

March 17, 2016

Hello NESC Board of Directors

Meeting Location:

Our March meeting will be held Monday, March 21, 2016 in Watertown, SD. **The meeting will be held at Lake Area Technical Institute.** The meeting will begin at **7:00 P.M.**

Debbe Koenecke
PRESIDENT
BOARD OF DIRECTORS

Jerry Aberle
DIRECTOR
Jerry.Aberle@k12.sd.us

Tim Frewing
ASSISTANT DIRECTOR
Tim.Frewing@k12.sd.us

Brice Christensen
BUSINESS MANAGER
Brice.Christensen@k12.sd.us

MEMBER DISTRICTS

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Grant-Deuel #25-3
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Rosholt #54-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

Northeast Educational Services Cooperative

P.O. Box 327 • Hayti, South Dakota 57241
605-783-3607 • Fax 605-783-3259

March 17, 2016

Dear NESC Board Members:

Our March meeting will be held on Monday, March 21, 2016. It will begin at 7:00 pm and will be held in Watertown at LATI.

I have several additions to the agenda. They include:

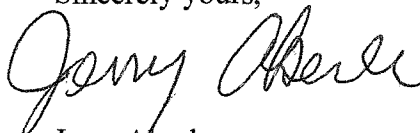
5c. Approval of work agreement for Shelby Cummins—paraprofessional—Hamlin Center Base; \$12.50 per hour. Shelby has been assisting us with a new student from one of our member districts.

7e. Surplus vehicle VIN 1B3EJ46X71N649945 License #7110. Please review the enclosed quote from DeLyle's. The mileage for this vehicle is 142,676.

7f. Fiscal agent for the Northern Plains Health Insurance Pool. Brice will be providing information concerning the possibility of becoming fiscal agent for the Northern Plains Health Insurance Pool.

See you Monday evening at 7:00 pm. Have a great weekend.

Sincerely yours,



Jerry Aberle

NESC BOARD OF DIRECTORS' MEETING

Proposed Agenda

Date: March 21, 2016

Time: 7:00 P.M.

**Location: Location: Lake Area Technical Institute (LATI)
Manufacturing, Energy, and Transportation Building—Room 802
230 11th Street NE, Watertown, SD**

1. Call to order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Approval of February 2016 financial report
5. Consent Agenda
 - a. Approval of February 15, 2016 meeting minutes
 - b. Approval of payment of March 2016 budget claims
 - c.
 - d.
 - e.
6. Discussion Items
 - a. March 2, 2016 Advisory Board meeting minutes
 - b. Big Stone City joining NESC
 - c.
 - d.
7. Action Items
 - a. Revised job descriptions
 - b. Northern Plains Health Insurance Pool; moving from fully insured to self-funded
 - c. Early Childhood staffing
 - d. Issue Reduction in Force (RIF) notices (after executive session).
 - e.
 - f.
8. Assistant Director's Report
9. Director's Report
10. Executive Session (If needed)
 - a. Personnel—SDCL 1-25-2(1)
 - b. Negotiations—SDCL 1-25-2(4)

AGENDA ITEMS IN RED HAVE BEEN ADDED SINCE THE PROPOSED AGENDA WAS DRAFTED.

AGENDA ITEMS INDICATED BY A ~~STRIKETHROUGH~~ WILL BE DELETED FROM THE PROPOSED AGENDA.

Agenda Explanation

1. Call to order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Approval of February 2016 financial report
5. Consent Agenda
 - a. Approval of February 15, 2016 meeting minutes. Please review enclosed minutes.
 - b. Approval of payment of March 2016 budget claims. Please review the enclosed budget claims.
 - c.
6. Discussion Items
 - a. March 2, 2016 Advisory Board meeting minutes. Please review the enclosed minutes.
 - b. Big Stone City joining NESC. Big Stone City has decided not to join NESC.
 - c.
 - d.
7. Action Items
 - a. Revised job descriptions. These job descriptions were presented to the board in January. I will be asking the board to approve them this month.
 - b. Northern Plains Health Insurance Pool; moving from fully insured to self-funded. Brice will be presenting information on this item.
 - c. Early Childhood staffing. Our early childhood numbers have increased significantly since last fall. Staffing may have to be increased.
 - d. Issue Reduction in Force (RIF) notices (after executive session). Dependent on funding, several RIF's may need to be issued.
 - e.
 - f.
8. Assistant Director's Report
9. Director's Report
10. Executive Session
 - a. Personnel—SDCL 1-25-2(1)
 - b. Negotiations—SDCL 1-25-2(4)

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Agency Fund (71)	TOTAL ALL FUNDS
CASH BALANCE				
February 1, 2016	\$178,920.11	\$668,499.12	\$15,206.41	\$862,625.64
Receipts:				
Local Sources:				
1312 Center Base Tuition		\$64,069.85		\$64,069.85
1332 Extended School Year Tuition				\$0.00
1510 Interest	\$44.17	\$121.88	\$2.27	\$168.32
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 SD COUNTS Other LEAs				\$0.00
1990 Miscellaneous-Center Base				\$0.00
1990 SPED Assessments		\$86,652.48		\$86,652.48
1990 General Fund Assessment	\$1,770.74			\$1,770.74
1990 Reading Recovery	\$2,950.38			\$2,950.38
1990 Reading Recovery-Other LEAs	\$5,150.00			\$5,150.00
1990 Miscellaneous		\$875.50		\$875.50
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage	\$71,589.19			\$71,589.19
State Sources:				
3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$5,487.42		\$5,487.42
3900 Part B Funds				\$0.00
3900 ESA 1	\$3,800.00			\$3,800.00
3900 ESA 1 Coaching Contract				\$0.00
3900 ESA 1 SD STARS Training				\$0.00
Federal Sources:				
4152 Title IIB (SD COUNTS)				\$0.00
4175 IDEA Part B 611		\$127,774.00		\$127,774.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619		\$3,876.00		\$3,876.00
Other Receipts:				
120 Accounts Receivable				\$0.00
140 Due from other Governments	\$600.00			\$600.00
Other Receipts			\$1,777.75	\$1,777.75
Total Monthly Receipts	\$85,904.48	\$288,857.13	\$1,780.02	\$376,541.63
Total Gross Receipts	\$264,824.59	\$957,356.25	\$16,986.43	\$1,239,167.27
Manual Journal Entry				\$0.00
Manual Journal Entry Revenue				\$0.00
Less Salaries & Disbursements				
Salaries	\$21,268.45	\$239,067.44		\$260,335.89
Disbursements	\$51,762.53	\$90,488.54	\$1,162.79	\$143,413.86
Less Total Salaries & Disbursements	\$73,030.98	\$329,555.98	\$1,162.79	\$403,749.75
CASH BALANCE				
February 29, 2016	\$191,793.61	\$627,800.27	\$15,823.64	\$835,417.52

