

September 15, 2016

Hello NESC Board of Directors

Meeting Location:

Our September meeting will be held Monday, September 19, 2016 in Watertown, SD. **The meeting will be held at Lake Area Technical Institute.** The meeting will begin at **7:00 P.M.**

Debbe Koencke
PRESIDENT
BOARD OF DIRECTORS

Jerry Aberle
DIRECTOR
Jerry.Aberle@k12.sd.us

Tim Frewing
ASSISTANT DIRECTOR
Tim.Frewing@k12.sd.us

Brice Christensen
BUSINESS MANAGER
Brice.Christensen@k12.sd.us

MEMBER DISTRICTS

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Grant-Deuel #25-3
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Rosholt #54-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

Northeast Educational Services Cooperative
P.O. Box 327 • Hayti, South Dakota 57241
605-783-3607 • Fax 605-783-3259

September 14, 2016

Dear NESC Board Members:

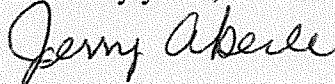
Our September meeting will be held on Monday, September 19, 2016. It will be held in Watertown at LATI in the Manufacturing, Energy, and Transportation Building (Door #9)—Room 802. The meeting begins at 7:00 pm.

I have no additional agenda items to add to the agenda today.

Please review the information provided to you. If you have any questions, let me know.

Thanks and have a great weekend.

Sincerely yours,


Jerry Aberle

NESC BOARD OF DIRECTORS' MEETING

Proposed Agenda

Date: September 19, 2016

Time: 7:00 P.M.

**Location: Lake Area Technical Institute (LATI)
Manufacturing, Energy, and Transportation Building—Room 802
1201 Arrow Ave NE, Watertown, SD**

1. Call to order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Conflicts of Interest
5. Approval of August 2016 financial report
6. Consent Agenda
 - a. Approval of August 15, 2016 meeting minutes
 - b. Approval of payment of September 2016 budget claims
 - c.
 - d.
 - e.
7. Discussion Items
 - a. September 7, 2016 Advisory Board meeting minutes
 - b. Conflict of Interest policy
 - c.
 - d.
 - e.
8. Action Items
 - a. Set rates for Speech Language and Early Childhood services for Sisseton students served at Enemy Swim FACE program
 - b. Approve van lease to the Wilmot School District
 - c. Accept propane quote
 - d. Surplus vehicles
 - e.
 - f.
9. Assistant Director's Report
10. Director's Report
11. Executive Session (If needed)
 - a. Personnel—SDCL 1-25-2(1)
 - b. Negotiations—SDCL 1-25-2(4)

AGENDA ITEMS IN RED HAVE BEEN ADDED SINCE THE PROPOSED AGENDA WAS DRAFTED.

AGENDA ITEMS INDICATED BY A ~~STRIKETHROUGH~~ WILL BE DELETED FROM THE PROPOSED AGENDA.

Agenda Explanation

1. Call to order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Conflict of Interest
5. Approval of August 2016 financial report
6. Consent Agenda
 - a. Approval of August 15, 2016 meeting minutes. Please review enclosed minutes.
 - b. Approval of payment of September 2016 budget claims. Please review the enclosed budget claims.
 - c.
6. Discussion Items
 - a. September 7, 2016 Advisory Board meeting minutes. Please review the enclosed minutes.
 - b. Conflict of Interest policy. I will be presenting a draft copy of a Conflict of Interest policy.
 - c.
 - d.
7. Action Items
 - a. Set rates for Speech Language and Early Childhood services for Sisseton students served at Enemy Swim FACE program. We did agree to do this for the previous school year. However, the board's intent was to review and set rates each year.
 - b. Approve van lease to the Wilmot School District. Wilmot has shown interest in leasing a handicap accessible van from NESC.
 - c. Accept propone quote. Brice will be presenting a quote from the Hayti Farmer's Cooperative for propane for the 2016-17 school year.
 - d. Surplus vehicles. I will be presenting a list of vehicles that are no longer needed.
8. Assistant Director's Report
9. Director's Report
10. Executive Session
 - a. Personnel—SDCL 1-25-2(1)
 - b. Negotiations—SDCL 1-25-2(4)

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Agency Fund (71)	Enterprise Fund NPIP (72)	TOTAL ALL FUNDS
CASH BALANCE					
August 1, 2016	\$218,197.51	\$656,758.97	\$18,228.21	\$574,138.63	\$1,467,323.32

Receipts:

Local Sources:

1312 Center Base Tuition					\$0.00
1332 Extended School Year Tuition					\$0.00
1510 Interest	\$36.95	\$136.95	\$1.65	\$125.77	\$301.32
1941 ESA 1 OTHER SOURCES					\$0.00
1941 ESA 1 LEA Assessments					\$0.00
1941 SD COUNTS Other LEAs	\$378.66				\$378.66
1971 Insurance Premiums				\$14,567.93	\$14,567.93
1990 Charges For Service				\$73,940.00	\$73,940.00
1990 SPED Assessments		\$198,316.77			\$198,316.77
1990 General Fund Assessment	\$3,286.45				\$3,286.45
1990 Reading Recovery	\$7,679.28				\$7,679.28
1990 Reading Recovery-Other LEAs					\$0.00
1990 Miscellaneous	\$333.68				\$333.68
1990 Northern Plains	\$2,500.00				\$2,500.00
1990 Special Projects-Indirect Cost					\$0.00
1990 Drug & Alcohol Pool					\$0.00
1990 Expensed Mileage					\$0.00

