

March 15, 2018

Hello NESC Board of Directors

Meeting Location:

Our March meeting will be held Monday, March 19, 2018 in Watertown, SD. **The meeting will be held at Lake Area Technical Institute.** The meeting will begin at **7:00 P.M.**

Debbe Koenecke
PRESIDENT
BOARD OF DIRECTORS

Jerry Aberle
DIRECTOR
Jerry.Aberle@k12.sd.us

Tim Frewing
ASSISTANT DIRECTOR
Tim.Frewing@k12.sd.us

Tiffany Stormo
BUSINESS MANAGER
Tiffany.Stormo@k12.sd.us

MEMBER DISTRICTS

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Rosholt #54-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

Northeast Educational Services Cooperative

P.O. Box 327 • Hayti, South Dakota 57241
605-783-3607 • Fax 605-783-3259

March 15, 2018

Dear NESC Board Members:

Our March board meeting will be held on Monday, March 19, 2018. It will begin at 7:00 pm and will be held in Watertown at LATI in the Manufacturing, Energy, and Transportation Building (Door #9)—Room 802. The meeting begins at 7:00 pm.

Enclosed/attached are several documents for your review prior to the meeting.

See you Monday evening at 7:00 pm.

Sincerely yours,



Jerry Aberle

NESC BOARD OF DIRECTORS' MEETING

Proposed Agenda

Date: March 19, 2018

Time: 7:00 P.M.

**Location: Lake Area Technical Institute (LATI)
Manufacturing, Energy, and Transportation Building—Room 802
1201 Arrow Ave NE, Watertown, SD**

1. Call to order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Conflicts of Interest
5. Approval of February 2018 financial report
6. Consent Agenda
 - a. Approval of February 19, 2018 meeting minutes
 - b. Approval of payment of March 2018 budget claims
 - c. Approval of resignation—Mackenzie Ries, paraprofessional Castlewood Center Base Program
 - d.
 - e.
7. Discussion Items
 - a. March 7, 2018 Advisory Board meeting minutes
 - b. Director Report
 - c. Assistant Director Report
 - d. E-Rate update
 - e. Request For Proposals (RFP), Educational Specialists
 - f.
8. Action Items
 - a.
 - b.
 - c.
9. Executive Session
 - a. Personnel—SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee.
10. Action Items after Executive Session
 - a. Offer contract to Business Manager
 - b.

AGENDA ITEMS IN RED HAVE BEEN ADDED SINCE THE PROPOSED AGENDA WAS DRAFTED.

AGENDA ITEMS INDICATED BY A ~~STRIKETHROUGH~~ WILL BE DELETED FROM THE PROPOSED AGENDA.

THE PUBLIC MAY ACCESS THIS MEETING VIA AUDIO ONLY BY CALLING 605.874.6338. YOU WILL THEN BE PROMPTED TO ENTER YOUR CONFERENCE IDENTIFICATION NUMBER. THIS NUMBER IS #43631.

HOWEVER, PLEASE NOTE THIS IS NOT CONSIDERED A TELEPHONIC MEETING.

Agenda Explanation

1. **Call to order**
2. **Agenda review, changes, and approval**
3. **Introduction of guests**
4. **Conflicts of Interest**
5. **Approval of February 2018 financial report**
6. **Consent Agenda**
 - a. **Approval of February 19, 2018 meeting minutes.** Please review enclosed minutes.
 - b. **Approval of payment of March 2018 budget claims.** Please review the enclosed budget claims.
 - c. **Approval of resignation—Mackenzie Ries, paraprofessional Castlewood Center Base program.** Lindsey's resignation is enclosed.
 - d.
 - e.
7. **Discussion Items**
 - a. **March 7, 2018 Advisory Board meeting minutes.** Please review enclosed minutes.
 - b. **Director Report.**
 - c. **Assistant Director Report.**
 - d. **E-Rate update.** We will provide an update concerning E-Rate.
 - e. **Request for Proposals (RFP), Educational Specialists.** This is something we have done in the past, but I would like to have a discussion and input from the board as well.
8. **Action Items**
 - a.
 - b.
 - c.
9. **Executive session (If needed)**
 - a. **Personnel—SDCL 1-25-2(1).**
 - b.
10. **Action Items after Executive Session**
 - a. **Offer contract to Business Manager.**
 - b.