Balance Sheet

Payroll Clearing Account XX-101-002	\$20.00	\$80.00	\$0.00	\$100.00
Checking Account XX-101	\$5,005.60	\$10,011.20	\$4,827.02	\$19,843.82
Money Market Savings XX-105	\$186,768.01	\$536,199.52	\$10,996.62	\$733,964.15
Certificates of Deposit XX-106	\$0.00	\$76,509.55	\$0.00	\$76,509.55
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
TOTALS	\$191,793.61	\$627,800.27	\$15,823.64	\$835,417.52
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Regular; Processing Month 02/2016; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	300.00	44.17	306.24	102.08	(6.24)
10 1941 013	ESA 1 COMMON CORE TRAINING	0.00	0.00	0.00	0.00	0.00
10 1941 014	ESA 1 LEA ASSESSMENTS	40,554.22	0.00	40,554.22	100.00	0.00
10 1941 015	ESA-1 REVENUE OTHER SOURCES-LEAs	29,285.91	0.00	29,285.91	100.00	0.00
10 1941 016	SD COUNTS-OTHER LEAS	23,136.27	0.00	22,351.41	96.61	784.86
10 1990 009	NON-SP.ED. ASSESSMENTS	21,502.89	1,770.74	14,383.71	66.89	7,119.18
10 1990 012	READING RECOVERY ASSESSMENTS	45,710.17	2,950.38	33,908.75	74.18	11,801.42
10 1990 013	READING RECOVERY-OTHER LEAs	13,390.00	5,150.00	13,390.00	100.00	0.00
10 1990 018	MISCELLANEOUS	0.00	89.70	2,200.13	0.00	(2,200.13)
10 1990 073	D&A POOL ASSESSMENTS	10,000.00	0.00	5,316.34	53.16	4,683.66
10 1990 200	EXPENSED MILEAGE FROM SPED	231,828.00	71,589.19	126,759.24	54.68	105,068.76
Subtotal: LOCAL SOURCES		415,707.46	81,594.18	288,455.95	69.39	127,251.51
10 3900 013	READING RECOVERY I3 GRANT	0.00	0.00	0.00	0.00	0.00
10 3900 016	COMMON CORE MATH	1,228.60	0.00	0.00	0.00	1,228.60
10 3900 017	ESA 1 COMMON CORE TRAINING	0.00	0.00	0.00	0.00	0.00
10 3900 050	ESA 1-TEACHER OF THE YEAR	600.00	0.00	0.00	0.00	600.00
10 3900 102	ESA 1 SDAP TRAINING	0.00	0.00	600.00	0.00	(600.00)
10 3900 103	ESA 1 SIP TRAINING	0.00	0.00	0.00	0.00	0.00
10 3900 104	ESA 1 6-12 LITERACY TRAINING	0.00	0.00	0.00	0.00	0.00
10 3900 105	ESA 1 PBL TRAINING	0.00	0.00	0.00	0.00	0.00
10 3900 106	ESA 1 SD STARS TRAINING	0.00	0.00	0.00	0.00	0.00
10 3900 107	ESA 1 COACHING	54,153.43	3,800.00	37,245.83	68.78	16,907.60
10 3900 108	MATH LEADER/COACH	0.00	0.00	0.00	0.00	0.00
10 3900 109	TEACHER EFFECTIVENESS & COM. CORE	34,100.00	0.00	35,300.00	103.52	(1,200.00)
10 3900 110	ESA 1 MENU OF OPTIONS	105,600.00	0.00	19,500.00	18.47	86,100.00
10 3900 111	ESA 1 TEACHER TRAINING	9,000.00	0.00	0.00	0.00	9,000.00
Subtotal: STATE SOURCES		204,682.03	3,800.00	92,645.83	45.26	112,036.20
10 4152 016	TITLE II PART B SD COUNTS	114,220.87	0.00	55,536.00	48.62	58,684.87
Subtotal: FEDERAL SOURCES		114,220.87	0.00	55,536.00	48.62	58,684.87
10 5110	OPERATING TRANSFER IN	0.00	0.00	0.00	0.00	0.00
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	3,950.00	0.00	(3,950.00)
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	3,284.79	0.00	(3,284.79)
Subtotal: 5000		0.00	0.00	7,234.79	0.00	(7,234.79)
Fund Total:		734,610.36	85,394.18	443,872.57	60.42	290,737.79

Revenue Summary Report

Processing Month: 02/2016

User ID: BPC

Regular; Processing Month 02/2016; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1312	TUITION-CENTER BASE	497,010.10	64,069.85	308,130.30	62.00	188,879.80
22 1312 100	TUITION-ESY	83,497.77	0.00	65,230.22	78.12	18,267.55
22 1510	INTEREST	3,000.00	121.88	1,017.88	33.93	1,982.12
22 1990 002	MISCELLANEOUS-CENTER BASE	0.00	0.00	0.00	0.00	0.00
22 1990 003	SPED ASSESSMENTS	1,039,829.53	86,652.48	691,622.14	66.51	348,207.39
22 1990 018	MISCELLANEOUS	12,000.00	875.50	2,166.45	18.05	9,833.55
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
	Subtotal: LOCAL SOURCES	1,640,337.40	151,719.71	1,068,166.99	65.12	572,170.41
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	140,265.53	0.00	69,507.35	49.55	70,758.18
22 3900 013	STATE REVENUE: PART C FUNDS	50,000.00	5,487.42	45,545.33	91.09	4,454.67
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	11,729.81	260.66	(7,229.81)
22 3900 106	CBI GRANT	0.00	0.00	0.00	0.00	0.00
	Subtotal: STATE SOURCES	194,765.53	5,487.42	126,782.49	65.09	67,983.04
22 4175 475	REGULAR IDEA PART B 611	1,630,333.00	127,774.00	674,165.00	41.35	956,168.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	1,794.00	0.00	0.00	0.00	1,794.00
22 4186 486	REGULAR IDEA PART B 619	46,205.00	3,876.00	20,428.00	44.21	25,777.00
	Subtotal: FEDERAL SOURCES	1,678,332.00	131,650.00	694,593.00	41.39	983,739.00
22 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	0.00	0.00
22 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
	Subtotal: 5000	0.00	0.00	0.00	0.00	0.00
	Fund Total:	3,513,434.93	288,857.13	1,889,542.48	53.78	1,623,892.45