State Sources:

3119 Grants-in-Aid: Ed. Specialist					\$0.00
3900 Part C Funds		\$6,717.05			\$6,717.05
3900 Part B Funds					\$0.00
3900 ESA 1					\$0.00

Federal Sources:

4152 Title IIB (SD COUNTS)					\$0.00
4175 IDEA Part B 611					\$0.00
4175 IDEA Part B 611-Private					\$0.00
4186 IDEA Part B 619					\$0.00

Other Receipts:

120 Accounts Receivable					\$0.00
140 Due from other Governments					\$0.00
Other Receipts	\$220.00		\$713.52		\$933.52

Total Monthly Receipts	\$14,435.02	\$205,170.77	\$715.17	\$88,633.70	\$308,954.66
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Total Gross Receipts	\$232,632.53	\$861,929.74	\$18,943.38	\$662,772.33	\$1,776,277.98
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Manual Journal Entry					\$0.00
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Manual Journal Entry Revenue					\$0.00
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Less Salaries & Disbursements					
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Salaries	\$19,913.05	\$250,778.45			\$270,691.50
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Disbursements	\$82,635.67	\$40,278.41	\$2,036.81	\$49,936.28	\$174,887.17
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Less Total Salaries & Disbursements	\$102,548.72	\$291,056.86	\$2,036.81	\$49,936.28	\$445,578.67
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CASH BALANCE					
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August 31, 2016	\$130,083.81	\$570,872.88	\$16,906.57	\$612,836.05	\$1,330,699.31
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Balance Sheet

Payroll Clearing Account XX-101-002	\$20.00	\$80.00	\$0.00	\$0.00	\$100.00
Checking Account XX-101	\$5,002.46	\$10,004.92	\$10,897.99	\$612,836.05	\$638,741.42
Money Market Savings XX-105	\$125,061.35	\$478,759.58	\$6,008.58	\$0.00	\$609,829.51
Certificates of Deposit XX-106	\$0.00	\$77,028.38	\$0.00	\$0.00	\$77,028.38
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00
TOTALS	\$130,083.81	\$570,872.88	\$16,906.57	\$612,836.05	\$1,330,699.31
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Revenue Summary Report
Processing Month: 08/2016

Regular; Processing Month 08/2016; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	300.00	36.95	94.39	31.46	205.61
10 1941 013	ESA 1 COMMON CORE TRAINING	0.00	0.00	0.00	0.00	0.00
10 1941 014	ESA 1 LEA ASSESSMENTS	74,554.22	0.00	0.00	0.00	74,554.22
10 1941 015	ESA-1 REVENUE OTHER SOURCES-LEAs	29,285.91	0.00	3,000.00	10.24	26,285.91
10 1941 016	SD COUNTS-OTHER LEAS	21,574.17	378.66	378.66	1.76	21,195.51
10 1990 009	NON-SP.ED. ASSESSMENTS	21,382.70	3,286.45	3,286.45	15.37	18,096.25
10 1990 012	READING RECOVERY ASSESSMENTS	49,110.16	7,679.28	7,679.28	15.64	41,430.88
10 1990 013	READING RECOVERY-OTHER LEAs	13,791.70	0.00	3,182.70	23.08	10,609.00
10 1990 018	MISCELLANEOUS	0.00	333.68	333.68	0.00	(333.68)
10 1990 020	NORTHERN PLAINS	24,000.00	2,500.00	5,000.00	20.83	19,000.00
10 1990 073	D&A POOL ASSESSMENTS	15,000.00	0.00	0.00	0.00	15,000.00
10 1990 200	EXPENSED MILEAGE FROM SPED	262,950.00	0.00	0.00	0.00	262,950.00
Subtotal: LOCAL SOURCES		511,948.86	14,215.02	22,955.16	4.48	488,993.70
10 3900 013	READING RECOVERY i3 GRANT	0.00	0.00	0.00	0.00	0.00
10 3900 016	COMMON CORE MATH	0.00	0.00	0.00	0.00	0.00
10 3900 017	ESA 1 COMMON CORE TRAINING	0.00	0.00	0.00	0.00	0.00
10 3900 050	ESA 1-TEACHER OF THE YEAR	600.00	0.00	0.00	0.00	600.00
10 3900 102	ESA 1 SDAP TRAINING	0.00	0.00	0.00	0.00	0.00
10 3900 103	ESA 1 SIP TRAINING	0.00	0.00	0.00	0.00	0.00
10 3900 104	ESA 1 6-12 LITERACY TRAINING	0.00	0.00	0.00	0.00	0.00
10 3900 105	ESA 1 PBL TRAINING	0.00	0.00	0.00	0.00	0.00
10 3900 106	ESA 1 SD STARS TRAINING	0.00	0.00	0.00	0.00	0.00
10 3900 107	ESA 1 COACHING	24,312.00	0.00	0.00	0.00	24,312.00
10 3900 108	MATH LEADER/COACH	0.00	0.00	0.00	0.00	0.00
10 3900 109	TEACHER EFFECTIVENESS & COM. CORE	7,260.40	0.00	0.00	0.00	7,260.40
10 3900 110	ESA 1 MENU OF OPTIONS	15,000.00	0.00	0.00	0.00	15,000.00
10 3900 111	ESA 1 TEACHER TRAINING	0.00	0.00	0.00	0.00	0.00
Subtotal: STATE SOURCES		47,172.40	0.00	0.00	0.00	47,172.40
10 4152 016	TITLE II PART B SD COUNTS	98,629.02	0.00	0.00	0.00	98,629.02
Subtotal: FEDERAL SOURCES		98,629.02	0.00	0.00	0.00	98,629.02
10 5110	OPERATING TRANSFER IN	0.00	0.00	0.00	0.00	0.00
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	0.00	0.00
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	220.00	220.00	0.00	(220.00)
Subtotal: 5000		0.00	220.00	220.00	0.00	(220.00)
Fund Total:		657,750.28	14,435.02	23,175.16	3.52	634,575.12

