

January 11, 2018

## **Hello NESC Board of Directors**

### **Meeting Location:**

Our January meeting will be held Monday January 11, 2018 in Watertown, SD. **The meeting will be held at Lake Area Technical Institute.** The meeting will begin at **7:00 P.M.**

**Debbe Koenecke**  
PRESIDENT  
BOARD OF DIRECTORS

**Jerry Aberle**  
DIRECTOR  
Jerry.Aberle@k12.sd.us

**Tim Frewing**  
ASSISTANT DIRECTOR  
Tim.Frewing@k12.sd.us

**Tiffany Stormo**  
BUSINESS MANAGER  
Tiffany.Stormo@k12.sd.us

**Northeast Educational Services Cooperative**  
P.O. Box 327 • Hayti, South Dakota 57241  
605-783-3607 • Fax 605-783-3259

January 11, 2018

**MEMBER DISTRICTS**

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Rosholt #54-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

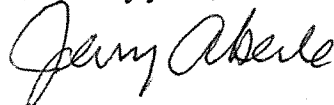
Dear NESC Board Members:

Our January board meeting will be held on Monday, January 15, 2018. It will begin at 7:00 pm and will be held in Watertown at LATI in the Manufacturing, Energy, and Transportation Building (Door #9)—Room 802. The meeting begins at 7:00 pm.

Enclosed/attached are several documents for your review prior to the meeting.

See you Monday evening at 7:00 pm.

Sincerely yours,



Jerry Aberle

**NESC BOARD OF DIRECTORS' MEETING**

Proposed Agenda

Date: January 15, 2018

Time: 7:00 P.M.

**Location: Lake Area Technical Institute (LATI)  
Manufacturing, Energy, and Transportation Building—Room 802  
1201 Arrow Ave NE, Watertown, SD**

1. Call to order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Conflicts of Interest
5. Approval of December financial report
6. Consent Agenda
  - a. Approval of December 18, 2017 meeting minutes
  - b. Approval of payment of January 2018 budget claims
  - c.
  - d.
  - e.
7. Discussion Items
  - a. January 10, 2018 Advisory Board meeting minutes
  - b. Audio accessibility for NESC Board meetings
  - c. PECS Training
  - d. Director Report
  - e. Assistant Director Report
  - f. February 19, 2018 meeting location
  - g. Renewal of Certificate of Deposit
  - h.
8. Action Items
  - a. Approve PECS Level 1 Training Memorandum of Understanding
  - b. Renew Certificate of Deposit
  - c.
9. Executive Session
  - a. Personnel—SDCL 1-25-2(1) Director Evaluation
  - b. Negotiations—SDCL 1-25-2(4)
10. Action Items after Executive Session
  - a. Offer contract to Director
  - b. Hire Rodney Freeman as board negotiator for Units 1 and 2

**AGENDA ITEMS IN RED HAVE BEEN ADDED SINCE THE PROPOSED AGENDA WAS DRAFTED.**

**AGENDA ITEMS INDICATED BY A STRIKETHROUGH WILL BE DELETED FROM THE PROPOSED AGENDA.**

## **Agenda Explanation**

- 1. Call to order**
- 2. Agenda review, changes, and approval**
- 3. Introduction of guests**
- 4. Conflicts of Interest**
- 5. Approval of December 2017 financial report**
- 6. Consent Agenda**
  - a. **Approval of December 18, 2017 meeting minutes.** Please review enclosed minutes.
  - b. **Approval of payment of January 2018 budget claims.** Please review the enclosed budget claims.
  - c.
  - d.
  - e.
- 7. Discussion Items**
  - a. **January 10, 2018 Advisory Board meeting minutes.**
  - b. **Audio accessibility for NESC Board meetings.** I will provide more concerning this item.
  - c. **PECS training.** Continue this discussion from last month.
  - d. **Director Report.**
  - e. **Assistant Director Report.**
  - f. **February 19, 2018 meeting location.** LATI has agreed to allow us to use the building on Monday, February 19, 2018, so we will not need to secure a different meeting location.
  - g. **Renewal of Certificate of Deposit.** Tiffany will be presenting information on this item.
- 8. Action Items**
  - a. **Approve PECS Level 1 Training Memorandum of Understanding.**
  - b. **Renew Certificate of Deposit.**
  - c.
- 9. Executive session (If needed)**
  - a. **Personnel—SDCL 1-25-2(1) Director Evaluation.**
  - b. **Negotiations—SDCL 1-25-2(4).**
- 10. Action Items after Executive Session**
  - a. **Offer contract to Director.**
  - b. **Hire Rodney Freeman as board negotiator for Units 1 and 2.**

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE**  
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Agency Fund (71)	TOTAL ALL FUNDS
<b>CASH BALANCE</b>				
December 1, 2017	\$262,625.09	\$676,519.89	\$12,707.77	\$951,852.75
Receipts:				
<b>Local Sources:</b>				
1312 Center Base Tuition		\$62,287.33		\$62,287.33
1332 Extended School Year Tuition				\$0.00
1510 Interest	\$5.25	\$195.11	\$3.15	\$203.51
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 SD COUNTS Other LEAs				\$0.00
1971 Insurance Premiums				\$0.00
1990 Charges For Service				\$0.00
1990 SPED Assessments	\$3,725.05	\$103,038.07		\$106,763.12
1990 Reading Recovery				\$0.00
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous			\$4,493.28	\$4,493.28
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage				\$0.00
<b>State Sources:</b>				
3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$4,005.55		\$4,005.55
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00
<b>Federal Sources:</b>				
4152 Title IIB (SD COUNTS)				\$0.00
4175 IDEA Part B 611		\$142,431.00		\$142,431.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619		\$3,951.00		\$3,951.00
<b>Other Receipts:</b>				
120 Accounts Receivable				\$0.00
140 Due from other Governments				\$0.00
Other Receipts				\$0.00
<b>Total Monthly Receipts</b>	<b>\$3,730.30</b>	<b>\$315,908.06</b>	<b>\$4,496.43</b>	<b>\$324,134.79</b>
Balance Frwd plus Revenue to date	\$266,355.39	\$992,427.95	\$17,204.20	\$1,275,987.54
Manual Journal Entry		\$304.23		\$304.23
Manual Journal Entry Revenue				\$0.00
<b>Less Salaries &amp; Disbursements</b>				
Salaries	\$16,164.23	\$263,166.02		\$279,330.25
Disbursements	\$17,405.52	\$30,171.02	\$4,132.04	\$51,708.58
<b>Less Total Salaries &amp; Disbursements</b>	<b>\$33,569.75</b>	<b>\$293,337.04</b>	<b>\$4,132.04</b>	<b>\$331,038.83</b>
<b>CASH BALANCE</b>				
December 31, 2017	<b>\$232,785.64</b>	<b>\$699,395.14</b>	<b>\$13,072.16</b>	<b>\$945,252.94</b>

