

February 15, 2018

Hello NESC Board of Directors

Meeting Location:

Our February meeting will be held Monday February 19, 2018 in Watertown, SD. **The meeting will be held at Lake Area Technical Institute.** The meeting will begin at **7:00 P.M.**

Debbe Koenecke
PRESIDENT
BOARD OF DIRECTORS

Jerry Aberle
DIRECTOR
Jerry.Aberle@k12.sd.us

Tim Frewing
ASSISTANT DIRECTOR
Tim.Frewing@k12.sd.us

Tiffany Stormo
BUSINESS MANAGER
Tiffany.Stormo@k12.sd.us

MEMBER DISTRICTS

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Rosholt #54-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

Northeast Educational Services Cooperative
P.O. Box 327 • Hayti, South Dakota 57241
605-783-3607 • Fax 605-783-3259

February 15, 2018

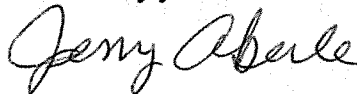
Dear NESC Board Members:

Our February board meeting will be held on Monday, February 19, 2018. It will begin at 7:00 pm and will be held in Watertown at LATI in the Manufacturing, Energy, and Transportation Building (Door #9)—Room 802. The meeting begins at 7:00 pm.

Enclosed/attached are several documents for your review prior to the meeting.

See you Monday evening at 7:00 pm.

Sincerely yours,



Jerry Aberle

NESC BOARD OF DIRECTORS' MEETING

Proposed Agenda

Date: February 19, 2018

Time: 7:00 P.M.

**Location: Lake Area Technical Institute (LATI)
Manufacturing, Energy, and Transportation Building—Room 802
1201 Arrow Ave NE, Watertown, SD**

1. Call to order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Conflicts of Interest
5. Approval of January 2018 financial report
6. Consent Agenda
 - a. Approval of January 15, 2018 meeting minutes
 - b. Approval of payment of February 2018 budget claims
 - c.
 - d.
 - e.
7. Discussion Items
 - a. February 7, 2018 Advisory Board meeting minutes
 - b. Audio accessibility for NESC Board meetings
 - c. Director Report
 - d. Assistant Director Report
 - e. ESY rates for summer 2018
 - f. Reading Recovery rates for satellite schools
 - g. Early Childhood services (Jr. Kindergarten)
 - h. Business Manager evaluation
 - i. E-Rate
 - j. Meals for Center Base students
 - k.
8. Action Items
 - a. Approve retirement—Gina Chilson, speech language pathologist
 - b. Set ESY rates for summer 2018
 - c. Set Reading Recovery rates for satellite schools
 - d.
 - e.
9. Executive Session
 - a. Personnel—SDCL 1-25-2(1) Assistant Director Contract
 - b.
10. Action Items after Executive Session
 - a. Offer contract to Assistant Director
 - b.

AGENDA ITEMS IN RED HAVE BEEN ADDED SINCE THE PROPOSED AGENDA WAS DRAFTED.

AGENDA ITEMS INDICATED BY A ~~STRIKETHROUGH~~ WILL BE DELETED FROM THE PROPOSED AGENDA.

Agenda Explanation

1. Call to order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Conflicts of Interest
5. Approval of January 2018 financial report
6. Consent Agenda
 - a. Approval of January 15, 2018 meeting minutes. Please review enclosed minutes.
 - b. Approval of payment of February 2018 budget claims. Please review the enclosed budget claims.
 - c.
 - d.
 - e.
7. Discussion Items
 - a. February 7, 2018 Advisory Board meeting minutes. Please review enclosed minutes.
 - b. Audio accessibility for NESC Board meetings. I will provide more information concerning this item.
 - c. Director Report.
 - d. Assistant Director Report.
 - e. ESY rates for summer 2018. A discussion will be held on ESY rates for summer 2018.
 - f. Reading Recovery rates for satellite schools. A discussion will be held on the rates charged to our satellite schools.
 - g. Early Childhood services (Junior Kindergarten). A discussion will be held on services provided to Jr. Kindergarten students.
 - h. Business Manager evaluation. Please complete and return to VP Homola on or before March 12, 2018.
 - i. E-Rate. I will present information concerning the E-Rate program.
 - j. Meals for Center Base students. I will provide information concerning a change for payment for the meals provided to the Center Base students.
8. Action Items
 - a. Approve retirement—Gina Chilson, speech language pathologist. Gina's resignation is enclosed.
 - b. Set ESY rates for summer 2018.
 - c. Set Reading Recovery rates for satellite schools.
 - d.
 - e.
9. Executive session (If needed)
 - a. Personnel—SDCL 1-25-2(1) Assistant Director Contract.
 - b.
10. Action Items after Executive Session
 - a. Offer contract to Assistant Director.
 - b.

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Agency Fund (71)	TOTAL ALL FUNDS
CASH BALANCE				
January 1, 2018	\$232,785.64	\$699,395.14	\$13,072.16	\$945,252.94
Receipts:				
Local Sources:				
1312 Center Base Tuition		\$62,287.33		\$62,287.33
1332 Extended School Year Tuition				\$0.00
1510 Interest	\$64.64	\$238.79	\$1.82	\$305.25
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 SD COUNTS Other LEAs				\$0.00
1971 Insurance Premiums				\$0.00
1990 Charges For Service				\$0.00
1990 SPED Assessments	\$62,712.03	\$103,038.07		\$165,750.10
1990 Reading Recovery	\$2,418.06			\$2,418.06
1990 Reading Recovery-Other LEAs	\$4,836.12			\$4,836.12
1990 Miscellaneous		\$1,903.68	\$4,381.03	\$6,284.71
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool	\$768.91			\$768.91
1990 Expensed Mileage	\$71,608.37			\$71,608.37
State Sources:				
3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$3,869.22		\$3,869.22
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00
Federal Sources:				
4152 Title IIB (SD COUNTS)				\$0.00
4175 IDEA Part B 611		\$145,148.00		\$145,148.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619		\$3,951.00		\$3,951.00
Other Receipts:				
120 Accounts Receivable				\$0.00
140 Due from other Governments		\$17,400.00		\$17,400.00
Other Receipts				\$0.00
Total Monthly Receipts	\$142,408.13	\$337,836.09	\$4,382.85	\$484,627.07
Balance Frwd plus Revenue to date	\$375,193.77	\$1,037,231.23	\$17,455.01	\$1,429,880.01
Manual Journal Entry		\$257.64		\$257.64
Manual Journal Entry Revenue				\$0.00
Less Salaries & Disbursements				
Salaries	\$15,908.87	\$258,550.38		\$274,459.25
Disbursements	\$20,049.82	\$94,449.65	\$4,297.30	\$118,796.77
Less Total Salaries & Disbursements	\$35,958.69	\$353,000.03	\$4,297.30	\$393,256.02
CASH BALANCE				
January 31, 2018	\$339,235.08	\$684,488.84	\$13,157.71	\$1,036,881.63

Balance Sheet

Clearing Account XX-101-002	\$20.00	\$33.41	\$0.00	\$53.41
Checking Account XX-101	\$6,084.50	\$490,560.48	\$7,528.40	\$504,173.38
Money Market Savings XX-105	\$333,130.58	\$111,365.07	\$5,629.31	\$450,124.96
Certificates of Deposit XX-106	\$0.00	\$77,529.88	\$0.00	\$77,529.88
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
TOTALS	\$339,235.08	\$684,488.84	\$13,157.71	\$1,036,881.63
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Revenue Summary Report
Processing Month: 01/2018
Regular; Processing Month 01/2018

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	300.00	64.64	302.88	100.96	(2.88)
10 1941 014	ESA 1 LEA ASSESSMENTS	69,963.52	0.00	69,963.52	100.00	0.00
10 1941 015	ESA-1 REVENUE OTHER SOURCES-LEAs	17,967.44	0.00	18,496.52	102.94	(529.08)
10 1941 017	SHARED SERVICES GRANT	131,404.60	66,241.16	66,241.16	50.41	65,163.44
10 1990 009	NON-SP.ED. ASSESSMENTS	15,684.09	(3,529.13)	9,148.44	58.33	6,535.65
10 1990 012	READING RECOVERY ASSESSMENTS	37,802.79	2,418.06	20,876.22	55.22	16,926.57
10 1990 013	READING RECOVERY-OTHER LEAs	8,487.20	4,836.12	13,323.32	156.98	(4,836.12)
10 1990 018	MISCELLANEOUS	0.00	0.00	1,525.00	0.00	(1,525.00)
10 1990 020	NORTHERN PLAINS	35,000.00	0.00	14,141.56	40.40	20,858.44
10 1990 073	D&A POOL ASSESSMENTS	15,000.00	768.91	7,763.45	51.76	7,236.55
10 1990 200	EXPENSED MILEAGE FROM SPED	265,050.00	71,608.37	127,718.02	48.19	137,331.98
	Subtotal: LOCAL SOURCES	596,659.64	142,408.13	349,500.09	58.58	247,159.55
10 3900 050	ESA 1-TEACHER OF THE YEAR	0.00	0.00	0.00	0.00	0.00
	Subtotal: STATE SOURCES	0.00	0.00	0.00	0.00	0.00
10 4152 016	TITLE II PART B SD COUNTS	8,774.00	0.00	0.00	0.00	8,774.00
	Subtotal: FEDERAL SOURCES	8,774.00	0.00	0.00	0.00	8,774.00
10 5110	OPERATING TRANSFER IN	0.00	0.00	0.00	0.00	0.00
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	6,687.50	0.00	(6,687.50)
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	38,044.23	0.00	(38,044.23)
	Subtotal: 5000	0.00	0.00	44,731.73	0.00	(44,731.73)
	Fund Total:	605,433.64	142,408.13	394,231.82	65.12	211,201.82

