

August 11, 2016

## **Hello NESC Board of Directors**

### **Meeting Location:**

Our August meeting will be held Monday, August 15, 2016 in Watertown, SD. **The meeting will be held at Lake Area Technical Institute.** The meeting will begin at **7:00 P.M.**

**Debbe Koenecke**  
PRESIDENT  
BOARD OF DIRECTORS

**Jerry Aberle**  
DIRECTOR  
Jerry.Aberle@k12.sd.us

**Tim Frewing**  
ASSISTANT DIRECTOR  
Tim.Frewing@k12.sd.us

**Brice Christensen**  
BUSINESS MANAGER  
Brice.Christensen@k12.sd.us

#### MEMBER DISTRICTS

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Grant-Deuel #25-3
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Rosholt #54-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

## Northeast Educational Services Cooperative

P.O. Box 327 • Hayti, South Dakota 57241  
605-783-3607 • Fax 605-783-3259

August 11, 2016

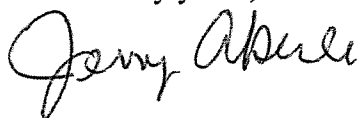
Dear NESC Board Members:

Our August board meeting will be held on Monday, August 15, 2016. It will be held in Watertown at LATI. We meet in the Manufacturing, Energy, and Transportation Building (Door #9)—Room 802. The meeting begins at 7:00 pm.

Enclosed/attached are the board documents for your review.

See you Monday evening at 7:00 pm.

Sincerely yours,



Jerry Aberle

# **NESC BOARD OF DIRECTORS' MEETING**

Proposed Agenda

Date: August 15, 2016

Time: 7:00 P.M.

**Location: Lake Area Technical Institute (LATI)  
Manufacturing, Energy, and Transportation Building—Room 802  
1201 Arrow Ave NE, Watertown, SD**

1. Call to order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Conflicts of Interest
5. Approval of July 2016 financial report
6. Consent Agenda
  - a. Approval of July 18, 2016 meeting minutes
  - b. Approval of payment of August 2016 claims
  - c. Approval of work agreement—Joyce Anderson; \$100.00 per hour, plus federal mileage rate; coverage for FMLA for a school psychologist
  - d. Approval of audit engagement letter
  - e.
7. Discussion Items
  - a. Conflict of Interest policy
  - b. NESC Board In-service
  - c.
8. Action Items
  - a. Steering/Negotiations Committee—Chairperson appointments
  - b.
9. Assistant Director's Report
10. Director's Report
11. Executive Session (If needed)
  - a.
  - b.

**AGENDA ITEMS IN RED HAVE BEEN ADDED SINCE THE PROPOSED AGENDA WAS DRAFTED.**

**AGENDA ITEMS INDICATED BY A ~~STRIKETHROUGH~~ WILL BE DELETED FROM THE PROPOSED AGENDA.**

## **Agenda Explanation**

1. Call to order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Conflicts of Interest
5. Approval of July 2016 financial report
6. Consent Agenda
  - a. Approval of July 18, 2016 minutes. Please review enclosed minutes.
  - b. Approval of payment of August 2016 claims. Please review the enclosed budget claims.
  - c. Approval of work agreement—Joyce Anderson; \$100.00 per hour, plus federal mileage rate; coverage for FMLA for a school psychologist.
  - d. Approval of audit engagement letter. Brice will be presenting an engagement letter for our FY 2016 audit.
  - e.
7. Discussion Items
  - a. Conflict of Interest policy. Enclosed is a draft Conflict of Interest Policy provided by ASBSD. The Board will need to eventually adopt a Conflict of Interest policy.
  - b. NESC Board In-Service. NESC Administration is willing to organize and host an in-service for the entire board or for local boards.
  - c.
8. Action Items
  - a. Steering/Negotiations Committee—Chairperson appointments. Debbie will be appointing this committee.
  - b.
9. Assistant Director's Report
10. Director's Report
11. Executive Session (If needed)

# NORTHEAST EDUCATIONAL SERVICES COOPERATIVE

## STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Agency Fund (71)	Enterprise Fund NPIP (72)	TOTAL ALL FUNDS
<b>CASH BALANCE</b>					
July 1, 2016	\$212,503.76	\$719,203.04	\$18,768.86	\$616,116.42	\$1,566,592.08
Receipts:					
Local Sources:					
1312 Center Base Tuition					\$0.00
1332 Extended School Year Tuition					\$0.00
1510 Interest	\$57.44	\$432.90	\$1.57	\$130.21	\$622.12
1941 ESA 1 OTHER SOURCES	\$3,000.00				\$3,000.00
1941 ESA 1 LEA Assessments					\$0.00
1941 SD COUNTS Other LEAs					\$0.00
1971 Insurance Premiums				\$12,639.36	\$12,639.36
1990 Charges For Service					\$0.00
1990 SPED Assessments					\$0.00
1990 General Fund Assessment					\$0.00
1990 Reading Recovery					\$0.00
1990 Reading Recovery-Other LEAs	\$3,182.70				\$3,182.70
1990 Miscellaneous					\$0.00
1990 Northern Plains	\$2,500.00				\$2,500.00
1990 Special Projects-Indirect Cost					\$0.00
1990 Drug & Alcohol Pool					\$0.00
1990 Expensed Mileage					\$0.00
State Sources:					
3119 Grants-in-Aid: Ed. Specialist					\$0.00
3900 Part C Funds		\$7,356.91			\$7,356.91
3900 Part B Funds					\$0.00
3900 ESA 1					\$0.00
Federal Sources:					
4152 Title IIB (SD COUNTS)					\$0.00
4175 IDEA Part B 611					\$0.00
4175 IDEA Part B 611-Private					\$0.00
4186 IDEA Part B 619					\$0.00
Other Receipts:					
120 Accounts Receivable	\$53,054.99	\$17,180.65			\$70,235.64
140 Due from other Governments	\$62,149.00	\$282,825.00			\$344,974.00
Other Receipts			\$763.52		\$763.52
<b>Total Monthly Receipts</b>	<b>\$123,944.13</b>	<b>\$307,795.46</b>	<b>\$765.09</b>	<b>\$12,769.57</b>	<b>\$445,274.25</b>
<b>Total Gross Receipts</b>	<b>\$336,447.89</b>	<b>\$1,026,998.50</b>	<b>\$19,533.95</b>	<b>\$628,885.99</b>	<b>\$2,011,866.33</b>
Manual Journal Entry					\$0.00
Manual Journal Entry Revenue					\$0.00
<b>Less Salaries &amp; Disbursements</b>					
Salaries	\$19,959.12	\$251,399.99			\$271,359.11
Disbursements	\$98,291.26	\$118,839.54	\$1,305.74	\$54,747.36	\$273,183.90
<b>Less Total Salaries &amp; Disbursements</b>	<b>\$118,250.38</b>	<b>\$370,239.53</b>	<b>\$1,305.74</b>	<b>\$54,747.36</b>	<b>\$544,543.01</b>
<b>CASH BALANCE</b>					
July 31, 2016	\$218,197.51	\$656,758.97	\$18,228.21	\$574,138.63	\$1,467,323.32