Regular; Processing Month 08/2016; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
22 1312	TUITION-CENTER BASE	532,611.36	0.00	0.00	0.00	532,611.36
22 1312 100	TUITION-ESY	81,817.75	0.00	0.00	0.00	81,817.75
22 1510	INTEREST	1,500.00	136.95	287.55	19.17	1,212.45
22 1990 002	MISCELLANEOUS-CENTER BASE	0.00	0.00	0.00	0.00	0.00
22 1990 003	SPED ASSESSMENTS	1,247,219.05	198,316.77	198,316.77	15.90	1,048,902.28
22 1990 018	MISCELLANEOUS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
Subtotal: LOCAL SOURCES		1,873,148.16	198,453.72	198,604.32	10.60	1,674,543.84
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	117,925.03	0.00	0.00	0.00	117,925.03
22 3900 013	STATE REVENUE: PART C FUNDS	50,000.00	6,717.05	14,073.96	28.15	35,926.04
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	0.00	0.00	4,500.00
22 3900 106	CBI GRANT	0.00	0.00	0.00	0.00	0.00
Subtotal: STATE SOURCES		172,425.03	6,717.05	14,073.96	8.16	158,351.07
22 4175 475	REGULAR IDEA PART B 611	1,654,908.00	0.00	0.00	0.00	1,654,908.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	3,371.00	0.00	0.00	0.00	3,371.00
22 4186 486	REGULAR IDEA PART B 619	52,362.00	0.00	0.00	0.00	52,362.00
Subtotal: FEDERAL SOURCES		1,710,641.00	0.00	0.00	0.00	1,710,641.00
22 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	0.00	0.00
22 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
Subtotal: 5000		0.00	0.00	0.00	0.00	0.00
Fund Total:		3,756,214.19	205,170.77	212,678.28	5.66	3,543,535.91

Revenue Summary Report
Processing Month: 08/2016

Regular; Processing Month 08/2016; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	4,413,964.47	219,605.79	235,853.44	5.34	4,178,111.03

EXPENDITURE SUMMARY
Regular; Processing Month 08/2016; Fund Number 10, 22

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
0	GENERAL FUND					
111	READING RECOVERY	\$62,901.86	\$4,451.44	\$9,502.88	15.11	\$53,398.98
219	OTHER IMPROVEMENTS-INSTRUCTION	\$271,215.73	\$13,762.59	\$25,197.20	9.29	\$246,018.53
227	TECHNOLOGY SUPPORT	\$14,829.43	\$800.40	\$1,049.28	7.08	\$13,780.15
319	BOARD OF EDUCATION SERVICES	\$16,443.46	\$166.97	\$7,982.85	48.55	\$8,460.61
329	ADMINISTRATION	\$47,528.33	\$2,978.21	\$6,866.51	14.45	\$40,661.82
529	ADMINISTRATION-FISCAL SERVICES	\$17,182.83	\$916.66	\$1,830.02	10.65	\$15,352.81
542	OPERATION & MAINTENANCE BLDGS.	\$11,190.94	\$122.14	\$228.15	2.04	\$10,962.79
545	VEHICLE SERVICE	\$222,457.70	\$4,409.51	\$54,509.51	24.50	\$167,948.19
551	DRUG & ALCOHOL TESTING POOL	\$15,000.00	\$0.00	\$0.00	0.00	\$15,000.00
0	GENERAL FUND	\$678,750.28	\$27,607.92	\$107,166.40	15.79	\$571,583.88
2	SPECIAL EDUCATION FUND					
221	EXTENDED SCHOOL YEAR	\$85,188.75	\$30,604.49	\$62,389.80	73.24	\$22,798.95
223	CENTER BASE DAY PROGRAMS	\$532,611.37	\$10,301.30	\$16,177.97	3.04	\$516,433.40
226	EARLY CHILDHOOD SERVICES	\$333,429.76	\$3,491.01	\$6,491.40	1.95	\$326,938.36
227	PROLONGED ASSISTANCE PROGRAMS	\$0.00	\$0.00	\$0.00	0.00	\$0.00
229	TRANSITION SUPPORT SERVICES	\$26,425.78	\$1,681.80	\$3,363.59	12.73	\$23,062.19
242	PSYCHOLOGICAL SERVICES	\$503,835.38	\$11,189.04	\$14,154.18	2.81	\$489,681.20
252	SPEECH PATHOLOGY SERVICES	\$1,050,064.85	\$16,130.36	\$28,801.98	2.74	\$1,021,262.87
271	PHYSICAL THERAPY	\$299,728.31	\$21,450.94	\$41,853.63	13.96	\$257,874.68
272	OCCUPATIONAL THERAPY	\$485,826.14	\$22,895.37	\$45,140.93	9.29	\$440,685.21
283	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$6,283.78	\$0.00	\$0.00	0.00	\$6,283.78
219	OTHER IMPROVEMENTS-INSTRUCTION	\$117,925.03	\$5,928.20	\$11,495.40	9.75	\$106,429.63
227	TECHNOLOGY SUPPORT	\$39,315.36	\$4,607.87	\$6,040.75	15.36	\$33,274.61
2319	BOARD OF EDUCATION SERVICES	\$71,634.12	\$961.19	\$45,955.31	64.15	\$25,678.81
2329	ADMINISTRATION	\$250,581.95	\$17,144.24	\$39,527.88	15.77	\$211,054.07
2529	ADMINISTRATION-FISCAL SERVICES	\$75,890.30	\$5,276.91	\$10,534.81	13.88	\$65,355.49
2542	OPERATION & MAINTENANCE BLDGS.	\$37,473.31	\$640.32	\$1,192.82	3.18	\$36,280.49
22	SPECIAL EDUCATION FUND	\$3,916,214.19	\$152,303.04	\$333,120.45	8.51	\$3,583,093.74
	Grand Total:	\$4,594,964.47	\$179,910.96	\$440,286.85	9.58	\$4,154,677.62

