

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, September 15, 2014

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, September 15 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Koenecke at 6:59 P.M. and adjourned at 7:46 P.M.

Members present:

Martin Murphy, Arlington; Harry Boner, Castlewood; Carie Knutson, Deubrook; Debbe Koenecke, Deuel; Lois Kampeska, Enemy Swim Day School; Tianna Beare, Estelline; Tracy Hlavack, Florence; John Tol, Grant-Deuel; Joe Homola, Hamlin; Brian Nelson, Lake Preston; Hailey Peterson, Rosholt; Gloria Koerlin, Sioux Valley; Sandy Hinze, Waubay; Jeff Buchholz, Waverly/South Shore; Jamie Reetz, Webster; Paula Warkenthien, Willow Lake; Denise Lutkemeier, Wilmot

Absent:

Cindy Olson, Britton-Hecla; Trudi Gaikowski, Clark; Norman Koehlmoos, DeSmet; Donna Bumann, Elkton; Dave Fuller, Henry; Greg Bich, Iroquois; Corrie Quale, Summit

Others Attending:

NESC Staff Representatives: Kari Nolte, Reading Recovery Teacher; Chantel Sprang, Psychological Examiner

Member District Superintendents: Jim Block, Webster

NESC Administration: Jerry Aberle, Director; Brice Christensen, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Koenecke called the meeting to order at 6:59 P.M.

Agenda review, changes, and approval

Action #15010 Motion by J. Tol, second by D. Lutkemeier, to approve the agenda with the following additions: 5g) Approval of contract for behavior analyst services – Southwest West Central Service Cooperative--\$3,000; 5h) Approval of contract amendment – Heather Kovar – Master Degree Speech Pathologist to Master Degree with C's--\$46763.00. All present voting in favor, motion carried.

Introduction of Guests

Jim Block, Webster Superintendent, was introduced as a guest.

Financial Report

Action #15011 Motion by G. Koerlin, second by C. Knutson, to approve the financial report for the period ending August 2014. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
Cash Balance			
August 1, 2014	\$128,624.49	\$868,840.76	\$17,357.42
<u>Receipts:</u>			
Local Sources	\$12,747.61	\$132,997.23	\$3.95
State Sources		\$4,684.94	
Federal Sources			
Other	\$59,318.57	\$23,921.95	\$2,655.47
<u>Total Monthly Receipts</u>	<u>\$72,066.18</u>	<u>\$161,604.12</u>	<u>\$2,659.42</u>
Total Gross Receipts	\$200,690.67	\$1,030,444.88	\$20,016.84
Less Salaries	\$17,947.32	\$250,514.09	
Less Disbursements	\$73,764.54	\$83,198.74	\$1,740.47
<u>Total Salaries & Disbursements</u>	<u>\$91,711.86</u>	<u>\$333,712.83</u>	<u>\$1,740.47</u>
Ending Cash Balance			
August 31, 2014	\$108,978.81	\$696,732.05	\$18,276.37

Consent Agenda

Action #15012 Motion by J. Reetz, second by H. Peterson, to approve the following items on the Consent Agenda: 5a) Approval of August 18, 2014 Board of Directors minutes; 5b) Approval of payment of September 2014 claims; 5c) Approval of contract amendment – Angel Dubro – BA to BA +15; \$15,969.83; 5d) Approval of contract amendment – Rita Wiese – BA +15 to BA +30; \$45,152.07; 5e) Approval of work agreement-Mackenzie Ries-paraprofessional at Castlewood Center Base-\$12.50 per hour; 5f) Approval of work agreement-Laurie Bigelow-paraprofessional at Hamlin Center Base-\$12.50 per hour; 5g) Approval of contract for behavior analyst services-Southwest West Central Service Cooperative--\$3,000; 5h) Approval of contract amendment-Heather Kovar-Master Degree Speech Pathologist to Master Degree with C's--\$46,763.00. The following changes we noted to the August 2014 Minutes: John Remond should have been John Remund; The date was incorrectly noted as July 21 2014 instead of August 18 2014 in one section. All present voted in favor, motion carried.