**Balance Sheet**

Clearing Account XX-101-002	\$20.00	\$33.41	\$0.00	\$53.41
Checking Account XX-101	\$6,079.02	\$431,879.85	\$7,444.67	\$445,403.54
Money Market Savings XX-105	\$226,686.62	\$184,952.00	\$5,627.49	\$417,266.11
Certificates of Deposit XX-106	\$0.00	\$77,529.88	\$0.00	\$77,529.88
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
<b>TOTALS</b>	<b>\$232,785.64</b>	<b>\$699,395.14</b>	<b>\$13,072.16</b>	<b>\$945,252.94</b>
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	300.00	5.25	238.24	79.41	61.76
10 1941 014	ESA 1 LEA ASSESSMENTS	69,963.52	0.00	69,963.52	100.00	0.00
10 1941 015	ESA-1 REVENUE OTHER SOURCES-LEAs	17,967.44	0.00	18,496.52	102.94	(529.08)
10 1941 017	SHARED SERVICES GRANT	131,404.60	0.00	0.00	0.00	131,404.60
10 1990 009	NON-SP.ED. ASSESSMENTS	15,684.09	3,725.05	12,677.57	80.83	3,006.52
10 1990 012	READING RECOVERY ASSESSMENTS	37,802.79	(8,487.20)	18,458.16	48.83	19,344.63
10 1990 013	READING RECOVERY-OTHER LEAs	8,487.20	8,487.20	8,487.20	100.00	0.00
10 1990 018	MISCELLANEOUS	0.00	0.00	1,525.00	0.00	(1,525.00)
10 1990 020	NORTHERN PLAINS	35,000.00	0.00	14,141.56	40.40	20,858.44
10 1990 073	D&A POOL ASSESSMENTS	15,000.00	0.00	6,994.54	46.63	8,005.46
10 1990 200	EXPENSED MILEAGE FROM SPED	265,050.00	0.00	56,109.65	21.17	208,940.35
Subtotal: LOCAL SOURCES		596,659.64	3,730.30	207,091.96	34.71	389,567.68
10 3900 050	ESA 1-TEACHER OF THE YEAR	0.00	0.00	0.00	0.00	0.00
Subtotal: STATE SOURCES		0.00	0.00	0.00	0.00	0.00
10 5110	OPERATING TRANSFER IN	0.00	0.00	0.00	0.00	0.00
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	6,687.50	0.00	(6,687.50)
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	38,044.23	0.00	(38,044.23)
Subtotal: 5000		0.00	0.00	44,731.73	0.00	(44,731.73)
Fund Total:		596,659.64	3,730.30	251,823.69	42.21	344,835.95

Fund: 22 SPECIAL EDUCATION FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1312	TUITION-CENTER BASE	601,858.97	60,268.31	228,149.17	37.91	373,709.80
22 1312 100	TUITION-ESY	86,190.75	4,887.49	81,658.05	94.74	4,532.70
22 1510	INTEREST	1,500.00	195.11	798.08	53.21	701.92
22 1990 002	MISCELLANEOUS-CENTER BASE	0.00	0.00	0.00	0.00	0.00
22 1990 003	SPED ASSESSMENTS	1,236,456.00	100,169.60	618,228.49	50.00	618,227.51
22 1990 018	MISCELLANEOUS	5,000.00	0.00	4,250.00	85.00	750.00
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
Subtotal: LOCAL SOURCES		1,936,005.72	165,520.51	933,083.79	48.20	1,002,921.93
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	137,115.68	0.00	4,813.28	3.51	132,302.40
22 3900 013	STATE REVENUE: PART C FUNDS	50,000.00	4,005.55	21,925.17	43.85	28,074.83
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	13,247.99	294.40	(8,747.99)
Subtotal: STATE SOURCES		191,615.68	4,005.55	39,986.44	20.87	151,629.24
22 4175 475	REGULAR IDEA PART B 611	1,698,461.00	142,431.00	476,491.00	28.05	1,221,970.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	3,371.00	0.00	0.00	0.00	3,371.00
22 4186 486	REGULAR IDEA PART B 619	48,155.00	3,951.00	12,934.00	26.86	35,221.00
Subtotal: FEDERAL SOURCES		1,749,987.00	146,382.00	489,425.00	27.97	1,260,562.00
22 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	0.00	0.00
22 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
Subtotal: 5000		0.00	0.00	0.00	0.00	0.00
Fund Total:		3,877,608.40	315,908.06	1,462,495.23	37.72	2,415,113.17