Revenue Summary Report
Processing Month: 01/2018
Regular; Processing Month 01/2018

Fund: 22 SPECIAL EDUCATION FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1312	TUITION-CENTER BASE	601,858.97	62,287.33	290,436.50	48.26	311,422.47
22 1312 100	TUITION-ESY	86,190.75	0.00	81,658.05	94.74	4,532.70
22 1510	INTEREST	1,500.00	238.79	1,036.87	69.12	463.13
22 1990 002	MISCELLANEOUS-CENTER BASE	0.00	0.00	0.00	0.00	0.00
22 1990 003	SPED ASSESSMENTS	1,236,456.00	103,038.07	721,266.56	58.33	515,189.44
22 1990 018	MISCELLANEOUS	5,000.00	1,903.68	6,153.68	123.07	(1,153.68)
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
Subtotal: LOCAL SOURCES		1,936,005.72	167,467.87	1,100,551.66	56.85	835,454.06
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	137,115.68	0.00	4,813.28	3.51	132,302.40
22 3900 013	STATE REVENUE: PART C FUNDS	50,000.00	3,869.22	25,794.39	51.59	24,205.61
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	13,247.99	294.40	(8,747.99)
Subtotal: STATE SOURCES		191,615.68	3,869.22	43,855.66	22.89	147,760.02
22 4175 475	REGULAR IDEA PART B 611	1,698,461.00	145,148.00	621,639.00	36.60	1,076,822.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	3,371.00	0.00	0.00	0.00	3,371.00
22 4186 486	REGULAR IDEA PART B 619	48,155.00	3,951.00	16,885.00	35.06	31,270.00
Subtotal: FEDERAL SOURCES		1,749,987.00	149,099.00	638,524.00	36.49	1,111,463.00
22 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	0.00	0.00
22 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
Subtotal: 5000		0.00	0.00	0.00	0.00	0.00
Fund Total:		3,877,608.40	320,436.09	1,782,931.32	45.98	2,094,677.08

Revenue Summary Report
Processing Month: 01/2018
Regular, Processing Month 01/2018

Fund: 71 AGENCY FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
71 1510	INTEREST	0.00	1.82	12.85	0.00	(12.85)
71 1920	CONTRIBUTIONS & DONATIONS	0.00	0.00	0.00	0.00	0.00
71 1990 453	Sanford FLEX	0.00	3,850.03	11,550.09	0.00	(11,550.09)
71 1990 800	IMPREST RECEIPTS	0.00	531.00	9,983.63	0.00	(9,983.63)
71 1990 801	GENERAL CLEARING RECEIPTS	0.00	0.00	0.00	0.00	0.00
71 1990 802	FLORENCE CENTER BASE RECEIPTS	0.00	0.00	0.00	0.00	0.00
71 1990 803	HAMLIN CENTER BASE RECEIPTS	0.00	0.00	0.00	0.00	0.00
71 1990 804	GRANT-DEUEL CENTER BASE RECEIPTS	0.00	0.00	0.00	0.00	0.00
71 1990 805	KNIGHTS OF COLUMBUS RECEIPTS	0.00	0.00	0.00	0.00	0.00
71 1990 806	SPECIAL OLYMPICS SD RECEIPTS	0.00	0.00	3,665.00	0.00	(3,665.00)
71 1990 850	ELABO RECEIPTS	0.00	0.00	0.00	0.00	0.00
Subtotal: LOCAL SOURCES		0.00	4,382.85	25,211.57	0.00	(25,211.57)
Fund Total:		0.00	4,382.85	25,211.57	0.00	(25,211.57)

EXPENDITURE SUMMARY
Regular, Processing Month 01/2018

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
10	GENERAL FUND					
1111	READING RECOVERY	\$46,289.99	\$3,735.69	\$23,192.32	50.10	\$23,097.67
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$240,109.54	\$20,213.54	\$82,507.15	34.36	\$157,602.39
2227	TECHNOLOGY SUPPORT	\$8,243.50	\$363.69	\$2,641.32	32.04	\$5,602.18
2319	BOARD OF EDUCATION SERVICES	\$12,360.74	\$190.82	\$11,535.84	93.33	\$824.90
2329	ADMINISTRATION	\$56,829.19	\$3,416.63	\$23,448.87	41.26	\$33,380.32
2529	ADMINISTRATION-FISCAL SERVICES	\$13,495.04	\$1,017.97	\$7,544.29	55.90	\$5,950.75
2542	OPERATION & MAINTENANCE BLDGS.	\$7,995.94	\$179.69	\$2,652.78	33.18	\$5,343.16
2545	VEHICLE SERVICE	\$223,109.70	\$6,840.66	\$127,258.90	57.04	\$95,850.80
2551	DRUG & ALCOHOL TESTING POOL	\$15,000.00	\$0.00	\$3,141.27	20.94	\$11,858.73
10	GENERAL FUND	\$623,433.64	\$35,958.69	\$283,922.74	45.54	\$339,510.90
22	SPECIAL EDUCATION FUND					
1221	EXTENDED SCHOOL YEAR	\$89,561.75	\$1,833.33	\$85,493.15	95.46	\$4,068.60
1223	CENTER BASE DAY PROGRAMS	\$601,858.98	\$54,002.55	\$244,636.71	40.65	\$357,222.27
1226	EARLY CHILDHOOD SERVICES	\$335,469.21	\$33,308.85	\$141,185.11	42.09	\$194,284.10
1227	PROLONGED ASSISTANCE PROGRAMS	\$0.00	\$0.00	\$8,472.92	0.00	(\$8,472.92)
2129	TRANSITION SUPPORT SERVICES	\$28,172.19	\$2,197.69	\$13,374.10	47.47	\$14,798.09
2142	PSYCHOLOGICAL SERVICES	\$551,234.22	\$49,475.40	\$224,882.69	40.80	\$326,351.53
2152	SPEECH PATHOLOGY SERVICES	\$1,061,362.63	\$94,788.11	\$445,345.46	41.96	\$616,017.17
2171	PHYSICAL THERAPY	\$311,600.92	\$34,744.96	\$178,660.98	57.34	\$132,939.94
2172	OCCUPATIONAL THERAPY	\$480,019.54	\$38,636.73	\$206,931.82	43.11	\$273,087.72
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$7,283.78	\$0.00	\$6,675.35	91.65	\$608.43
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$137,115.68	\$12,264.68	\$73,790.76	53.82	\$63,324.92
2227	TECHNOLOGY SUPPORT	\$46,713.10	\$2,097.36	\$15,002.91	32.12	\$31,710.19
2319	BOARD OF EDUCATION SERVICES	\$70,044.22	\$1,083.04	\$58,238.84	83.15	\$11,805.38
2329	ADMINISTRATION	\$254,031.98	\$21,802.50	\$134,178.25	52.82	\$119,853.73
2529	ADMINISTRATION-FISCAL SERVICES	\$76,471.89	\$5,768.57	\$42,422.41	55.47	\$34,049.48
2542	OPERATION & MAINTENANCE BLDGS.	\$41,668.31	\$996.26	\$14,784.85	35.48	\$26,883.46
22	SPECIAL EDUCATION FUND	\$4,092,608.40	\$353,000.03	\$1,894,076.31	46.28	\$2,198,532.09
71	AGENCY FUND					
6900	AGENCY ACTIVITIES	\$0.00	\$4,297.30	\$29,887.81	0.00	(\$29,887.81)
71	AGENCY FUND	\$0.00	\$4,297.30	\$29,887.81	0.00	(\$29,887.81)
72	NPIP					
4621	SELF-INSURANCE CLAIM	\$26,101,560.00	\$0.00	\$4,606,308.12	17.65	\$21,495,251.88
4622	SELF INSURANCE ADMINISTRATIVE COSTS	\$1,359,520.00	\$0.00	\$482,212.44	35.47	\$877,307.56
72	NPIP	\$27,461,080.00	\$0.00	\$5,088,520.56	18.53	\$22,372,559.44
90	FIXED ASSETS					
2329	ADMINISTRATION	\$0.00	\$0.00	\$0.00	0.00	\$0.00
2542	OPERATION & MAINTENANCE BLDGS.	\$0.00	\$0.00	\$0.00	0.00	\$0.00
2545	VEHICLE SERVICE	\$0.00	\$0.00	\$0.00	0.00	\$0.00
90	FIXED ASSETS	\$0.00	\$0.00	\$0.00	0.00	\$0.00
Grand Total:		\$32,177,122.04	\$393,256.02	\$7,296,407.42	22.68	\$24,880,714.62

Activity Fund Balance Report - Summary - Exclude Encumbrances
01/2018 - 01/2018
Regular; Beginning Month 01/2018; Processing Month 01/2018