Revenue Summary Report

Processing Month: 02/2016

Regular; Processing Month 02/2016; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	4,248,045.29	374,251.31	2,333,415.05	54.93	1,914,630.24

EXPENDITURE SUMMARY
Regular; Processing Month 02/2016; Fund Number 10, 22

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
10	GENERAL FUND					
1111	READING RECOVERY	\$59,100.17	\$5,377.14	\$36,833.26	62.32	\$22,266.91
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$411,879.30	\$19,883.81	\$161,317.37	39.17	\$250,561.93
2227	TECHNOLOGY SUPPORT	\$3,084.28	\$109.80	\$936.49	30.36	\$2,147.79
2319	BOARD OF EDUCATION SERVICES	\$6,080.02	\$53.40	\$6,052.80	99.55	\$27.22
2329	ADMINISTRATION	\$21,268.56	\$1,855.27	\$12,697.96	59.70	\$8,570.60
2529	ADMINISTRATION-FISCAL SERVICES	\$6,301.65	\$415.17	\$4,460.49	70.78	\$1,841.16
2542	OPERATION & MAINTENANCE BLDGS.	\$7,234.38	\$228.21	\$2,229.88	30.82	\$5,004.50
2545	VEHICLE SERVICE	\$209,662.00	\$44,858.18	\$144,986.89	69.15	\$64,675.11
2551	DRUG & ALCOHOL TESTING POOL	\$10,000.00	\$0.00	\$2,496.00	24.96	\$7,504.00
8110	OPERATING TRANSFERS OUT	\$0.00	\$0.00	\$0.00	0.00	\$0.00
10	GENERAL FUND	\$734,610.36	\$72,780.98	\$372,011.14	50.64	\$362,599.22
22	SPECIAL EDUCATION FUND					
1221	EXTENDED SCHOOL YEAR	\$85,291.75	\$0.00	\$66,867.24	78.40	\$18,424.51
1223	CENTER BASE DAY PROGRAMS	\$497,010.09	\$46,679.48	\$230,607.72	46.40	\$266,402.37
1226	EARLY CHILDHOOD SERVICES	\$295,295.65	\$31,019.16	\$151,003.53	51.14	\$144,292.12
1227	PROLONGED ASSISTANCE PROGRAMS	\$0.00	\$0.00	\$15,245.85	0.00	(\$15,245.85)
2129	TRANSITION SUPPORT SERVICES	\$25,829.06	\$2,129.68	\$13,646.40	52.83	\$12,182.66
2142	PSYCHOLOGICAL SERVICES	\$473,744.73	\$43,927.99	\$231,576.25	48.88	\$242,168.48
2152	SPEECH PATHOLOGY SERVICES	\$972,147.14	\$87,865.85	\$488,711.10	50.27	\$483,436.04
2171	PHYSICAL THERAPY	\$283,674.78	\$27,824.91	\$173,890.61	61.30	\$109,784.17
2172	OCCUPATIONAL THERAPY	\$471,804.40	\$46,469.76	\$267,537.46	56.71	\$204,266.94
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$7,613.36	\$0.00	\$5,776.89	75.88	\$1,836.47
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$140,265.53	\$12,564.77	\$83,638.79	59.63	\$56,626.74
2227	TECHNOLOGY SUPPORT	\$38,039.13	\$1,380.57	\$11,762.05	30.92	\$26,277.08
2319	BOARD OF EDUCATION SERVICES	\$74,986.86	\$658.58	\$52,996.66	70.67	\$21,990.20
2329	ADMINISTRATION	\$262,312.24	\$22,653.22	\$154,711.88	58.98	\$107,600.36
2529	ADMINISTRATION-FISCAL SERVICES	\$77,720.37	\$5,120.51	\$54,286.53	69.85	\$23,433.84
2542	OPERATION & MAINTENANCE BLDGS.	\$37,699.84	\$1,488.87	\$10,088.08	26.76	\$27,611.76
2712	EMOTIONALLY DISTURBED-ADMIN.	\$0.00	\$0.00	\$0.00	0.00	\$0.00
2713	INTELLECTUAL DISABILITIES - ADMIN.	\$0.00	\$0.00	\$0.00	0.00	\$0.00
2714	HEARING IMPAIRMENTS - ADMIN.	\$0.00	\$0.00	\$0.00	0.00	\$0.00
2715	SPEC.LEARNING DISABLED-ADMIN.	\$0.00	\$0.00	\$0.00	0.00	\$0.00
2716	MULTIPLE DISABILITIES-ADMIN.	\$0.00	\$0.00	\$0.00	0.00	\$0.00
2717	ORTHOPEDIC IMPAIRMENTS	\$0.00	\$0.00	\$0.00	0.00	\$0.00
2718	VISUALLY IMPAIRED - ADMIN.	\$0.00	\$0.00	\$0.00	0.00	\$0.00
2719	DEAFNESS - ADMIN.	\$0.00	\$0.00	\$0.00	0.00	\$0.00
2720	SPEECH/LANG.IMPAIRMENTS-ADMIN.	\$0.00	\$0.00	\$0.00	0.00	\$0.00
2721	OTHER HEALTH IMPAIRED - ADMIN.	\$0.00	\$0.00	\$0.00	0.00	\$0.00
2722	AUTISM - ADMIN.	\$0.00	\$0.00	\$0.00	0.00	\$0.00
2723	TRAUMATIC BRAIN INJURY - ADMIN	\$0.00	\$0.00	\$0.00	0.00	\$0.00
2724	PRESCHOOL (AGE 3-5)	\$0.00	\$0.00	\$0.00	0.00	\$0.00
2725	EARLY INTERVENTION (AGE 0-2)	\$0.00	\$0.00	\$0.00	0.00	\$0.00
2900	OTHER SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	0.00	\$0.00
7000	CONTINGENCIES	\$0.00	\$0.00	\$0.00	0.00	\$0.00
8110	OPERATING TRANSFERS OUT	\$0.00	\$0.00	\$0.00	0.00	\$0.00
22	SPECIAL EDUCATION FUND	\$3,743,434.93	\$329,783.35	\$2,012,347.04	53.76	\$1,731,087.89
Grand Total:		\$4,478,045.29	\$402,564.33	\$2,384,358.18	53.25	\$2,093,687.11