Fund: 71 AGENCY FUND						
<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
71 1510	INTEREST	0.00	3.15	11.03	0.00	(11.03)
71 1920	CONTRIBUTIONS & DONATIONS	0.00	0.00	0.00	0.00	0.00
71 1990 453	Sanford FLEX	0.00	3,850.03	7,700.06	0.00	(7,700.06)
71 1990 800	IMPREST RECEIPTS	0.00	643.25	9,452.63	0.00	(9,452.63)
71 1990 801	GENERAL CLEARING RECEIPTS	0.00	0.00	0.00	0.00	0.00
71 1990 802	FLORENCE CENTER BASE RECEIPTS	0.00	0.00	0.00	0.00	0.00
71 1990 803	HAMLIN CENTER BASE RECEIPTS	0.00	0.00	0.00	0.00	0.00
71 1990 804	GRANT-DEUEL CENTER BASE RECEIPTS	0.00	0.00	0.00	0.00	0.00
71 1990 805	KNIGHTS OF COLUMBUS RECEIPTS	0.00	0.00	0.00	0.00	0.00
71 1990 806	SPECIAL OLYMPICS SD RECEIPTS	0.00	0.00	3,665.00	0.00	(3,665.00)
71 1990 850	ELABO RECEIPTS	0.00	0.00	0.00	0.00	0.00
Subtotal: LOCAL SOURCES		0.00	4,496.43	20,828.72	0.00	(20,828.72)
Fund Total:		0.00	4,496.43	20,828.72	0.00	(20,828.72)



Fund: 72 NPIP

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
72 1510	INVESTMENT EARNINGS	7,500.00	0.00	4,882.58	65.10	2,617.42
72 1971 152	INSURANCE PREMIUMS - HEALTH	27,619,922.00	0.00	10,074,725.73	36.48	17,545,196.27
72 1990 151	CHARGES FOR SERVICES - ADMIN	0.00	0.00	0.00	0.00	0.00
72 1990 152	CHARGES FOR SERVICES - STOP LOSS CLAIMS	0.00	0.00	0.00	0.00	0.00
Subtotal: LOCAL SOURCES		27,627,422.00	0.00	10,079,608.31	36.48	17,547,813.69
Fund Total:		27,627,422.00	0.00	10,079,608.31	36.48	17,547,813.69

**Revenue Summary Report**  
Processing Month: 12/2017  
Regular; Processing Month 12/2017

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	32,101,690.04	324,134.79	11,814,755.95	36.80	20,286,934.09

**EXPENDITURE SUMMARY**  
Regular; Processing Month 12/2017

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
<b>10</b>	<b>GENERAL FUND</b>					
1111	READING RECOVERY	\$46,289.99	\$2,661.13	\$19,456.63	42.03	\$26,833.36
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$231,335.54	\$9,788.63	\$62,293.61	26.93	\$169,041.93
2227	TECHNOLOGY SUPPORT	\$8,243.50	\$368.21	\$2,277.63	27.63	\$5,965.87
2319	BOARD OF EDUCATION SERVICES	\$12,360.74	\$1,530.59	\$11,345.02	91.78	\$1,015.72
2329	ADMINISTRATION	\$56,829.19	\$3,274.37	\$20,032.24	35.25	\$36,796.95
2529	ADMINISTRATION-FISCAL SERVICES	\$13,495.04	\$1,585.55	\$6,526.32	48.36	\$6,968.72
2542	OPERATION & MAINTENANCE BLDGS.	\$7,995.94	\$280.67	\$2,473.09	30.93	\$5,522.85
2545	VEHICLE SERVICE	\$223,109.70	\$12,425.42	\$120,418.24	53.97	\$102,691.46
2551	DRUG & ALCOHOL TESTING POOL	\$15,000.00	\$1,655.18	\$3,141.27	20.94	\$11,858.73
<b>10</b>	<b>GENERAL FUND</b>	<b>\$614,659.64</b>	<b>\$33,569.75</b>	<b>\$247,964.05</b>	<b>40.34</b>	<b>\$366,695.59</b>
<b>22</b>	<b>SPECIAL EDUCATION FUND</b>					
1221	EXTENDED SCHOOL YEAR	\$89,561.75	\$0.00	\$83,659.82	93.41	\$5,901.93
1223	CENTER BASE DAY PROGRAMS	\$601,858.98	\$44,972.81	\$190,634.16	31.67	\$411,224.82
1226	EARLY CHILDHOOD SERVICES	\$335,469.21	\$24,250.29	\$107,876.26	32.16	\$227,592.95
1227	PROLONGED ASSISTANCE PROGRAMS	\$0.00	\$0.00	\$8,472.92	0.00	(\$8,472.92)
2129	TRANSITION SUPPORT SERVICES	\$28,172.19	\$1,891.74	\$11,176.41	39.67	\$16,995.78
2142	PSYCHOLOGICAL SERVICES	\$551,234.22	\$38,097.42	\$175,407.29	31.82	\$375,826.93
2152	SPEECH PATHOLOGY SERVICES	\$1,061,362.63	\$80,470.54	\$350,557.35	33.03	\$710,805.28
2171	PHYSICAL THERAPY	\$311,600.92	\$24,169.46	\$143,916.02	46.19	\$167,684.90
2172	OCCUPATIONAL THERAPY	\$480,019.54	\$37,438.10	\$168,295.09	35.06	\$311,724.45
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$7,283.78	\$0.00	\$6,675.35	91.65	\$608.43
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$137,115.68	\$9,715.94	\$61,526.08	44.87	\$75,589.60
2227	TECHNOLOGY SUPPORT	\$46,713.10	\$2,086.35	\$12,905.55	27.63	\$33,807.55
2319	BOARD OF EDUCATION SERVICES	\$70,044.22	\$2,213.29	\$57,155.80	81.60	\$12,888.42
2329	ADMINISTRATION	\$254,031.98	\$17,414.66	\$112,375.75	44.24	\$141,656.23
2529	ADMINISTRATION-FISCAL SERVICES	\$76,471.89	\$9,044.84	\$36,653.84	47.93	\$39,818.05
2542	OPERATION & MAINTENANCE BLDGS.	\$41,668.31	\$1,571.60	\$13,788.59	33.09	\$27,879.72
<b>22</b>	<b>SPECIAL EDUCATION FUND</b>	<b>\$4,092,608.40</b>	<b>\$293,337.04</b>	<b>\$1,541,076.28</b>	<b>37.66</b>	<b>\$2,551,532.12</b>
<b>71</b>	<b>AGENCY FUND</b>					
6900	AGENCY ACTIVITIES	\$0.00	\$4,132.04	\$25,590.51	0.00	(\$25,590.51)
<b>71</b>	<b>AGENCY FUND</b>	<b>\$0.00</b>	<b>\$4,132.04</b>	<b>\$25,590.51</b>	<b>0.00</b>	<b>(\$25,590.51)</b>
<b>72</b>	<b>NPIP</b>					
4621	SELF-INSURANCE CLAIM	\$26,101,560.00	\$0.00	\$4,606,308.12	17.65	\$21,495,251.88
4622	SELF INSURANCE ADMINISTRATIVE COSTS	\$1,359,520.00	\$0.00	\$482,212.44	35.47	\$877,307.56
<b>72</b>	<b>NPIP</b>	<b>\$27,461,080.00</b>	<b>\$0.00</b>	<b>\$5,088,520.56</b>	<b>18.53</b>	<b>\$22,372,559.44</b>
<b>90</b>	<b>FIXED ASSETS</b>					
2329	ADMINISTRATION	\$0.00	\$0.00	\$0.00	0.00	\$0.00
2542	OPERATION & MAINTENANCE BLDGS.	\$0.00	\$0.00	\$0.00	0.00	\$0.00
2545	VEHICLE SERVICE	\$0.00	\$0.00	\$0.00	0.00	\$0.00
<b>90</b>	<b>FIXED ASSETS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00</b>	<b>\$0.00</b>
<b>Grand Total:</b>		<b>\$32,168,348.04</b>	<b>\$331,038.83</b>	<b>\$6,903,151.40</b>	<b>21.46</b>	<b>\$25,265,196.64</b>