Regular; Beginning Month 08/2016; Processing Month 08/2016

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 415 801	GENERAL CLEARING-AMT. HELD FOR OTHERS	1,102.42	713.52	713.52	0.00	1,102.42
71 415 802	FLORENCE CENTER BASE-AMT HELD FOR OTHERS	283.17	0.00	0.00	0.00	283.17
71 415 803	HAMLIN CENTER BASE-AMT HELD FOR OTHERS	493.31	0.00	0.00	0.00	493.31
71 415 804	GRANT-DEUEL CB-AMT HELD FOR OTHERS	621.08	0.00	0.00	0.00	621.08
71 415 805	KNIGHTS OF COLUMBUS-AMT HELD FOR OTHERS	2,415.06	0.00	0.00	0.00	2,415.06
71 415 806	SPECIAL OLYMPICS SD-AMT HELD FOR OTHERS	7,562.45	20.00	0.00	0.00	7,542.45
71 415 850	ELABO-AMT HELD FOR OTHERS	0.00	0.00	0.00	0.00	0.00
71 430 800	IMPREST ACCOUNT	5,749.15	1,303.29	0.00	0.00	4,445.86
71 704 005	FUND BALANCE - UNDESIGNATED	0.00	0.00	0.00	0.00	0.00
71 760	UNASSIGNED FUND BALANCE	1.57	0.00	1.65	0.00	3.22
Fund Total: 71		18,228.21	2,036.81	715.17	0.00	16,906.57

Activity Fund Balance Report - Summary - Exclude Encumbrances

08/2016 - 08/2016

Regular; Beginning Month 08/2016; Processing Month 08/2016

Fund: 72 SDSGIP

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
72 708	UNRESTRICTED NET POSITION	574,138.63	49,936.28	88,633.70	0.00	612,836.05
Fund Total: 72		574,138.63	49,936.28	88,633.70	0.00	612,836.05

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, August 15, 2016

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, August 15 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Koenecke at 7:00 P.M. and adjourned at 7:43 P.M.

Members present:

Cory Akin, Castlewood; Norm Koehlmoos, De Smet; Carie Knutson, Deubrook; Debbe Koenecke, Deuel; Arend Schuurman, Elkton; Ron Gorder, Estelline; Tracy Hlavack, Florence; Joe Homola, Hamlin; Dave Fuller, Henry; Christy Woodcock, Lake Preston; Gloria Koerlin, Sioux Valley; Corrie Quale, Summit; Sandy Hinze, Waubay; Jeff Buchholz, Waverly/South Shore; Joel Shoemaker, Webster; Paula Warkenthien, Willow Lake; Denise Lutkemeier, Wilmot

Absent:

Martin Murphy, Arlington; Kurt Zuehlke, Britton-Hecla; Trudi Gaikowski, Clark; Lois Owens, Enemy Swim Day School; Jared Engebretson, Grant-Deuel; Greg Schortzmann, Iroquois; Hailey Peterson, Rosholt;

Others Attending:

NESC Staff Representatives: None present.

Member District Superintendents: Brian Jandahl, Elkton; Jim Block, Webster

NESC Administration: Jerry Aberle, Director; Brice Christensen, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Koenecke called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #17011 Motion by C. Knutson, second by T. Hlavacek, to approve the agenda as presented. All present voting in favor, motion carried.

Introduction of Guests

Jim Block and Brian Jandahl were introduced as guests.

Conflicts of Interest

Action #17012 Motion by J. Homola, second by G. Koerlin accept the conflict of interests between D. Koenecke and D. Lutkemeier with Associated School Boards of South Dakota without conditions.

Aye: C. Akin, N. Koehlmoos, C. Knutson, A. Schuurman, R. Gorder, T. Hlavacek, J. Homola, D. Fuller, C. Woodcock, G. Koerlin, C. Quale, S. Hinze, J. Buchholz, J. Shoemaker, P. Warkenthien.

Nay: None.

Abstain: D. Koenecke, D. Lutkemeier.