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 415 801	GENERAL CLEARING-AMT. HELD FOR OTHERS	(1,940.00)	0.00	0.00	0.00	(1,940.00)
71 415 802	FLORENCE CENTER BASE-AMT HELD FOR OTHERS	283.17	0.00	0.00	0.00	283.17
71 415 803	HAMLIN CENTER BASE-AMT HELD FOR OTHERS	493.31	0.00	0.00	0.00	493.31
71 415 804	GRANT-DEUEL CB-AMT HELD FOR OTHERS	621.08	0.00	0.00	0.00	621.08
71 415 805	KNIGHTS OF COLUMBUS-AMT HELD FOR OTHERS	2,297.94	0.00	0.00	0.00	2,297.94
71 415 806	SPECIAL OLYMPICS SD-AMT HELD FOR OTHERS	6,470.73	18.00	0.00	0.00	6,452.73
71 415 850	ELABO-AMT HELD FOR OTHERS	0.00	0.00	0.00	0.00	0.00
71 430 800	IMPREST ACCOUNT	4,469.00	1,039.36	531.00	0.00	3,960.64
71 453	SANFORD FLEX	365.90	3,239.94	3,850.03	0.00	975.99
71 704 005	FUND BALANCE - UNDESIGNATED	0.00	0.00	0.00	0.00	0.00
71 760	UNASSIGNED FUND BALANCE	11.03	0.00	1.82	0.00	12.85
Fund Total: 71		13,072.16	4,297.30	4,382.85	0.00	13,157.71

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, January 15, 2018

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, January 15, 2018 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Koenecke at 7:06 P.M. and adjourned at 8:08 P.M.

Members present:

Justin Petersen, Arlington; Cory Akin, Castlewood; Norman Koehlmoos, De Smet; Carie Knutson, Deubrook; Debbe Koenecke, Deuel; Arend Schuurman, Elkton; Joe Homola, Hamlin; Dave Fuller, Henry; Sandy Hinze, Waubay; Penny Thyen, Waverly/South Shore; Tia Felberg, Willow Lake; Denise Lutkemeier, Wilmot (via phone)

Absent:

Josh Hawkinson, Britton-Hecla; Trudi Gaikowski, Clark; Evelyn Eagle, Enemy Swim Day School; Krecia Weinberg, Estelline; Kathy Roe, Florence; Greg Schortzmann, Iroquois; Brett Anderson, Lake Preston; Amber Hamling, Rosholt; Gene Bjorklund, Sioux Valley; Lisa Amdahl, Summit; Joel Shoemaker, Webster

Others Attending:

NESC Staff Representatives: None present.

Member District Superintendents: Brian Jandahl, Elkton

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Koenecke called the meeting to order at 7:06 P.M.

Agenda review, changes, and approval

Action #18038 Motion by C. Akin, second by J. Homola, to approve the agenda as presented. Petersen – aye, Akin – aye, Koehlmoos – aye, Knutson – aye, Koenecke – aye, Schuurman – aye, Homola, - aye, Fuller – aye, Hinze – aye, Thyen – aye, Felberg – aye, Lutkemeier – aye, motion carried.

Introduction of Guests

Brian Jandahl was introduced as a guest.

Conflicts of Interest

No conflicts of interest were presented.

Financial Report

Action #18039 Motion by C. Knutson, second by J. Homola, to approve the financial report for the period ending December 2017. Petersen – aye, Akin – aye, Koehlmoos – aye, Knutson – aye, Koenecke – aye, Schuurman – aye, Homola, - aye, Fuller – aye, Hinze – aye, Thyen – aye, Felberg – aye, Lutkemeier – aye, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
December 1, 2017			
	\$262,625.09	\$676,519.89	\$12,707.77
<u>Receipts:</u>			
Local Sources	\$3,725.05	\$165,325.40	
State Sources		\$4,005.55	
Federal Sources		\$146,382.00	
Other	\$5.25	\$195.11	\$4,496.43
<u>Total Monthly Receipts</u>	<u>\$3,730.30</u>	<u>\$315,908.86</u>	<u>\$4,496.43</u>
Total Gross Receipts	\$266,355.39	\$992,427.95	\$17,204.20
Manual Journal Entry		\$304.23	
Less Salaries	\$16,164.23	\$263,166.02	
Less Disbursements	\$17,405.52	\$30,171.02	\$4,132.04
<u>Total Salaries & Disbursements</u>	<u>\$33,569.75</u>	<u>\$293,337.04</u>	<u>\$4,132.04</u>
Ending Cash Balance			
December 31, 2017	\$232,785.64	\$699,395.14	\$13,072.16

Consent Agenda

Action #18040 Motion by A. Schuurman, second by D. Lutkemeier, to approve the following items on the Consent Agenda: 6a) Approval of December 18, 2017 Board of Directors minutes; 6b) Approval of payment of January 2018 claims. Petersen – aye, Akin – aye, Koehlmoos – aye, Knutson – aye, Koenecke – aye, Schuurman – aye, Homola, - aye, Fuller – aye, Hinze – aye, Thyen – aye, Felberg – aye, Lutkemeier – aye, motion carried.

January 2018 Accounts Payable

GENERAL FUND:

BLACK HILLS STATE UNIV SD COUNTS GRANT 17-18 8,555.00;BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 206.06;CENEX FLEETCARD MAINT & GASOLINE 3,957.12;CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 30.29;CRAIG BASS SANITARY SERVICE OCT-DEC GARBAGE 19.35;DELYLE'S SOUTH 81 SERVICE, INC. MAINT 1,623.79 ;DUST TEX SERVICE, INC. DEC RUG RENTAL 7.71;ECOLAB PEST CONTROL 55.91;EMC INSURANCE VEHICLE COVERAGE 49.65;ESTELLINE COMMUNITY OIL CO. MAINT 49.25;FREWING,TIMOTHY GRAD CREDITS 75.00;HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 914.96;HOMOLA, JOE 10/18/17 SP MTG MILEAGE 2.27;JURGENS OIL MAINT 55.91;LATI FOOD SERV BOA 1/10/18 11.58;LUTKEMEIER, DENISE 10/2/17 STEERING MILEAGE 5.67;NESC IMPREST 37.00;NESC PAYROLL JAN 18 PAYROLL 15,908.87;NESC SPECIAL REVENUE PROJECTS 2ND QUARTER EXPENSED MILEAGE 4,129.42;QUICK PRO LUBE MAINT 76.00;S & S AUTO MAINT 40.00;SANFORD HEALTH PLAN HSA/FSA FEES 12.00;SHOEMAKER, JOEL 10/2/17 STEERING MILEAGE 6.93;TOWN OF HAYTI WATER 5.32;TWIN VALLEY TIRE, INC. MAINT 23.78;W.W.TIRE SERV MAINT 99.85

FUND TOTAL: \$35,958.69

SPECIAL EDUCATION FUND:

BRITTON-HECLA SCHOOL DISTRICT DEC MILEAGE 113.82;CASTLEWOOD SCHOOL DISTRICT NOV 17 USE FEE 2,438.40;CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 47.35;CHILSON, GINA DEC MILEAGE 92.40;CRAIG BASS SANITARY SERVICE OCT-DEC GARBAGE 109.65; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 15,134.75;DUST TEX SERVICE, INC. DEC RUG RENTAL 43.70;ECOLAB PEST CONTROL 316.84 EMC INSURANCE VEHICLE COVERAGE 281.35;FREWING, TIMOTHY GRAD CREDITS 425.00;HAMLIN SCHOOL DISTRICT DEC 17 USE FEE 2,621.28;HANSEN, HEATHER ASHA REGIS DUES 225.00;HOMOLA, JOE 10/18/17 SP MTG MILEAGE 12.85;LATI FOOD SERVICE BOA 1/10/18 65.62;LUTKEMEIER, DENISE 10/2/17 STEERING MILEAGE 32.13;NESC IMPREST IMPREST 494.00;NESC PAYROLL JAN 18 PAYROLL 258,292.74;NESC SPECIAL REVENUE PROJECTS 2ND QUARTER EXPENSED MILEAGE 67,478.95;SANFORD HEALTH PLAN HSA/FSA FEES 68.00;SHOEMAKER, JOEL 10/2/17 STEERING MILEAGE 39.27;TOWN OF

HAYTI WATER 30.18;WEBSTER SCHOOL DISTRICT NOV 17 USE FEE 1,219.20;WIENBAR, MARY JULY ESY MILEAGE 26.88;WIESE, RITA DEC HOME VISITS - MI 24.36

FUND TOTAL: \$352,742.39

Discussion Items

January 10, 2018 Advisory Board meeting minutes

Director Aberle reviewed the minutes from the advisory meeting.

Audio accessibility to NESC Board Meetings

Discussion was held on making NESC Board Meetings accessible to the public via audio stream.

PECS(Picture Exchange Communication System)

Discussion was held on PECS Level 1 Training that will be held August 8 and 9, 2018.

Director's Report

Director Aberle gave his monthly report.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

February 19, 2018 Meeting Location

February 19, 2018 Board Meeting will be held at LATI Manufacturing, Energy, and Transportation Building- Room 802.

Renewal of Certificate of Deposit

Discussion was held on cashing out certificate of deposit and re-issuing in January with higher interest rate on maturity date.

Appoint New Steering Committee Member

President Koenecke appointed Penny Thyen to the steering committee. Thyen will replace Tracy Hlavack who resigned from the Florence School Board.