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

| | General Fund (10) | Special Education Fund (22) | Agency Fund (71) | TOTAL ALL FUNDS |
|--|----------------------|-----------------------------------|---------------------|-----------------------|
| CASH BALANCE | | | | |
| February 1, 2018 | \$339,235.08 | \$684,488.84 | \$13,157.71 | \$1,036,881.63 |
| Receipts: | | | | |
| Local Sources: | | | | |
| 1312 Center Base Tuition | | \$62,287.33 | | \$62,287.33 |
| 1332 Extended School Year Tuition | | | | \$0.00 |
| 1510 Interest | \$11.77 | \$294.54 | \$3.34 | \$309.65 |
| 1941 ESA 1 OTHER SOURCES | | | | \$0.00 |
| 1941 ESA 1 LEA Assessments | | | | \$0.00 |
| 1941 SD COUNTS Other LEAs | | | | \$0.00 |
| 1971 Insurance Premiums | | | | \$0.00 |
| 1990 Charges For Service | | | | \$0.00 |
| 1990 SPED Assessments | \$1,306.99 | \$103,038.07 | | \$104,345.06 |
| 1990 Reading Recovery | \$7,254.18 | | | \$7,254.18 |
| 1990 Reading Recovery-Other LEAs | -\$4,836.12 | | | -\$4,836.12 |
| 1990 Miscellaneous | | | \$4,889.39 | \$4,889.39 |
| 1990 Northern Plains | | | | \$0.00 |
| 1990 Special Projects-Indirect Cost | | | | \$0.00 |
| 1990 Drug & Alcohol Pool | \$7,236.80 | | | \$7,236.80 |
| 1990 Expensed Mileage | | | | \$0.00 |
| State Sources: | | | | |
| 3119 Grants-in-Aid: Ed. Specialist | | \$63,101.14 | | \$63,101.14 |
| 3900 Part C Funds | | \$3,227.20 | | \$3,227.20 |
| 3900 Part B Funds | | | | \$0.00 |
| 3900 ESA 1 | | | | \$0.00 |
| Federal Sources: | | | | |
| 4152 Title IIB (SD COUNTS) | \$8,774.00 | | | \$8,774.00 |
| 4175 IDEA Part B 611 | | \$142,296.00 | | \$142,296.00 |
| 4175 IDEA Part B 611-Private | | | | \$0.00 |
| 4186 IDEA Part B 619 | | \$3,951.00 | | \$3,951.00 |
| Other Receipts: | | | | |
| 120 Accounts Receivable | | | | \$0.00 |
| 140 Due from other Governments | \$125.00 | | | \$125.00 |
| Other Receipts | | | | \$0.00 |
| Total Monthly Receipts | \$19,872.62 | \$378,195.28 | \$4,892.73 | \$402,960.63 |
| Balance Frwd plus Revenue to date | \$359,107.70 | \$1,062,684.12 | \$18,050.44 | \$1,439,842.26 |
| Manual Journal Entry | | \$257.64 | | \$257.64 |
| Manual Journal Entry Revenue | | | | \$0.00 |
| Less Salaries & Disbursements | | | | |
| Salaries | \$15,933.66 | \$264,513.59 | | \$280,447.25 |
| Disbursements | \$16,999.59 | \$40,670.79 | \$1,685.93 | \$59,356.31 |
| Less Total Salaries & Disbursements | \$32,933.25 | \$305,184.38 | \$1,685.93 | \$339,803.56 |
| CASH BALANCE | | | | |
| February 28, 2018 | \$326,174.45 | \$757,757.38 | \$16,364.51 | \$1,100,296.34 |

Balance Sheet

| | | | | |
|---------------------------------|---------------------|---------------------|--------------------|-----------------------|
| Clearing Account XX-101-002 | \$20.00 | \$33.41 | \$0.00 | \$53.41 |
| Checking Account XX-101 | \$14,862.70 | \$662,646.66 | \$10,731.86 | \$688,241.22 |
| Money Market Savings XX-105 | \$311,291.75 | \$12,547.43 | \$5,632.65 | \$329,471.83 |
| Certificates of Deposit XX-106 | \$0.00 | \$77,529.88 | \$0.00 | \$77,529.88 |
| Imprest XX-108 | \$0.00 | \$5,000.00 | \$0.00 | \$5,000.00 |
| TOTALS | \$326,174.45 | \$757,757.38 | \$16,364.51 | \$1,100,296.34 |
| Cash & Balance Sheet difference | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

Regular; Processing Month 02/2018; Fund Number 10, 22

| Fund: 10 GENERAL FUND | | | | | | |
|---------------------------|----------------------------------|-----------------------|---------------------|----------------|--------------------|-----------------------|
| <u>Account Number</u> | <u>Description</u> | <u>Revised Budget</u> | <u>During Month</u> | <u>To Date</u> | <u>% of Budget</u> | <u>Budget Balance</u> |
| 10 1510 | INTEREST | 300.00 | 11.77 | 314.65 | 104.88 | (14.65) |
| 10 1941 014 | ESA 1 LEA ASSESSMENTS | 69,963.52 | 0.00 | 69,963.52 | 100.00 | 0.00 |
| 10 1941 015 | ESA-1 REVENUE OTHER SOURCES-LEAs | 17,967.44 | 0.00 | 18,496.52 | 102.94 | (529.08) |
| 10 1941 017 | SHARED SERVICES GRANT | 131,404.60 | 0.00 | 66,241.16 | 50.41 | 65,163.44 |
| 10 1990 009 | NON-SP.ED. ASSESSMENTS | 15,684.09 | 1,306.99 | 10,455.43 | 66.66 | 5,228.66 |
| 10 1990 012 | READING RECOVERY ASSESSMENTS | 37,802.79 | 7,254.18 | 28,130.40 | 74.41 | 9,672.39 |
| 10 1990 013 | READING RECOVERY-OTHER LEAs | 8,487.20 | (4,836.12) | 8,487.20 | 100.00 | 0.00 |
| 10 1990 018 | MISCELLANEOUS | 0.00 | 0.00 | 1,525.00 | 0.00 | (1,525.00) |
| 10 1990 020 | NORTHERN PLAINS | 35,000.00 | 0.00 | 14,141.56 | 40.40 | 20,858.44 |
| 10 1990 073 | D&A POOL ASSESSMENTS | 15,000.00 | 7,236.80 | 15,000.25 | 100.00 | (0.25) |
| 10 1990 200 | EXPENSED MILEAGE FROM SPED | 265,050.00 | 0.00 | 127,718.02 | 48.19 | 137,331.98 |
| Subtotal: LOCAL SOURCES | | 596,659.64 | 10,973.62 | 360,473.71 | 60.42 | 236,185.93 |
| 10 3900 050 | ESA 1-TEACHER OF THE YEAR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Subtotal: STATE SOURCES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10 4152 016 | TITLE II PART B SD COUNTS | 8,774.00 | 8,774.00 | 8,774.00 | 100.00 | 0.00 |
| Subtotal: FEDERAL SOURCES | | 8,774.00 | 8,774.00 | 8,774.00 | 100.00 | 0.00 |
| 10 5110 | OPERATING TRANSFER IN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 10 5130 | SALE OF SURPLUS PROPERTY | 0.00 | 0.00 | 6,687.50 | 0.00 | (6,687.50) |
| 10 5140 | COMPENSATION FOR LOSS OF ASSET | 0.00 | 0.00 | 38,044.23 | 0.00 | (38,044.23) |
| Subtotal: 5000 | | 0.00 | 0.00 | 44,731.73 | 0.00 | (44,731.73) |
| Fund Total: | | 605,433.64 | 19,747.62 | 413,979.44 | 68.38 | 191,454.20 |