### Balance Sheet

Payroll Clearing Account XX-101-002	\$20.00	\$80.00	\$0.00	\$0.00	\$100.00
Checking Account XX-101	\$42,311.39	\$17,361.58	\$12,221.28	\$574,138.63	\$646,032.88
Money Market Savings XX-105	\$175,866.12	\$557,289.01	\$6,006.93	\$0.00	\$739,162.06
Certificates of Deposit XX-106	\$0.00	\$77,028.38	\$0.00	\$0.00	\$77,028.38
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00
<b>TOTALS</b>	<b>\$218,197.51</b>	<b>\$656,758.97</b>	<b>\$18,228.21</b>	<b>\$574,138.63</b>	<b>\$1,467,323.32</b>
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Regular; Processing Month 07/2016; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	300.00	57.44	57.44	19.15	242.56
10 1941 013	ESA 1 COMMON CORE TRAINING	0.00	0.00	0.00	0.00	0.00
10 1941 014	ESA 1 LEA ASSESSMENTS	74,554.22	0.00	0.00	0.00	74,554.22
10 1941 015	ESA-1 REVENUE OTHER SOURCES-LEAs	29,285.91	3,000.00	3,000.00	10.24	26,285.91
10 1941 016	SD COUNTS-OTHER LEAS	21,574.17	0.00	0.00	0.00	21,574.17
10 1990 009	NON-SP.ED. ASSESSMENTS	21,382.70	0.00	0.00	0.00	21,382.70
10 1990 012	READING RECOVERY ASSESSMENTS	49,110.16	0.00	0.00	0.00	49,110.16
10 1990 013	READING RECOVERY-OTHER LEAs	13,791.70	3,182.70	3,182.70	23.08	10,609.00
10 1990 018	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
10 1990 020	NORTHERN PLAINS	24,000.00	2,500.00	2,500.00	10.42	21,500.00
10 1990 073	D&A POOL ASSESSMENTS	15,000.00	0.00	0.00	0.00	15,000.00
10 1990 200	EXPENSED MILEAGE FROM SPED	262,950.00	0.00	0.00	0.00	262,950.00
Subtotal: LOCAL SOURCES		511,948.86	8,740.14	8,740.14	1.71	503,208.72
10 3900 013	READING RECOVERY i3 GRANT	0.00	0.00	0.00	0.00	0.00
10 3900 016	COMMON CORE MATH	0.00	0.00	0.00	0.00	0.00
10 3900 017	ESA 1 COMMON CORE TRAINING	0.00	0.00	0.00	0.00	0.00
10 3900 050	ESA 1-TEACHER OF THE YEAR	600.00	0.00	0.00	0.00	600.00
10 3900 102	ESA 1 SDAP TRAINING	0.00	0.00	0.00	0.00	0.00
10 3900 103	ESA 1 SIP TRAINING	0.00	0.00	0.00	0.00	0.00
10 3900 104	ESA 1 6-12 LITERACY TRAINING	0.00	0.00	0.00	0.00	0.00
10 3900 105	ESA 1 PBL TRAINING	0.00	0.00	0.00	0.00	0.00
10 3900 106	ESA 1 SD STARS TRAINING	0.00	0.00	0.00	0.00	0.00
10 3900 107	ESA 1 COACHING	24,312.00	0.00	0.00	0.00	24,312.00
10 3900 108	MATH LEADER/COACH	0.00	0.00	0.00	0.00	0.00
10 3900 109	TEACHER EFFECTIVENESS & COM. CORE	7,260.40	0.00	0.00	0.00	7,260.40
10 3900 110	ESA 1 MENU OF OPTIONS	15,000.00	0.00	0.00	0.00	15,000.00
10 3900 111	ESA 1 TEACHER TRAINING	0.00	0.00	0.00	0.00	0.00
Subtotal: STATE SOURCES		47,172.40	0.00	0.00	0.00	47,172.40
10 4152 016	TITLE II PART B SD COUNTS	98,629.02	0.00	0.00	0.00	98,629.02
Subtotal: FEDERAL SOURCES		98,629.02	0.00	0.00	0.00	98,629.02
10 5110	OPERATING TRANSFER IN	0.00	0.00	0.00	0.00	0.00
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	0.00	0.00
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
Subtotal: 5000		0.00	0.00	0.00	0.00	0.00
Fund Total:		657,750.28	8,740.14	8,740.14	1.33	649,010.14

Fund: 22 SPECIAL EDUCATION FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1312	TUITION-CENTER BASE	532,611.36	0.00	0.00	0.00	532,611.36
22 1312 100	TUITION-ESY	81,817.75	0.00	0.00	0.00	81,817.75
22 1510	INTEREST	1,500.00	150.60	150.60	10.04	1,349.40
22 1990 002	MISCELLANEOUS-CENTER BASE	0.00	0.00	0.00	0.00	0.00
22 1990 003	SPED ASSESSMENTS	1,247,219.05	0.00	0.00	0.00	1,247,219.05
22 1990 018	MISCELLANEOUS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
Subtotal: LOCAL SOURCES		1,873,148.16	150.60	150.60	0.01	1,872,997.56
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	117,925.03	0.00	0.00	0.00	117,925.03
22 3900 013	STATE REVENUE: PART C FUNDS	50,000.00	7,356.91	7,356.91	14.71	42,643.09
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	0.00	0.00	4,500.00
22 3900 106	CBI GRANT	0.00	0.00	0.00	0.00	0.00
Subtotal: STATE SOURCES		172,425.03	7,356.91	7,356.91	4.27	165,068.12
22 4175 475	REGULAR IDEA PART B 611	1,654,908.00	0.00	0.00	0.00	1,654,908.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	3,371.00	0.00	0.00	0.00	3,371.00
22 4186 486	REGULAR IDEA PART B 619	52,362.00	0.00	0.00	0.00	52,362.00
Subtotal: FEDERAL SOURCES		1,710,641.00	0.00	0.00	0.00	1,710,641.00
22 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	0.00	0.00
22 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
Subtotal: 5000		0.00	0.00	0.00	0.00	0.00
Fund Total:		3,756,214.19	7,507.51	7,507.51	0.20	3,748,706.68

Revenue Summary Report

Processing Month: 07/2016

User ID: BPC

Regular; Processing Month 07/2016; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	4,413,964.47	16,247.65	16,247.65	0.37	4,397,716.82