Activity Fund Balance Report - Summary - Exclude Encumbrances  
 12/2017 - 12/2017

Regular; Beginning Month 12/2017; Processing Month 12/2017; Fund Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 415 801	GENERAL CLEARING-AMT. HELD FOR OTHERS	(1,940.00)	0.00	0.00	0.00	(1,940.00)
71 415 802	FLORENCE CENTER BASE-AMT HELD FOR OTHERS	283.17	0.00	0.00	0.00	283.17
71 415 803	HAMLIN CENTER BASE-AMT HELD FOR OTHERS	493.31	0.00	0.00	0.00	493.31
71 415 804	GRANT-DEUEL CB-AMT HELD FOR OTHERS	621.08	0.00	0.00	0.00	621.08
71 415 805	KNIGHTS OF COLUMBUS-AMT HELD FOR OTHERS	2,297.94	0.00	0.00	0.00	2,297.94
71 415 806	SPECIAL OLYMPICS SD-AMT HELD FOR OTHERS	8,076.20	1,605.47	0.00	0.00	6,470.73
71 415 850	ELABO-AMT HELD FOR OTHERS	0.00	0.00	0.00	0.00	0.00
71 430 800	IMPREST ACCOUNT	4,356.75	531.00	643.25	0.00	4,469.00
71 453	SANFORD FLEX	(1,488.56)	1,995.57	3,850.03	0.00	365.90
71 704 005	FUND BALANCE - UNDESIGNATED	0.00	0.00	0.00	0.00	0.00
71 760	UNASSIGNED FUND BALANCE	7.88	0.00	3.15	0.00	11.03
Fund Total: 71		12,707.77	4,132.04	4,496.43	0.00	13,072.16

Northeast Educational Services Cooperative  
Board of Directors Meeting  
Monday, December 18, 2017

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, December 18<sup>th</sup> at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by Vice-President J. Homola at 7:00 P.M. and adjourned at 7:48 P.M.

**Members present:**

Josh Hawkinson, Britton-Hecla; Cory Akin, Castlewood; Trudi Gaikowski, Clark; Barb Asleson, De Smet; Carie Knutson, Deubrook; Arend Schuurman, Elkton; Krecia Weinberg, Estelline; Joe Homola, Hamlin; Dave Fuller, Henry; Brett Anderson, Lake Preston; Gene Bjorklund, Sioux Valley; Sandy Hinze, Waubay; Penny Thyen, Waverly/South Shore; Joel Shoemaker, Webster; Tia Felberg, Willow Lake; Denise Lutkemeier, Wilmot

**Absent:**

Martin Murphy, Arlington; Debbe Koenecke, Deuel; Evelyn Eagle, Enemy Swim Day School; Kathy Roe, Florence; Greg Schortzmann, Iroquois; Amber Hamling, Rosholt; Lisa Amdahl, Summit

**Others Attending:**

NESC Staff Representatives: None

Member District Superintendents: Jim Block, Webster; Brian Jandahl, Elkton

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

**Call to Order**

Vice-President Homola called the meeting to order at 7:00 P.M.

**Agenda review, changes, and approval**

*Action #18034* Motion by J. Hawkinson, second by D. Lutkemeier, to approve the agenda as presented. All present voting in favor, motion carried.

**Introduction of Guests**

Sonja Homola, Jim Block and Brian Jandahl were introduced as guests.

**Conflicts of Interest**

No conflicts of interest were presented.