Action Items

Approve PECS Level 1 Training Memorandum of Understanding

Action #18041 Motion by C. Akin, second by J. Homola to approve PECS training for August 8 and 9, 2018. Petersen – aye, Akin – aye, Koehlmoos – aye, Knutson – aye, Koenecke – aye, Schuurman – aye, Homola, - aye, Fuller – aye, Hinze – aye, Thyen – aye, Felberg – aye, Lutkemeier – aye, motion carried.

Renewal of Certificate of Deposit

Action #18042 Motion by J. Homola, second by D. Fuller to cash out the certificate of deposit held at Reliabank and re-issue certificate of deposit at new interest rate while continuing the twelve month contract. Petersen – aye, Akin – aye, Koehlmoos – aye, Knutson – aye, Koenecke – aye, Schuurman – aye, Homola, - aye, Fuller – aye, Hinze – aye, Thyen – aye, Felberg – aye, Lutkemeier – aye, motion carried.

Approve Budget Supplemental

Resolution #164

Action #18043 Motion by C. Knutson to introduce Resolution #164.

Let it be resolved, that the Board of Directors for Northeast Educational Services Cooperative, in accordance with SDCL 13-11-3.2 and after duly considering the proposed supplemental budget, hereby approves and adopts the following supplemental budget in total:

Appropriations:

Special Education Fund

10-2219-016-399-016	Purchased Service – CAMSE	\$8,555.00
10-2219-016-399-002	NESC Indirect Cost	\$219.00

Total Appropriations: \$8,774.00

Means of Finance:

10-4152-016	Title II Part B SD Counts	\$8,774.00
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Total Means of Finance: \$8,774.00

Second by D. Lutkemeier. Petersen – aye, Akin – aye, Koehlmoos – aye, Knutson – aye, Koenecke – aye, Schuurman – aye, Homola, - aye, Fuller – aye, Hinze – aye, Thyen – aye, Felberg – aye, Lutkemeier – aye, motion carried.

Executive Session

Action #18044 Pursuant to Personnel - SDCL 1-25-2(1) Motion by C. Akin, second by J. Homola to enter executive session at 7:38 to discuss Director Evaluation. Petersen – aye, Akin – aye, Koehlmoos – aye, Knutson – aye, Koenecke – aye, Schuurman – aye, Homola, - aye, Fuller – aye, Hinze – aye, Thyen – aye, Felberg – aye, Lutkemeier – aye, motion carried.

President Koenecke declared the board out of executive session at 7:53 P.M.

Action #18045 Pursuant to Negotiations - SDCL 1-25-2(4) Motion by D. Fuller, second by P. Thyen to enter executive session at 7:54 P.M. to discuss negotiations. Petersen – aye, Akin – aye, Koehlmoos – aye, Knutson – aye, Koenecke – aye, Schuurman – aye, Homola, - aye, Fuller – aye, Hinze – aye, Thyen – aye, Felberg – aye, Lutkemeier – aye, motion carried.

President Koenecke declared the board out of executive session at 8:06 P.M.

Action Items after Executive Session

Action #18046 Motion by A. Schuurman, second by J. Homola to offer contract to Director Gerald Aberle for FY2019 with salary to be determined at a later date. Petersen – aye, Akin – aye, Koehlmoos – aye, Knutson – aye, Koenecke – aye, Schuurman – aye, Homola, - aye, Fuller – aye, Hinze – aye, Thyen – aye, Felberg – aye, Lutkemeier – aye, motion carried.

Action #18047 Motion by N. Koehlmoos, second by D. Lutkemeier to approve hiring Rodney Freeman as board negotiator for Units 1 and 2. Petersen – aye, Akin – aye, Koehlmoos – aye, Knutson – aye, Koenecke – aye, Schuurman – aye, Homola, - aye, Fuller – aye, Hinze – aye, Thyen – aye, Felberg – aye, Lutkemeier – aye, motion carried.

Adjournment

Action #18048 With there being no further business, motion by J. Petersen, second by C. Knutson, to adjourn. Petersen – aye, Akin – aye, Koehlmoos – aye, Knutson – aye, Koenecke – aye, Schuurman – aye, Homola, - aye, Fuller – aye, Hinze – aye, Thyen – aye, Felberg – aye, Lutkemeier – aye, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, February 19, 2018 at 7:00 P.M.

Debbe Koenecke, President

Tiffany Stormo, Business Manager

Northeast Educational Services Cooperative

FEBRUARY 2018 INVOICES

GENERAL FUND - 10

APEX LEARNING	APEX SEATS - LANGFORD	125.00
BND TOWING	MAINT	95.00
CENEX FLEETCARD	GASOLINE	4,842.19
CENTURY BUSINESS PRODUCTS, INC	ADMIN SUPP	24.11
DELYLE'S SOUTH 81 SERVICE, INC.	MAINT	2,361.63
DEUEL CO. CENEX	GASOLINE	25.86
DON'S BODY SHOP	MAINT	4,291.80
DUST TEX SERVICE, INC.	JAN RUG RENTAL	7.71
ESTELLINE COMMUNITY OIL CO.	MAINT	71.93
HAMLIN COUNTY FARMERS COOP	MAINT & GASOLINE	1,121.95
HAMLIN COUNTY PUBLISHING	CLASSIFIED ADD	75.00
KOENECKE, DEBBE	OCT 18TH SP MTG MILEAGE	4.03
NESC IMPREST	IMPREST	148.20
NESC PAYROLL	FEB 18 PAYROLL	15,933.66
NORTHLAND AUTO CENTER	MAINT	304.18
OTTER TAIL POWER CO.	JAN ELECTRICITY	142.84
P/3 ELECTRIC	BLDG MAINT	12.24
S & S AUTO	MAINT	17.00
SANFORD HEALTH PLAN	HSA/FSA FEES	13.50
STORMO, BEN	DEC- JAN SNOW REMOVAL	69.00
TOWN OF HAYTI	WATER	5.32
W.W. TIRE SERVICE	MAINT	563.23
WEBSTER AUTO CARE	MAINT	265.40
<u>GENERAL FUND TOTAL:</u>		<u>30,520.78</u>

SPECIAL EDUCATION FUND -22

BRITTON-HECLA SCHOOL DISTRICT	JAN MILEAGE	212.10
CASTLEWOOD SCHOOL DISTRICT	NURSE SPLIT	20,050.44
CENTURY BUSINESS PRODUCTS, INC	ADMIN SUPP	79.16
CHILSON, GINA	JAN MILEAGE	166.32
DUST TEX SERVICE, INC.	JAN RUG RENTAL	43.70
GENT, MELISSA	NASP DUES - MG	80.00
HAMLIN COUNTY PUBLISHING	CLASSIFIED ADD	425.00
HAMLIN SCHOOL DISTRICT	JAN 18 USE FEE	873.76
HOLIDAY INN EXPRESS & SUITES SF	ED SPEC TRAVEL - AN	275.00

JUTTINGS GROCERY	CB SUPP	20.73
KELLER-KNUDSON, CHERYL	ASHA DUES	225.00
KOENECKE, DEBBE	OCT 18TH SP MTG MI	22.85
PARENT	DEC - JAN MILEAGE	181.44
NESC IMPREST	IMPREST	891.16
NESC PAYROLL	FEB 18 PAYROLL	264,255.95
OTTER TAIL POWER CO.	JAN ELECTRICITY	809.43
P/3 ELECTRIC	BLDG MAINT	69.36
SANFORD HEALTH PLAN	HSA/FSA FEES	76.50
STORMO, BEN	DEC- JAN SNOW REMOVAL	391.00
TOWN OF HAYTI	WATER	30.18
WEBSTER SCHOOL DISTRICT	JAN 18 USE FEE	406.40
WIESE, RITA	JAN HOME VISITS - MI	23.94
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>289,609.42</u>
<u>FEBRUARY 2018 INVOICES TOTAL:</u>		<u>320,130.20</u>

Northeast Educational Services Cooperative

FEBRUARY 2018 BMO INVOICES

GENERAL FUND - 10

BARNES & NOBLE, INC.

CPI

DAYS INN

DEUEL COUNTY FARMERS UNION

INNOVATIVE OFFICE SOLUTIONS

ITC TELECOM

PUBLIC OPINION

RAMKOTA HOTEL

SDSLHA

TEACHER PROFESSIONAL LEARNING

US POSTAL SERVICE

VERIZON WIRELESS

GENERAL FUND TOTAL:SPECIAL EDUCATION FUND

APPLE INC.

EDUCATION RESOURCES, INC

HAMPTON

HOLIDAY INN EXPRESS & SUITES SF

HOLIDAY INN SPEARFISH

INNOVATIVE OFFICE SOLUTIONS

ITC TELECOM

MARSHALL CO. HEALTHCARE CENTER

NCS PEARSON, INC.