Financial Report

Action #17013 Motion by D. Lutkemeier, second by C. Akin, to approve the financial report for the period ending June 2016. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>	<u>Enterprise Fund (NPIP)</u>
Cash Balance July 1, 2016	\$212,503.76	\$719,203.04	\$18,768.86	\$616,116.42
<u>Receipts:</u>				
Local Sources	\$8,740.14	\$432.90	\$1.57	\$12,769.57
State Sources		\$7,356.91		
Federal Sources		\$300,005.65		
Other	\$115,203.99		\$763.52	
<u>Total Monthly Receipts</u>	<u>\$123,944.13</u>	<u>\$307,795.46</u>	<u>\$765.09</u>	<u>\$12,769.57</u>
Total Gross Receipts	\$336,447.89	\$1,026,998.50	\$19,533.95	\$628,885.99
Less Salaries	\$19,959.12	\$251,399.99		
Less Disbursements	\$98,291.26	\$118,839.54	\$1,305.74	\$54,747.36
<u>Total Salaries & Disbursements</u>	<u>\$118,250.38</u>	<u>\$370,239.53</u>	<u>\$1,305.74</u>	<u>\$54,747.36</u>
Ending Cash Balance July 31, 2016	\$218,197.51	\$656,758.97	\$18,228.21	\$574,138.63

Consent Agenda

Action #17014 Motion by J. Homola, second by R. Gorder, to approve the following items on the Consent Agenda: 6a) Approval of July 18, 2016 Board of Directors minutes; 6b) Approval of payment of August 2016 claims; 6c) Approval of work agreement – Joyce Anderson, \$100.00 per hour, plus federal mileage rate, coverage for FMLA; 6d) Approval of audit engagement letter.

Aye: C. Akin, N. Koehlmoos, C. Knutson, A. Schuurman, R. Gorder, T. Hlavacek, J. Homola, D. Fuller, C. Woodcock, G. Koerlin, C. Quale, S. Hinze, J. Buchholz, J. Shoemaker, P. Warkenthien.

Nay: None.

Abstain: D. Koenecke, D. Lutkemeier.

August 2016 Accounts Payable

GENERAL FUND: BMO MASTERCARD TRAVEL, SUPPLIES, PURCH SVCS 2,901.49;CAMMACK, PENNY BOARD - INSERVICE SPEAKER 41.91
CENEX FLEETCARD GASOLINE/FLEET MAINT. 1,222.13;CHRISTENSEN, BRICE FISCAL MILEAGE TO STAFF 5.35;DACOTAH PAPER CO.
COOPERATIVE PAPER PURCHASE 74,803.88;DAVE'S COLLISION REPAIR FLEET MAINT 252.00;DELYLE'S SOUTH 81 SERVICE, INC.
FLEET MAINT 2,346.14;DON'S BODY SHOP FLEET MAINT 23.37;DUST TEX SERVICE, INC. RUG RENTAL 5.90;HAMLIN COUNTY FARMERS
COOP GASOLINE/FLEET MAINT 347.19;NESC PAYROLL CLEARING AUGUST 2016 PAYROLL 19,913.05;PEDERSEN, SHANE O&M - LAWN
SERVICE 28.18;PS PUBLISHING PARENT RIGHT HANDBOOKS 62.90;QUICK PRO LUBE FLEET MAINT 36.02;REINHILLER, LISA ESA/ED
SPEC TRAVEL 67.00;SD DEPT. OF REVENUE VEHICLE TITLE/LICENSE FEES 84.80;SD TEACHER PLACEMENT CENTER 62.16;TIE ESA
CONF REGISTRATIONS 312.58;TOWN OF HAYTI O&M - WATER AND SEWER 5.72;W.W. TIRE SERVICE FLEET MAINT 26.95

FUND TOTAL: \$102,548.72

SPECIAL EDUCATION FUND: BMO MASTERCARD TRAVEL, SUPPLIES, PURCH SVCS 15,400.06;BRITTON-HECLA SCHOOL DISTRICT SPEECH MILEAGE TO SCHOOL 37.80;CAMMACK, PENNY BOARD - INSERVICE SPEAKER 241.25;CHRISTENSEN, BRICE FISCAL MILEAGE TO STAFF 30.77;COUGHLIN, ERICA ESY MILEAGE TO STAFF 27.30;DUST TEX SERVICE, INC. RUG RENTAL 33.96;HOLDEN, KARI PT CONF TRAVEL 145.00;LINDAMOOD-BELL LEARNING PROCESSES SPEECH REGISTRATION FEES 6,826.66; ESY MILEAGE TO PARENT 55.44 NESC PAYROLL CLEARING AUGUST 2016 PAYROLL 250,778.45;NILES, CARRIE ESY MILEAGE TO STAFF 47.46;PEDERSEN, SHANE O&M - LAWN SERVICE 146.82;PS PUBLISHING PARENT RIGHT HANDBOOKS 362.10;REINHILLER, LISA ESA/ED SPEC TRAVEL 41.00 SCHOLASTIC MAGAZINES CB SUPPLIES 263.01;SD TEACHER PLACEMENT CENTER 357.84;SW/WC SERVICE COOPERATIVE BEHAVIOR ANALYST SERVICES 15,950.00;TIE CONF REGISTRATIONS 157.42;TOWN OF HAYTI O&M - WATER AND SEWER 29.78; WIENBAR, MARY ESY MILEAGE TO STAFF 33.60;WIESE, RITA SPEECH MILEAGE TO STAFF 20.58;WILLIAMS, CYNTHIA ESY MILEAGE TO STAFF 70.56
FUND TOTAL: \$291,056.86

Discussion Items

Conflict of Interest Policy

Director Aberle shared that NESC is in the process of developing and implementing a policy, but nothing is currently ready for adoption.

NESC Board In-service

It was decided that an NESC Board in-service will not be held this year, but NESC administration is available to make a presentation at the local board level.