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
10	GENERAL FUND					
1111	READING RECOVERY	\$62,901.86	\$5,051.44	\$5,051.44	8.03	\$57,850.42
1219	OTHER IMPROVEMENTS-INSTRUCTION	\$271,215.73	\$11,434.61	\$11,434.61	4.22	\$259,781.12
1227	TECHNOLOGY SUPPORT	\$14,829.43	\$248.88	\$248.88	1.68	\$14,580.55
1319	BOARD OF EDUCATION SERVICES	\$16,443.46	\$7,815.88	\$7,815.88	47.53	\$8,627.58
1329	ADMINISTRATION	\$47,528.33	\$3,888.30	\$3,888.30	8.18	\$43,640.03
1529	ADMINISTRATION-FISCAL SERVICES	\$17,182.83	\$913.36	\$913.36	5.32	\$16,269.47
1542	OPERATION & MAINTENANCE BLDGS.	\$11,190.94	\$106.01	\$106.01	0.95	\$11,084.93
1545	VEHICLE SERVICE	\$222,457.70	\$50,100.00	\$50,100.00	22.52	\$172,357.70
1551	DRUG & ALCOHOL TESTING POOL	\$15,000.00	\$0.00	\$0.00	0.00	\$15,000.00
10	GENERAL FUND	\$678,750.28	\$79,558.48	\$79,558.48	11.72	\$599,191.80
22	SPECIAL EDUCATION FUND					
1221	EXTENDED SCHOOL YEAR	\$85,188.75	\$31,785.31	\$31,785.31	37.31	\$53,403.44
1223	CENTER BASE DAY PROGRAMS	\$532,611.37	\$5,876.67	\$5,876.67	1.10	\$526,734.70
1226	EARLY CHILDHOOD SERVICES	\$333,429.76	\$3,000.39	\$3,000.39	0.90	\$330,429.37
1227	PROLONGED ASSISTANCE PROGRAMS	\$0.00	\$0.00	\$0.00	0.00	\$0.00
1129	TRANSITION SUPPORT SERVICES	\$26,425.78	\$1,681.79	\$1,681.79	6.36	\$24,743.99
1142	PSYCHOLOGICAL SERVICES	\$503,835.38	\$2,965.14	\$2,965.14	0.59	\$500,870.24
1152	SPEECH PATHOLOGY SERVICES	\$1,050,064.85	\$12,671.62	\$12,671.62	1.21	\$1,037,393.23
1171	PHYSICAL THERAPY	\$299,728.31	\$20,402.69	\$20,402.69	6.81	\$279,325.62
1172	OCCUPATIONAL THERAPY	\$485,826.14	\$22,245.56	\$22,245.56	4.58	\$463,580.58
1213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$6,283.78	\$0.00	\$0.00	0.00	\$6,283.78
1219	OTHER IMPROVEMENTS-INSTRUCTION	\$117,925.03	\$5,567.20	\$5,567.20	4.72	\$112,357.83
1227	TECHNOLOGY SUPPORT	\$39,315.36	\$1,432.88	\$1,432.88	3.64	\$37,882.48
1319	BOARD OF EDUCATION SERVICES	\$71,634.12	\$44,994.12	\$44,994.12	62.81	\$26,640.00
1329	ADMINISTRATION	\$250,581.95	\$22,383.64	\$22,383.64	8.93	\$228,198.31
1529	ADMINISTRATION-FISCAL SERVICES	\$75,890.30	\$5,257.90	\$5,257.90	6.93	\$70,632.40
1542	OPERATION & MAINTENANCE BLDGS.	\$37,473.31	\$552.50	\$552.50	1.47	\$36,920.81
22	SPECIAL EDUCATION FUND	\$3,916,214.19	\$180,817.41	\$180,817.41	4.62	\$3,735,396.78
Grand Total:		\$4,594,964.47	\$260,375.89	\$260,375.89	5.67	\$4,334,588.58

Regular; Beginning Month 07/2016; Processing Month 07/2016; Fund Number 71, 72

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 415 801	GENERAL CLEARING-AMT. HELD FOR OTHERS	1,102.42	713.52	713.52	0.00	1,102.42
71 415 802	FLORENCE CENTER BASE-AMT HELD FOR OTHERS	283.17	0.00	0.00	0.00	283.17
71 415 803	HAMLIN CENTER BASE-AMT HELD FOR OTHERS	493.31	0.00	0.00	0.00	493.31
71 415 804	GRANT-DEUEL CB-AMT HELD FOR OTHERS	621.08	0.00	0.00	0.00	621.08
71 415 805	KNIGHTS OF COLUMBUS-AMT HELD FOR OTHERS	2,415.06	0.00	0.00	0.00	2,415.06
71 415 806	SPECIAL OLYMPICS SD-AMT HELD FOR OTHERS	7,832.45	270.00	0.00	0.00	7,562.45
71 415 850	ELABO-AMT HELD FOR OTHERS	0.00	0.00	0.00	0.00	0.00
71 430 800	IMPREST ACCOUNT	5,987.92	288.77	50.00	0.00	5,749.15
71 704 005	FUND BALANCE - UNDESIGNATED	0.00	0.00	0.00	0.00	0.00
71 760	UNASSIGNED FUND BALANCE	0.00	0.00	1.57	0.00	1.57
Fund Total: 71		18,735.41	1,272.29	765.09	0.00	18,228.21

Activity Fund Balance Report - Summary - Exclude Encumbrances  
07/2016 - 07/2016  
Regular; Beginning Month 07/2016; Processing Month 07/2016; Fund Number 71, 72

Fund: 72      SDSGIP

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
72 708	UNRESTRICTED NET POSITION	616,116.42	54,747.36	12,769.57	0.00	574,138.63
	Fund Total: 72	616,116.42	54,747.36	12,769.57	0.00	574,138.63

Northeast Educational Services Cooperative  
Board of Directors Meeting  
Monday, July 18, 2016

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, July 18 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Koenecke at 7:00 P.M. and adjourned at 8:36 P.M.

Members present:

Martin Murphy, Arlington; Trudi Gaikowski, Clark; Donita Garry, De Smet; Carie Knutson, Deubrook; Debbe Koenecke, Deuel; Ron Gorder, Estelline; Tracy Hlavack, Florence; Joe Homola, Hamlin; Dave Fuller, Henry; Joyce Carlson, Lake Preston; Gloria Koerlin, Sioux Valley; Hailey Peterson, Rosholt; Corrie Quale, Summit; Sandy Hinze, Waubay; Jeff Buchholz, Waverly/South Shore; Caryl Schmidt, Willow Lake

Absent:

Kurt Zuehlke, Britton-Hecla; ; Cory Akin, Castlewood; Arend Schuurman, Elkton; Lois Owens, Enemy Swim Day School; Jared Engebretson, Grant-Deuel; Greg Schortzmann, Iroquois; Joel Shoemaker, Webster; Denise Lutkemeier, Wilmot

Others Attending:

NESC Staff Representatives: None present.

Member District Superintendents: Jim Block, Webster

NESC Administration: Jerry Aberle, Director; Brice Christensen, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Koenecke called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

*Action #16104* Motion by G. Koerlin, second by J. Homola, to approve the agenda with the following additions: 6b) Number of Board Members; 7c) Declare Surplus Asset Item 0306 – Kyocera Copier, Purchased in FY 2007. All present voting in favor, motion carried.

