

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, November 17, 2014

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, November 20 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Koenecke at 7:00 P.M. and adjourned at 7:43 P.M.

Members present:

Martin Murphy, Arlington; Trudi Gaikowski, Clark; Norman Koehlmoos, DeSmet; Carie Knutson, Deubrook; Debbe Koenecke, Deuel; Donna Bumann, Elkton; Lois Kampeska, Enemy Swim Day School; Krecia Weinberg, Estelline; Tracy Hlavacek, Florence; John Tol, Grant-Deuel; Casper Niemann, Hamlin; Dave Fuller, Henry; Joyce Carlson, Lake Preston; Gloria Koerlin, Sioux Valley; Sandy Hinze, Waubay; Jamie Reetz, Webster; Caryl Schmidt, Willow Lake; Denise Lutkemeier, Wilmot

Absent:

Cindy Olson, Britton-Hecla; Harry Boner, Castlewood; Greg Bich, Iroquois; Hailey Peterson, Rosholt; Corrie Quale, Summit; Jeff Buchholz, Waverly/South Shore

Others Attending:

NESC Staff Representatives: Robin Schwandt, School Psychologist

Member District Superintendents: Jim Block, Webster; Kevin Keenaghan, Deubrook

NESC Administration: Jerry Aberle, Director; Brice Christensen, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Koenecke called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #15020 Motion by D. Lutkemeier, second by J. Tol, to approve the agenda with the following additions: 5d) Approval of contract-Kris Street-Psychological Examiner-\$18,908.82 for 84 days; 7c) Behavior Specialist. 7a) Approve FY 2014 Audit report was deleted from the agenda. All present voting in favor, motion carried.

Introduction of Guests

Robin Schwandt, School Psychologist as well as Superintendents Jim Block, Webster; and Kevin Keenaghan, Deubrook were introduced as guests.

Financial Report

Action #15021 Motion by C. Knutson, second by G. Koerlin, to approve the financial report for the period ending October 2014. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
Cash Balance			
October 1, 2014	\$59,542.75	\$586,778.21	\$15,203.10
<u>Receipts:</u>			
Local Sources	\$7,418.87	\$130,905.70	\$2.42
State Sources	\$12,900.00	\$36,327.93	
Federal Sources		223,765.00	
Other	\$6,888.12	\$363.00	\$3,611.07
<u>Total Monthly Receipts</u>	<u>\$27,206.99</u>	<u>\$391,361.63</u>	<u>\$3,613.49</u>
Total Gross Receipts	\$86,749.74	\$978,139.84	\$18,816.59
Less Salaries	\$18,474.91	\$242,418.56	
Less Disbursements	\$16,475.12	\$20,034.93	\$4,047.77
<u>Total Salaries & Disbursements</u>	<u>\$34,950.03</u>	<u>\$262,453.49</u>	<u>\$4,047.77</u>
Ending Cash Balance			
October 31, 2014	\$51,799.71	\$715,686.35	\$14,768.82

Consent Agenda

Action #15022 Motion by C. Schmidt, second by D. Bumann, to approve the following items on the Consent Agenda: 5a) Approval of October 20, 2014 Board of Directors minutes; 5b) Approval of payment of November 2014 claims; 5c) Approval of work agreement – Michelle Stark – Occupational Therapist --\$278.40 per day; coverage for FMLA 5d) Approval of contract-Kris Street-Psychological Examiner-\$18,908.82 for 84 days. The following changes were noted to the October 2014 Minutes: Paula Warkenthein was present, not absent, for the meeting. All present voted in favor, motion carried.

September 2014 Accounts Payable

GENERAL FUND: APEX LEARNING APEX SEATS 125.00;ASBSD REGISTRATION FEES 6.34;BLACK HILLS STATE UNIVERSITY CAMSE INV #1 YR 2014-15, ESA;SUPPLIES 26,495.74;BMO MASTERCARD PURCH SVCS, SPLYS, PHONE,TRAVEL 707.98;CHRISTENSEN, BRICE FISCAL MILEAGE 2.69;CHURCHILL,MANOLIS,FREEMAN,KLUDT,SHELTON SCHOOL MATTERS 8.99;CONSUMERS COOP OIL COMPANY FLEET MAINTENANCE 18.00;DELYLE'S SOUTH 81 SERVICE, INC. FLEET MAINTENANCE 29.95;DON'S BODY SHOP FLEET MAINTENANCE 229.66 DUST TEX SERVICE, INC. RUG RENTAL 12.82;GELLING'S AUTO SERVICE FLEET MAINTENANCE 604.76;HAMLIN COUNTY FARMERS COOP FLEET MAINTENANCE, GASOLINE 1,988.71;HAMLIN COUNTY PUBLISHING ADVERTISING 4.29;HARMS, KRISTINE BACKGROUND CHECK 4.49;JUHNE, KARLETTE EC GASOLINE 38.45;JURGENS OIL FLEET MAINTENANCE 34.91;NESC IMPREST REIMBURSE IMPREST 522.78 NESC PAYROLL CLEARING NOVEMBER 2014 PAYROLL 18,103.46;NESC SPECIAL REVENUE PROJECTS 1ST QUARTER EXPENSED MILEAGE 1,565.60;NORTHLAND AUTO CENTER FLEET MAINTENANCE 419.03;OTTER TAIL POWER CO. ELECTRICITY 47.08;PECKENPAUGH, SHARI BACKGROUND CHECK 4.50;PROFESSIONAL SECURITY D&A TESTING POOL 1,234.00;RFD NEWS ADVERTISING 7.61;S & S AUTO FLEET MAINT 57.06;STURDEVANT'S AUTO PARTS FLEET MAINTENANCE 282.04;TOWN OF HAYTI WATER AND SEWER OCT. 2014 5.71 UNZEN MOTORS FLEET MAINT 205.44;VOYAGER FLEET SYSTEMS INC FLEET MAINT, GASOLINE 5,162.30;W.W. TIRE FLEET MAINT 479.29
FUND TOTAL: \$58,408.68