PUBLIC OPINION

RAMKOTA HOTEL

SANFORD WEBSTER MEDICAL CENTER

SDSLHA

US POSTAL SERVICE

VERIZON WIRELESS

WAL-MART

SPECIAL EDUCATION FUND TOTAL:AGENCY FUND - 71

CPI

AGENCY FUND TOTAL:FEBRUARY 2018 BMO INVOICES TOTAL:

SS SUPP	45.46
BB/MM REGIS	1,758.00
RR TRAVEL - KN	61.96
FUEL	41.88
CONS SUPP	19.25
JAN PHONE SERV	170.45
DEC MINUTES	29.44
TRAVEL - GA 1/30-1/31	37.50
ADVERTISING	9.00
SS SUPP	123.60
POSTAGE	7.35
DEC CELL SERVICE	108.58
	<u>2,412.47</u>
CB SUPP - HAMLIN	58.56
OT REGIS - HAYUNGA/WHIPKEY	1,510.00
CREDIT	(57.00)
ED SPEC TRAVEL - BB	550.00
ED SPEC TRAVEL - BB	57.00
CONS SUPP	180.11
JAN PHONE SERV	298.47
DEC OT/PT SERVICES	6,470.29
OT SUPP	63.05
DEC MINUTES	166.80
TRAVEL - GA 1/30-1/31	212.48
DEC OT SERV	5,468.03
ADVERTISING	51.00
POSTAGE	41.65
DEC CELL SERVICE	201.85
CB SUPP - CASTLE	45.03
	<u>15,317.32</u>
CPI BOOKS	96.00
	<u>96.00</u>
	<u>17,825.79</u>

Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

Bank of Montreal - MasterCard, Statement Period 01/06/2018 to 02/05/2018

Mapped Cards

Boyd Brenda

Posting Date	Tran Date	Account	Supplier	Amount		
01/15/2018	01/12/2018	XXXX-XXXX-XXXX-9401	Hoilday Inn Express Sw	275.00	?	!
01/18/2018	01/17/2018	XXXX-XXXX-XXXX-9401	Cpi Inc	96.00	?	!
01/19/2018	01/19/2018	XXXX-XXXX-XXXX-9401	Tin Lizzie Hampton Inn	-57.00	?	!
01/25/2018	01/23/2018	XXXX-XXXX-XXXX-9401	Holiday Inn Hotel	57.00	?	!
01/26/2018	01/26/2018	XXXX-XXXX-XXXX-9401	Payment - Auto Payment Received-Thank You	-554.36		
			Debit Total USD	428.00		
			Credit Total USD	-611.36		
			Total USD	-183.36		

Christensen Brice

Posting Date	Tran Date	Account	Supplier	Amount		
01/08/2018	01/06/2018	XXXX-XXXX-XXXX-5117	Innovative Office Solu	34.26	?	!
01/26/2018	01/26/2018	XXXX-XXXX-XXXX-5117	Payment - Auto Payment Received-Thank You	-143.45		
			Debit Total USD	34.26		
			Credit Total USD	-143.45		
			Total USD	-109.19		

Center Base Castlewood

Posting Date	Tran Date	Account	Supplier	Amount		
01/25/2018	01/24/2018	XXXX-XXXX-XXXX-7846	Wal-Mart #1500	16.89	?	!
01/25/2018	01/24/2018	XXXX-XXXX-XXXX-7846	Wm Supercenter #1500	28.14	?	!
01/26/2018	01/26/2018	XXXX-XXXX-XXXX-7846	Payment - Auto Payment Received-Thank You	-275.32		
			Debit Total USD	45.03		
			Credit Total USD	-275.32		
			Total USD	-230.29		

Center Base Hamlin

Posting Date	Tran Date	Account	Supplier	Amount		
01/18/2018	01/17/2018	XXXX-XXXX-XXXX-7820	Apl* Itunes.Com/bill	58.56	?	!
01/26/2018	01/26/2018	XXXX-XXXX-XXXX-7820	Payment - Auto Payment Received-Thank You	-183.17		
			Debit Total USD	58.56		
			Credit Total USD	-183.17		

Total USD -124.61

Aberle Jerry

Posting Date	Tran Date	Account	Supplier	Amount		
02/02/2018	02/02/2018	XXXX-XXXX-XXXX-7027	Best Western Hotels -	249.98	?	!
			Debit Total USD	249.98		
			Credit Total USD	0.00		
			Total USD	249.98		

Nolte Kari

Posting Date	Tran Date	Account	Supplier	Amount		
01/26/2018	01/25/2018	XXXX-XXXX-XXXX-9302	Days Inns/Daystop	61.96	?	!
02/02/2018	02/01/2018	XXXX-XXXX-XXXX-9302	Deuel County F09877606	41.88	?	!
			Debit Total USD	103.84		
			Credit Total USD	0.00		
			Total USD	103.84		

Reinhiller Lisa



Posting Date	Tran Date	Account	Supplier	Amount		
01/15/2018	01/12/2018	XXXX-XXXX-XXXX-1409	Hoilday Inn Express Sw	275.00	?	!
			Debit Total USD	275.00		
			Credit Total USD	0.00		
			Total USD	275.00		

Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount		
01/18/2018	01/17/2018	XXXX-XXXX-XXXX-5997	Usps Po 4637080684	49.00	?	!
			Debit Total USD	49.00		
			Credit Total USD	0.00		
			Total USD	49.00		

Stormo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount		
01/18/2018	01/16/2018	XXXX-XXXX-XXXX-0837	Innovative Office Solu	128.36	?	
01/19/2018	01/18/2018	XXXX-XXXX-XXXX-0837	Cpi Inc	1,758.00	?	
01/22/2018	01/20/2018	XXXX-XXXX-XXXX-0837	Innovative Office Solu	36.74	?	
01/24/2018	01/23/2018	XXXX-XXXX-XXXX-0837	Core Inc	123.60	?	
01/24/2018	01/23/2018	XXXX-XXXX-XXXX-0837	Watertown Public Opini	196.24	?	
01/24/2018	01/23/2018	XXXX-XXXX-XXXX-0837	Sanford Credit Card Pm	5,468.03	?	
01/24/2018	01/23/2018	XXXX-XXXX-XXXX-0837	Marshall County Health	6,470.29	?	
01/24/2018	01/24/2018	XXXX-XXXX-XXXX-0837	Vzwriss*my Vz Vb P	310.43	?	
01/25/2018	01/24/2018	XXXX-XXXX-XXXX-0837	Interstate Telecomm Co	468.92	?	
01/25/2018	01/25/2018	XXXX-XXXX-XXXX-0837	Ncs Pearson	63.05	?	
01/30/2018	01/30/2018	XXXX-XXXX-XXXX-0837	Barnes&noble.Com-Bn	45.46	?	

02/01/2018	01/31/2018	XXXX-XXXX-XXXX-0837	Paypal *southdakota	60.00	
02/01/2018	02/01/2018	XXXX-XXXX-XXXX-0837	Payment - Auto Payment Received-Thank You	-17,293.18	
02/02/2018	02/01/2018	XXXX-XXXX-XXXX-0837	Education Resources	1,510.00	
				Debit Total USD	16,639.12
				Credit Total USD	-17,293.18
				Total USD	-654.06



A part of BMO Financial Group

INVOICE

February 05, 2018

Northeast Educational
310 5th Street
Hayti, SD 57241
ATTN: Tiffany Stormo

Invoice Number: 703531-1802

Invoice Amount: \$ 17,825.79

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending February 05, 2018.

Your payment is due **February 26, 2018**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16 digit card numbers and the total amount to be paid to each individual card.

BMO Harris MasterCard Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO Harris MasterCard Corporate Card - Payment P.O Box 71878 Chicago, IL 60694-1878	BMO Diners Club Corporate Card - Payment 39966 Treasury Center Chicago, IL 60694-9900
Payment By Overnight Delivery	Payment By Overnight Delivery
Conduent, Inc. c/o BMO Harris Corporate Card - Payment - BMO Harris MasterCard LBX 71878 141 W Jackson Blvd/Suite 1000 Chicago, IL 60604	Conduent, Inc. c/o BMO Harris Corporate Card - Payment Diner's Club LBX 39966 141 W Jackson Blvd/Suite 1000 Chicago, IL 60604

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Harris MasterCard Accounts	Diners Club Accounts
By phone: 1-800-844-6445	By phone: 1-866-865-7271
By e-mail: ebsclientservices@bmo.com	By e-mail: dinersclub.services@bmo.com

Thank you for your continued business.

Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational
310 5th Street
Hayti, SD 57241

Invoice Number: 703531-1802
Amount Paid: \$ 17,825.79
Payment Due Date: February 26, 2018

RUN DATE: 02/06/2018

Northeast Educational Services Cooperative
Advisory Board Meeting
Wednesday, February 7, 2018

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, February 7, 2018 at Hy-vee in Watertown, South Dakota. The meeting was called to order by Director Aberle at 10:03 A.M. and adjourned at 11:09 A.M.

Present: Steve Benson, Britton-Hecla; Keith Fodness, Castlewood; Luanne Warren, Clark; Abi Van Regenmorter, De Smet; Kimberly Kludt, Deubrook; Chad Schiernbeck, Deuel; ; Brian Jandahl, Elkton; Jim Lentz, Estelline; Gary Leighton, Florence; Patrick Kraning, Hamlin; Philip Schonebaum, Henry; Tim Casper, Lake Preston; Tess Appel, Rosholt; Laura Schuster, Sioux Valley; Jon Meyer, Waverly; James Block, Webster; Scott Kludt, Willow Lake; Larry Hulscher, Wilmot

Absent: Justin Downes, Arlington; Virginia Dolney, Enemy Swim; Mike Ruth, Iroquois; Kurt Jensen, Summit; Dean Jones, Waubay

Others Attending: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

ADVISORY BOARD AGENDA

Financial Report

Business Manager Stormo reviewed the financial report for December 2017.