Introduction of Guests

Jim Block was introduced as a guest.

2016-2017 Budget Hearing

*Action #16105* Motion by C. Knutson, second by H. Peterson to open the FY17 Budget Hearing at 7:05 p.m. All present voting in favor, motion carried.

*Action #16106* Motion by H. Peterson, second by J. Homola to close the FY17 Budget Hearing at 7:44 p.m.

Business manager Christensen reported the changes to the published budget. The changes from the published budget are as follows:

Appropriations:

#### General Fund

Reading Recovery-- \$62,901.86; ESA1-- \$151,012.53; SD Counts-- \$120,203.19; Administration-- \$47,528.32; Fiscal-- \$17,182.82; Technology Services-- \$12,239.43; Operation & Maintenance-- \$11,190.94

#### Special Education Fund

Center Base-- \$532,611.36; Early Childhood-- \$333,429.76; Transition-- \$26,425.78; Psychological Services-- \$503,835.35; Speech Pathology-- \$1,050,064.84; Physical Therapy-- \$299,728.31; Occupational Therapy-- \$485,826.15; IDEA Private School-- \$3,371.00; Educational Specialist-- \$117,925.03; Board of Education-- \$71,634.17; Administration-- \$250,581.97; Fiscal-- \$75,890.30; Technology Services-- \$24,405.35

#### Means of Finance:

#### General Fund

Assessments-- \$99,284.56; ESA1 Local-- \$103,840.13; SD Counts Local-- \$21,574.17; ESA1 State-- \$47,172.40

#### Special Education Fund

Fund Balance to offset assessment-- \$160,000.00; Assessments-- \$1,247,219.05; Tution-- \$532,611.36; Educational Specialist-- \$117,925.03; IDEA Part B 611-- \$1,654,908.00; IDEA Part B 619-- \$52,362.00; IDEA Part B 611 Private-- \$3,371.00

#### Financial Report

Action #16107 Motion by C. Schmidt, second by T. Gaikowski, to approve the financial report for the period ending June 2016. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>	<u>Enterprise Fund (NPIP)</u>
<b>Cash Balance June 1, 2016</b>	<b>\$229,109.64</b>	<b>\$751,289.67</b>	<b>\$18,959.03</b>	<b>\$623,743.20</b>
<u>Receipts:</u>				
Local Sources	\$11,368.07	\$155,808.45	\$1.36	\$87,604.48
State Sources	\$6,071.82	\$6,592.89		
Federal Sources		\$104,488.00		
Other	\$172.04		\$1,213.51	
<u>Total Monthly Receipts</u>	<u>\$17,611.93</u>	<u>\$266,889.34</u>	<u>\$1,214.87</u>	<u>\$87,604.48</u>
Total Gross Receipts	\$246,721.57	\$1,018,179.01	\$20,173.90	\$711,347.68
Less Salaries	\$21,195.66	\$53,303.11		
Less Disbursements	\$13,022.15	\$245,672.86	\$1,405.04	\$95,231.26
<u>Total Salaries &amp; Disbursements</u>	<u>\$34,217.81</u>	<u>\$298,975.97</u>	<u>\$1,405.04</u>	<u>\$95,231.26</u>
<b>Ending Cash Balance June 30, 2016</b>	<b>\$212,503.76</b>	<b>\$719,203.04</b>	<b>\$18,768.86</b>	<b>\$616,116.42</b>

#### Consent Agenda

*Action #16108* Motion by J. Homola, second by T. Hlavacek, to approve the following items on the Consent Agenda: 7a) Approval of June 20, 2016 Board of Directors minutes; 7b) Approval of payment of final 2015-2016 budget claims. All present voted in favor, motion carried.

End of Fiscal Year 2016 Accounts Payable

**GENERAL FUND:** AMERICINN LODGE & SUITES ESA TRAVEL 144.00;AMERICINN ESA TRAVEL 144.00;BMO MASTERCARD PHONE, REGISTRATION FEES 169.66;CENEX FLEETCARD GASOLINE 1,545.44;CENTURY BUSINESS PRODUCTS, INC COPIER MAINTENANCE CONTRACT 85.38;CHRISTENSEN, BRICE FISCAL MILEAGE 1.35;CRAIG BASS SANITARY SERVICE O&M - GARBAGE SERVICES 20.77 CROSSROADS HOTEL ESA TRAVEL 250.00;CUNDY'S CORNER, LLC FLEET MAINT 54.00;DELYLE'S SOUTH 81 SERVICE, INC. FLEET MAINT 3,138.09;DUST TEX SERVICE, INC. O&M - RUG RENTAL 6.42;FREWING, TIMOTHY ADMIN TRAVEL 2.25;HAMLIN COUNTY FARMERS COOP FLEET MAINT & GASOLINE 314.34;HAMLIN COUNTY PUBLISHING ADVERTISING 1.88;ITC TELECOM TELEPHONE/INTERNET 164.64 NESC IMPREST READING RECOVERY FEES 50.00;NESC SPECIAL REVENUE PROJECTS QUARTER 4 EXPENSED MILEAGE 17,696.13 NORTHLAND AUTO CENTER FLEET MAINT 145.28;OTTER TAIL POWER CO. O&M - ELECTRICITY 57.99;PUBLIC OPINION LEGAL PUBLISHING 20.49;REINHILLER, LISA ESA TRAVEL 105.00;REPORTER AND FARMER EMPLOYMENT ADVERTISING 4.05;SHRED-IT SIOUX FALLS FY16 SHREDDING 15.58;TIME MANAGEMENT SYSTEMS, INC EMPLOYEE TIME CLOCK 1.33;TOWN OF HAYTI O&M - WATER AND SEWER 2.66;VERIZON WIRELESS CELL PHONE SERVICE 124.76;W.W. TIRE SERVICE F;EET MAINT 26.41

**FUND TOTAL: \$24,291.90**

**SPECIAL EDUCATION FUND:** BMO MASTERCARD PHONE, REGISTRATION FEES 445.08;CENTURY BUSINESS PRODUCTS, INC COPIER MAINTENANCE CONTRACT 97.57;CHRISTENSEN, BRICE FISCAL MILEAGE 16.71;CRAIG BASS SANITARY SERVICE O&M - GARBAGE SERVICES 108.23;DUST TEX SERVICE, INC. O&M - RUG RENTAL 33.44;FREWING, TIMOTHY ADMIN TRAVEL 27.75;HAMLIN COUNTY FARMERS COOP FLEET MAINT & GASOLINE (102.66);HAMLIN COUNTY PUBLISHING ADVERTISING 23.12;ITC TELECOTELEPHONE/INTERNET 298.85;MARSHALL CO. HEALTHCARE CENTER OT/PT CONTRACTED THERAPY 5,245.65; CB MILEAGE TO PARENT 70.56;NESC SPECIAL REVENUE PROJECTS SDC/ED SPEC/ESA INDIRECT COST 50,547.45;OTTER TAIL POWER CO. O&M - ELECTRICITY 302.17;PUBLIC OPINION LEGAL PUBLISHING 252.69;REPORTER AND FARMER EMPLOYMENT ADVERTISING 49.95;SANFORD WEBSTER MEDICAL CENTER OT CONTRACTED THERAPY 4,679.39;SHRED-IT SIOUX FALLS FY16 SHREDDING 192.10;TIME MANAGEMENT SYSTEMS, INC EMPLOYEE TIME CLOCK 95.92;TOWN OF HAYTI O&M - WATER AND SEWER 32.84;VERIZON WIRELESS CELL PHONE SERVICE 233.07;WENZ, MELODY SPEECH MILEAGE TO STAFF 7.98