**Financial Report**

*Action #18035* Motion by C. Knutson, second by D. Fuller, to approve the financial report for the period ending November 30, 2017. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
<b>November 1, 2017</b>	<b>\$231,723.60</b>	<b>\$651,116.81</b>	<b>\$10,578.50</b>
<b>Receipts:</b>			
Local Sources	\$68,329.62	\$247,163.45	\$2.62
State Sources		\$4,281.98	
Federal Sources		\$137,686.00	
Other			\$8,906.07
<b>Total Monthly Receipts</b>	<b>\$68,329.62</b>	<b>\$389,131.43</b>	<b>\$8,908.69</b>
<b>Total Gross Receipts</b>	<b>\$300,053.22</b>	<b>\$1,040,248.24</b>	<b>\$19,487.19</b>
Manual Journal Entry		\$-2,568.95	
Less Salaries	\$15,673.37	\$260,134.60	
Less Disbursements	\$21,754.76	\$101,024.80	\$6,779.42
<b>Total Salaries &amp; Disbursements</b>	<b>\$37,428.13</b>	<b>\$361,159.40</b>	<b>\$6,779.42</b>
<b>Ending Cash Balance November 30, 2017</b>	<b>\$262,625.09</b>	<b>\$676,519.89</b>	<b>\$12,707.77</b>

#### Consent Agenda

Action #18036 Motion by C. Akin, second by J. Shoemaker, to approve the following items on the Consent Agenda: 6a) Approval of November 20, 2017 Board of Directors minutes; 6b) Approval of payment of December 2017 claims; 6c) All present voting in favor, motion carried.

#### December 2017 Accounts Payable

##### GENERAL FUND

AAA PURE WATER WATER FILTER 13.42; AKIN, CORY STEERING MILEAGE 1.89; BJORKLUND, GENE STEERING MILEAGE 5.04; BMO MASTERCARD PURCH SVCS, SPLYS, TRAVEL, PHONE \$2,264.94; CENEX FLEETCARD MAINT & GASOLINE 4,965.54; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 37.33; CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON SCHOOL MATTERS 287.08; DELYLE'S SOUTH 81 SERVICE, INC. MAINT 801.26; DON'S BODY SHOP MAINT 3,124.17; DUST TEX SERVICE, INC. NOV RUG RENTAL 6.22; ESTELLINE COMMUNITY OIL CO. MAINT 36.73; FRITZ CHEVROLET, INC MAINT 300.43; HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 969.48; HOMOLA, JOE STEERING MILEAGE 2.39; In Your Service /Tami Koppang TRAINING 257.90; JANISCH SERVICES MAINT 20.00; JURGENS OIL MAINT 41.90; KNUTSON, CARIE STEERING MILEAGE 4.72; KOENECKE, DEBBE STEERING MILEAGE 3.28; KORMANAGEMENT SERVICES, LLC DRUG TESTING 1,655.18; NESC IMPREST 269.25; NESC PAYROLL CLEARING DEC 2017 16,164.23; NORTHLAND AUTO CENTER MAINT 865.02; OFFICE PEEPS, INC. BUS MANGAER SUPP 6.46; OTTER TAIL POWER CO. NOV ELECTRICITY 96.88; PALMLUND AUTOMOTIVE MAINT 361.74; REUER, CAROL ADMIN SUPP 18.00; TOWN OF HAYTI WATER 5.32; W.W. TIRE SERVICE MAINT 817.10; WEBSTER AUTO CARE MAINT 36.80

**FUND TOTAL: \$33,439.70**

##### SPECIAL EDUCATION FUND

AAA PURE WATER WATER FILTER 76.08; AKIN, CORY STEERING MILEAGE 10.71; BJORKLUND, GENE STEERING MILEAGE 28.56; BMO MASTERCARD PURCH SVCS, SPLYS, TRAVEL, PHONE \$24,424.22; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 36.34; CHILSON, GINA NOV MILEAGE 129.36; CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON SCHOOL MATTERS 1,626.76; DUST TEX SERVICE, INC. NOV RUG RENTAL 35.22; ELABO- WATERTOWN SCHOOL DISTRICT BUS MANAGER DUES 60.00; HOMOLA, JOE STEERING MILEAGE 13.57; In Your Service /Tami Koppang TRAINING 1,461.45; JUTTINGS GROCERY CB SUPP 18.38; KNUTSON, CARIE STEERING MILEAGE 26.78; KOENECKE, DEBBE STEERING MILEAGE 18.56; PARENT NOV MILEAGE 95.76; NESC IMPREST 374.00; NESC PAYROLL CLEARING DEC 2017 262,861.79; OFFICE PEEPS, INC. BUS MANGAER SUPP 36.58; OTTER TAIL POWER CO. NOV ELECTRICITY 549.01; REUER, CAROL ADMIN SUPP 101.99; SOFTWARE

UNLIMITED TRAINING - STORMO 600.00; TIEFENTHALER, DEBRA ASHA DUES REIMB 225.00; TOWN OF HAYTI WATER 30.18; WENZ, MELODY MILEAGE TO STAFF 120.54; WIESE, RITA MILEAGE TO STAFF 39.90; WIESNER, JAMIE MILEAGE TO STAFF 162.12

**FUND TOTAL: \$293,162.86**

**Discussion Items**

**Audio accessibility for NESC Board Meetings**

Discussion was held on the possibility of making NESC Board meetings accessible to the public via an audio stream. Aberle will gather additional information and further discussion will be held at the January Board meeting.

**Director Evaluation**

Director evaluations were passed out. They should be mailed back to Vice-President J. Homola before January 9<sup>th</sup> to go over in January.

**Business Manager Evaluation**

Business Manager evaluations will be conducted at a later date.

**PECS (Picture Exchange Communication System) Training**

Discussion was held on PECS training.

**Assistant Director's Report**

There was no Assistant Director's report.

**Director's Report**

There was no Director's report.

**Action Items**

No action items were presented.

**Executive Session**

No executive session was held.

**Adjournment**

*Action #18037* With there being no further business, motion by B. Anderson, second by C. Knutson, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, January 15, 2018 at 7:00 P.M.