August 2014 Accounts Payable

GENERAL FUND: APEX LEARNING APEX SEATS 15,925.00;ASBSD CONFERENCE REG FEE 15.63;BERNER'S DAKOTA CLUTCH & TRANSMISSION FLEET MAINT 2,340.00;BMO MASTERCARD TRAVEL, PRUCH SVCS, SPLYS,ADVERTISING 1,157.74;BROOKINGS REGISTER ADVERTISING 91.06;CANBY NEWS ADVERTISING 1.25;CHRISTENSEN, BRICE; MILEAGE TO STAFF 2.69;DAYS INN ESA TRAVEL 52.00 DELYLE'S SOUTH 81 SERVICE, INC. FLEET MAINT 632.62;DEWITT, SHAWN SD COUNTS TRAVEL 30.00;DOLNEY, ANN FINGERPRINT AND BACKGRND 3.65;DUST TEX SERVICE, INC. RUG RENTAL 6.41;HAMLIN COUNTY FARMERS COOP FLEET MAINT, PROPANE, & GASOLINE 2,248.92;JURGENS OIL FLEET MAINT 37.90;NESC IMPREST REIMBURSE IMPREST 1,066.48;NESC PAYROLL CLEARING NESC PAYROLL CLEARING 18,430.57;NORTHLAND AUTO CENTER FLEET MAINT 596.78;OTTER TAIL POWER CO. ELECTRICITY 47.38 PALMLUND AUTOMOTIVE FLEET MAINT 567.97;PALO'S GARAGE FLEET MAINT 213.15;PROFESSIONAL SECURITY D&A POOL TESTING 345.00;QDOBA MEXICAN GRILL AUG 2014 IN-SERVICE SUPPLIES 58.73;REINHILLER, LISA MILEAGE TO STAFF 523.02;RIES, MACKENZIE FINGERPRINT & BACKGRND 4.50;RON'S AUTO REPAIR FLEET MAINT 37.45;S & S AUTO FLEET MAINT 400.62;SD FEDERAL PROPERTY AGENCY VEHICLE PURCHASE 26,800.00;SKOGSTAD, SHELLY FINGERPRINT & BACKGROUND CHK REIMBURSE 4.50;STEVE'S TIRE &

SERVICE FLEET MAINT 44.38;SWEEN, JOAN FINGERPRINT AND BACKGRND 3.65;TIME MANAGEMENT SYSTEMS TIME MANAGEMENT 0.96;TOWN OF HAYTI WATER & SEWER AUG 2014 5.71;VOYAGER FLEET SYSTEMS INC FLEET MAINT & GASOLINE 2,606.38
W.W. TIRE FLEET MAINT 323.80

FUND TOTAL: \$74,625.90

SPECIAL EDUCATION FUND: ASBSD CONFERENCE REG FEE 169.37;BMO MASTERCARD TRAVEL, PRUCH SVCS, SPLYS, ADVERTISING 18,906.96;BRITTON-HECLA SCHOOL DISTRICT MILEAGE TO SCHOOL 10.73;BROOKINGS REGISTER ADVERTISING 986.57 CANBY NEWS ADVERTISING 13.55;CHILSON, GINA MILEAGE TO STAFF 44.03;CHRISTENSEN, BRICE MILEAGE TO STAFF 29.13 DETERMAN, KELSEY OT SUPPLIES 3.00;DOLNEY, ANN FINGERPRINT AND BACKGRND 39.60;DUST TEX SERVICE, INC. RUG RENTAL 33.45 FREWING, TIMOTHY ED SPEC TRAVEL 21.00;GEYER-FUHRMAN, RACHEL ESY MILEAGE TO STAFF 62.16;LIEN, SONJIA ESY MILEAGE TO STAFF 14.80;MEYER, MARIA PSYCH TRAVEL 52.00; MILEAGE TO PARENT 26.64;NESC IMPREST REIMBURSE IMPREST 678.52;NESC PAYROLL CLEARING NESC PAYROLL CLEARING 231,242.31;OTTER TAIL POWER CO. ELECTRICITY 247.08;QDOBA MEXICAN GRILL AUG 2014 IN-SERVICE SUPPLIES 636.27;RIES, MACKENZIE FINGERPRINT & BACKGRND 48.75;SCHMIDT, ROCHELLE MILEAGE TO STAFF 42.55;SHIRLEY, LINDA ED SPEC TRAVEL 401.32SKOGSTAD, SHELLY FINGERPRINT & BACKGROUND CHK REIMBURSE 48.75 SW/WC SERVICE COOPERATIVE B.A. SRVS 09/2014-06/2015 3,000.00;SWEEN, JOAN FINGERPRINT AND BACKGRND 39.60 TIME MANAGEMENT SYSTEMS TIME MANAGEMENT 66.09;TOWN OF HAYTI WATER & SEWER AUG 2014 29.79

FUND TOTAL: \$256,894.02

Old Business

September 3, 2014 Advisory Board meeting minutes

Director Aberle discussed the September 3, 2014 Advisory Board meeting minutes.

NESC Board Member in-service-November 12, 2014

Board member in-service will be held at Lake Area Technical institute on November 12, 2014 beginning at 7:00 p.m.

New Business

Accept Propane Quote

Action #15012 Motion by J. Tol, 2nd by T. Beare to accept the quote of \$1.67 /gallon from Hamlin County Farmers Coop. All present voting in favor, motion carried.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Aberle gave his monthly report.

Adjournment

Action #15013 With there being no further business, motion by H. Peterson, second by G. Koerlin, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, October 20, 2014 at 7:00 P.M.

Debbe Koenecke, President

Brice Christensen, Business Manager