Future Meeting Dates

Meeting dates will be March 7, April 4 (undecided), and May 2.

Reading Recovery

Motion by Leighton, second by Appel to leave the rates for the satellite schools the same for the 18-19 school year as they are for the 17-18 school year.

December 1 child count

Discussion was held on the December 1 child count report.

PECS(Picture Exchange Communication System)

Discussion was held on PECS Level 1 Training that will be held August 8 and 9, 2018.

CASE(Council of Administrators of Special Education)

Discussion was held on Hybrid Conference that will be held March 8 and 9, 2018.

Junior Kindergarten Case Management

Discussion was held concerning who should be providing Jr. Kindergarten students with special education services. The group decided to make this decision based on a school by school basis.

ESY

Motion by Leighton, second by Casper to approve the recommended rates for ESY 18-19.

Performance Surveys for NESC Providers

Four districts have not returned their performance surveys for NESC employees. Director Aberle asked they be returned by Feb. 9th.

Behavior Services

Discussion was held on behavior services.

Adjournment

There being no further business, motion by Kraning, second by Benson to adjourn. All present voting in favor, motion carried.

Tiffany Stormo, Business Manager

Center Base						
		Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
1.	This person is an effective case manager (scheduling meetings, coordinating with team members, managing the file, etc.).	1	2	3	4.00	5
2.	This person interacts professionally with colleagues.	1	2	3	4.00	5
3.	This person interacts professionally with parents.	1	2	3	4.00	5
4.	This person generates quality special education paperwork.	1	2	3.83	4	5
5.	This person's teaching methods are effective in helping children with disabilities.	1	2	3	4.17	5
6.	I am satisfied with this person's timeliness and attendance.	1	2	3	4.33	5
					4.06	
Please elaborate on strengths and needs in the space provided here:						
	Positive--5					
	Negative--1					
	Neutral--1					

Early Childhood						
		Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
1.	This person is an effective case manager (scheduling meetings, coordinating with team members, managing the file, etc.).	1	2	3	4.50	5
2.	This person does an effective job coordinating the preschool screenings.	1	2	3	4.61	5
3.	This person interacts professionally with colleagues.	1	2	3	4.61	5
4.	This person interacts professionally with parents.	1	2	3	4.67	5
5.	This person generates special education paperwork.	1	2	3	4.56	5
6.	This person's remediation skills are effective in helping children with disabilities.	1	2	3	4.67	5
7.	I am satisfied with this person's timeliness and attendance.	1	2	3	<u>4.72</u>	5
					4.62	
Please elaborate on strengths and needs in the space provided here:						
	Positive--25					
	Negative--0					
	Neutral--1					

Occupational Therapist						
		Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
1.	This person is helpful during evaluation planning (such as the informal review, or when drafting the consent for evaluation document, or planning well in advance).	1	2	3	4.16	5
2.	This person is a good resource for classroom interventions.	1	2	3	4.44	5
3.	This person interacts professionally with colleagues.	1	2	3	4.63	5
4.	This person interacts professionally with parents.	1	2	3	4.63	5
5.	This person generates quality special education paperwork.	1	2	3	4.26	5
6.	This person's therapeutic skills are effective in helping children with disabilities.	1	2	3	4.42	5
7.	I am satisfied with this person's timeliness and attendance.	1	2	3	4.58	5
					4.45	
Please elaborate on strengths and needs in the space provided here:						
	Positive--12					
	Negative--1					
	Neutral--2					

Occupational Therapist--Contracted Marshall County Healthcare Center Avera

		Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
1.	This person is helpful during evaluation planning (such as the informal review, or when drafting the consent for evaluation document, or planning well in advance).	1	2	3	4.75	5
2.	This person is a good resource for classroom interventions.	1	2	3	4.50	5
3.	This person interacts professionally with colleagues.	1	2	3	4.75	5
4.	This person interacts professionally with parents.	1	2	3	4.75	5
5.	This person generates quality special education paperwork.	1	2	3	4.75	5
6.	This person's therapeutic skills are effective in helping children with disabilities.	1	2	3	4.75	5
7.	I am satisfied with this person's timeliness and attendance.	1	2	3	<u>5.00</u>	5
					4.75	
Please elaborate on strengths and needs in the space provided here:						
	Positive--3					
	Negative--0					
	Neutral--0					

Occupational Therapist--Contracted Sanford Webster						
		Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
1.	This person is helpful during evaluation planning (such as the informal review, or when drafting the consent for evaluation document, or planning well in advance).	1	2	3	4.25	5
2.	This person is a good resource for classroom interventions.	1	2	3	4.75	5
3.	This person interacts professionally with colleagues.	1	2	3	5.00	5
4.	This person interacts professionally with parents.	1	2	3	4.75	5
5.	This person generates quality special education paperwork.	1	2	3	4.50	5
6.	This person's therapeutic skills are effective in helping children with disabilities.	1	2	3	5.00	5
7.	I am satisfied with this person's timeliness and attendance.	1	2	3	<u>5.00</u>	5
					4.75	
Please elaborate on strengths and needs in the space provided here:						
	Positive--2					
	Negative--0					
	Neutral--0					

Physical Therapist						
		Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
1.	This person is helpful during evaluation planning (such as the informal review, or when drafting the consent for evaluation document, or planning well in advance).	1	2	3	4.31	5
2.	This person is a good resource for classroom interventions.	1	2	3	4.31	5
3.	This person interacts professionally with colleagues.	1	2	3	4.71	5
4.	This person interacts professionally with parents.	1	2	3	4.62	5
5.	This person generates quality special education paperwork.	1	2	3	4.38	5
6.	This person's therapeutic skills are effective in helping children with disabilities.	1	2	3	4.62	5
7.	I am satisfied with this person's timeliness and attendance.	1	2	3	<u>4.69</u>	5
					4.52	
Please elaborate on strengths and needs in the space provided here:						
	Positive--11					
	Negative--0					
	Neutral--3					

Physical Therapist--Contracted Marshall County Healthcare Center Avera						
		Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
1.	This person is helpful during evaluation planning (such as the informal review, or when drafting the consent for evaluation document, or planning well in advance).	1	2	3	4.50	5
2.	This person is a good resource for classroom interventions.	1	2	3	4.50	5
3.	This person interacts professionally with colleagues.	1	2	3	4.50	5
4.	This person interacts professionally with parents.	1	2	3	4.50	5
5.	This person generates quality special education paperwork.	1	2	3	4.50	5
6.	This person's therapeutic skills are effective in helping children with disabilities.	1	2	3	4.50	5
7.	I am satisfied with this person's timeliness and attendance.	1	2	3	<u>4.50</u>	5
					4.50	
Please elaborate on strengths and needs in the space provided here:						
	Positive--2					
	Negative--0					
	Neutral--0					

Reading Recovery						
		Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
1.	This person provides quality support for Reading Recovery teachers.	1	2	3	4.50	5
2.	This person interacts professionally with colleagues.	1	2	3	4.50	5
3.	This person interacts professionally with parents.	1	2	3	4.50	5
4.	This person communicates effectively with district administration.	1	2	3	4.67	5
5.	Our district is satisfied with its investment in and return from the Reading Recovery program.	1	2	3	4.50	5
6.	I am satisfied with this person's timeliness and attendance.	1	2	3	<u>4.50</u>	5
					4.53	
Please elaborate on strengths and needs in the space provided here:						
	Positive--2					
	Negative--0					
	Neutral--0					

School Psychologist/Examiner						
		Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
1.	This person is helpful during evaluation planning (such as the informal review, or when drafting the consent for evaluation document, or planning well in advance).	1	2	3	4.26	5
2.	This person is a good resource for academic interventions.	1	2	3	4.26	5
3.	This person is a good resource for behaviorial interventions.	1	2	3	4.16	5
4.	This person interacts professionally with colleagues.	1	2	3	4.63	5
5.	This person interacts professionally with parents.	1	2	3	4.63	5
6.	The amount and type of information in this person's comprehensive evaluation report are adequate.	1	2	3	4.44	5
7.	I am satisfied with this person's timeliness and attendance.	1	2	3	<u>4.26</u>	5
					4.38	
Please elaborate on strengths and needs in the space provided here:						
	Positive--34					
	Negative--5					
	Neutral--5					

Speech Language Pathologist						
		Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
1.	This person is an effective case manager (scheduling meetings, coordinating with team members, managing the file, etc.).	1	2	3	4.80	5
2.	This person is a does an effective job coordinating the univeral hearing screenings (if applicable).	1	2	3	4.59	5
3.	This person interacts professionally with colleagues.	1	2	3	4.80	5
4.	This person interacts professionally with parents.	1	2	3	4.85	5
5.	This person generates quality special education paperwork.	1	2	3	4.85	5
6.	This person's therapeutic skills are effective in helping children with disabilities.	1	2	3	4.60	5
7.	I am satisfied with this person's timeliness and attendance.	1	2	3	<u>4.80</u>	5
					4.76	
Please elaborate on strengths and needs in the space provided here:						
	Positive--31					
	Negative--2					
	Neutral--1					

2018 ESY Provider Rates

NESC hires Early Childhood, Speech Language, and Center Base Teachers/pars for all Districts.

OT/PT is provided for all Districts. The OT/PT assessment is a 12 month assessment. There is no extra assessment for ESY for OT or PT.