**FUND TOTAL: \$62,657.86**

Update Inventory for FY2016

*Action #16109* Motion by D. Fuller, second by T. Gaikowski to declare present list of broken, outdated, or lost inventory surplus at a purchase value of \$7,968.51. All present voting in favor, motion carried.

Appoint Business Manager as President Pro-Tem

President Koenecke appointed Business Manager Christensen as President Pro-Tem.

Adjourn meeting for Fiscal Year 2015-2016

*Action #16110* With there being no further business to come before the Board of Directors for Fiscal Year 2015-2016, motion by C. Knutson, second by J. Homola, to adjourn the final Board of Directors meeting for FY 2015-2016 at 7:50 P.M. All present voting in favor, motion carried.

NESC Board of Directors

Annual Reorganization Meeting

The annual reorganization meeting for FY 2016-2017 was called to order by the President Pro-Tem Christensen at 7:50 P.M.

Election of Officers for FY 2016-2017

Office of the President and Vice President

*Action #17001* Motion by C. Knutson, second by T. Hlavacek to nominate D. Koenecke for the office of President. All present voting in favor, motion carried.

With no further nominations, *Action #17002* Motion by T. Hlavacek, second by D. Fuller to cease nominations and cast a unanimous ballot for D. Koenecke. All present voting in favor, motion carried.

Debbe Koenecke was elected as the President of the NESC Board of Directors.

*Action #17003* Motion by C. Knutson, second by R. Gorder to nominate J. Homola for the office of Vice President. All present voting in favor, motion carried.

With no further nominations, *Action #17004* Motion by C. Schmidt, second by H. Peterson to cease nominations and cast a unanimous ballot for J. Homola. All present voting in favor, motion carried.

Joe Homola was elected as the Vice-President of the NESC Board of Directors.

#### NESC 2016-2017 Budget Hearing and Adoption

*Action #17005* Motion by G. Koerlin, second by T. Gaikowski to adopt proposed revenue and expenditure budget to be its annual budget for the Fiscal Year July 1, 2016 through June 30, 2017. All present voting in favor, motion carried.

#### Consent Agenda

*Action #17006* Motion by R. Gorder, second by J. Homola to approve the following items on the Consent Agenda: 5a) Approval of July 2016 claims; 5b) Designate Official Depository-Reliabank, Hayti, SD; 5c) Authorize Chairman to be added to signature card; 5d) Designate Official Newspaper-Watertown Public Opinion; 5e) Designate Legal Counsel-Rodney Freeman; 5f) Designate Business Manager as official custodian of accounts; 5g) Adopt travel rates- In state-\$0.42 per mile, \$6 breakfast, \$11 noon lunch, \$15 dinner, actual cost for lodging; Out of state --\$.42 per mile, \$10 breakfast, \$14 noon lunch, \$21 dinner; actual cost for lodging; 5h) Appoint Title IX and 504 Coordinator-Tim Frewing; 5i) Adopt NESC By-Laws; 5j) Appoint Director and Business Manager as Federal Program Agents; 5k) Designate purchasing agents-Jerry Aberle & Brice Christensen; 5l) Set Board of Director's pay for Special Committees-\$40 per meeting & \$0.42 per mile; 5m) Approve contract amendments for Unit 2 Employees; 5n) Accept resignation – Dr. Kris Harms, ESA 1; 5o) Approve contract – Beau Larson, paraprofessional, Webster Center Base, \$13.40 per hour; 5p) Approve Contract – Anitra Gisselbeck, Castlewood Center Base, \$14.34 per hour; 5q) Approve Contract – Lindsey Groon, Castlewood Center Base, \$13.40 per hour. All present voting in favor, motion carried.

#### July 2016 Accounts Payable

**General Fund:** ABC AUTOMATIC BUILDING CONTROLS FIRE ALARM CONTRACT/TESTING 78.41;APEX LEARNING APEX SEATS 13,350.00 ASB PROTECTIVE TRUST WORKERS COMPENSATION INSURANCE 1,488.58;ASBSD BOARD - FY17 DUES 114.70;ASBSD PROPERTY/LIABILITY INSURANCE 6,210.38;CEC ADMIN DUES 52.54;NESC PAYROLL CLEARING JULY 2016 PAYROLL 19,959.12 RELIABANK BOARD - DEPOSIT BOX RENTAL 2.22;SASD ADMIN MEMBERSHIP DUES 197.73;SD FEDERAL PROPERTY AGENCY VEHICLE PURCHASE - 4 50,100.00;SOFTWARE UNLIMITED FISCAL - ACCT SOFTWARE FEES 754.80;SW/WC SERVICE COOPERATIVE PURCHASING CONTRACT 1,050.00;UNIVERSITY OF SOUTH DAKOTA READING RECOVERY - DUES AND FEES 600.00

**Fund Total: \$93,958.48**

**Special Education Fund:** ABC AUTOMATIC BUILDING CONTROLS FIRE ALARM CONTRACT/TESTING 408.59;ASB PROTECTIVE TRUST WORKERS COMPENSATION INSURANCE 8,569.42;ASBSD BOARD - FY17 DUES 660.30;ASBSD PROPERTY/LIABILITY INSURANCE 35,751.62 CEC ADMIN DUES 302.46;COUGHLIN, ERICA ESY MILEAGE TO STAFF 121.80;GANDER PUBLISHING SPEECH SUPPLIES 3,417.22;MARTIAN, EMILY ESY MILEAGE TO STAFF 176.40;MIDWEST SPECIAL INSTRUMENTS SPEECH - AUDIOMETER CALIBRATION 940.00;NESC PAYROLL CLEARING JULY 2016 PAYROLL 251,399.99;RELIABANK BOARD - DEPOSIT BOX RENTAL 12.78 SASD ADMIN MEMBERSHIP DUES 1,138.27;SOFTWARE UNLIMITED FISCAL - ACCT SOFTWARE FEES 4,345.20;TIEFENTHALER, DEBRA SPEECH CONF REGISTRATION 249.00;WIESE, RITA ESY MILEAGE TO STAFF 7.56;WILLIAMS, CYNTHIA ESY MILEAGE TO STAFF 81.06