Activity Fund Balance Report - Summary - Exclude Encumbrances

02/2016 - 02/2016

Regular; Beginning Month 02/2016; Processing Month 02/2016; Fund Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 415 801	GENERAL CLEARING-AMT. HELD FOR OTHERS	1,102.42	642.79	642.79	0.00	1,102.42
71 415 802	FLORENCE CENTER BASE-AMT HELD FOR OTHERS	283.17	0.00	0.00	0.00	283.17
71 415 803	HAMLIN CENTER BASE-AMT HELD FOR OTHERS	493.31	0.00	0.00	0.00	493.31
71 415 804	GRANT-DEUEL CB-AMT HELD FOR OTHERS	621.08	0.00	0.00	0.00	621.08
71 415 805	KNIGHTS OF COLUMBUS-AMT HELD FOR OTHERS	2,415.06	0.00	0.00	0.00	2,415.06
71 415 806	SPECIAL OLYMPICS SD-AMT HELD FOR OTHERS	5,177.97	170.00	0.00	0.00	5,007.97
71 415 850	ELABO-AMT HELD FOR OTHERS	0.00	0.00	0.00	0.00	0.00
71 430 800	IMPREST ACCOUNT	5,090.96	350.00	1,134.96	0.00	5,875.92
71 704 005	FUND BALANCE - UNDESIGNATED	0.00	0.00	0.00	0.00	0.00
71 760	UNASSIGNED FUND BALANCE	22.44	0.00	2.27	0.00	24.71
Fund Total: 71		15,206.41	1,162.79	1,780.02	0.00	15,823.64

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, February 15, 2016

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday February 15 at HyVee in Watertown, SD. The meeting was called to order by President Pro-Tem Knutson at 7:01 P.M. and adjourned at 7:39 P.M.

Members present:

Martin Murphy, Arlington; Cory Akin, Castlewood; Trudi Gaikowski, Clark; Norman Koehlmoos, De Smet; Carie Knutson, Deubrook; Arend Schuurman, Elkton; Tracy Hlavack, Florence; Joe Homola, Hamlin; Dave Fuller, Henry; Joyce Carlson, Lake Preston; Hailey Peterson, Rosholt; Corrie Quale, Summit; Sandy Hinze, Waubay; Jeff Buchholz, Waverly/South Shore; Jamie Reetz, Webster; Paula Warkenthien, Willow Lake; John Raymond, Wilmot

Absent:

Kurt Zuehlke, Britton-Hecla; Debbe Koenecke, Deuel; Janel Williams, Enemy Swim Day School; Ron Gorder, Estelline; Jared Engebretson, Grant-Deuel; Greg Schortzmann, Iroquois; Gloria Koerlin, Sioux Valley

Others Attending:

NESC Staff Representatives: None present.

Member District Superintendents: Jim Block, Webster

NESC Administration: Jerry Aberle, Director; Brice Christensen, Business Manager; Tim Frewing, Assistant Director

Nominate President Pro-Tem

C. Knutson was nominated by J. Homola, and seconded by N. Koehlmoos as President Pro-Tem.

Call to Order

President Pro-Tem Knutson called the meeting to order at 7:01 P.M.

Agenda review, changes, and approval

Action #16053 Motion by H. Peterson, second by C. Akin, to approve the agenda as with the following changes: Action items 7a) and 7b) were moved to the discussion items. All present voting in favor, motion carried.

Introduction of Guests

Jim Block was introduced as a guest.

Financial Report

Action #16054 Motion by J. Reetz, second by J. Carlson, to approve the financial report for the period ending January 2016. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
Cash Balance			
January 1, 2016	\$162,168.02	\$621,897.52	\$15,493.99
<u>Receipts:</u>			
Local Sources	\$4,800.10	\$149,954.14	\$2.38
State Sources		\$39,190.19	
Federal Sources	\$39,797.00	\$131,670.00	
Other	\$39.20	\$130.48	\$1,636.79
<u>Total Monthly Receipts</u>	<u>\$44,636.30</u>	<u>\$320,944.81</u>	<u>\$1,639.17</u>
Total Gross Receipts	\$206,804.32	\$942,842.33	\$17,133.16
 Less Salaries	 \$21,275.85	 \$234,680.05	
Less Disbursements	\$6,608.36	\$39,663.16	\$1,926.75
<u>Total Salaries & Disbursements</u>	<u>\$27,884.21</u>	<u>\$274,343.21</u>	<u>\$1,926.75</u>
 Ending Cash Balance			
January 31, 2016	\$178,920.11	\$668,499.12	\$15,206.41

Consent Agenda

Action #16055 Motion by J. Raymond, second by D. Fuller, to approve the following items on the Consent Agenda: 5a) Approval of January 18, 2016 Board of Directors minutes; 5b) Approval of payment of February 2016 claims. All present voted in favor, motion carried.

February 2016 Accounts Payable

GENERAL FUND: BMO MASTERCARD SUPPLIES, PURCH SVCS, TRAVEL,PHONE 579.52;BRITTON-HECLA SCHOOL DISTRICT SPEECH MILEAGE TO SCHOOL/APEX REFUND 250.00;CENEX FLEETCARD FLEET MAINT & GASOLINE 3,626.34;CENTURY BUSINESS PRODUCTS, INC COPIER MAINTENANCE CONTRACT 168.40;CHRISTENSEN, BRICE FISCAL MILEAGE TO STAFF 2.71;DELYLE'S SOUTH 81 SERVICE, INC. FLEET MAINT 940.73;DON'S BODY SHOP FLEET MAINT 280.00;DUST TEX SERVICE, INC. RUG RENTAL 6.42;HAMLIN COUNTY FARMERS COOP FLEET MAINT & GASOLINE 752.80;HARMS, KRISTINE ESA MILEAGE/TRAVEL 576.16;JOHNSON AUTOMOTIVE FLEET MAINT 284.95 NESC IMPREST REIMBURSE IMPREST 128.05;NESC PAYROLL CLEARING FEBRUARY 2016 PAYROLL 21,268.45;NESC SPECIAL REVENUE PROJECTS QUARTER 2 EXPENSED MILEAGE 5,109.20;NORTHLAND AUTO CENTER FLEET MAINT 253.72;OTTER TAIL POWER CO ELECTRICITY - O&M 78.17;PALMLUND AUTOMOTIVE FLEET MAINT 24.99;S & S AUTO FLEET MAINT 24.00;SD FEDERAL PROPERTY AGENCY VEHICLE PURCHASE 38,300.00;TOWN OF HAYTI WATER AND SEWER - O&M 5.72;W.W. TIRE SERVICE FLEET MAINT 370.65