\_\_\_\_\_  
Joe Homola, Vice-President

\_\_\_\_\_  
Tiffany Stormo, Business Manager

## Northeast Educational Services Cooperative

## JANUARY 2018 INVOICES

GENERAL FUND - 10

BLACK HILLS STATE UNIVERSITY	SD COUNTS GRANT 17-18	8,555.00
CENEX FLEETCARD	MAINT & GASOLINE	3,957.12
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	30.29
CRAIG BASS SANITARY SERVICE	OCT-DEC GARBAGE	19.35
DELYLE'S SOUTH 81 SERVICE, INC.	MAINT	1,623.79
DUST TEX SERVICE, INC.	DEC RUG RENTAL	7.71
ECOLAB	PEST CONTROL	55.91
EMC INSURANCE	VEHICLE COVERAGE	49.65
ESTELLINE COMMUNITY OIL CO.	MAINT	49.25
FREWING, TIMOTHY	GRAD CREDITS	75.00
HAMLIN COUNTY FARMERS COOP	MAINT & GASOLINE	914.96
HOMOLA, JOE	10/18/17 SP MTG MILEAGE	2.27
JURGENS OIL	MAINT	55.91
LATI FOOD SERVICE	BOA 1/10/18	11.58
LUTKEMEIER, DENISE	10/2/17 STEERING MILEAGE	5.67
NESC IMPREST	IMPREST	37.00
NESC PAYROLL	JAN 18 PAYROLL	15,908.87
NESC SPECIAL REVENUE PROJECTS	2ND QUARTER EXPENSED MILEAGE	4,129.42
QUICK PRO LUBE	MAINT	76.00
S & S AUTO	MAINT	40.00
SANFORD HEALTH PLAN	HSA/FSA FEES	12.00
SHOEMAKER, JOEL	10/2/17 STEERING MILEAGE	6.93
TOWN OF HAYTI	WATER	5.32
TWIN VALLEY TIRE, INC.	MAINT	23.78
W.W. TIRE SERVICE	MAINT	99.85
<u>GENERAL FUND TOTAL:</u>		<u>35,752.63</u>

SPECIAL EDUCATION FUND - 22

BRITTON-HECLA SCHOOL DISTRICT	DEC MILEAGE	113.82
CASTLEWOOD SCHOOL DISTRICT	NOV 17 USE FEE	2,438.40
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	47.35
CHILSON, GINA	DEC MILEAGE	92.40
CRAIG BASS SANITARY SERVICE	OCT-DEC GARBAGE	109.65
DUST TEX SERVICE, INC.	DEC RUG-RENTAL	43.70



ECOLAB	PEST CONTROL	316.84
EMC INSURANCE	VEHICLE COVERAGE	281.35
FREWING, TIMOTHY	GRAD CREDITS	425.00
HAMLIN SCHOOL DISTRICT	DEC 17 USE FEE	2,621.28
HANSEN, HEATHER	ASHA REGIS DUES	225.00
HOMOLA, JOE	10/18/17 SP MTG MILEAGE	12.85
LATI FOOD SERVICE	BOA 1/10/18	65.62
LUTKEMEIER, DENISE	10/2/17 STEERING MILEAGE	32.13
NESC IMPREST	IMPREST	494.00
NESC PAYROLL	JAN 18 PAYROLL	258,292.74
NESC SPECIAL REVENUE PROJECTS	2ND QUARTER EXPENSED MILEAGE	67,478.95
SANFORD HEALTH PLAN	HSA/FSA FEES	68.00
SHOEMAKER, JOEL	10/2/17 STEERING MILEAGE	39.27
TOWN OF HAYTI	WATER	30.18
WEBSTER SCHOOL DISTRICT	NOV 17 USE FEE	1,219.20
WIENBAR, MARY	JULY ESY MILEAGE	26.88
WIESE, RITA	DEC HOME VISITS - MI	24.36
<b><u>SPECIAL EDUCATION FUND TOTAL:</u></b>		<b><u>334,498.97</u></b>
<b><u>JANUARY 2018 INVOICES TOTAL:</u></b>		<b><u>370,251.60</u></b>

GENERAL FUND - 10

CDW GOVERNMENT INC.	BUS MANAGER SUPP	41.00
INNOVATIVE OFFICE SOLUTIONS	ADMIN SUPP	16.00
PUBLIC OPINION	NOV MINUTES	38.39
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	2.04
VERIZON WIRELESS	NOV CELL SERVICE	108.63
<u>GENERAL FUND TOTAL:</u>		<u>206.06</u>

SPECIAL EDUCATION FUND - 22

AMERICINN - HARTFORD	ED SPEC TRAVEL	55.00
APPLE INC.	CB TECH SUPP	180.07
CDW GOVERNMENT INC.	BUS MANAGER SUPP	232.36
HAMPTON	ED SPEC TRAVEL	171.00
HOLIDAY INN DOWNTOWN OMAHA - AIRPORT	CB TRAVEL - LATHER	275.32
HOLIDAY INN EXPRESS-WINNER	ED SPEC TRAVEL	55.00
HY-VEE FOOD STORE	CB SUPP	182.10
INNOVATIVE OFFICE SOLUTIONS	ADMIN SUPP	127.45
LRP PUBLICATIONS - DEPT. 170F	ED SPEC SUPP	72.75
MARSHALL CO. HEALTHCARE CENTER	NOV OT/PT SERV	8,093.68
PEARSON EDUCATION	PSYCH SUPP	277.14
PUBLIC OPINION	NOV MINUTES	217.55
SANFORD WEBSTER MEDICAL CENTER	NOV OT SERV	8,028.88
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	72.70
VERIZON WIRELESS	NOV CELL SERVICE	202.42
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>18,243.42</u>