The following districts also had NESC hire academic personnel for their Districts for Summer 2017:
DeSmet, Deuel, Elkton, Estelline, Hamlin, Iroquois, Waubay, Waverly, Webster, and Willow Lake.

	2017 Rate	Proposed 2018 Rate
Certified Staff (Early Childhood Teacher, Speech Language Pathologist, Resource Room Teacher, Center Base Teacher	Based on 2016-17 contract salary; divided by # of day contract; divided by 8 hours per day to determine hourly rate. If certified staff does not work for either NESC or NESC District, it was \$28.11 per hour	Based on 2017-18 contract salary; divided by # of day contract; divided by 8 hours per day to determine hourly rate. If certified staff does not work for either NESC or NESC District, it would be \$28.11 per hour.
Other Non-Certified staff (such as a paraprofessional).	\$13.40 per hour or what they are making currently if it is greater.	\$13.40 per hour or what they are making currently as an NESC or district para if it is greater.

Reading Recovery Rates:

Reading Recovery update and recommend rates for satellite schools

- ✓ **Pierre and Highmore plan to participate next year.**
- ✓ **All current NESC Schools plan to participate for 2018-19. They include DeSmet, Deuel, Enemy Swim, Estelline, Florence, Iroquois, Rosholt. Assessment will be close to this year's assessment--\$4,836.07.**
- ✓ **2017-18--Pierre's assessment is \$5,304.50**
- ✓ **2017-18--Highmore's assessment is \$3,182.70**
- ✓ **Rate for Pierre and Highmore for next year?**

E-Rate

E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company(USAC) under the direction of the Federal Communications Commission (FCC). The program provides discounts to assist schools and libraries in the United States to obtain affordable telecommunications and Internet access. It is one of four support programs funded through a Universal Service fee charged to companies that provide interstate and/or international telecommunications services.

Funding Year 2016—July 1, 2016-June 30, 2017:

ITC/Internet—Approved for a total of \$935.40; NESC is at 67% discount, so the reimbursement could be \$626.72.

ITC/Voice—Approved for a total of \$3,323.52; NESC is at a 27% discount, so the reimbursement could be \$897.35.

Verizon/Voice—Approved for a total of \$2,841.60; NESC is at a 27% discount, so the reimbursement could be \$767.23.

We have until February 26, 2018 to submit invoices.

Funding Year 2017—July 1, 2017-June 30, 2018:

No funding as Form 470 was not filed.

Funding Year 2018—July 1, 2018-June 30, 2019:

Form 470 is due February 22, 2018.

Possibly receive back from E-Rate \$1,521.17 based on a 67% discount.

Placement Code	Placement Category	Dec-03	Dec-04	Dec-05	Dec-06	Dec-07	Dec-08	Dec-09	Dec-10	Dec-11	Dec-12	Dec-13	Dec-14	Dec-15	Dec-16	Dec-17	% Change as compared to Dec 12
500	Deaf/Blind	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!
505	Emotional Disturbance	45	47	53	63	54	37	31	43	43	52	55	49	48	50	49	-5.77%
510	Cognitive Disability	57	40	30	53	63	52	58	71	60	53	53	55	68	79	79	49.06%
515	Hearing Loss	0	2	2	2	3	3	3	3	6	6	6	8	9	11	8	33.33%
525	Specific Learning Disability	629	584	598	605	617	479	468	579	443	410	449	476	476	503	544	32.68%
530	Multiple Disabilities	78	78	86	64	42	34	29	35	21	22	19	20	19	24	31	40.91%
535	Orthopedic Impairment	1	2	6	3	5	3	6	3	3	1	0	2	2	6	5	400.00%
540	Vision Loss	4	3	2	2	2	1	2	1	2	2	2	1	1	1	1	-50.00%
545	Deafness	3	1	3	2	1	2	2	2	2	1	0	1	1	2	3	200.00%
550	Speech or Language Disorder	209	223	227	246	249	184	195	246	206	178	188	163	158	177	180	1.12%
555	Other Health Impaired	39	47	47	48	55	53	59	59	53	47	55	55	78	89	101	114.89%
560	Autism	33	34	37	44	38	37	34	41	28	27	26	28	30	35	42	55.56%
565	Traumatic Brain Injury	3	3	3	4	2	2	2	0	2	1	1	1	2	2	1	0.00%
570	Developmental Delay	60	58	71	68	63	37	40	54	50	38	48	45	46	52	63	65.79%
	Total	1161	1122	1165	1204	1194	924	929	1137	919	838	902	904	938	1031	1107	
												64	2	34	93	76	

NESC Child Count																
December 1, 2017																
	Deaf Blind	Emot. Dist.	Cog. Dis.	Hearing Imp.	Spec. Learn	Multi Dis.	Orth. Impair.	Visual Loss	Deaf	Speech Lang.	Other Health	Autism	Traum Brain Inj.	Dev. Delay	Total	Increase/ Decrease
Arlington	0	6	2	0	10	3	0	0	1	7	1	2	0	2	34	1
Britton Hecla	0	0	4	0	34	2	0	0	0	15	6	0	0	3	64	-2
Castlewood	0	2	3	0	11	0	0	0	1	10	4	4	0	0	35	4
Clark	0	1	3	0	30	4	0	0	0	5	9	0	0	3	55	-2
DeSmet	0	3	1	1	20	1	0	0	0	7	3	1	0	3	40	-3
Deubrook	0	2	4	0	28	0	1	0	0	4	4	3	1	5	52	2
Deuel	0	1	7	0	50	1	1	0	0	12	8	6	0	7	93	29
Elkton	0	1	6	0	20	1	0	0	0	1	3	1	0	5	38	1
Enemy Swim Day School	0	3	3	2	11	0	0	0	0	4	8	0	0	3	34	-2
Estelline	0	1	4	2	21	2	0	0	1	3	0	3	0	6	43	-2
Florence	0	0	3	0	24	1	0	0	0	10	3	3	0	4	48	6
Grant Deuel	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-14
Hamlin	0	2	8	0	37	5	0	1	0	13	3	4	0	1	74	-1
Henry	0	0	1	0	14	0	1	0	0	4	4	0	0	1	25	-1
Iroquois	0	3	2	0	20	0	0	0	0	9	4	0	0	0	38	-3
Lake Preston	0	0	2	0	7	3	0	0	0	9	3	3	0	0	27	3
Rosholt	0	2	1	0	17	0	0	0	0	9	8	2	0	2	41	13
Sioux Valley	0	7	5	0	52	2	0	0	0	14	9	3	0	1	93	11
Summit	0	1	2	0	14	0	0	0	0	4	1	2	0	2	26	3
Waubay	0	1	3	0	13	0	0	0	0	8	3	0	0	5	33	5
Waverly	0	4	2	1	34	1	0	0	0	7	2	1	0	1	53	17
Webster Area	0	8	11	1	25	2	2	0	0	17	10	3	0	5	84	4
Willow Lake	0	0	1	1	19	1	0	0	0	5	1	1	0	1	30	2
Wilmot	0	1	1	0	33	2	0	0	0	3	4	0	0	3	47	5
Totals	0	49	79	8	544	31	5	1	3	180	101	42	1	63	1107	76

Local & State Aid to Special Education						
	Local	State Aid				
District	Levy Per Thousand	State Aid	Extra Ordinary Cost Fund	Fund Balance	SPED Expenses	% Fund Balance
Arlington	1.505	\$ -	\$ -	\$ 640,097	\$ 401,688	159%
Britton-Hecla	0.540	\$ -	\$ -	\$ 335,337	\$ 456,437	73%
Castlewood	1.305	\$ -	\$ -	\$ 208,237	\$ 288,457	72%
Clark	1.050	\$ -	\$ -	\$ 966,202	\$ 524,821	184%
DeSmet	1.000	\$ -	\$ -	\$ 176,197	\$ 462,692	38%
Deubrook	1.505	\$ -	\$ -	\$ 278,096	\$ 540,683	51%
Deuel	1.505	\$ -	\$ -	\$ 198,534	\$ 679,724	29%
Elkton	1.505	\$ -	\$ -	\$ 130,813	\$ 496,243	26%
Estelline	1.505	\$ -	\$ 211,550	\$ 11,763	\$ 693,715	2%
Florence	1.505	\$ 22,364	\$ 165,474	\$ 22,364	\$ 399,083	6%
Hamlin	1.505	\$ -	\$ 122,238	\$ 92,350	\$ 923,493	10%
Henry	1.505	\$ -	\$ -	\$ 12,530	\$ 157,066	8%
Iroquois	1.505	\$ -	\$ -	\$ 445,863	\$ 397,831	112%
Lake Preston	1.505	\$ -	\$ 66,716	\$ 47,173	\$ 471,737	10%
Rosholt	1.047	\$ -	\$ -	\$ 303,412	\$ 182,274	166%
Sioux Valley	1.505	\$ 120,944	\$ 251,611	\$ 15,963	\$ 963,551	2%
Summit	1.505	\$ -	\$ -	\$ 144,796	\$ 166,467	87%
Waubay	1.081	\$ -	\$ -	\$ 69,922	\$ 239,535	29%
Waverly	1.200	\$ -	\$ -	\$ 83,253	\$ 361,907	23%
Webster	1.505	\$ -	\$ -	\$ 337,042	\$ 738,223	46%
Willow Lake	0.400	\$ -	\$ -	\$ 251,764	\$ 219,627	115%
Wilmot	1.505	\$ 10,882	\$ 99,591	\$ (6,264)	\$ 421,696	-1%
		\$ 154,190	\$ 917,180			
Federal IDEA Funds						
	619 (3-5 year old)			611 (6-21 year old)		
Year	Amount	Increase/Decrease		Amount	Increase/Decrease	
14-15	\$ 46,205			\$ 1,564,779		
15-16	\$ 46,205	\$ -		\$ 1,567,813	\$ 3,034	
16-17	\$ 51,900	\$ 5,695		\$ 1,648,264	\$ 80,451	
17-18	\$ 48,155	\$ (3,745)		\$ 1,658,461	\$ 10,197	