FUND TOTAL: \$72,030.98

SPECIAL EDUCATION FUND: BMO MASTERCARD SUPPLIES, PURCH SVCS, TRAVEL,PHONE 19,248.38;BRITTON-HECLA SCHOOL DISTRICT SPEECH MILEAGE TO SCHOOL/APEX REFUND 43.68;CASTLEWOOD SCHOOL DISTRICT JANUARY CB USE FEE 677.33 CENTURY BUSINESS PRODUCTS, INC COPIER MAINTENANCE CONTRACT 97.50;CHILSON, GINA SPEECH MILEAGE TO STAFF 153.72 CHRISTENSEN, BRICE FISCAL MILEAGE TO STAFF 33.41;DUST TEX SERVICE, INC. RUG RENTAL 33.44;HAMLIN SCHOOL DISTRICT JANUARY CB USE FEE 1,083.73;KASTRUP, ALYSHA SPEECH MILEAGE TO STAFF 71.40;KELLER-KNUDSON, CHERYL SPEECH MILEAGE TO STAFF 34.44; CB MILEAGE TO PARENT 95.76;NESC IMPREST REIMBURSE IMPREST 1,006.91;NESC PAYROLL CLEARING FEBRUARY 2016 PAYROLL 239,067.44;NESC SPECIAL REVENUE PROJECTS QUARTER 2 EXPENSED MILEAGE 66,479.99;OTTER TAIL POWER CO. ELECTRICITY - O&M 407.35;SHIRLEY, LINDA ED SPEC MILEAGE/TRAVEL 528.62;STOEL, AMY SPEECH MILEAGE TO STAFF 37.80 TOWN OF HAYTI WATER AND SEWER - O&M 29.78;WEBSTER SCHOOL DISTRICT JANUARY CB USE FEE 406.40 WENZ, MELODY SPEECH MILEAGE TO STAFF 18.90

FUND TOTAL: \$329,555.98

Discussion Items

February 10, 2016 Advisory Board Minutes

No advisory board meeting was held for the month of February.

Big Stone City joining NESC

Director Aberle shared that Big Stone City is likely making a decision at their board meeting on 2/15/16, and that there will likely be action at the March 2016 Board meeting.

Revised Job Descriptions

No advisory board meeting was held, so the revised job descriptions for Director, Assistant Director, Business Manager, Administrative Assistant, and Region 1 ESA Education Specialist will be approved next month.

Northern Plains Health Insurance Pool; moving from fully insured to self-funded

Business Manager Christensen spoke about the impacts of the Northern Plains Insurance Pool moving from fully insured to self-funded. There will be a formal vote for the pool on March 23, 2016. Business Manager Christensen suggested that everyone review the material that was included in the packet, and take action on the NESC vote during the March Board meeting.

Action Items

Set ESY rates for summer 2016

Action #16056 Motion by T. Hlavacek, second by J. Homola to set the summer 2016 ESY rates as presented. All present voting in favor, motion carried.

	NESC Para	Certified Staff (Early Childhood Teacher, Speech Language Pathologist, Resource Room Teacher, Center Base Teacher	Other Non-Certified Staff (Such as a paraprofessional)
2016 Rate	2015-16 Hourly Rate	Based on 2015-16 contract salary; divided by # of day contract; divided by 8 hours per day to determine hourly rate. If certified staff does not work for either NESC or NESC District, it would be \$25.25 per hour.	\$12.90 per hour

Executive Session

Action #16057 Pursuant to SDCL 1-25-2(1) Motion by N. Koehlmoos, second by J. Homola to enter executive session at 7:36 to discuss personnel. All present voting in favor, motion carried.

President Pro-Tem Knutson declared the board out of executive session at 7:38.

Action #16058 Motion by C. Akin, second by A. Schuurman to offer contract to Assistant Director Frewing for the 2016-2017 school year. All present voting in favor, motion carried.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Aberle gave his monthly report.

Adjournment

Action #16059 With there being no further business, motion by J. Homola, second by H. Peterson, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Tech in Watertown, SD on Monday, March 21, 2016 at 7:00 P.M.

Carie Knutson, President Pro-Tem

Brice Christensen, Business Manager

03/17/2016 11:09 AM

User ID: BPC

Vendor Name	Description	Amount
Checking Account: 1	Fund Number: 10 GENERAL FUND	
BMO MASTERCARD	PURCH SVCS, SPLYs, PHONE, TRAVEL	690.43
CENEX FLEETCARD	MAINT & GASOLINE	3,538.49
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINTENANCE CONTRACT	275.19
CHRISTENSEN, BRICE	FISCAL MILEAGE TO STAFF	4.06
CUMMINS, SHELBY	CRIMINAL BACKGROUND CHECK	3.99
DELYLE'S SOUTH 81 SERVICE, INC.	MAINT	745.78
DUST TEX SERVICE, INC.	RUG RENTAL - O&M	6.42
ESTELLINE COMMUNITY OIL CO.	MAINT	7.68
HAMLIN COUNTY FARMERS COOP	MAINT & GASOLINE	602.20
HARMS, KRISTINE	ESA MILEAGE TO STAFF	409.92
JEFF'S VACUUM CENTER	VACUUM REPAIR	9.14
JIM'S AUTO REPAIR	MAINT	305.04
NESC IMPREST	REIMBURSE IMPREST	55.75
NESC PAYROLL CLEARING	MARCH 2016 PAYROLL	21,239.43
NORTHLAND AUTO CENTER	MAINT	65.96
OTTER TAIL POWER CO.	ELECTRICITY - O&M	97.22
PROFESSIONAL SECURITY	DRUG AND ALCOHOL POOL	1,656.00
QUICK PRO LUBE	MAINT	36.02
REINHILLER, LISA	ESA TRAVEL	52.00
RON'S AUTO REPAIR	MAINT	210.18
S & S AUTO	MAINT	33.25
STORMO, BEN	SNOW REMOVAL - O&M	129.61
TOWN OF HAYTI	O&M - WATER & SEWER	5.72
W.W. TIRE SERVICE	MAINT	684.55
WEBSTER AUTO CARE	MAINT	58.50
Fund Number: 10		30,922.53
Checking Account: 1	Fund Number: 22 SPECIAL EDUCATION FUND	
BMO MASTERCARD	PURCH SVCS, SPLYs, PHONE, TRAVEL	20,540.73
BRITTON-HECLA SCHOOL DISTRICT	SPEECH MILEAGE TO SCHOOL	53.76
CASTLEWOOD SCHOOL DISTRICT	CB NURSE SPLIT; CB FACILITY USE FEE	10,987.62
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINTENANCE CONTRACT	13.27
CHILSON, GINA	SPEECH MILEAGE TO STAFF	154.98
CHRISTENSEN, BRICE	FISCAL MILEAGE TO STAFF	50.12
CUMMINS, SHELBY	CRIMINAL BACKGROUND CHECK	49.26

03/17/2016 11:09 AM

Vendor Name

DUST TEX SERVICE, INC.