**Fund Total: \$307,581.67**

#### As per SDCL 6-1-10 the following are the salaries for NESC employees for 2016-2017:

ADMINISTRATION: Gerald Aberle 90,480.00; Brice Christensen 53,040.00; Tim Frewing 61,932.00; Tammy Anderson 14.45/hr; Carol Reuer 14.83/hr; CUSTODIAN: Geraldine Binde 15.00/hr; EDUCATIONAL SERVICES AGENCY 1: Shawn DeWitt 63,186.30; Lisa Reinhiller

59,405.16; READING RECOVERY: Kari Nolte 41,968.31; TRANSITION/TECHNOLOGY COORDINATOR/EDUCATIONAL SPECIALIST: Brenda Boyd 50,843.64; SPEECH THERAPY: Christy Busskohl 47,008.00; Gina Chilson 48,652.07; Linda Conrad 49,687.07; Angel Dubro 18,169.83; Heather Hansen 50,193.52; Alysha Kastrup 49,150.00; Cheryl Keller-Knudson 61,354.02; Deb Lauseng 49,652.07; Lois Lux 48,652.07; Carrie Niles 49,815.50; Marci Saathoff 44,786.86; Rochelle Schmidt 47,617.07; Debra Tiefenthaler 61,354.02; Melody Wenz 61,354.02; Rita Wiese 49,652.07; EARLY CHILDHOOD: Debra Jensen 46,029.57; Karlette Juhnke 49,652.07; Teresa Landmark 44,477.07; Wendi Lindner 36,670.92; Julie Nelson 48,617.07; CENTER BASE TEACHERS: Brian Jacobsen 50,687.07; Chris Lather 40,854.57; Shayna Ness 44,400.00; CENTER BASE PARA EDUCATORS: Sherri DeBaere 14.34/hr; Anitra Gisselbeck 14.34/hr; Lindsey Groon 13.40/hr; Dawn Hink 14.66/hr; Beau Larson 13.40/hr; Shari Peckpenpough 13.42/ hr; Mackenzie Ries 13.52/hr; Renae Singrey 14.02/hr; Joan Sween 13.52 /hr; Jodi Wolfe 13.62/hr; SCHOOL PSYCHOLOGISTS: Angela Johnson 53,040.00; Maria Meyer 61,713.54; Anneke Nelson 62,400.00; Shelly Skogstad 56,160.00; PSYCHOLOGICAL EXAMINERS: Chantel Sprang 50,034.60; Kris Street 45,962.75; OCCUPATIONAL THERAPISTS: Stephanie Hayunga 46,280.00; Nicol Huyvaert 54,378.95; Jamie Wiesner 34,936.87; OCCUPATIONAL THERAPISTS ASSISTANTS: Kelsey Determan 32,818.66; Sarah Whipkey 33,895.06; PHYSICAL THERAPISTS: Nancy Crump 68,171.94; Kari Holden 66,019.14; Kristina Suttan 58,484.34; EXTENDED SCHOOL YEAR 2016: Linda Conrad 33.35/hr; Erica Coughlin 25.25 /hr; Angel Dubro 29.59/hr Skylar Fredrick 25.25/hr; Brian Jacobsen 33.35/hr; Deb Jensen 30.02/hr; Karlette Juhnke 32.61/hr; Alysha Kastrup 30.36/hr; Cheryl Keller-Knudson 45.37 /hr; Teresa Landmark 28.91/hr; Wendi Lindner 31.87/hr; Lois Lux 32.61/hr; Emily Martian 25.25/hr; Margo Morland 32.14/hr; Julie Nelson 31.87/hr; Shayna Ness 28.86 /hr; Carrie Niles 33.08 /hr; Marcia Saathoff 33.40/hr; Renae Singrey 13.48/hr; Eric Stevens 25.25/hr; Joan Sween 13.00/hr; Deb Tiefenthaler 42.14/hr; Christy VanHeerde 26.25/hr; Melody Wenz 42.14/hr Mary Wienbar 28.18/hr; Rita Wiese 33.32/hr; Cynthia Williams 25.25/hr

#### Discussion Items

##### Conflict of Interest

No conflict of interests were brought forward from the board of NESC administration. Director Aberle explained that this item will continue to be on the agenda, and there will likely be further guidance in August. Director Aberle is also working on an NESC specific draft conflict of interest policy.

##### Number of Board Members

Director Aberle shared an idea from a board member that it may be beneficial to have a smaller group of Board of Directors. After discussion it was concluded that it was important that every member school district continue to have representation at all board meetings.

#### Action Items

##### Approve NESC Policies

*Action #17007* Motion by T. Hlavacek, second by H. Peterson to adopt the proposed NESC policies with changes. All present voting in favor, motion carried.

Changes include: **Article II Section B**-- Step children added to sick leave policy; **Article II Section C Subsection 1**—Step children added to Paraprofessional sick leave bank policy; **Article II Section G**—A total of three paid days (prorated by FTE) will be allowed for bereavement leave in one contract year. Employees may use available sick leave to extend bereavement by another five days (prorated by FTE) for the death of a child, step-child, a parent, or a spouse. All bereavement leave must be used prior to using any sick leave for bereavement. Employees may not access the sick leave bank for bereavement leave.

##### Approve Vehicle Lease – Chevy Astro Van

*Action #17008* Motion by G. Koerlin, second by J. Bucholz to allow Grant-Deuel to lease an NESC Van for the amount of \$20 per day. All present voting in favor, motion carried.

Declare Surplus Asset Item #0306 – Kyocera Copier

*Action #17009* Motion by J. Homola, second by C. Knutson to declare asset item #0306 surplus and allow disposal by NESC administration. All present voting in favor, motion carried.

President Koenecke appointed property owners J. Homola, C. Knutson, and R. Gorder to appraise the item.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Aberle gave his monthly report.

Adjournment

*Action #17010* With there being no further business, motion by H. Peterson, second by T. Gaikowski, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, August 15, 2016 at 7:00 P.M.