Regular; Processing Month 02/2018; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

| Account Number | Description | Revised Budget | During Month | To Date | % of Budget | Budget Balance |
|----------------|--|----------------|--------------|--------------|-------------|----------------|
| 22 1312 | TUITION-CENTER BASE | 601,858.97 | 62,287.33 | 352,723.83 | 58.61 | 249,135.14 |
| 22 1312 100 | TUITION-ESY | 86,190.75 | 0.00 | 81,658.05 | 94.74 | 4,532.70 |
| 22 1510 | INTEREST | 1,500.00 | 294.54 | 1,331.41 | 88.76 | 168.59 |
| 22 1990 002 | MISCELLANEOUS-CENTER BASE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 22 1990 003 | SPED ASSESSMENTS | 1,236,456.00 | 103,038.07 | 824,304.63 | 66.67 | 412,151.37 |
| 22 1990 018 | MISCELLANEOUS | 5,000.00 | 0.00 | 6,153.68 | 123.07 | (1,153.68) |
| 22 1990 019 | SPECIAL PROJECTS INDIRECT COSTS | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 |
| | Subtotal: LOCAL SOURCES | 1,936,005.72 | 165,619.94 | 1,266,171.60 | 65.40 | 669,834.12 |
| 22 3119 071 | STATE GRANTS-IN-AID: ED.SPEC. | 137,115.68 | 63,101.14 | 67,914.42 | 49.53 | 69,201.26 |
| 22 3900 013 | STATE REVENUE: PART C FUNDS | 50,000.00 | 3,227.20 | 29,021.59 | 58.04 | 20,978.41 |
| 22 3900 014 | STATE REVENUE: PART B FUNDS | 4,500.00 | 0.00 | 13,247.99 | 294.40 | (8,747.99) |
| | Subtotal: STATE SOURCES | 191,615.68 | 66,328.34 | 110,184.00 | 57.50 | 81,431.68 |
| 22 4175 475 | REGULAR IDEA PART B 611 | 1,698,461.00 | 142,296.00 | 763,935.00 | 44.98 | 934,526.00 |
| 22 4175 476 | REGULAR IDEA PART B 611-PRIVATE SCHOOL | 3,371.00 | 0.00 | 0.00 | 0.00 | 3,371.00 |
| 22 4186 486 | REGULAR IDEA PART B 619 | 48,155.00 | 3,951.00 | 20,836.00 | 43.27 | 27,319.00 |
| | Subtotal: FEDERAL SOURCES | 1,749,987.00 | 146,247.00 | 784,771.00 | 44.84 | 965,216.00 |
| 22 5130 | SALE OF SURPLUS PROPERTY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 22 5140 | COMPENSATION FOR LOSS OF ASSET | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Subtotal: 5000 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Fund Total: | 3,877,608.40 | 378,195.28 | 2,161,126.60 | 55.73 | 1,716,481.80 |

Revenue Summary Report
Processing Month: 02/2018

Regular; Processing Month 02/2018; Fund Number 10, 22

| | <u>Revised Budget</u> | <u>During Month</u> | <u>To Date</u> | <u>% of Budget</u> | <u>Budget Balance</u> |
|--------------|-----------------------|---------------------|----------------|--------------------|-----------------------|
| Grand Total: | 4,483,042.04 | 397,942.90 | 2,575,106.04 | 57.44 | 1,907,936.00 |