HAMLIN SCHOOL DISTRICT

JEFF'S VACUUM CENTER

LUX, LOIS

NESC IMPREST

NESC PAYROLL CLEARING

OTTER TAIL POWER CO.

STORMO, BEN

TOWN OF HAYTI

WEBSTER SCHOOL DISTRICT

WIESE, RITA

WIESNER, JAMIE

Fund Number: 22

Checking Account: 1

ACCOUNTS PAYABLE MARCH 2016

Description

RUG RENTAL - O&M

CB FACILITY USE FEE

VACUUM REPAIR

SPEECH MILEAGE TO STAFF

REIMBURSE IMPREST

MARCH 2016 PAYROLL

ELECTRICITY - O&M

SNOW REMOVAL - O&M

O&M - WATER & SEWER

CB FACILITY USE FEE

SPEECH MILEAGE TO STAFF

SPEECH MILEAGE TO STAFF

User ID: BPC

Amount

33.44

1,083.73

47.60

40.32

156.25

238,617.47

506.60

675.39

29.78

406.40

36.54

2.52

273,485.78

304,408.31

Reconciled/Disputed Detail

Reporting Period: 02/06/2016 Thru 03/05/2016

Tran ID	Proc Date	Tran Date	Supplier Description	GL Information	Current Status	Processing Status Dispute Date Reconcile Date	Amount
Account #:			XXXXXXXXXX171375	Name: BOYD, BRENDA		ID:	
419703484	02/19/2016	02/18/2016	AMERICINN MOTEL & SUIT - SIOUX FALLS, SD USA	New		62.23
419703485	02/19/2016	02/19/2016	AMERICINN MOTEL & SUIT - SIOUX FALLS, SD USA	New		-7.23
420102540	02/24/2016	02/24/2016	AMERICINN OF ABERDEEN - ABERDEEN, SD USA	New		-6.68
420102541	02/24/2016	02/23/2016	AMERICINN OF ABERDEEN - ABERDEEN, SD USA	New		61.68
					Transaction Count:	4	110.00
Account #:			XXXXXXXXXX171409	Name: REINHILLER, LISA		ID:	
418596838	02/10/2016	02/09/2016	AMERICINN FT PIERRE - FORT PIERRE, SD USA	New		57.00
420491259	02/26/2016	02/25/2016	AMERICINN FT PIERRE - FORT PIERRE, SD USA	New		123.36
					Transaction Count:	2	180.36
Account #:			XXXXXXXXXX171417	Name: DEWITT, SHAWN		ID:	
418362378	02/08/2016	02/07/2016	DROPBOX*FW133R8D618G - DB.TT/CHELP, CA USA	New		99.00
418596839	02/10/2016	02/09/2016	AMERICINN FT PIERRE - FORT PIERRE, SD USA	New		57.00
					Transaction Count:	2	156.00
Account #:			XXXXXXXXXX525117	Name: CHRISTENSEN, BRICE		ID:	
418362379	02/08/2016	02/06/2016	NCS PEARSON - 800-843-0019, MN USA	New		421.56
418596840	02/10/2016	02/09/2016	AMAZON MKTPLACE PMTS - AMZN.COM/BILL, WA USA	New		5.48
418596841	02/10/2016	02/09/2016	AMAZON MKTPLACE PMTS - AMZN.COM/BILL, WA USA	New		35.00
418986571	02/12/2016	02/12/2016	AMAZON MKTPLACE PMTS - AMZN.COM/BILL, WA USA	New		25.78
419202812	02/16/2016	02/15/2016	HY VEE 1871 - WATERTOWN, SD USA	New		45.00
419316327	02/17/2016	02/16/2016	INNOVATIVE OFFICE SOLU - 952-808-9900, MN USA	New		163.82
419464871	02/18/2016	02/16/2016	PESI INC - EAU CLAIRE, WI USA	New		199.98
419703486	02/19/2016	02/18/2016	TIME MANAGEMENT SYST - 7122221126, IA USA	New		100.38
419703487	02/19/2016	02/19/2016	INTERSTATE TELECOMM CO - 605-874-2181, SD USA	New		460.28
419703488	02/19/2016	02/19/2016	VZWRLSS*MY VZ VB P - 800-922-0204, GA USA	New		357.90
419703489	02/19/2016	02/20/2016	NCS PEARSON - 800-843-0019, MN USA	New		113.00
419703490	02/19/2016	02/18/2016	WATERTOWN PUBLIC OPINI - WATERTOWN, SD USA	New		244.86
419703491	02/19/2016	02/18/2016	MARSHALL COUNTY HEALTH - BRITTON, SD USA	New		9,946.93
419851998	02/22/2016	02/20/2016	APL* ITUNES.COM/BILL - 866-712-7753, CA USA	New		52.98
419851999	02/22/2016	02/20/2016	APL* ITUNES.COM/BILL - 866-712-7753, CA USA	New		21.19
419852000	02/22/2016	02/20/2016	APL* ITUNES.COM/BILL - 866-712-7753, CA USA	New		58.27
419852001	02/22/2016	02/20/2016	APL* ITUNES.COM/BILL - 866-712-7753, CA USA	New		26.49
420102542	02/24/2016	02/23/2016	INNOVATIVE OFFICE SOLU - 952-808-9900, MN USA	New		30.78