JANUARY 2018 BMO INVOICES TOTAL:18,449.48

# Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

Bank of Montreal - MasterCard, Statement Period 12/06/2017 to 01/05/2018

## Mapped Cards

### Nelson Anneke

Posting Date	Tran Date	Account	Supplier	Amount
12/26/2017	12/26/2017	XXXX-XXXX-XXXX-6797	Payment - Auto Payment Received-Thank You	-110.00
			Debit Total USD	0.00
			Credit Total USD	-110.00
			Total USD	-110.00

### Boyd Brenda

Posting Date	Tran Date	Account	Supplier	Amount		
12/08/2017	12/06/2017	XXXX-XXXX-XXXX-9401	Americinn Hartford	55.00	?	!
12/14/2017	12/12/2017	XXXX-XXXX-XXXX-9401	Holiday Inn Express	55.00	?	!
12/14/2017	12/13/2017	XXXX-XXXX-XXXX-9401	Cdw Govt #lcs1852	273.36	?	!
12/18/2017	12/16/2017	XXXX-XXXX-XXXX-9401	Tin Lizzie Hampton Inn	57.00	?	!
12/18/2017	12/17/2017	XXXX-XXXX-XXXX-9401	Tin Lizzie Hampton Inn	114.00	?	!
12/26/2017	12/26/2017	XXXX-XXXX-XXXX-9401	Payment - Auto Payment Received-Thank You	-563.00		
			Debit Total USD	554.36		
			Credit Total USD	-563.00		
			Total USD	-8.64		

### Christensen Brice

Posting Date	Tran Date	Account	Supplier	Amount		
12/07/2017	12/05/2017	XXXX-XXXX-XXXX-5117	Innovative Office Solu	11.55	?	!
12/15/2017	12/13/2017	XXXX-XXXX-XXXX-5117	Innovative Office Solu	95.14	?	!
12/22/2017	12/21/2017	XXXX-XXXX-XXXX-5117	Innovative Office Solu	36.76	?	!
12/26/2017	12/26/2017	XXXX-XXXX-XXXX-5117	Payment - Auto Payment Received-Thank You	-22,377.71		
			Debit Total USD	143.45		
			Credit Total USD	-22,377.71		
			Total USD	-22,234.26		

### Center Base Castlewood

Posting Date	Tran Date	Account	Supplier	Amount		
12/08/2017	12/05/2017	XXXX-XXXX-XXXX-7846	Holiday Inn Downtown O	275.32	?	!
			Debit Total USD	275.32		
			Credit Total USD	0.00		

Total USD 275.32

Center Base Hamlin

Posting Date	Tran Date	Account	Supplier	Amount		
12/11/2017	12/09/2017	XXXX-XXXX-XXXX-7820	Apl* Itunes.Com/bill	1.07	?	!
12/12/2017	12/11/2017	XXXX-XXXX-XXXX-7820	Hy Vee 1871	182.90	?	!
12/12/2017	12/11/2017	XXXX-XXXX-XXXX-7820	Hy Vee 1871	191.98	?	!
12/12/2017	12/11/2017	XXXX-XXXX-XXXX-7820	Hy Vee 1871	-192.78	?	!
			Debit Total USD	375.95		
			Credit Total USD	-192.78		
			Total USD	183.17		

Aberle Jerry

Posting Date	Tran Date	Account	Supplier	Amount
12/26/2017	12/26/2017	XXXX-XXXX-XXXX-7027	Payment - Auto Payment Received-Thank You	-294.20
			Debit Total USD	0.00
			Credit Total USD	-294.20
			Total USD	-294.20

Nolte Kari

Posting Date	Tran Date	Account	Supplier	Amount
12/26/2017	12/26/2017	XXXX-XXXX-XXXX-9302	Payment - Auto Payment Received-Thank You	-61.96
			Debit Total USD	0.00
			Credit Total USD	-61.96
			Total USD	-61.96

Reinhiller Lisa

Posting Date	Tran Date	Account	Supplier	Amount
12/26/2017	12/26/2017	XXXX-XXXX-XXXX-1409	Payment - Auto Payment Received-Thank You	-557.50
			Debit Total USD	0.00
			Credit Total USD	-557.50
			Total USD	-557.50

Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount
12/26/2017	12/26/2017	XXXX-XXXX-XXXX-5997	Payment - Auto Payment Received-Thank You	-2,315.64
			Debit Total USD	0.00
			Credit Total USD	-2,315.64
			Total USD	-2,315.64

Special Olympics Nesc

Posting Date	Tran Date	Account	Supplier	Amount
12/26/2017	12/26/2017	XXXX-XXXX-XXXX-9475	Payment - Auto Payment Received-Thank You	-1,401.47
			Debit Total USD	0.00
			Credit Total USD	-1,401.47

Total USD -1,401.47

Therapy 1 Occupational

Posting Date	Tran Date	Account	Supplier	Amount
12/26/2017	12/26/2017	XXXX-XXXX-XXXX-7721	Payment - Auto Payment Received-Thank You	-370.82
			Debit Total USD	0.00
			Credit Total USD	-370.82
			Total USD	-370.82

Therapy 3 Speech

Posting Date	Tran Date	Account	Supplier	Amount
12/26/2017	12/26/2017	XXXX-XXXX-XXXX-5693	Payment - Auto Payment Received-Thank You	-38.33
			Debit Total USD	0.00
			Credit Total USD	-38.33
			Total USD	-38.33