| Account Number | Account Description | BUDGET | CURRENT MO.EXP. | EXP.TO DATE | % OF BUDGET | BALANCE AT EOM |
|----------------|--|----------------|--------------------|----------------|-------------|-------------------|
| 10 | GENERAL FUND | | | | | |
| 1111 | READING RECOVERY | \$46,289.99 | \$2,652.01 | \$25,844.33 | 55.83 | \$20,445.66 |
| 2219 | OTHER IMPROVEMENTS-INSTRUCTION | \$240,109.54 | \$11,153.63 | \$93,660.78 | 39.01 | \$146,448.76 |
| 2227 | TECHNOLOGY SUPPORT | \$8,243.50 | \$367.00 | \$3,008.32 | 36.49 | \$5,235.18 |
| 2319 | BOARD OF EDUCATION SERVICES | \$12,360.74 | \$137.43 | \$11,673.27 | 94.44 | \$687.47 |
| 2329 | ADMINISTRATION | \$56,829.19 | \$3,082.04 | \$26,530.91 | 46.69 | \$30,298.28 |
| 2529 | ADMINISTRATION-FISCAL SERVICES | \$13,495.04 | \$1,019.47 | \$8,563.76 | 63.46 | \$4,931.28 |
| 2542 | OPERATION & MAINTENANCE BLDGS. | \$7,995.94 | \$436.50 | \$3,089.28 | 38.64 | \$4,906.66 |
| 2545 | VEHICLE SERVICE | \$223,109.70 | \$13,960.17 | \$141,219.07 | 63.30 | \$81,890.63 |
| 2551 | DRUG & ALCOHOL TESTING POOL | \$15,000.00 | \$0.00 | \$3,141.27 | 20.94 | \$11,858.73 |
| 10 | GENERAL FUND | \$623,433.64 | \$32,808.25 | \$316,730.99 | 50.80 | \$306,702.65 |
| 22 | SPECIAL EDUCATION FUND | | | | | |
| 1221 | EXTENDED SCHOOL YEAR | \$89,561.75 | \$0.00 | \$85,493.15 | 95.46 | \$4,068.60 |
| 1223 | CENTER BASE DAY PROGRAMS | \$601,858.98 | \$68,535.01 | \$313,171.72 | 52.03 | \$288,687.26 |
| 1226 | EARLY CHILDHOOD SERVICES | \$335,469.21 | \$23,986.35 | \$165,171.46 | 49.24 | \$170,297.75 |
| 1227 | PROLONGED ASSISTANCE PROGRAMS | \$0.00 | \$0.00 | \$8,472.92 | 0.00 | (\$8,472.92) |
| 2129 | TRANSITION SUPPORT SERVICES | \$28,172.19 | \$1,826.84 | \$15,200.94 | 53.96 | \$12,971.25 |
| 2142 | PSYCHOLOGICAL SERVICES | \$551,234.22 | \$38,279.16 | \$263,161.85 | 47.74 | \$288,072.37 |
| 2152 | SPEECH PATHOLOGY SERVICES | \$1,061,362.63 | \$79,458.63 | \$524,804.09 | 49.45 | \$536,558.54 |
| 2171 | PHYSICAL THERAPY | \$311,600.92 | \$22,384.33 | \$201,045.31 | 64.52 | \$110,555.61 |
| 2172 | OCCUPATIONAL THERAPY | \$480,019.54 | \$32,903.01 | \$239,834.83 | 49.96 | \$240,184.71 |
| 2213 | PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP | \$7,283.78 | \$0.00 | \$6,675.35 | 91.65 | \$608.43 |
| 2219 | OTHER IMPROVEMENTS-INSTRUCTION | \$137,115.68 | \$9,255.87 | \$83,046.63 | 60.57 | \$54,069.05 |
| 2227 | TECHNOLOGY SUPPORT | \$46,713.10 | \$2,079.46 | \$17,082.37 | 36.57 | \$29,630.73 |
| 2319 | BOARD OF EDUCATION SERVICES | \$70,044.22 | \$778.75 | \$59,017.59 | 84.26 | \$11,026.63 |
| 2329 | ADMINISTRATION | \$254,031.98 | \$17,465.08 | \$151,643.33 | 59.69 | \$102,388.65 |
| 2529 | ADMINISTRATION-FISCAL SERVICES | \$76,471.89 | \$5,777.01 | \$48,199.42 | 63.03 | \$28,272.47 |
| 2542 | OPERATION & MAINTENANCE BLDGS. | \$41,668.31 | \$2,454.86 | \$17,239.73 | 41.37 | \$24,428.58 |
| 22 | SPECIAL EDUCATION FUND | \$4,092,608.40 | \$305,184.38 | \$2,199,260.69 | 53.74 | \$1,893,347.71 |
| | Grand Total: | \$4,716,042.04 | \$337,992.63 | \$2,515,991.68 | 53.35 | \$2,200,050.36 |

Activity Fund Balance Report - Summary - Exclude Encumbrances
02/2018 - 02/2018
Regular; Beginning Month 02/2018; Processing Month 02/2018

