

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, January 19, 2015

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, January 19 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Koenecke at 7:00 P.M. and adjourned at 8:25 P.M.

Members present:

Trudi Gaikowski, Clark; Norman Koehlmoos, DeSmet; Carie Knutson, Deubrook; Debbe Koenecke, Deuel; Donna Bumann, Elkton; Lois Kampeska, Enemy Swim Day School; Tianna Beare, Estelline; Tracy Hlavacek, Florence; John Tol, Grant-Deuel; Joe Homola, Hamlin; Dave Fuller, Henry; Joyce Carlson, Lake Preston; Corrie Quale, Summit; Sandy Hinze, Waubay; Jamie Reetz, Webster; Jeff Buchholz, Waverly/South Shore; Paula Warkenthien, Willow Lake; Denise Lutkemeier, Wilmot

Absent:

Martin Murphy, Arlington; Mandy Carlson, Britton-Hecla; Harry Boner, Castlewood; Greg Bich, Iroquois; Hailey Peterson, Rosholt; Gloria Koerlin, Sioux Valley

Others Attending:

NESC Staff Representatives: Robin Schwandt, School Psychologist

Member District Superintendents: Jim Block, Webster

NESC Administration: Jerry Aberle, Director; Brice Christensen, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Koenecke called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #15037 Motion by J. Homola, second by J. Tol, to approve the agenda with the following changes: 5a) Approval of December 16, 2014 meeting minutes; 7c) Assistant Director contract for 2015-16 (after executive session); 7d) Hire Mr. Rodney Freem to represent the board for the 2015-16 negotiation process (after executive session); 7e) Certificate of Deposit Renewal; 7f) Meeting location for February 16, 2015 will be HyVee; 10d) Negotiations 2015-16. All present voting in favor, motion carried.

Introduction of Guests

Robin Schwandt and Jim Block were introduced as guests.

Financial Report

Action #15038 Motion by C. Knutson, second by D. Bumann, to approve the financial report for the period ending December 2014. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
Cash Balance			
December 1, 2014	\$76,930.55	\$740,146.58	\$16,332.97
<u>Receipts:</u>			
Local Sources	\$8,386.60	\$132,236.97	\$2.43
State Sources	\$34,500.00	\$6,094.68	
Federal Sources	\$13,185.29	\$134,897.71	
Other	\$845.00	\$25.00	\$2,195.77
<u>Total Monthly Receipts</u>	<u>\$56,916.89</u>	<u>\$273,254.36</u>	<u>\$2,198.20</u>
Total Gross Receipts	\$133,847.44	\$1,013,400.94	\$18,531.17
Less Salaries	\$18,620.46	\$232,337.17	
Less Disbursements	\$40,453.99	\$48,866.74	\$4,998.08
<u>Total Salaries & Disbursements</u>	<u>\$59,074.45</u>	<u>\$281,203.91</u>	<u>\$4,998.08</u>
Ending Cash Balance			
December 31, 2014	\$74,772.99	\$732,197.03	\$13,533.09

Consent Agenda

Action #15039 Motion by J. Tol, second by T. Hlavacek, to approve the following items on the Consent Agenda: 5a) Approval of December 16, 2014 Board of Directors minutes; 5b) Approval of payment of January 2015 claims. All present voted in favor, motion carried.

January 2015 Accounts Payable

GENERAL FUND: ABC AUTOMATIC BUILDING CONTROLS FIRE ALARM SERVICE CALL 52.19;APEX LEARNING APEX SEAT 250.00
BERNER'S DAKOTA CLUTCH & TRANSMISSION FLEET MAINT 212.54;BMO MASTERCARD PURCH SVCS, TRAVEL, SUPPLIES 277.61
BND TOWING FLEET MAINT 104.00;CENEX FLEETCARD GASOLINE 17.62;CENTURY BUSINESS PRODUCTS, INC COPIER MAINTENANCE
CONTRACT 207.79;CHRISTENSEN, BRICE FISCAL MILEAGE 4.03;CRAIG BASS SANITARY SERVICE SANITATION SERVICE 19.31
CROOKS COLLISION FLEET MAINT 50.00;DELYLE'S SOUTH 81 SERVICE, INC. FLEET MAINT 2,369.99;DUNN PRODUCTS BOARD SUPPLIES
88.43;DUST TEX SERVICE, INC. RUG RENTAL 6.41;ESTELLINE COMMUNITY OIL CO. FLEET MAINT 32.31;FRITZ CHEVROLET, INC
FLEET MAINT 95.73;HAMLIN COUNTY FARMERS COOP FLEET MAINT & GASOLINE 1,232.90;HAMLIN COUNTY PUBLISHING HELP WANTED AD
3.17;HARMS, KRISTINE ESA TRAVEL 74.74;HARTWIG HEATING FURNACE REPAIR 103.78;MILBANK SCHOOL DISTRICT VAN PURCHASE
7,000.00;NESC IMPREST REIMBURSE IMPREST 90.00;NESC PAYROLL CLEARING JANUARY 2015 PAYROLL 17,982.28;NORTHLAND AUTO
CENTER FLEET MAINT 157.79;OTTER TAIL POWER CO. ELECTRICITY 91.31;PALO'S GARAGE FLEET MAINT 52.47;PEDERSEN, SHANE
SNOW REMOVAL 28.96;RON'S AUTO REPAIR FLEET MAINT 54.90;S & S AUTO FLEET MAINT 408.69;SASD ADMIN REGISTRATION 5.07
SD FEDERAL PROPERTY AGENCY ADMIN SUPPLIES 8.45;SERVICE MASTER OF WATERTOWN O&M PURCHASED SERVICES 219.74;SOUTH
DAKOTA STATE TREASURER SALES TAX PAYABLE 26.91;STORMO, BEN SNOW REMOVAL 48.27;TOWN OF HAYTI WATER AND SEWER
3.00;UNZEN MOTORS FLEET MAINT 173.98;VOYAGER FLEET SYSTEMS INC GASOLINE 4,220.44;W.W. TIRE FLEET MAINT 657.80
WEBSTER TIRE FLEET MAINT 15.00