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Debbe Koenecke, President

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Brice Christensen, Business Manager

08/10/2016 09:17 AM

User ID: BPC

Vendor Name	Description	Amount
Checking Account: 1	Fund Number: 10 GENERAL FUND	
BMO MASTERCARD	TRAVEL, SUPPLIES, PURCH SVCS	2,901.49
CAMMACK, PENNY	BOARD - INSERVICE SPEAKER	41.91
CENEX FLEETCARD	GASOLINE/FLEET MAINT.	1,222.13
CHRISTENSEN, BRICE	FISCAL MILEAGE TO STAFF	5.35
DACOTAH PAPER CO.	COOPERATIVE PAPER PURCHASE	74,803.88
DAVE'S COLLISION REPAIR	FLEET MAINT	252.00
DELYLE'S SOUTH 81 SERVICE, INC.	FLEET MAINT	2,346.14
DON'S BODY SHOP	FLEET MAINT	23.37
DUST TEX SERVICE, INC.	Rug Rental	5.90
HAMLIN COUNTY FARMERS COOP	GASOLINE/FLEET MAINT	347.19
NESC PAYROLL CLEARING	AUGUST 2016 PAYROLL	19,913.05
PEDERSEN, SHANE	O&M - LAWN SERVICE	28.18
PS PUBLISHING	PARENT RIGHT HANDBOOKS	62.90
QUICK PRO LUBE	FLEET MAINT	36.02
REINHILLER, LISA	ESA/ED SPEC TRAVEL	67.00
SD DEPT. OF REVENUE	VEHICLE TITLE/LICENSE FEES	84.80
SD TEACHER PLACEMENT CENTER	FY17 Fees	62.16
TIE	ESA CONF REGISTRATIONS	312.58
TOWN OF HAYTI	O&M - WATER AND SEWER	5.72
W.W. TIRE SERVICE	FLEET MAINT	26.95
Fund Number: 10		102,548.72
Checking Account: 1	Fund Number: 22 SPECIAL EDUCATION FUND	
BMO MASTERCARD	TRAVEL, SUPPLIES, PURCH SVCS	15,400.06
BRITTON-HECLA SCHOOL DISTRICT	SPEECH MILEAGE TO SCHOOL	37.80
CAMMACK, PENNY	BOARD - INSERVICE SPEAKER	241.25
CHRISTENSEN, BRICE	FISCAL MILEAGE TO STAFF	30.77
COUGHLIN, ERICA	ESY MILEAGE TO STAFF	27.30
DUST TEX SERVICE, INC.	Rug Rental	33.96
HOLDEN, KARI	PT CONF TRAVEL	145.00
LINDAMOOD-BELL LEARNING PROCESSES	SPEECH REGISTRATION FEES	6,826.66
<del>XXXXXXXXXX</del>	ESY MILEAGE TO PARENT	55.44
NESC PAYROLL CLEARING	AUGUST 2016 PAYROLL	250,778.45
NILES, CARRIE	ESY MILEAGE TO STAFF	47.46
PEDERSEN, SHANE	O&M - LAWN SERVICE	146.82

08/10/2016 09:17 AM

User ID: BPC

Vendor Name	Description	Amount
PS PUBLISHING	PARENT RIGHT HANDBOOKS	362.10
REINHILLER, LISA	ESA/ED SPEC TRAVEL	41.00
SCHOLASTIC MAGAZINES	CB SUPPLIES	263.01
SD TEACHER PLACEMENT CENTER	FY 17 Fees	357.84
SW/WC SERVICE COOPERATIVE	BEHAVIOR ANALYST SERVICES	15,950.00
TIE	CONF REGISTRATIONS	157.42
TOWN OF HAYTI	O&M - WATER AND SEWER	29.78
WIENBAR, MARY	ESY MILEAGE TO STAFF	33.60
WIESE, RITA	SPEECH MILEAGE TO STAFF	20.58
WILLIAMS, CYNTHIA	ESY MILEAGE TO STAFF	70.56
Fund Number: 22		291,056.86
Checking Account: 1		393,605.58

RUN DATE: 08/09/2016

PAGE NO:1

## Reconciled/Disputed Detail

Reporting Period: 07/06/2016 Thru 08/05/2016

Tran ID	Proc Date	Tran Date	Supplier Description	GL Information	Current Status	Processing Status Dispute Date Reconcile Date	Amount
<b>Account #:</b>			<b>XXXXXXXXXX171375</b>	<b>Name:</b> BOYD, BRENDA	<b>ID:</b>		
435358123	07/08/2016	07/07/2016	A-I COMPUTER 605-7 - WATERTOWN, SD USA	.....	New		104.98
437533848	07/29/2016	07/25/2016	DAKTECH COMPUTERS - FARGO, ND USA	.....	New		2,993.00
437743355	08/02/2016	08/01/2016	AMERICINN IN PIERRE - FORT PIERRE, SD USA	.....	New		72.00
437743356	08/02/2016	08/01/2016	AMERICINN IN PIERRE - FORT PIERRE, SD USA	.....	New		91.00
438252009	08/05/2016	08/05/2016	CRISIS PREVENTION - 8005588976, WI USA	.....	New		1,489.00
					<b>Transaction Count:</b>	<b>5</b>	<b>4,749.98</b>
<b>Account #:</b>			<b>XXXXXXXXXX171409</b>	<b>Name:</b> REINHILLER, LISA	<b>ID:</b>		
436817240	07/22/2016	07/21/2016	AMERICINN IN PIERRE - FORT PIERRE, SD USA	.....	New		183.98
437743357	08/02/2016	08/01/2016	AMERICINN IN PIERRE - FORT PIERRE, SD USA	.....	New		72.00
					<b>Transaction Count:</b>	<b>2</b>	<b>255.98</b>
<b>Account #:</b>			<b>XXXXXXXXXX171417</b>	<b>Name:</b> DEWITT, SHAWN	<b>ID:</b>		
435857503	07/14/2016	07/13/2016	AMERICINN IN PIERRE - FORT PIERRE, SD USA	.....	New		144.00
436817241	07/22/2016	07/21/2016	AMERICINN IN PIERRE - FORT PIERRE, SD USA	.....	New		144.00
					<b>Transaction Count:</b>	<b>2</b>	<b>288.00</b>
<b>Account #:</b>			<b>XXXXXXXXXX525117</b>	<b>Name:</b> CHRISTENSEN, BRICE	<b>ID:</b>		
436083201	07/15/2016	07/13/2016	INNOVATIVE OFFICE SOLU - 952-808-9900, MN USA	.....	New		416.22
436083202	07/15/2016	07/15/2016	INNOVATIVE OFFICE SOLU - 952-808-9900, MN USA	.....	New		6.60
436453504	07/20/2016	07/19/2016	INNOVATIVE OFFICE SOLU - 952-808-9900, MN USA	.....	New		420.00
436580152	07/21/2016	07/20/2016	USPS 46370806815241326 - HAYTI, SD USA	.....	New		12.00
436817242	07/22/2016	07/22/2016	AMAZON.COM AMZN.COM/BI - AMZN.COM/BILL, WA USA	.....	New		490.62
436817243	07/22/2016	07/22/2016	NCS PEARSON - 800-843-0019, MN USA	.....	New		249.00
436817244	07/22/2016	07/22/2016	WPS - 08006488857, CA USA	.....	New		315.15
436817245	07/22/2016	07/22/2016	SUPER DUPER PUBLICATIO - GREENVILLE, SC USA	.....	New		225.88
437057003	07/26/2016	07/26/2016	NCS PEARSON - 800-843-0019, MN USA	.....	New		6,441.50
437057004	07/26/2016	07/26/2016	NCS PEARSON - 800-843-0019, MN USA	.....	New		224.98
437171557	07/27/2016	07/26/2016	AmazonPrime Membership - amzn.com/prme, WA USA	.....	New		99.00
437171558	07/27/2016	07/27/2016	AMAZON MKTPLACE PMTS - AMZN.COM/BILL, WA USA	.....	New		23.95
437171559	07/27/2016	07/27/2016	AMAZON MKTPLACE PMTS - AMZN.COM/BILL, WA USA	.....	New		33.66
437171560	07/27/2016	07/27/2016	DMI* DELL HLTHCR/PTR - 800-274-1550, TX USA	.....	New		97.49
437171561	07/27/2016	07/27/2016	AMAZON MKTPLACE PMTS - AMZN.COM/BILL, WA USA	.....	New		16.48
437171562	07/27/2016	07/26/2016	WPS - 08006488857, CA USA	.....	New		544.50
437311431	07/28/2016	07/27/2016	AMAZON MKTPLACE PMTS - AMZN.COM/BILL, WA USA	.....	New		22.95