Fund: 71 AGENCY FUND

| <u>Chart of Account Number</u> | <u>Chart of Account Description</u> | <u>Beginning Balance</u> | <u>Expenses</u> | <u>Revenues</u> | <u>Balance Change</u> | <u>Balance</u> |
|--------------------------------|--|--------------------------|-----------------|-----------------|-----------------------|----------------|
| 71 415 801 | GENERAL CLEARING-AMT. HELD FOR OTHERS | (1,940.00) | 96.00 | 0.00 | 0.00 | (2,036.00) |
| 71 415 802 | FLORENCE CENTER BASE-AMT HELD FOR OTHERS | 283.17 | 0.00 | 0.00 | 0.00 | 283.17 |
| 71 415 803 | HAMLIN CENTER BASE-AMT HELD FOR OTHERS | 493.31 | 0.00 | 0.00 | 0.00 | 493.31 |
| 71 415 804 | GRANT-DEUEL CB-AMT HELD FOR OTHERS | 621.08 | 0.00 | 0.00 | 0.00 | 621.08 |
| 71 415 805 | KNIGHTS OF COLUMBUS-AMT HELD FOR OTHERS | 2,297.94 | 0.00 | 0.00 | 0.00 | 2,297.94 |
| 71 415 806 | SPECIAL OLYMPICS SD-AMT HELD FOR OTHERS | 6,452.73 | 170.00 | 0.00 | 0.00 | 6,282.73 |
| 71 415 850 | ELABO-AMT HELD FOR OTHERS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 71 430 800 | IMPREST ACCOUNT | 3,960.64 | 0.00 | 1,039.36 | 0.00 | 5,000.00 |
| 71 453 | SANFORD FLEX | 975.99 | 1,419.93 | 3,850.03 | 0.00 | 3,406.09 |
| 71 704 005 | FUND BALANCE - UNDESIGNATED | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 71 760 | UNASSIGNED FUND BALANCE | 12.85 | 0.00 | 3.34 | 0.00 | 16.19 |
| Fund Total: 71 | | 13,157.71 | 1,685.93 | 4,892.73 | 0.00 | 16,364.51 |

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, February 19, 2018

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, February 19, 2018 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Koenecke at 7:00 P.M. and adjourned at 8:34 P.M.

Members present:

Justin Petersen, Arlington; Cory Akin, Castlewood; Norman Koehlmoos, De Smet; Carie Knutson, Deubrook; Debbe Koenecke, Deuel; Arend Schuurman, Elkton; Krecia Weinberg, Estelline; Casper Niemann, Hamlin; Dave Fuller, Henry; Brett Anderson, Lake Preston; Gene Bjorklund, Sioux Valley; Lisa Amdahl, Summit; Sandy Hinze, Waubay; Penny Thyen, Waverly/South Shore; Joel Shoemaker, Webster; Tia Felberg, Willow Lake; Denise Lutkemeier, Wilmot

Absent:

Josh Hawkinson, Britton-Hecla; Trudi Gaikowski, Clark; Evelyn Eagle, Enemy Swim Day School; Kathy Roe, Florence; Greg Schortzmann, Iroquois; Amber Hamling, Rosholt

Others Attending:

NESC Staff Representatives: Carrie Niles

Member District Superintendents: Jim Block, Webster

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Koenecke called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #18049 Motion by C. Knutson, second by D. Lutkemeier to approve the agenda with one addition: 7k - Child count numbers for December 1, 2017. All present voting in favor, motion carried.

Introduction of Guests

Jim Block and Carrie Niles were introduced as guests.

Conflicts of Interest

No conflicts of interest were presented.

Financial Report

Action #18050 Motion by C. Akin, second by C. Niemann to approve the financial report for the period ending January 31, 2018. All present voting in favor, motion carried.

| | <u>General Fund</u> | <u>Special Education Fund</u> | <u>Agency Fund</u> |
|---|---------------------|-------------------------------|--------------------|
| January 1, 2018 | | | |
| | \$232,785.64 | \$699,395.14 | \$13,072.16 |
| <u>Receipts:</u> | | | |
| Local Sources | \$142,343.49 | \$167,229.08 | |
| State Sources | | \$3,869.22 | |
| Federal Sources | | \$149,099.00 | |
| Other | \$64.64 | \$17,638.79 | \$4,382.85 |
| <u>Total Monthly Receipts</u> | <u>\$142,408.13</u> | <u>\$337,836.09</u> | <u>\$4,382.85</u> |
| Total Gross Receipts | \$375,193.77 | \$1,037,231.23 | \$17,455.01 |
| Manual Journal Entry | | \$-257.64 | |
| Less Salaries | \$15,908.87 | \$258,550.38 | |
| Less Disbursements | \$20,049.82 | \$94,449.65 | \$4,297.30 |
| <u>Total Salaries & Disbursements</u> | <u>\$35,958.69</u> | <u>\$353,000.03</u> | <u>\$4,297.30</u> |
| Ending Cash Balance | | | |
| January 31, 2018 | \$339,235.08 | \$684,488.84 | \$13,157.71 |

Consent Agenda

Action #18051 Motion by J. Shoemaker, second by G. Bjorklund to approve the following items on the Consent Agenda: 6a) Approval of January 15, 2018 Board of Directors minutes with the correction to change Hlavack to Hlavacek; 6b) Approval of payment of February 2018 claims. All present voting in favor, motion carried.

