

NESC BOARD OF DIRECTORS' MEETING

Proposed Agenda

Date: July 18, 2016

Time: 7:00 P.M.

**Location: Lake Area Technical Institute (LATI)
Manufacturing, Energy, and Transportation Building—Room 802
1201 Arrow Ave NE, Watertown, SD**

2015-16 FISCAL YEAR

1. Call to order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Conflict of Interest
5. FY 2017 budget hearing
6. Approval of June 2016 financial report
7. Consent Agenda
 - a. Approval of June 20, 2016 meeting minutes
 - b. Approval of payment of final FY 16 budget claims
8. Update inventory for FY 2016
9. Appoint Business Manager as President Pro-Tem
10. Adjourn meeting for FY 2016

2016-17 FISCAL YEAR

1. Call to order
2. Elect President
3. Elect Vice President
4. Adopt FY 2017 budget
5. Consent Agenda
 - a. Approval of July 2016 claims
 - b. Designate Official Depository—Reliabank—Hayti, SD
 - c. Authorize Chairman to be added to signature card
 - d. Authorize official newspaper—Watertown Public Opinion
 - e. Designate Legal Counsel—Rodney Freeman
 - f. Designate Business Manager as official custodian of accounts
 - g. Adopt travel rates
 - i. In state--\$.42 per mile, \$6 breakfast, \$11 noon lunch, \$15 dinner; actual cost for lodging
 - ii. Out of state--\$.42 per mile, \$10 breakfast, \$14 noon lunch, \$21 dinner; actual cost for lodging
 - h. Appoint Title IX and 504 coordinator—Tim Frewing
 - i. Adopt NESC By-Laws
 - j. Designate Director Aberle and Business Manager Christensen as federal program agents
 - k. Designate Director Aberle and Business Manager Christensen as purchasing agents
 - l. Set Board of Director's pay for special committee meetings--\$40 per meeting; \$.42 per mile
 - m. Approve contract amendments for Unit 2 employees
 - n. Accept resignation—Dr. Kris Harms, ESA 1
 - o. Approve contract—Beau Larson, paraprofessional, Webster Center Base, \$13.40 per hour
 - p. Approve contract—Anitra (Missy) Gisselbeck, Castlewood Center Base, \$14.34 per hour
 - q. Approve contract—Lindsey Groon, Castlewood Center Base, \$13.40 per hour
6. Discussion Items
 - a. Conflict of Interest policy
 - b. **Board of Directors—Number of Board Members**
7. Action Items
 - a. Approve NESC Policies
 - b. Approve vehicle lease—Chevy Astro Van
 - c. **Declare surplus Asset Item 0306—Kyocera Copier, Purchased in FY 2007.**
8. Assistant Director's Report
9. Director's Report
10. Executive Session (If needed)
 - a.
 - b.

AGENDA ITEMS IN **RED** HAVE BEEN ADDED SINCE THE PROPOSED AGENDA WAS DRAFTED.

AGENDA ITEMS INDICATED BY A ~~STRIKETHROUGH~~ WILL BE DELETED FROM THE PROPOSED AGENDA.