

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, January 18, 2016

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday January 18 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Koenecke at 7:00 P.M. and adjourned at 8:14 P.M.

Members present:

Martin Murphy, Arlington; Kurt Zuehlke, Britton-Hecla; Cory Akin, Castlewood; Trudi Gaikowski, Clark; Norman Koehlmoos, De Smet; Carie Knutson, Deubrook; Debbe Koenecke, Deuel; Janel Williams, Enemy Swim Day School; Ron Gorder, Estelline; Tracy Hlavack, Florence; Joe Homola, Hamlin; Dave Fuller, Henry; Joyce Carlson, Lake Preston; Hailey Peterson, Rosholt; Gloria Koerlin, Sioux Valley; Corrie Quale, Summit; Sandy Hinze, Waubay; Jeff Buchholz, Waverly/South Shore; Jamie Reetz, Webster; Paula Warkenthien, Willow Lake; Denise Lutkemeier, Wilmot

Absent:

Tom Landsman, Elkton; Jared Engebretson, Grant-Deuel; Greg Schortzmann, Iroquois;

Others Attending:

NESC Staff Representatives: None present.

Member District Superintendents: Jim Block, Webster

NESC Administration: Jerry Aberle, Director; Brice Christensen, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Koenecke called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #16043 Motion by C. Knutson, second by D. Lutkemeier, to approve the agenda as presented. All present voting in favor, motion carried.

Introduction of Guests

Jim Block was introduced as a guest.

Financial Report

Action #16044 Motion by C. Akin, second by G. Koerlin, to approve the financial report for the period ending December 2015. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
Cash Balance			
December 1, 2015	\$198,030.74	\$613,319.59	\$14,147.01
Receipts:			
Local Sources	\$12,965.12	\$141,930.92	\$2.72
State Sources	\$10,450.00	\$5,091.45	
Federal Sources		\$131,670.00	
Other	\$157.92		\$3,773.98
Total Monthly Receipts	\$23,573.04	\$278,692.37	\$3,776.70
Total Gross Receipts	\$221,603.78	\$892,011.96	\$17,923.71
Less Salaries	\$21,716.40	\$237,518.34	
Less Disbursements	\$37,719.36	\$32,596.10	\$2,429.72
Total Salaries & Disbursements	\$59,435.76	\$270,114.44	\$2,429.72
Ending Cash Balance			
December 31, 2015	\$162,168.02	\$621,897.52	\$15,493.99

Consent Agenda

Action #16045 Motion by J. Homola, second by D. Lutkemeier, to approve the following items on the Consent Agenda: 5a) Approval of December 21, 2015 Board of Directors minutes; 5b) Approval of payment of January 2016 claims. All present voted in favor, motion carried.

January 2016 Accounts Payable

GENERAL FUND: APEX LEARNING APEX SEATS 250.00;BMO MASTERCARD PURCH SVCS, TRAVEL, SPLYS,PHONE 318.25;CENEX FLEETCARD FLEET MAINT & GASOLINE 2,997.57;CHRISTENSEN, BRICE FISCAL MILEAGE 2.71;CLARK COUNTY COURIER BOARD ADVERTISING - PARA AD 2.55;DELYLE'S SOUTH 81 SERVICE, INC. FLEET MAINT 151.00;DESMET NEWS,, THE BOARD - POSITION ADVERTISEMENT 4.27;DUST TEX SERVICE, INC. O&M - RUG RENTAL 6.42;FREWING, TIMOTHY ADVANCED STUDY 37.50;FRITZ CHEVROLET, INC FLEET MAINT 524.94;HAMLIN COUNTY FARMERS COOP FLEET MAINT & GASOLINE 704.20;JAYMAR BUSINESS FORMS, INC. FISCAL SUPPLIES - TAX FORMS 5.94;JOHNSON AUTOMOTIVE FLEET MAINT 30.89;NESC IMPREST REIMBURSE IMPREST 56.50 NESC PAYROLL CLEARING JANUARY 2016 PAYROLL 21,275.85;NORTHLAND AUTO CENTER FLEET MAINT 89.36;OTTER TAIL POWER CO. O&M - ELECTRICITY 88.32;PROFESSIONAL SECURITY DRUG AND ALCOHOL POOL 144.00;QUICK PRO LUBE FLEET MAINT 36.02 S & S AUTO FLEET MAINT 430.94;STORMO, BEN O&M - SNOW REMOVAL 71.65;TOWN OF HAYTI O&M - WATER AND SEWER 5.72 W.W. TIRE SERVICE FLEET MAINT 614.57;WEBSTER AUTO CARE FLEET MAINT 35.04