FUND TOTAL: \$36,447.61

SPECIAL EDUCATION FUND: ABC AUTOMATIC BUILDING CONTROLS FIRE ALARM SERVICE CALL 272.17;BAYMONT INN ED SPEC TRAVEL-
HOTEL 104.00;BMO MASTERCARD PURCH SVCS, TRAVEL, SUPPLIES 17,398.47;BRITTON-HECLA SCHOOL DISTRICT MILEAGE TO SCHOOL
14.80;CASTLEWOOD SCHOOL DISTRICT CB FACILITY USE FEE 664.05;CENTURY BUSINESS PRODUCTS, INC COPIER MAINTENANCE
CONTRACT 641.12;CHILSON, GINA MILEAGE TO STAFF 96.57;CHRISTENSEN, BRICE FISCAL MILEAGE 43.70;CONRAD, LINDA MILEAGE

TO STAFF 53.28; CRAIG BASS SANITARY SERVICE SANITATION SERVICE 100.69; DUNN PRODUCTS BOARD SUPPLIES 958.02; DUST TEX SERVICE, INC. RUG RENTAL 33.45; HAMLIN COUNTY PUBLISHING HELP WANTED AD 34.33; HAMLIN SCHOOL DISTRICT CB FACILITY USE FEE 796.85; HANSEN, HEATHER ASHA REGISTRATION 225.00; HARTWIG HEATING FURNACE REPAIR 541.22; HOLM, JANET ASHA REGISTRATION 250.00; MILLER, DANA MILEAGE TO PARENT 75.48; NESC IMPREST REIMBURSE IMPREST 808.61; NESC PAYROLL CLEARING JANUARY 2015 PAYROLL 231,620.33; OTTER TAIL POWER CO. ELECTRICITY 476.19; PEDERSEN, SHANE SNOW REMOVAL 151.04; SASD ADMIN REGISTRATION 54.93; SD FEDERAL PROPERTY AGENCY ADMIN SUPPLIES 91.55; SERVICE MASTER OF WATERTOWN O&M PURCHASED SERVICES 1,145.98; SHIRLEY, LINDA ED SPEC TRAVEL 353.36; STORMO, BEN SNOW REMOVAL 251.73; SW/WC SERVICE COOPERATIVE BEHAVIORAL SPECIALIST CONTRACT 1,000.00; TIEFENTHALER, DEBRA MILEAGE TO STAFF 14.80; TOWN OF HAYTI WATER AND SEWER 32.50; WEBSTER SCHOOL DISTRICT CB FACILITY USE FEE 398.43

FUND TOTAL: \$258,702.65

Old Business

January 7, 2015 Advisory Board meeting minutes

The January 7, 2015 Advisory Board meeting was not held due to inclement weather.

Assistant Business Manager position

Business Manager Christensen gave an update of the current status of the position.

New Business

Certificate of Deposit renewal

Action #15040 Motion by J. Tol, second by J. Carlson to renew the certificate of deposit for another year (pending a higher rate CD). All present voting in favor, motion carried.

Meeting Location

The February 16, 2015 Board of Director's meeting will be held at HyVee.

Executive session

Pursuant to SDCL 1-25-2.1 Executive session was entered at 7:17 P.M. to discuss personnel.

President Koenecke declare the board out of executive session at 7:36 P.M.

Director Contract

Action #15041 Motion by J. Reetz, second by N. Koehlmoos to offer Director Aberle a contract with salary to be determined for the 2015-2016 year. All present voting in favor, motion carried.

Business Manager Contract

Action #15042 Motion by C. Knutson, second by T. Beare to offer Business Manager Christensen a contract with salary to be determined for the 2015-2016 year. All present voting in favor, motion carried.

Executive Session

Action #15043 Pursuant to SDCL 1-25-2.1 Motion by J. Tol, second by C. Knutson to enter executive session at 7:38 P.M. to discuss personnel. All present voting in favor, motion carried.

President Koenecke declared the board out of executive session at 7:45 P.M.

Assistant Director Contract

Action #15044 Motion by J. Tol, second by J. Homola to offer Assistant Director Frewing a contract with salary to be determined for the 2015-2016 year. All present voting in favor, motion carried.

Executive Session

Action #15045 Pursuant to SDCL 1-25-2.4 Motion by D. Lutkemeier, second by C. Knutson to enter executive session at 7:47 P.M. to discuss negotiations. All present voting in favor, motion carried.

President Koenecke declared the board out of executive session at 7:51 P.M.

Negotiations 2015-2016

Action #15046 Motion by D. Lutkemeier, second by T. Hlavacek to hire Rodney Freeman for the 2015-16 negotiations. All present voting in favor, motion carried.

Executive Session

Action #15047 Pursuant to SDCL 1-25-2.1 Motion by T. Beare, second by N. Koehlmoos to enter executive session at 7:52 P.M. to discuss personnel. All present voting in favor, motion carried.

President Koenecke declared the board out of executive session at 8:12 P.M. No action was taken.

Director's Report

Director Aberle gave his monthly report.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Adjournment

Action #15048 With there being no further business, motion by J. Homola, second by D. Fuller, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at HyVee in Watertown, SD on Monday, February 16, 2015 at 7:00 P.M.

Debbe Koenecke, President

Brice Christensen, Business Manager