

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, May 18, 2015

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, May 18 at Lake Area Tech in Watertown, SD. The meeting was called to order by President Koenecke at 7:00 P.M. and adjourned at 7:45 P.M.

Members present:

Martin Murphy, Arlington; Harry Boner, Castlewood; Trudi Gaikowski, Clark; Shane Roth, DeSmet; Carie Knutson, Deubrook; Debbe Koenecke, Deuel; Donna Bumann, Elkton; Lois Kampeska, Enemy Swim Day School; Ron Gorder, Estelline; Tracy Hlavacek, Florence; John Tol, Grant-Deuel; Joe Homola, Hamlin; Dave Fuller, Henry; Joyce Carlson, Lake Preston; Hailey Peterson, Rosholt; Gloria Koerlin, Sioux Valley; Jeff Buchholz, Waverly/South Shore; Jamie Reetz, Webster

Absent:

Andrea Kilker, Britton-Hecla; Greg Bich, Iroquois; Corrie Quale, Summit; Sandy Hinze, Waubay; Paula Warkenthien, Willow Lake; Denise Lutkemeier, Wilmot

Others Attending:

NESC Staff Representatives: None present.

Member District Superintendents: Kevin Keenaghan, Deubrook; Jim Block, Webster

NESC Administration: Jerry Aberle, Director; Brice Christensen, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Koenecke called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #15077 Motion by T. Hlavacek, second by J. Tol, to approve the agenda with the following additions: 5d) Approval of Apex contract--\$13,700.00; 100 seats and two (2) 3-hour web conference sessions; 5e) Approval of contract – Mary Wienbar, ESY--\$27.61 per hour; 5f) Approval of contract – Nella Thompson, ESY--\$44.30 per hour; 5g) Approval of contract – Christy Busskohl, Speech Language Pathologist, .8 FTE, \$44,000.00; 5h) Approval of contract – Angela M. Johnson, School Psychologist, 1.0 FTE, \$49,500.00. All present voting in favor, motion carried.

Introduction of Guests

Kevin Keenaghan and Jim Block were introduced as guests.

Financial Report

Action #15078 Motion by G. Koerlin, second by H. Boner, to approve the financial report for the period ending April 2015. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
Cash Balance			
April 1, 2015	\$127,486.70	\$744,565.18	\$9,272.39
<u>Receipts:</u>			
Local Sources	\$9,212.22	\$130,267.51	\$1.63
State Sources	\$48,600.00	\$33,480.54	
Federal Sources		\$134,401.00	
Other	\$100.00		\$4,023.88
<u>Total Monthly Receipts</u>	<u>\$57,912.22</u>	<u>\$298,149.05</u>	<u>\$4,025.51</u>
Total Gross Receipts	\$185,398.92	\$1,042,714.23	\$13,297.90
 Less Salaries	 \$19,652.69	 \$238,317.65	
Less Disbursements	\$11,824.48	\$31,932.95	\$3,546.51
<u>Total Salaries & Disbursements</u>	<u>\$31,477.17</u>	<u>\$270,250.60</u>	<u>\$3,546.51</u>
 Ending Cash Balance			
April 30, 2015	\$153,921.75	\$772,463.63	\$9,751.39

Consent Agenda

Action #15079 Motion by J. Tol, second by C. Knutson, to approve the following items on the Consent Agenda with additions: 5a) Approval of April 20, 2015 Board of Directors minutes; 5b) Approval of payment of May 2015 claims; 5c) Approval of contracts – Office staff, Unit 1, Unit 2, Paraprofessionals, and ESY; 5d) Approval of Apex contract--\$13,700.00; 100 seats and two (2) 3-hour web conference sessions; 5e) Approval of contract – Mary Wienbar, ESY--\$27.61 per hour; 5f) Approval of contract – Nella Thompson, ESY--\$44.30 per hour; 5g) Approval of contract – Christy Busskohl, Speech Language Pathologist, .8 FTE, \$44,000.00; 5h) Approval of contract – Angela M. Johnson, School Psychologist, 1.0 FTE, \$49,500.00. All present voted in favor, motion carried.