FUND TOTAL: \$27,884.21

SPECIAL EDUCATION FUND: BMO MASTERCARD PURCH SVCS, TRAVEL, SPLYS,PHONE 31,941.15;BRITTON-HECLA SCHOOL DISTRICT SPEECH MILEAGE 60.06;PARENT CB TRANSPORTATION 502.56;CASTLEWOOD SCHOOL DISTRICT CB FACILITY USE FEE 677.33 CHILSON, GINA SPEECH MILEAGE TO STAFF 89.04;CHRISTENSEN, BRICE FISCAL MILEAGE 33.41;CLARK COUNTY COURIER BOARD ADVERTISING - PARA AD 31.45;DESMET NEWS,, THE BOARD - POSITION ADVERTISEMENT 52.64;DUST TEX SERVICE, INC. O&M - RUG RENTAL 33.44;FREWING, TIMOTHY ADVANCED STUDY 462.50;HAMLIN SCHOOL DISTRICT CB FACILITY USE FEE 1,009.22;JAYMAR BUSINESS FORMS, INC. FISCAL SUPPLIES - TAX FORMS 73.26;PARENT CB MILEAGE TO PARENT 176.40;NESC IMPREST REIMBURSE IMPREST 937.50;NESC PAYROLL CLEARING JANUARY 2016 PAYROLL 234,680.05;OTTER TAIL POWER CO. O&M - ELECTRICITY 460.25 PRAIRIE LAKES HEALTH CARE SYSTEM HEARTSAVER CPR CARDS 165.00;SHIRLEY, LINDA ED SPEC TRAVEL/MILEAGE 310.20 STORMO, BEN O&M - SNOW REMOVAL 373.35;SW/WC SERVICE COOPERATIVE CB PURCHASED SERVICES 1,800.00;TIEFENTHALER, DEBRA SPEECH MILEAGE TO STAFF 38.22;TOWN OF HAYTI O&M - WATER AND SEWER 29.78;WEBSTER SCHOOL DISTRICT CB FACILITY USE FEE 406.40

FUND TOTAL: \$274,343.21

Discussion Items

January 13, 2016 Advisory Board Minutes

Director Aberle reviewed the January Advisory Board minutes.

Big Stone City joining NESC

Director Aberle shared the Big Stone City will likely be making a resolution of their intention to join NESC before the February Board of Directors meeting. Business Manager Christensen will have information on the fees that will be owed by Big Stone City School District at that time.

Revised Job Descriptions

The first reading for the following job descriptions were presented: Director, Business Manager, Assistant Director, Administrative Assistant, Region 1 ESA Education Specialist.

Meeting room location for February 16, 2016 – HyVee Club Room

Because of LATI being closed for Presidents' Day the February meeting will be held in the HyVee Club Room.

Action Items

Certificate of Deposit Renewal

Action #16046 Motion by C. Akin, second by T. Hlavacek to let the certificate of deposit held at Reliabank to automatically renew. All present voting in favor, motion carried.

Executive Session

Action #16047 Pursuant to SDCL 1-25-2(1) Motion by D. Lutkemeier, second by J. Reetz to enter executive session at 7:26 to discuss personnel. All present voting in favor, motion carried.

President Koenecke declared the board out of executive session at 7:50.

Action #16048 Motion by C. Akin, second by H. Peterson to offer contract to Director Aberle for the 2016-2017 school year. All present voting in favor, motion carried.

Action #16049 Motion by D. Lutkemeier, second by G. Koerlin to offer contract to Business Manager Christensen for the 2016-2017 school year. All present voting in favor, motion carried.

Action #16050 Pursuant to SDCL 1-25-2(4) Motion by J. Homola, second by N. Koehlmoos to enter executive session at 7:54 to discuss negotiations. All present voting in favor, motion carried.

President Koenecke declared the board out of executive session at 8:03.

Action #16051 Motion by T. Hlavacek, second by C. Quale to hire Rodney Freeman to conduct negotiations with Unit 1 and 2 for the 2016-2017 school year. All present voting in favor, motion carried.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Aberle gave his monthly report.

Adjournment

Action #16052 With there being no further business, motion by J. Homola, second by G. Koerlin, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at HyVee in Watertown, SD on Monday, February 15, 2016 at 7:00 P.M.

Debbe Koenecke, President

Brice Christensen, Business Manager