Action Items

Steering/Negotiations Committee – Chairperson Appointments

D. Koenecke appointed the following people to join her and Vice Chairperson J. Homola on the steering committee:

Large Schools: G. Koerlin, Sioux Vally; J. Shoemaker, Webster

Mid Schools: C. Akin, Castlewood; C. Knutson, Deubrook

Small Schools: T. Hlavacek, Florence; D. Lutkemeier, Wilmot

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Aberle gave his monthly report.

Adjournment

Action #17015 With there being no further business, motion by C. Knutson, second by G. Koerlin, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, September 19, 2016 at 7:00 P.M.

Debbe Koenecke, President

Brice Christensen, Business Manager

09/14/2016 05:06 PM

User ID: BPC

Vendor Name	Description	Amount
Checking Account: 1	Fund Number: 10 GENERAL FUND	
APEX LEARNING	APEX SEATS	1,000.00
ASBSD	ADMIN/FISCAL - REGISTRATIONS	54.76
BMO MASTERCARD	SUPPLIES, PURCH SVCS, TRAVEL, PHONE	2,410.34
CENEX FLEETCARD	MAINT & GASOLINE	2,613.98
CENTURY BUSINESS PRODUCTS, INC	COPIER PURCHASE/MAINT AGREEMENT	7,343.04
CHRISTENSEN, BRICE	FISCAL MILEAGE	2.67
DELYLE'S SOUTH 81 SERVICE, INC.	MAINT	3,748.11
DON'S BODY SHOP	MAINT	676.50
DUST TEX SERVICE, INC.	O&M - RUG RENTAL	6.42
FRITZ CHEVROLET, INC	MAINT	413.21
GISSELBECK, ANITRA	BACKGROUND CHECK	7.88
GROON, LINDSEY	BACKGROUND CHECK	7.88
HAMLIN COUNTY FARMERS COOP	MAINT & GASOLINE	777.35
LARSON, BEAU	BACKGROUND CHECK	6.40
NESC IMPREST	REIMBURSE IMPREST	766.78
NESC PAYROLL CLEARING	SEPTEMBER 2016 PAYROLL	20,361.48
NORTHLAND AUTO CENTER	MAINT	293.46
OTTER TAIL POWER CO.	O&M - ELECTRICITY	215.85
PEDERSEN, SHANE	O&M - LAWN CARE	22.54
PS PUBLISHING	PARENT RIGHTS BOOKS	62.90
RON'S AUTO REPAIR	MAINT	113.90
SD FEDERAL PROPERTY AGENCY	VEHICLE PURCHASE	24,700.00
SUPER 8 CHAMBERLAIN	ADMIN TRAVEL	26.40
TOWN OF HAYTI	O&M - WATER AND SEWER	5.72
W.W. TIRE SERVICE	MAINT	116.80
WATERTIGHT INC.	O&M - MAINTENANCE	36.23
Fund Number: 10		<hr/> 65,790.60
Checking Account: 1	Fund Number: 22 SPECIAL EDUCATION FUND	
ASBSD	ADMIN/FISCAL - REGISTRATIONS	315.24
BMO MASTERCARD	SUPPLIES, PURCH SVCS, TRAVEL, PHONE	11,148.92
CENTURY BUSINESS PRODUCTS, INC	COPIER PURCHASE/MAINT AGREEMENT	80.76
CHILSON, GINA	SPEECH MILEAGE TO STAFF	108.36
CHRISTENSEN, BRICE	FISCAL MILEAGE	15.39
COUGHLIN, ERICA	ESY MILEAGE	2.52

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User ID: BPC

Vendor Name	Description	Amount
DUST TEX SERVICE, INC.	O&M - RUG RENTAL	33.44
GISSELBECK, ANITRA	BACKGROUND CHECK	45.37
GROON, LINDSEY	BACKGROUND CHECK	45.37
HOLIDAY INN CITY CENTRE	EARLY CHILDHOOD TRAVEL	434.97
JOHNSON, ALYSHA	SPEECH DUES AND FEES	286.00
LARSON, BEAU	BACKGROUND CHECK	36.85
MILLER, DANA	CB MILEAGE TO PARENT	146.16
NASP	PSYCH DUES AND FEES	796.00
NESC IMPREST	REIMBURSE IMPREST	2,662.33
NESC PAYROLL CLEARING	SEPTEMBER 2016 PAYROLL	253,017.82
OTTER TAIL POWER CO.	O&M - ELECTRICITY	1,124.86
PEDERSEN, SHANE	O&M - LAWN CARE	117.46
PS PUBLISHING	PARENT RIGHTS BOOKS	362.10
SUPER 8 CHAMBERLAIN	ADMIN TRAVEL	152.00
TOWN OF HAYTI	O&M - WATER AND SEWER	29.78
WATERTIGHT INC.	O&M - MAINTENANCE	188.77
WENZ, MELODY	SPEECH MILEAGE TO STAFF	134.82
WIESE, RITA	SPEECH MILEAGE TO STAFF	39.90
Fund Number: 22		<hr/> 271,325.19
Checking Account: 1		<hr/> 337,115.79