February 2018 Accounts Payable

GENERAL FUND:

APEX LEARNING APEX SEATS - LANGFORD 125.00, BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 2,412.47, BND TOWING MAINT 95.00, CENEX FLEETCARD GASOLINE 4,842.19, CENTURY BUSINESS PRODUCTS, INC ADMIN SUPP 24.11, DELYLE'S SOUTH 81 SERVICE, INC. MAINT 2,361.63, DEUEL CO. CENEX GASOLINE 25.86, DON'S BODY SHOP MAINT 4,291.80, DUST TEX SERVICE, INC. JAN RUG RENTAL 7.71, ESTELLINE COMMUNITY OIL CO. MAINT 71.93, HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 1,121.95, HAMLIN COUNTY PUBLISHING CLASSIFIED ADD 75.00, KOENECKE, DEBBE OCT 18TH SP MTG MILEAGE 4.03, NESC IMPREST 148.20, NESC PAYROLL FEB 18, 15,933.66, NORTHLAND AUTO CENTER MAINT 304.18, OTTER TAIL POWER CO. JAN ELECTRICITY 142.84, P/3 ELECTRIC BLDG MAINT 12.24, S & S AUTO MAINT 17.00, SANFORD HEALTH PLAN HSA/FSA FEES 13.50, STORMO, BEN DEC- JAN SNOW REMOVAL 69.00, TOWN OF HAYTI WATER 5.32, W.W. TIRE SERVICE MAINT 563.23, WEBSTER AUTO CARE MAINT 265.40

FUND TOTAL: \$32,933.25

SPECIAL EDUCATION FUND:

BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 15,317.32, BRITTON-HECLA SCHOOL DISTRICT JAN MILEAGE 212.10, CASTLEWOOD SCHOOL DISTRICT NURSE SPLIT 20,050.44, CENTURY BUSINESS PRODUCTS, INC ADMIN SUPP 79.16, CHILSON, GINA JAN MILEAGE 166.32, DUST TEX SERVICE, INC. JAN RUG RENTAL 43.70, GENT, MELISSA NASP DUES - MG 80.00, HAMLIN COUNTY PUBLISHING CLASSIFIED ADD 425.00, HAMLIN SCHOOL DISTRICT JAN 18 USE FEE 873.76, HOLIDAY INN EXPRESS & SUITES SF ED SPEC TRAVEL - AN 275.00, JUTTINGS GROCERY CB SUPP 20.73, KELLER-KNUDSON, CHERYL ASHA DUES 225.00, KOENECKE, DEBBE OCT 18TH SP MTG MI 22.85, PARENT DEC - JAN MILEAGE 181.44, NESC IMPREST 891.16, NESC PAYROLL FEB 18 PAYROLL 264,255.95, OTTER TAIL POWER CO. JAN ELECTRICITY 809.43, P/3 ELECTRIC BLDG MAINT 69.36, SANFORD HEALTH PLAN HSA/FSA FEES 76.50, STORMO, BEN DEC- JAN SNOW REMOVAL 391.00, TOWN OF HAYTI WATER 30.18, WEBSTER SCHOOL DISTRICT JAN 18 USE FEE 406.40, WIESE, RITA JAN HOME VISITS - MI 23.94

FUND TOTAL: \$304,926.74

Discussion Items

February 7, 2018 Advisory Board meeting minutes

Director Aberle reviewed the minutes from the advisory meeting.

Audio accessibility for NESC Board Meetings

Discussion was held on making NESC Board Meetings accessible to the public via audio stream.

Action #18052 Motion by D. Lutkemeier, second by J. Shoemaker to approve audio accessibility for NESC Board Meetings. All present voting in favor, motion carried.

Director's Report

Director Aberle gave his monthly report.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

ESY rates for summer 2018

Discussion was held on ESY rates for summer 2018.

Reading Recovery rates for satellite schools

Discussion was held on Reading Recovery rates for satellite schools.

Early Childhood services (Jr. Kindergarten)

Discussion was held concerning who should be providing Jr. Kindergarten students with special education services. The Board decided to make this decision based on a school by school basis.

Business Manager Evaluation

Business Manager Evaluations were passed out. They should be mailed back to Vice-President J. Homola before March 12th to go over at the March 19th, 2018 Board Meeting.

E-Rate

Discussion was held on E-Rate.

Meals for Center Base Students

Discussion was held on meals for Center Base students.

Child count numbers for December 1, 2017

Director Aberle went through a history of the SPED child count numbers at NESC. The data shows that numbers are increasing at a higher pace than previous years.

Action Items

Approve retirement – Gina Chilson, Speech Language Pathologist

Action #18053 Motion by B. Anderson, second by C. Niemann to approve Gina's retirement. All present voting in favor, motion carried.

*The Board thanks Gina for
28 years of service and wishes
her well in her new adventures.*

Set ESY rates for summer 2018

Action #18054 Motion by C. Knutson, second by G. Bjorklund to set the ESY rates for summer 2018 as presented. All present voting in favor, motion carried.

| | NESC Para | Certified Staff | Other Non-Certified Staff |
|-----------|-----------------------|---|--|
| 2018 Rate | 2017-2018 Hourly Rate | Based on 2017-18 contract salary; divided by # of day contract; divided by 8 hours per day to determine hourly rate. If certified staff does not work for either NESC or NESC District, it would be \$28.11 per hour | \$13.40 per hour or what they are making currently as an NESC or district para If it is greater. |

Set Reading Recovery Rates for Satellite Schools

Action #18055 Motion by D. Lutkemeier, second by A. Schuurman to set the rates for satellite schools with no increase. All present voting in favor, motion carried.

Executive Session

Action #18056 Pursuant to Personnel - SDCL 1-25-2(1) Motion by C. Akin, second by J. Shoemaker to enter executive session at 8:28 to discuss Assistant Director Evaluation. All present voting in favor, motion carried.