May 2015 Accounts Payable

GENERAL FUND: AG FIRST FARMERS COOPERATIVE GASOLINE 26.76;BMO MASTERCARD PURCH SVCS, SUPPLIES, TRAVEL,ADV 5,156.53;BROOKINGS REGISTER ADVERTISING 33.72;CENEX FLEETCARD FLEET MAINT & GASOLINE 4,647.23;CENTURY BUSINESS PRODUCTS, INC COPIER MAINTENANCE CONTRACT 132.86;CHRISTENSEN, BRICE FISCAL TRAVEL 4.21;DAVIDSON, KIM TEACHER OF THE YEAR 500.00;DELYLE'S SOUTH 81 SERVICE, INC. FLEET MAINT 1,918.51;DEWITT, SHAWN SDC TRAVEL 42.00;DON'S BODY SHOP FLEET MAINT 243.60;DUST TEX SERVICE, INC. RUG RENTAL 6.41;FRONTLINE TECHNOLOGIES GROUP, LLC ESA PURCH SVCS 500.00;HAMLIN COUNTY FARMERS COOP FLEET MAINT & GASOLINE 1,281.02;HARMS, KRISTINE ESA TRAVEL 338.01;INTERCALL ESA CONFERENCE CALL 29.36;JEFF'S VACUUM CENTER VACUUM REPAIR 3.70;NESC IMPREST REIMBURSE IMPREST 885.46;NESC PAYROLL CLEARING MAY 2015 PAYROLL 21,062.37NESC SPECIAL REVENUE PROJECTS QUARTER 3 EXPENSED MILEAGE 10,834.50;NORTHLAND AUTO CENTER FLEET MAINT 55.03;OTTER TAIL POWER CO. ELECTRICITY 84.79;SIOUX FALLS SCHOOL DISTRICT SDC REGISTRATION FEES 200.00;SW/WC SERVICE COOPERATIVE CB/ADMIN/PSYCH CONF REGISTRATION 4.22;TOWN OF HAYTI WATER AND SEWER 5.71 TWIN VALLEY TIRE, INC. FLEET MAINT 1,161.17;W.W. TIRE FLEET MAINT 427.20;WEBSTER TIRE FLEET MAINT 84.50

FUND TOTAL: \$49,668.87

SPECIAL EDUCATION FUND: BMO MASTERCARD PURCH SVCS, SUPPLIES, TRAVEL,ADV 32,117.85;BRITTON-HECLA SCHOOL DISTRICT MILEAGE TO SCHOOL 50.69;BROOKINGS REGISTER ADVERTISING 365.28;CASTLEWOOD SCHOOL DISTRICT CB FACILITY USE FEE 664.05;CENTURY BUSINESS PRODUCTS, INC COPIER MAINTENANCE CONTRACT 112.15;CHILSON, GINA MILEAGE TO STAFF 149.48

CHRISTENSEN, BRICE FISCAL TRAVEL 45.61;DAVIS LEARNING STRATEGIES OT REGISTRATIONS 399.00;DUST TEX SERVICE, INC. RUG RENTAL 33.45;HAMLIN SCHOOL DISTRICT CB FACILITY USE FEE 796.85;JEFF'S VACUUM CENTER VACUUM REPAIR 19.30 MILLER, DANA MILEAGE TO PARENT 173.16;NCS PEARSON, INC. SPEECH SUPPLIES 143.25;NESC IMPREST REIMBURSE IMPREST 213.39;NESC PAYROLL CLEARING MAY 2015 PAYROLL 239,480.23;NESC SPECIAL REVENUE PROJECTS QUARTER 3 EXPENSED MILEAGE 57,488.71;OTTER TAIL POWER CO. ELECTRICITY 442.20;SHIRLEY, LINDA ED SPEC MILEAGE TO STAFF/TRAVEL 214.33 SW/WC SERVICE COOPERATIVE CB/ADMIN/PSYCH CONF REGISTRATION 295.78;TOWN OF HAYTI WATER AND SEWER 29.79;WEBSTER SCHOOL DISTRICT CB FACILITY USE FEE 398.43

FUND TOTAL: \$333,632.98

Old Business

May 6, 2015 Advisory Board meeting minutes

Director Aberle reviewed the May 6, 2015 Advisory Board minutes.

New Business

Property/Liability insurance renewal

Action #15080 Motion by G. Koerlin, second by J. Homola to accept the 9.8% increase in premium and renew property/liability insurance coverage with Associated Schools Boards of South Dakota. All present voting in favor, motion carried.

Property/Liability insurance renewal

Action #15081 Motion by C. Knutson, second by H. Boner to accept the 6.25% increase in premium and renew workers compensation insurance coverage with Associated Schools Boards of South Dakota. All present voting in favor, motion carried.

2015-16 Budget

Business Manager Christensen reviewed the 2015-16 preliminary budget.

Set salary and benefits for Director and approve contract

Action #15082 Motion by J. Tol, second by C. Knutson to set the salary for Director at \$87,000 and approve contract. All present voting in favor, motion carried.

Set salary and benefits for Assistant Director and approve contract

Action #15083 Motion by H. Boner, second by J. Reetz to set the salary for Assistant Director at \$59,550 and approve contract. All present voting in favor, motion carried.

Set salary and benefits for Business Manager and approve contract

Action #15084 Motion by G. Koerlin, second by T. Hlavacek to set the salary for Business Manager at \$51,000 and approve contract. All present voting in favor, motion carried.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Aberle gave his monthly report.

Outstanding School Boards

President Koenecke encouraged everyone to think about submitting a school board into ASBSD's Outstanding School Board of the year.

Adjournment

Action #15085 With there being no further business, motion by C. Knutson, second by R. Gorder, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, June 15, 2015 at 7:00 P.M.

Debbe Koenecke, President

Brice Christensen, Business Manager