RUN DATE: 09/14/2016

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Reconciled/Disputed Detail

Reporting Period: 08/05/2016 Thru 09/05/2016

Tran ID	Proc Date	Tran Date	Supplier Description	GL Information	Current Status	Processing Status	Amount
						Dispute Date Reconcile Date	
Account #:			XXXXXXXXXX171375	Name: BOYD, BRENDA		ID:	
439720596	08/19/2016	08/18/2016	CDW GOVERNMENT - 800-750-4239, IL USA	New		145.20
439720597	08/19/2016	08/19/2016	A-I COMPUTER 605-7 - WATERTOWN, SD USA	New		34.99
440098009	08/24/2016	08/23/2016	AMERICINN LODGE&SUITES - BELLE FOURCHE, SD USA	New		126.00
440488618	08/26/2016	08/26/2016	COMFORT INNS - RAPID CITY, SD USA	New		395.97
441019550	09/01/2016	08/31/2016	CDW GOVERNMENT - 800-750-4239, IL USA	New		48.40
					Transaction Count:	5	750.56
Account #:			XXXXXXXXXX171417	Name: DEWITT, SHAWN		ID:	
438608682	08/10/2016	08/09/2016	AMERICINN IN PIERRE - FORT PIERRE, SD USA	New		144.00
					Transaction Count:	1	144.00
Account #:			XXXXXXXXXX171433	Name: FREWING, TIM		ID:	
438608683	08/10/2016	08/08/2016	CDW GOVERNMENT - 800-750-4239, IL USA	New		319.18
					Transaction Count:	1	319.18
Account #:			XXXXXXXXXX525117	Name: CHRISTENSEN, BRICE		ID:	
438378638	08/08/2016	08/06/2016	AMAZON MKTPLACE PMTS - AMZN.COM/BILL, WA USA	New		9.05
438378639	08/08/2016	08/06/2016	SHERATON HOTELS - SIOUX FALLS, SD USA	New		149.40
438608684	08/10/2016	08/09/2016	WATERTOWN PUBLIC OPINI - WATERTOWN, SD USA	New		574.84
438608685	08/10/2016	08/09/2016	MARSHALL COUNTY HEALTH - BRITTON, SD USA	New		3,798.84
438752358	08/11/2016	08/10/2016	AMSTERDAM PRNT & LITHO - 800-842-6006, NY USA	New		281.88
438752359	08/11/2016	08/09/2016	TIME MANAGEMENT SYSTEM - 6052717124, IA USA	New		82.80
439720598	08/19/2016	08/19/2016	INNOVATIVE OFFICE SOLU - 952-808-9900, MN USA	New		72.04
439720599	08/19/2016	08/19/2016	NCS PEARSON - 800-843-0019, MN USA	New		125.50
439720600	08/19/2016	08/18/2016	SANFORD CREDIT CARD PM - 605-3286573, SD USA	New		1,615.77
439720601	08/19/2016	08/16/2016	WIESER EDUCATIONAL - LAKE FOREST, CA USA	New		672.94
440488619	08/26/2016	08/25/2016	INNOVATIVE OFFICE SOLU - 952-808-9900, MN USA	New		14.76
440879184	08/31/2016	08/30/2016	AMAZON MKTPLACE PMTS - AMZN.COM/BILL, WA USA	New		36.31
440879185	08/31/2016	08/31/2016	AMAZON MKTPLACE PMTS - AMZN.COM/BILL, WA USA	New		22.46
440879186	08/31/2016	08/31/2016	AMAZON MKTPLACE PMTS - AMZN.COM/BILL, WA USA	New		46.39
441261659	09/02/2016	09/02/2016	INNOVATIVE OFFICE SOLU - 952-808-9900, MN USA	New		81.91
441261660	09/02/2016	09/02/2016	INTERSTATE TELECOMM CO - 605-874-2181, SD USA	New		453.27
441261661	09/02/2016	09/02/2016	OSU EHE READING RECOVE - 06146880261, OH USA	New		1,250.00
441261662	09/02/2016	09/02/2016	VZWRLSS*MY VZ VB P - 800-922-0204, GA USA	New		358.05
441261663	09/02/2016	09/02/2016	AMAZON MKTPLACE PMTS - AMZN.COM/BILL, WA USA	New		41.88

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RUN DATE: 09/14/2016

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Reconciled/Disputed Detail

Reporting Period: 08/06/2016 Thru 09/05/2016

Tran ID	Proc Date	Tran Date	Supplier Description	GL Information	Current Status	Processing Status Dispute Date Reconcile Date	Amount
441261664	09/02/2016	09/01/2016	ESTR PUBLICATIONS - MINNEAPOLIS, MN USA	New		88.00
					Transaction Count:	20	9,776.09
Account #:	XXXXXXXXXX657027		Name: ABERLE, JERRY	ID:			
438378540	08/08/2016	08/06/2016	SHERATON HOTELS - SIOUX FALLS, SD USA	New		124.00
438752360	08/11/2016	08/10/2016	APL*APPLEONLINESTOREUS - 800-676-2775, CA USA	New		198.00
439358276	08/17/2016	08/16/2016	APL*APPLEONLINESTOREUS - 800-676-2775, CA USA	New		79.00
439496400	08/18/2016	08/17/2016	APL*APPLEONLINESTOREUS - 800-676-2775, CA USA	New		758.00
439720602	08/19/2016	08/19/2016	APL*APPLEONLINESTOREUS - 800-676-2775, CA USA	New		79.00
					Transaction Count:	5	1,238.00
Account #:	XXXXXXXXXX327713		Name: CHILDHOOD, EARLY	ID:			
439720603	08/19/2016	08/17/2016	HOLIDAY INN CITY CENTR - SIOUX FALLS, SD USA	New		490.47
					Transaction Count:	1	490.47
Account #:	XXXXXXXXXX327796		Name: PSYCHOLOGY 2, SCHOOL	ID:			
439496401	08/18/2016	08/17/2016	AMERICINN IN PIERRE - FORT PIERRE, SD USA	New		99.02
					Transaction Count:	1	99.02
Account #:	XXXXXXXXXX335997		Name: ADMIN, NESC	ID:			
438608686	08/10/2016	08/09/2016	HY VEE 1871 - WATERTOWN, SD USA	New		104.27
438608687	08/10/2016	08/09/2016	QDOBA #814 QPS - WATERTOWN, SD USA	New		543.68
440879187	08/31/2016	08/30/2016	USPS 46370806815241326 - HAYTI, SD USA	New		7.99
440879188	08/31/2016	08/30/2016	USPS 46370806815241326 - HAYTI, SD USA	New		86.00
					Transaction Count:	4	741.94
					Report Count:	38	13,559.26

