkemeier to join herself and Vice President Tol on the steering/negotiations committee.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Aberle gave his monthly report.

Adjournment

*Action #15009* With there being no further business, motion by H. Peterson, second by D. Bumann, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, September 15, 2014 at 7:00 P.M.

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**Debbe Koenecke, President**

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**Brice Christensen, Business Manager**