President Koenecke declared the board out of executive session at 8:33 P.M.

Action Items after Executive Session

Action #18057 Motion by J. Shoemaker, second by C. Niemann to offer contract to Assistant Director Tim Frewing with salary to be determined at a later date. All present voting in favor, motion carried.

Adjournment

Action #18058 With there being no further business, motion by C. Knutson, second by B. Anderson, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, March 19, 2018 at 7:00 P.M.

Debbe Koenecke, President

Tiffany Stormo, Business Manager

Northeast Educational Services Cooperative

MARCH 2018 INVOICES

GENERAL FUND - 10

| | | |
|---------------------------------|-----------------------|-----------|
| CENEX FLEETCARD | MAINT & GASOLINE | 5,322.09 |
| CENTURY BUSINESS PRODUCTS, INC | COPIER MAINT CONTRACT | 19.31 |
| DELYLE'S SOUTH 81 SERVICE, INC. | MAINT | 858.11 |
| DUST TEX SERVICE, INC. | FEB RUG RENTAL | 7.71 |
| HAMLIN COUNTY FARMERS COOP | MAINT & GASOLINE | 957.23 |
| JURGENS OIL | MAINT | 42.90 |
| NESC PAYROLL | MARCH 18 PAYROLL | 15,823.24 |
| NORTHLAND AUTO CENTER | MAINT | 77.99 |
| OTTER TAIL POWER CO. | FEB ELECTRICITY | 89.50 |
| PALMLUND AUTOMOTIVE | MAINT | 43.44 |
| QUICK PRO LUBE | MAINT | 36.02 |
| SANFORD HEALTH PLAN | HSA/FSA FEES | 13.50 |
| SDASBO | T.S. SPRING ASBO CONF | 11.25 |
| TOWN OF HAYTI | WATER | 5.32 |
| W.W. TIRE SERVICE | MAINT | 99.90 |

GENERAL FUND TOTAL:23,407.51SPECIAL EDUCATION FUND -22

| | | |
|--------------------------------|---------------------------|------------|
| BRITTON-HECLA SCHOOL DISTRICT | FEB MILEAGE | 234.36 |
| CASTLEWOOD SCHOOL DISTRICT | FEB 18 USE FEE | 715.26 |
| CENTURY BUSINESS PRODUCTS, INC | COPIER MAINT CONTRACT | 60.82 |
| CHILSON, GINA | FEB MILEAGE | 129.36 |
| DUST TEX SERVICE, INC. | FEB RUG RENTAL | 43.70 |
| HAMLIN SCHOOL DISTRICT | FEB 18 USE FEE | 873.76 |
| PARENT | FEB MILEAGE | 80.64 |
| MITCHELL TECHNICAL INSTITUTE | R.S. REG FEES | 50.00 |
| NELSON, ANNEKE | MI - CHIC TO SF | 1,928.31 |
| NESC PAYROLL | MARCH 18 PAYROLL | 256,726.96 |
| OTTER TAIL POWER CO. | FEB ELECTRICITY | 507.16 |
| SANFORD HEALTH PLAN | HSA/FSA FEES | 76.50 |
| SDASBO | T.S. SPRING ASBO CONF | 63.75 |
| SW/WC SERVICE COOPERATIVE | BEHAVIOR ANALYST CONTRACT | 7,550.00 |
| TOWN OF HAYTI | WATER | 30.18 |
| WEBSTER SCHOOL DISTRICT | FEB 18 USE FEE | 406.40 |
| WIESE, RITA | FEB HOME VISITS - MI | 23.94 |

SPECIAL EDUCATION FUND TOTAL:269,501.10MARCH 2018 INVOICES TOTAL:292,908.61

Northeast Educational Services Cooperative

MARCH 2018 BMO INVOICES

GENERAL FUND -10

| | | |
|------------------------------|-------------------|---------------|
| A-I COMPUTER SOLUTIONS | TECH | 31.50 |
| DAKTECH, INC. | TECH | 6.60 |
| DROPBOX INC. | SDC SUPP - S.D. | 99.00 |
| HY-VEE FOOD STORE | BOA 2-7-18 | 6.45 |
| INNOVATIVE OFFICE SOLUTIONS | ADMIN SUPP | 4.80 |
| ITC TELECOM | FEB PHONE SERVICE | 168.57 |
| PUBLIC OPINION | JAN MINUTES | 42.11 |
| TIME MANAGEMENT SYSTEMS, INC | TIME CLOCK | 4.08 |
| US POSTAL SERVICE | POSTAGE | 13.26 |
| VERIZON WIRELESS | JAN CELL SERVICE | 108.62 |
| <u>GENERAL FUND TOTAL:</u> | | <u>484.99</u> |