Proprietary and Confidential
Powered by BMO Spend & Payment Solutions

ProcDspDetail.xml

Reconciled/Disputed Detail

Reporting Period: 02/06/2016 Thru 03/05/2016

Tran ID	Proc Date	Tran Date	Supplier Description	GL Information	Current Status	Processing Status		Amount
						Dispute Date	Reconcile Date	
420102543	02/24/2016	02/23/2016	SANFORD CREDIT CARD PM - 605-3286573, SD USA	New			7,682.50
420491260	02/26/2016	02/25/2016	ESTR PUBLICATIONS - MINNEAPOLIS, MN USA	New			46.00
420632307	02/29/2016	02/28/2016	NCS PEARSON - 800-843-0019, MN USA	New			336.97
421041202	03/03/2016	03/02/2016	HY VEE 1871 - WATERTOWN, SD USA	New			30.86
					Transaction Count:	22		20,405.81
Account #:			XXXXXXXXXX595755	Name: HARMS, KRISTINE		ID:		
418596842	02/10/2016	02/09/2016	AMERICINN FT PIERRE - FORT PIERRE, SD USA	New			57.00
					Transaction Count:	1		57.00
Account #:			XXXXXXXXXX327721	Name: THERAPY 1, OCCUPATIONAL		ID:		
420632308	02/29/2016	02/26/2016	KWIK TRIP 88600008862 - CHASKA, MN USA	New			18.12
420632309	02/29/2016	02/27/2016	MARRIOTT MINNEAPOLIS - BLOOMINGTON, MN USA	New			246.84
					Transaction Count:	2		264.96
Account #:			XXXXXXXXXX327820	Name: CENTER BASE, HAMLIN		ID:		
420102544	02/24/2016	02/23/2016	HY VEE 1871 - WATERTOWN, SD USA	New			28.29
					Transaction Count:	1		28.29
Account #:			XXXXXXXXXX327846	Name: CENTER BASE, CASTLEWOOD		ID:		
418986572	02/12/2016	02/11/2016	WM SUPERCENTER #1500 - WATERTOWN, SD USA	New			28.74
					Transaction Count:	1		28.74
Account #:			XXXXXXXXXX449475	Name: SPECIAL OLYMPICS, NESC		ID:		
418986573	02/12/2016	02/12/2016	FARMERS UNION 07073083 - HAZEL, SD USA	New			38.03
					Transaction Count:	1		38.03
					Report Count:	36		21,269.19

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Northeast Educational Services Cooperative
Advisory Board Meeting
Wednesday March 2, 2016

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, March 2, 2016 at Hy-Vee in Watertown, South Dakota. The meeting was called to order by Chairman Stewart at 9:35 A.M. and adjourned at 11:16 A.M.

Present: Chris Lund, Arlington; Steve Benson, Britton-Hecla; Keith Fodness, Castlewood; Luanne Warren, Clark; Jim Altenburg, De Smet; Patrick Kraning, Estelline; Gary Leighton, Florence; Al Stewart, Grant-Deuel; Joel Jorgenson, Hamlin; Steve Zirbel, Henry; Mike Ruth, Iroquois; Tim Casper, Lake Preston; Tess Appel, Rosholt; Tom Oster, Sioux Valley; Dean Jones, Waubay; John Bjorkman, Waverly; Scott Klaudt, Willow Lake; James Block, Webster; Larry Hulscher, Wilmot

Absent: Kevin Keenaghan, Deubrook; Dean Christensen, Deuel; Brian Jandahl, Elkton; Virginia Dolney, Enemy Swim; Kurt Jensen, Summit

Others Attending: Jerry Aberle, Director; Brice Christensen, Business Manager; Tim Frewing, Assistant Director; Christy Olson, Deubrook Principal; Tim Graff, Milbank Superintendent; Brea Schwandt

ADVISORY BOARD AGENDA

Financial Report

Business Manager Christensen reviewed the financial report for January 2016.

Proposed Legislation – Dyslexia-HB 1198

Director Aberle shared that the bill was killed by a vote of 4-2 in committee. This bill will not be going away so it was advised to continue to track it.

Reading Recovery 2016-2017

Motion by Ruth, second by Leighton to recommend to the Board of Directors to add 3% to the fee for satellite schools receiving Reading Recovery services. All present voting in favor, motion carried.

Emergency Safety Intervention Administrative Rules

Motion by Oster, second by Casper to have director Aberle to submit the concerns he had listed about Emergency Safety Intervention Rules on behalf of the 24 member NESC schools.

Comprehensive Plan

Comprehensive plans should be approved by local boards prior to July.

Job Descriptions

Motion Kraning, second Klautt to recommend to the Board of Directors to adopt the job descriptions for Director, Assistant Director, and Business Manager as presented. All present voting in favor, motion carried.

Replacement for Mr. Keenaghan

Motion by Lund, second by Altenberg to recommend Brian Jandahl to replace Kevin Keenaghan as the medium school representative at NESC board meetings.

Enrollment numbers and child count verifications

Director Aberle reminded everyone to submit their enrollment numbers and child count verifications to the Coop.

Early Childhood Staffing

Director Aberle gave an update on Early Childhood staffing. If student numbers remain high there may be a need for additional staff.

Behavior Services for 2016-17

Director Aberle led discussion on the possibility of buying shared behavior services for the 2016-2017 year. There will be continued discussion at the April board of advisors meeting.

Flow-Through application and Medicaid Rates

Director Aberle gauged interest in school districts to do their own flow-through application as a way to raise Medicaid rates. After finding out if this is an option the state will allow there will be more discussion.

General Fund fund balance

NESC now expenses .42 per mile from the SPED fund and receipts it in the General Fund, and because of low vehicle expenses there is an increasing fund balance. Consensus was to not add any programs that would create an ongoing expense.

Big Stone City

Director Aberle shared that Big Stone City has decided to not join the Coop.

Section 511 of the Workforce Innovation and Opportunity act

Director Aberle spoke on section 511 of the Workforce Innovation and Opportunity Act.