SPECIAL EDUCATION FUND: ASBSD REGISTRATION FEES 68.66;BMO MASTERCARD PURCH SVCS, SPLYS, PHONE,TRAVEL 22,048.16 BRITTON-HECLA SCHOOL DISTRICT MILEAGE 177.60;CASTLEWOOD SCHOOL DISTRICT CB FACILITY USE FEE 664.05;CHILSON, GINA MILEAGE TO STAFF 144.30;CHRISTENSEN, BRICE FISCAL MILEAGE 29.13;CHURCHILL,MANOLIS,FREEMAN,KLUDT,SHELTON SCHOOL

MATTERS 97.41;CPI PSYCH SUPPLIES 729.50;DUST TEX SERVICE, INC. RUG RENTAL 66.90;HAMLIN COUNTY PUBLISHING ADVERTISING 46.46;HAMLIN SCHOOL DISTRICT CB FACILITY USE FEE 796.85;HARMS, KRISTINE BACKGROUND CHECK 48.76;LUX, LOIS MILEAGE TO STAFF 35.52;MILLER, DANA MILEAGE 186.48;NESC IMPREST REIMBURSE IMPREST 2,886.22;NESC PAYROLL CLEARING NOVEMBER 2014 PAYROLL 239,288.58;NESC SPECIAL REVENUE PROJECTS 1ST QUARTER EXPENSED MILEAGE 36,617.93;OTTER TAIL POWER CO. ELECTRICITY 245.50;PECKENPAUGH, SHARI BACKGROUND CHECK 48.75;RFD NEWS ADVERTISING 82.39;SHIRLEY, LINDA MILEAGE TO STAFF 418.84;STOEL, AMY MILEAGE TO STAFF 17.76;TOWN OF HAYTI WATER AND SEWER OCT. 2014 29.79;VOYAGER FLEET SYSTEMS INC FLEET MAINT, GASOLINE 1,057.66;WEBSTER SCHOOL DISTRICT CB FACILITY USE FEE 398.43WENZ, MELODY MILEAGE TO STAFF 69.19

FUND TOTAL: \$306,300.82

Old Business

November 5, 2014 Advisory Board meeting minutes

Director Aberle discussed the October 7, 2014 Advisory Board meeting minutes.

Review feedback from NESC in-service that was held on November 12, 2014

There were no attendees to NESC board member in-service, thus no feedback.

New Business

Accept sealed bids for surplussed vehicles

Action #15023 Motion by J. Tol, second by D. Lutkemeier to accept the winning bids on the eight vehicles declared surplus. All present voting in favor, motion carried.

Vehicle	VIN	Bidder	Bid
2002 Dodge Stratus-Siler	1B3EL36X32N259611	Chris Stangl	\$780.00
2000 Dodge Stratus-Brown	1B3EJ46C6YN235319	Maria Meyer	\$677.50
1999 Ford Windstar Van-Black	2FMZA5143XBB99570	Maria Meyer	\$676.50
2000 Dodge Stratus-Blue	1B3EJ46C2YN251890	Brian Seim	\$800.00
2000 Dodge Stratus-Green	1B3EJ46C6YN237121	Marilyn Lobbins	\$512.50
2000 Dodge Stratus-Purple	1B3EJ46C7YN252677	Marilyn Lobbins	\$512.50
2000 Dodge Stratus-Green	1B3EJ46C0YN236692	Chris Stangl	\$810.00
2004 Dodge Stratus-White	1B3EL36T04N138194	Maria Meyer	\$896.00

Behavior Specialist

Action #15024 Motion by C. Knutson, second by G. Koerlin to contract behavior specialist work as needed, and to be billed back to the district using the service. All present voting in favor, motion carried.

Director's Report

Director Aberle gave his monthly report.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Adjournment

Action #15025 With there being no further business, motion by C. Knutson, second by C. Schmidt, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, December 15, 2014 at 7:00 P.M.

Debbe Koenecke, President

Brice Christensen, Business Manager