Stormo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount	
12/14/2017	12/14/2017	XXXX-XXXX-XXXX-0837	Apl*apple Online Store	179.00	?
12/20/2017	12/20/2017	XXXX-XXXX-XXXX-0837	Ncs Pearson	277.14	?
12/22/2017	12/22/2017	XXXX-XXXX-XXXX-0837	Lrp Publications	72.75	?
12/22/2017	12/22/2017	XXXX-XXXX-XXXX-0837	Watertown Public Opini	255.94	?
12/22/2017	12/22/2017	XXXX-XXXX-XXXX-0837	Marshall County Health	8,093.68	?
12/22/2017	12/23/2017	XXXX-XXXX-XXXX-0837	Vzwrlls*my Vz Vb P	311.05	?
12/28/2017	12/27/2017	XXXX-XXXX-XXXX-0837	Int*in *time Managemen	74.74	?
12/29/2017	12/28/2017	XXXX-XXXX-XXXX-0837	Sanford Credit Card Pm	8,028.88	?
			Debit Total USD	17,293.18	
			Credit Total USD	0.00	
			Total USD	17,293.18	

**INVOICE**

January 05, 2018

Northeast Educational  
310 5th Street  
Hayti, SD 57241  
ATTN: Tiffany Stormo

**Invoice Number: 703531-1801**  
**Invoice Amount: \$ 18,449.48**

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending January 05, 2018.

Your payment is due **January 26, 2018**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16 digit card numbers and the total amount to be paid to each individual card.

BMO Harris MasterCard Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO Harris MasterCard Corporate Card - Payment P.O Box 71878 Chicago, IL 60694-1878	BMO Diners Club Corporate Card - Payment 39966 Treasury Center Chicago, IL 60694-9900
Payment By Overnight Delivery	Payment By Overnight Delivery
Conduent, Inc. c/o BMO Harris Corporate Card - Payment - BMO Harris MasterCard LBX 71878 141 W Jackson Blvd/Suite 1000 Chicago, IL 60604	Conduent, Inc. c/o BMO Harris Corporate Card - Payment Diner's Club LBX 39966 141 W Jackson Blvd/Suite 1000 Chicago, IL 60604

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Harris MasterCard Accounts	Diners Club Accounts
By phone: 1-800-844-6445	By phone: 1-866-865-7271
By e-mail: ebsclientservices@bmo.com	By e-mail: dinersclub.services@bmo.com

Thank you for your continued business.



Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational  
310 5th Street  
Hayti, SD 57241

Invoice Number: 703531-1801  
Amount Paid: \$ 18,449.48  
Payment Due Date: January 26, 2018

Northeast Educational Services Cooperative  
Advisory Board Meeting  
Wednesday, January 10, 2018

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, January 10, 2018 at Lake Area Technical Institute in Watertown, South Dakota. The meeting was called to order by Director Aberle at 10:05 A.M. and adjourned at 11:02 A.M.

Present: Justin Downes, Arlington; Steve Benson, Britton-Hecla; Keith Fodness, Castlewood; Abi Van Regenmorter, De Smet; Kimberly Kludt, Deubrook; Chad Schiernbeck, Deuel; ; Brian Jandahl, Elkton; Jim Lentz, Estelline; Gary Leighton, Florence; Patrick Kraning, Hamlin; Philip Schonebaum, Henry; Mike Ruth, Iroquois; Tim Casper, Lake Preston; Tess Appel, Rosholt; Laura Schuster, Sioux Valley; Jon Meyer, Waverly; James Block, Webster; Scott Kludt, Willow Lake;

Absent: Luanne Warren, Clark; Virginia Dolney, Enemy Swim; Kurt Jensen, Summit; Dean Jones, Waubay; Larry Hulscher, Wilmot

Others Attending: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

#### ADVISORY BOARD AGENDA

##### Financial Report

Business Manager Stormo reviewed the financial report for November 2017.

##### Future Meeting Dates

Meeting dates will be February 7, March 7, April 4(undecided), May 2.

##### Reading Recovery

Discussion was held on Reading Recovery for next school year.

##### December 1 child count

Administrators are to submit the December 1 child count report.

##### PECS(Picture Exchange Communication System)

Discussion was held on Level 1 Training that will be held August 8 and 9, 2018.

##### CASE(Council of Administrators of Special Education)

Discussion was held on Hybrid Conference that will be held March 8 and 9, 2018.

##### Junior Kindergarten Case Management

Discussion was held on Districts with a JK program concerning case management for students on IEP.

Paraprofessional Training

Discussion was held on training for paraprofessionals. Consensus was each district would handle their own paraprofessional training.

Apex

Discussion was held on how the apex curriculum is aligned with the SD content standards.

Senate Bill No. 46

Discussion was held on Senate Bill No. 46 regarding restraint and seclusion.

Adjournment

There being no further business, motion by Benson, second by Casper to adjourn. All present voting in favor, motion carried.

Tiffany Stormo, Business Manager



**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE  
BOARD OF DIRECTORS MEETING  
Monday, January 15, 2018 - 7:00 P.M.**

**NESC DISCUSSION AND/OR ACTION ITEMS:**

1. Call to Order
2. Agenda review, changes, and approval
3. Introduction of guests: \_\_\_\_\_
4. Conflicts of Interest
5. Approval of December financial report
6. Consent Agenda

- a. Approval of December 18, 2017 meeting minutes  
BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- b. Approval of payment of January, 2018 budget claims  
BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- c. \_\_\_\_\_  
BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- d. \_\_\_\_\_  
BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- e. \_\_\_\_\_  
BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Discussion Items
  - a. January 10, 2018 Advisory Board meeting minutes  
BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b. Audio accessibility for NESC Board meetings

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

c. PECS Training

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

d. Director Report

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

e. Assistant Director Report

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

f. February 19, 2018 meeting location

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

g. Renewal of Certificate of Deposit

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

h.

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Action Items

a. Approve PECS Level 1 Training Memorandum of Understanding

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b. Renew Certificate of Deposit

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

c. \_\_\_\_\_  
BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Executive Session

- a. Personnel—SDCL 1-25-2(1) Director Evaluation
- b. Negotiations—SDCL 1-25-2(4)

10. Action Items after Executive Session.

- a. Offer contract to Director
- b. Hire Rodney Freeman as board negotiator for Units 1 and 2