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Northeast Educational Services Cooperative
Advisory Board Meeting
Wednesday September 7, 2016

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, September 7, 2016 at Hy-Vee in Watertown, South Dakota. The meeting was called to order by Director Aberle at 9:38 A.M. and adjourned at 11:28 A.M.

Present: Justin Downes, Arlington; Steve Benson, Britton-Hecla; Keith Fodness, Castlewood; Luanne Warren, Clark; Abi Van Regenmorter, De Smet; Dean Christensen, Deuel; Brian Jandahl, Elkton; Virginia Dolney, Enemy Swim; Jim Lentz, Estelline; Gary Leighton, Florence; Al Stewart, Grant-Deuel; Patrick Kraning, Hamlin; Steve Zirbel, Henry; Mike Ruth, Iroquois; Tim Casper, Lake Preston; Tess Appel, Rosholt; Laura Schuster, Sioux Valley; Kurt Jensen, Summit; Dean Jones, Waubay; John Bjorkman, Waverly; Scott Klaudt, Willow Lake; James Block, Webster; Larry Hulscher, Wilmot

Absent: Kevin Keenaghan, Deubrook;

Others Attending: Jerry Aberle, Director; Brice Christensen, Business Manager; Tim Frewing, Assistant Director; Kim Smeenk, Envirothon; Jan Kornmann, KorManagement Services

ADVISORY BOARD AGENDA

Financial Report

Business Manager Christensen reviewed the financial report for July 2016.

Kim Smeenk--Envirothon

Kim Smeenk of Envirothon gave a presentation.

Jan Kornmann—KorManagement Services, D&A Pool

Jan Kornmann presented information concerning the Drug & Alcohol Pool. There will be a training held at Lake Area Tech in Watertown held by Jan for \$25 per participant.

Medicaid Revalidation

Director Aberle updated everyone on where everyone is at in the revalidation process. There will continue to be changes and updates every year. There was consensus that Medicaid should be monitored to ensure it is worthwhile in the future.

Project Skills Contract

NESC currently holds one contract that serves for the majority of the schools within NESC. Discussion was held to see if it would be a better idea for each school district to hold their own contract on the local level.

Motion by Christensen, second by Casper to have schools begin to hold their own project skills contract.

SPED Compliance Reviews

Director Aberle ensured all districts up for review had been contacted.

Small School Representative at Board Meetings

Mike Ruth of Iroquois will remain the small school representative. The board expressed trust in all three Superintendent representatives to express the interests of all the schools.

Behavior Services

Director Aberle led discussion about the behavior service hours that were cooperatively purchased for FY2017.

Superintendent Contact Information

Contact information was updated.

Meeting Dates

Advisory meeting dates were verified. A December meeting date remains on the schedule but could be cancelled later in the year.

Adjournment

There being no further business, motion by Christensen, second by Klaudt to adjourn. All present voting in favor, motion carried.

Brice Christensen, Business Manager

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
BOARD OF DIRECTORS MEETING
Monday, September 19 2016 - 7:00 P.M.**

NESC DISCUSSION AND/OR ACTION ITEMS:

1. Call to Order
2. Agenda review, changes, and approval
3. Introduction of guests: _____
4. Conflicts of Interest
5. Approval of August 2016 financial report
6. Consent Agenda
 - a. Approval of August 15, 2016 meeting minutes
BOARD ACTION: _____

 - b. Approval of payment of September 2016 budget claims
BOARD ACTION: _____

 - c. _____
BOARD ACTION: _____

 - d. _____
BOARD ACTION: _____

 - e. _____
BOARD ACTION: _____

7. Discussion Items
 - a. September 7, 2016 Advisory Board meeting minutes
BOARD ACTION: _____

b. Conflict of Interest policy

BOARD ACTION: _____

c. _____

BOARD ACTION: _____

d. _____

BOARD ACTION: _____

e. _____

BOARD ACTION: _____

8 Action Items

a. Set rates for Speech Language and Early Childhood services for Sisseton students served at Enemy Swim FACE program

BOARD ACTION: _____

b. Approve van lease to the Wilmot School District

BOARD ACTION: _____

c. Accept propane quote

BOARD ACTION: _____

d. Surplus vehicles

BOARD ACTION: _____

e. _____
BOARD ACTION: _____

f. _____
BOARD ACTION: _____

9. Assistant Director's Report

10. Director's Report

11. Executive Session: (If needed)

a. Personnel---SDCL 1-25-2(1)

b. Negotiations ---SDCL 1-25-2(4)