History of ECF Funding

Extraordinary Cost Fund:	5.75% of Appropriation	Funds Requested	Funds Expended	# of Requests
School Year 1996-97 (2%)	\$781,723	\$784,686	\$385,034	17
School Year 1997-98 (4%)	\$1,425,438	\$862,208	\$282,167	15
School Year 1998-99 (5.75%)	\$2,210,318	\$1,378,894	\$888,883	34
School Year 1999-2000 (5.75%)	\$2,103,426	\$1,845,580	\$1,070,152	26
School Year 2000-2001 (5.75%)	\$2,157,510	\$2,270,995	\$1,576,076	34
School Year 2001-2002 (5.75%)	\$2,142,059	\$2,185,426	\$2,106,289	37
School Year 2002-2003 (5.75%)	\$2,142,059	\$2,091,491	\$1,941,096	31
School Year 2003-2004 (5.75%)	\$2,373,645	\$3,462,720	\$2,801,874	47
School Year 2004-2005 (5.75%)	\$2,449,895	\$3,354,256	\$3,308,128	46
School Year 2005-2006 (5.75%)	\$2,478,645	\$3,281,009	\$3,233,607	38
School Year 2006-2007 (5.75%)	\$2,478,645	\$4,615,344	\$4,584,110	47
School Year 2007-2008 (5.75%)	\$2,478,645	\$4,750,130	\$4,381,806	41
School Year 2008-2009 (5.75%)	\$2,594,824	\$4,117,389	\$4,080,484	42
School Year 2009-2010 (5.75%)	\$2,690,744	\$1,622,712	\$1,616,435	15
School Year 2010-2011 (5.75%)	\$2,457,101	\$3,522,592	\$3,418,263	28
School Year 2011-2012 (5.75%)	\$2,622,759	\$3,927,980	\$3,680,819	31
School Year 2012-2013 (5.75%)	\$2,622,759	\$3,531,357	\$3,143,205	32

New ECF Application Process:	Appropriation	Requested	Expended	# of Requests
School Year 2013-2014	\$4,000,000	\$3,191,277	\$3,171,335	36
School Year 2014-2015	\$4,828,665	\$3,104,864	\$3,104,864	24
School Year 2015-2016	\$5,500,000			

4

Extra Ordinary Cost Fund

Maximum fund balance--\$5,500,000

Yearly Appropriation--\$4,000,000

FY 16 (15-16)

Funds available--\$5,500,000 (Lost \$223,801 because of maximum fund balance)

Funds paid--\$4,559,803

Remaining Funds--\$940,197

FY 17 (16-17)

Roll over from previous year--\$940,197

Appropriations--\$4,000,000

Funds available--\$4,940,197

Funds paid May 2017--\$4,845,535

Funds remaining--\$94,662

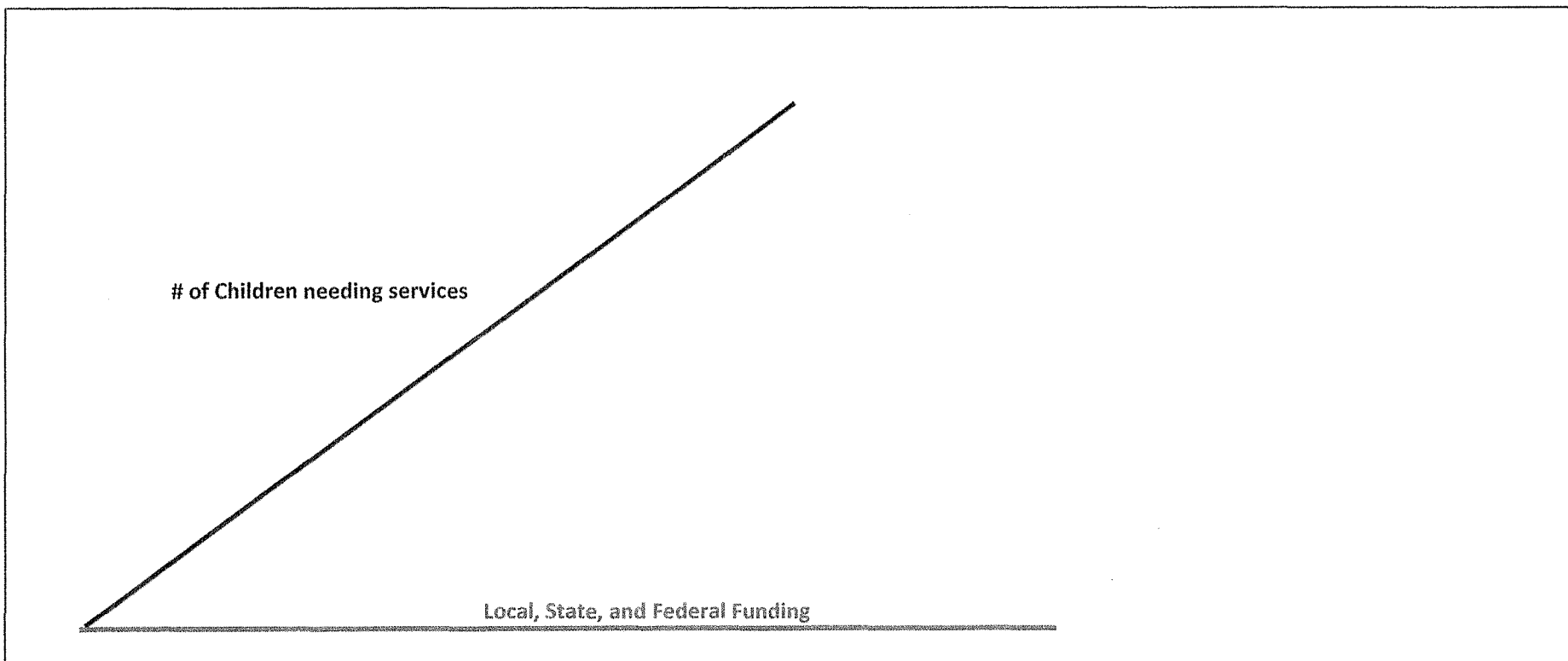
FY 18 (17-18)

Roll over from previous year--\$94,662

Appropriations--\$4,000,000

Funds available--\$4,094,662

Funds to be paid in May 2018--\$4,845,535???? (equal amount to previous year; might be less, but even if it is the same amount it will be a \$750,873 deficit).



January 26, 2018

Dear Jerry and Tim,

I would like to inform you that I will be retiring at the end of the 2017-2018 school year.

I appreciate the support I have received from the administration at Northeast Educational Services Co-op. I have truly enjoyed working with “my” students and will miss them and my co-workers. However, after 39 years of speech-language therapy, 28 of them with the Co-op, I am looking forward to some new adventures.

Sincerely,

Gina Chilson

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
BOARD OF DIRECTORS MEETING
Monday, February 19, 2018 - 7:00 P.M.**

NESC DISCUSSION AND/OR ACTION ITEMS:

1. Call to Order
2. Agenda review, changes, and approval
3. Introduction of guests: _____
4. Conflicts of Interest
5. Approval of January 2018 financial report
6. Consent Agenda

- a. Approval of January 15, 2018 meeting minutes

BOARD ACTION: _____

- b. Approval of payment of February, 2018 budget claims

BOARD ACTION: _____

- c. _____
- BOARD ACTION: _____

- d. _____
- BOARD ACTION: _____

- e. _____
- BOARD ACTION: _____

7. Discussion Items

- a. February 7, 2018 Advisory Board meeting minutes

BOARD ACTION: _____

b. Audio accessibility for NESC Board meetings

BOARD ACTION: _____

c. Director Report

BOARD ACTION: _____

d. Assistant Director Report

BOARD ACTION: _____

e. ESY rates for summer 2018

BOARD ACTION: _____

f. Reading Recovery rates for satellite schools

BOARD ACTION: _____

g. Early Childhood services (Jr. Kindergarten)

BOARD ACTION: _____

h. Business Manager evaluation

BOARD ACTION: _____

i. E-Rate

BOARD ACTION: _____

j. Meals for Center Base students

BOARD ACTION: _____

k. _____
BOARD ACTION: _____

8. Action Items

- a. Approve retirement – Gina Chilson, speech language pathologist

BOARD ACTION: _____

- b. Set ESY rates for summer 2018

BOARD ACTION: _____

- c. Set Reading Recovery rates for satellite schools

BOARD ACTION: _____

- d. _____

BOARD ACTION: _____

- e. _____

BOARD ACTION: _____

9. Executive Session

- a. Personnel—SDCL 1-25-2(1) Assistant Director Contract

b.

10. Action Items after Executive Session.

- a. Offer contract to Assistant Director

b.