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RUN DATE: 08/09/2016

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## Reconciled/Disputed Detail

Reporting Period: 07/06/2016 Thru 08/05/2016

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437311432	07/28/2016	07/28/2016	RVRSIDE EDU *TESTING - 800-323-9540, IL USA	.....	New		988.90
437311433	07/28/2016	07/21/2016	PRO ED INC - 05124513246, TX USA	.....	New		282.70
437311434	07/28/2016	07/25/2016	PRO ED INC - 05124513246, TX USA	.....	New		98.95
438036519	08/04/2016	08/03/2016	DR*ASAP UTILITIES - MINNETONKA, MN USA	.....	New		52.19
438036520	08/04/2016	08/03/2016	UB04SOFTWARE.COM - 8668292763, VA USA	.....	New		169.99
438036521	08/04/2016	08/03/2016	AHM*SPEECHPATHOLOGY.C - 800-2425183, TX USA	.....	New		99.00
438252010	08/05/2016	08/04/2016	INNOVATIVE OFFICE SOLU - 952-808-9900, MN USA	.....	New		191.73
438252011	08/05/2016	08/05/2016	INNOVATIVE OFFICE SOLU - 952-808-9900, MN USA	.....	New		110.76
438252012	08/05/2016	08/05/2016	AMAZON.COM AMZN.COM/BI - AMZN.COM/BILL, WA USA	.....	New		14.60
438252013	08/05/2016	08/04/2016	AMAZON MKTPLACE PMTS - AMZN.COM/BILL, WA USA	.....	New		4.49
438252014	08/05/2016	08/05/2016	AMAZON MKTPLACE PMTS - AMZN.COM/BILL, WA USA	.....	New		4.75
438252015	08/05/2016	08/05/2016	AMAZON MKTPLACE PMTS - AMZN.COM/BILL, WA USA	.....	New		67.02
					Transaction Count:	29	11,725.06
Account #:	XXXXXXXXXX657027		Name: ABERLE, JERRY	ID:			
437171563	07/27/2016	07/26/2016	USU ECOMMERCE - 04357971682, UT USA	.....	New		75.00
437171564	07/27/2016	07/26/2016	USU ECOMMERCE - 04357971682, UT USA	.....	New		90.00
438252016	08/05/2016	08/03/2016	MENARDS WATERTOWN SD - WATERTOWN, SD USA	.....	New		68.66
					Transaction Count:	3	233.66
Account #:	XXXXXXXXXX327747		Name: THERAPY 1, PHYSICAL	ID:			
437311435	07/28/2016	07/27/2016	DELTA - MINN/ST PAUL, MN USA	.....	New		25.00
437533849	07/29/2016	07/28/2016	SQ *PEACE TAXICAB SERV - Glendale, WI USA	.....	New		46.29
437671109	08/01/2016	07/30/2016	DELTA - MILWAUKEE, WI USA	.....	New		25.00
437671110	08/01/2016	07/31/2016	SQ *GOURI BADHAN - Milwaukee, WI USA	.....	New		46.80
437743358	08/02/2016	07/31/2016	MSP AIRPORT PARKING - SAINT PAUL, MN USA	.....	New		93.00
437743359	08/02/2016	07/31/2016	HOLIDAY INN MILWAUKEE - MILWAUKEE, WI USA	.....	New		397.11
					Transaction Count:	6	633.20
Account #:	XXXXXXXXXX327770		Name: THERAPY 3, SPEECH	ID:			
436225232	07/18/2016	07/16/2016	STOP & SHOP 0562 - FARMINGVILLE, NY USA	.....	New		7.79
436342099	07/19/2016	07/16/2016	KMART 4871 - FARMINGVILLE, NY USA	.....	New		129.13
					Transaction Count:	2	136.92
Account #:	XXXXXXXXXX335997		Name: ADMIN, NESC	ID:			
436083203	07/15/2016	07/15/2016	SCHNEIDERELECTRIC IT C - 401-398-8450N, RI USA	.....	New		73.51
436580153	07/21/2016	07/20/2016	USPS 46370806815241326 - HAYTI, SD USA	.....	New		96.80

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RUN DATE: 08/09/2016

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## Reconciled/Disputed Detail

Reporting Period: 07/06/2016 Thru 08/05/2016

Tran ID	Proc Date	Tran Date	Supplier Description	GL Information	Current Status	Processing Status		Amount
						Dispute Date	Reconcile Date	
436817246	07/22/2016	07/22/2016	SCHNEIDERELECTRIC IT C - 401-398-8450N, RI USA	.....	New			97.02
437533850	07/29/2016	07/28/2016	WM SUPERCENTER #1500 - WATERTOWN, SD USA	.....	New			70.91
437533851	07/29/2016	07/28/2016	SCHNEIDERELECTRIC IT C - WEST KINGSTON, RI USA	.....	New			-59.49
					Transaction Count:	5		278.75
					Report Count:	54		18,301.55

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ReconciledDetail.pdf

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE  
BOARD OF DIRECTORS MEETING  
Monday, August 15, 2016 - 7:00 P.M.

**NESC DISCUSSION AND/OR ACTION ITEMS:**

1. Call to Order
2. Agenda review, changes, and approval
3. Introduction of guests: \_\_\_\_\_
4. Conflicts of Interest
5. Approval of July 2016 financial report
6. Consent Agenda

- a. Approval of July 18, 2016 meeting minutes

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- b. Approval of payment of August 2016 claims

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- c. Approval of work agreement – Joyce Anderson; \$100.00 per hour, plus federal mileage rate, coverage for FMLA

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- d. Approval of audit engagement letter

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- e. \_\_\_\_\_

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Discussion Items

- a. Conflict of Interest policy

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b. NESC Board In-service

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

c. \_\_\_\_\_  
BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8 . Action Items

a. Steering/Negotiations Committee – Chairperson appointments

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b. \_\_\_\_\_  
BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Assistant Director's Report

10. Director's Report

11. Executive Session: (If needed)

a.

b.