NESC Board Agenda

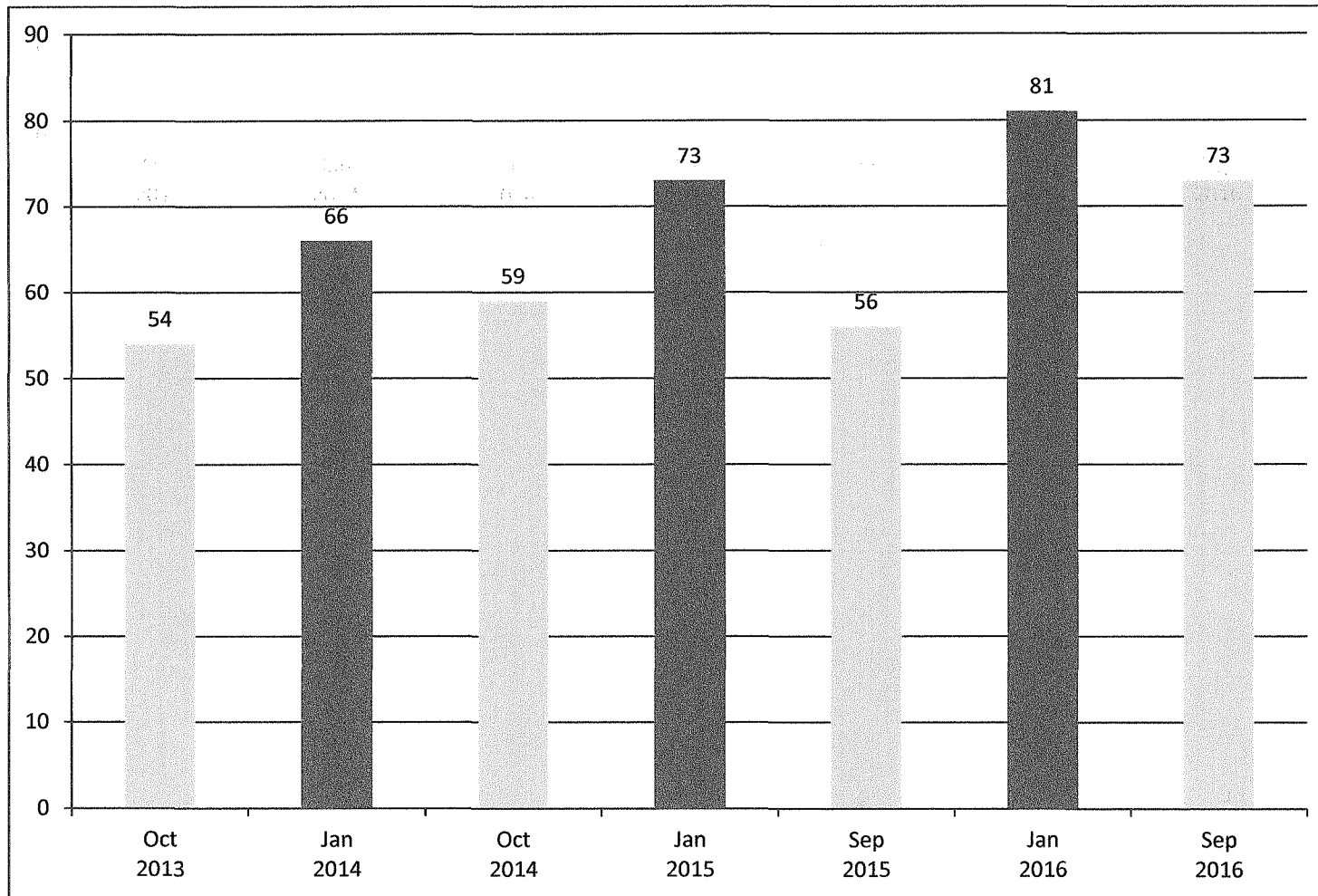
The March 2016 NESC Board Agenda was reviewed.

Adjournment

There being no further business, motion by Ruth, second by Kraning to adjourn. All present voting in favor, motion carried.

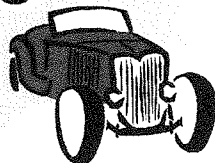
Brice Christensen, Business Manager

Early Childhood Caseload: Historical Totals and Projected Need



DeLyle's

**SOUTH 81
SERVICE
INC.**



1701 5th St. SE
Watertown, S.D., 57201
605-753-3814

Bill To

Northeast Educational Service Cooperative
PO Box 327
Hayti, SD 57241

Done Time:

Date	Invoice #
3/11/2016	12422
Start Time	Finish Time

Vehicle

S7110

Odometer In**Vin Number**

1B3EJ46X71N649945

Odometer Out**Rep**

LR

Quantity	Item Code	Description	Amount
5	N-Labor	vehicle was towed in as Fritz in Clear Lake said the timing belt broke. Please estimate cost to repair.	401.35T
1	WPK41006B	Timing belt and component kit with water pump	354.04T
3	extended life	global extended life antifreeze	31.50T
		Found timing belt is broken, estimated cost to repair without removing the cylinder heads (vehicle does not have broken/bent valves) is \$800. If, after installing timing component kit, it does not run, head will have to be removed and sent to machinist. Estimated cost to repair if head needs to be removed and valves replaced is \$1800. If everything goes smoothly, this is likely going to be what the bill will look like.	

Thanks for doing business with us and please refer a friend!!

I hereby authorize DeLyle's South 81 Service to perform the above work to be done with the necessary materials and grant permission to operate car/truck herein described on streets or highways for the purpose of testing. As explained to me a mechanics lien may be placed on said vehicle in order to obtain unpaid repairs/services left at DeLyle's South 81 Service for more than 30 days. I understand DS81S is not responsible for loss or damage to vehicles or articles left in car/trucks in case of fire, theft or any other cause beyond our control.

Subtotal	\$786.89
Payments/Credits	\$0.00
Sales Tax (0.0%)	\$0.00
Total	\$786.89
Balance Due	\$786.89

Customer Signature:

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
BOARD OF DIRECTORS MEETING
Monday, March 21, 2016 - 7:00 P.M.**

NESC DISCUSSION AND/OR ACTION ITEMS:

1. Call to Order
2. Agenda review, changes, and approval
3. Introduction of guests: _____
4. Approval of February 2016 financial report
5. Consent Agenda

- a. Approval of February 15, 2016 meeting minutes

BOARD ACTION: _____

- b. Approval of payment of March 2016 budget claims

BOARD ACTION: _____

- c. _____

BOARD ACTION: _____

- d. _____

BOARD ACTION: _____

- e. _____

BOARD ACTION: _____

6. Discussion Items

- a. March 2, 2016 Advisory Board meeting minutes

BOARD ACTION: _____

b. Big Stone City joining NESC

BOARD ACTION: _____

c. _____

BOARD ACTION: _____

d. _____

BOARD ACTION: _____

7. Action Items

a. Revised job descriptions

BOARD ACTION: _____

b. Northern Plains Health Insurance Pool; moving from fully insured to self-funded

BOARD ACTION: _____

c. Early Childhood staffing

BOARD ACTION: _____

d. Issue Reduction in Force (RIF) notices (after executive session)

BOARD ACTION: _____

e. _____

BOARD ACTION: _____

f. _____

BOARD ACTION: _____

8. Assistant Director's Report
9. Director's Report
10. Executive Session: (If needed)
 - a. Personnel—SDCL 1-25-2(1)
 - b. Negotiations—SDCL 1-25-2(4)