SPECIAL EDUCATION FUND - 22

| | | |
|--------------------------------------|-----------------------|------------------|
| A-I COMPUTER SOLUTIONS | TECH | 178.46 |
| AMERICINN RAPID CITY, SD | ED SPEC TRAVEL - A.N. | 114.00 |
| DAKTECH, INC. | TECH | 37.40 |
| HY-VEE FOOD STORE | BOA 2-7-18 | 36.54 |
| INNOVATIVE OFFICE SOLUTIONS | PSYCH SUPP | 168.08 |
| ITC TELECOM | FEB PHONE SERVICE | 287.82 |
| MARSHALL CO. HEALTHCARE CENTER | JAN PT/OT SERVICES | 8,435.44 |
| PEARSON EDUCATION | PSYCH SUPP | 776.73 |
| PUBLIC OPINION | JAN MINUTES | 238.64 |
| SANFORD WEBSTER MEDICAL CENTER | JAN OT SERV | 9,467.34 |
| SUPER DUPER INC. | SPEECH SUPP | 197.74 |
| TIME MANAGEMENT SYSTEMS, INC | TIME CLOCK | 145.40 |
| US POSTAL SERVICE | POSTAGE | 75.14 |
| VERIZON WIRELESS | JAN CELL SERVICE | 202.05 |
| WAL-MART | CB SUPP - CASTLE | 42.85 |
| <u>SPECIAL EDUCATION FUND TOTAL:</u> | | <u>20,403.63</u> |

AGENCY FUND - 71

| | | |
|---------------------------|-----------|---------------|
| CPI | CPI BOOKS | 160.00 |
| <u>AGENCY FUND TOTAL:</u> | | <u>160.00</u> |

MARCH 2018 BMO INVOICES TOTAL:21,048.62

Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

Bank of Montreal - MasterCard, , Statement Period 02/06/2018 to 03/05/2018

Mapped Cards

Nelson Anneke

| Posting Date | Tran Date | Account | Supplier | Amount |
|------------------|------------|---------------------|-----------------------|--------|
| 03/02/2018 | 03/01/2018 | XXXX-XXXX-XXXX-6797 | Americinn Lodge & Sui | 114.00 |
| Debit Total USD | | | | 114.00 |
| Credit Total USD | | | | 0.00 |
| Total USD | | | | 114.00 |

Boyd Brenda

| Posting Date | Tran Date | Account | Supplier | Amount |
|------------------|------------|---------------------|---|---------|
| 02/07/2018 | 02/06/2018 | XXXX-XXXX-XXXX-9401 | A-I Computer 605-7 | 104.98 |
| 02/16/2018 | 02/15/2018 | XXXX-XXXX-XXXX-9401 | A-I Computer 605-7 | 104.98 |
| 02/26/2018 | 02/26/2018 | XXXX-XXXX-XXXX-9401 | Payment - Auto Payment Received-Thank You | -371.00 |
| 02/27/2018 | 02/21/2018 | XXXX-XXXX-XXXX-9401 | Daktech Computers | 44.00 |
| 02/28/2018 | 02/27/2018 | XXXX-XXXX-XXXX-9401 | Crisis Prevention | 160.00 |
| Debit Total USD | | | | 413.96 |
| Credit Total USD | | | | -371.00 |
| Total USD | | | | 42.96 |

Christensen Brice

| Posting Date | Tran Date | Account | Supplier | Amount |
|------------------|------------|---------------------|---|--------|
| 02/26/2018 | 02/26/2018 | XXXX-XXXX-XXXX-5117 | Payment - Auto Payment Received-Thank You | -34.26 |
| Debit Total USD | | | | 0.00 |
| Credit Total USD | | | | -34.26 |
| Total USD | | | | -34.26 |

Center Base Castlewood

| Posting Date | Tran Date | Account | Supplier | Amount |
|------------------|------------|---------------------|---|--------|
| 02/26/2018 | 02/26/2018 | XXXX-XXXX-XXXX-7846 | Payment - Auto Payment Received-Thank You | -45.03 |
| 02/27/2018 | 02/26/2018 | XXXX-XXXX-XXXX-7846 | Wal-Mart #1500 | 42.85 |
| Debit Total USD | | | | 42.85 |
| Credit Total USD | | | | -45.03 |
| Total USD | | | | -2.18 |

Center Base Hamlin

| Posting Date | Tran Date | Account | Supplier | Amount |
|--------------|------------|---------------------|---|--------|
| 02/26/2018 | 02/26/2018 | XXXX-XXXX-XXXX-7820 | Payment - Auto Payment Received-Thank You | -58.56 |
| | | | Debit Total USD | 0.00 |
| | | | Credit Total USD | -58.56 |
| | | | Total USD | -58.56 |

Aberle Jerry

| Posting Date | Tran Date | Account | Supplier | Amount |
|--------------|------------|---------------------|---|---------|
| 02/26/2018 | 02/26/2018 | XXXX-XXXX-XXXX-7027 | Payment - Auto Payment Received-Thank You | -249.98 |
| | | | Debit Total USD | 0.00 |
| | | | Credit Total USD | -249.98 |
| | | | Total USD | -249.98 |

Nolte Kari

| Posting Date | Tran Date | Account | Supplier | Amount |
|--------------|------------|---------------------|---|---------|
| 02/26/2018 | 02/26/2018 | XXXX-XXXX-XXXX-9302 | Payment - Auto Payment Received-Thank You | -103.84 |
| | | | Debit Total USD | 0.00 |
| | | | Credit Total USD | -103.84 |
| | | | Total USD | -103.84 |

Reinhiller Lisa

| Posting Date | Tran Date | Account | Supplier | Amount |
|--------------|------------|---------------------|---|---------|
| 02/26/2018 | 02/26/2018 | XXXX-XXXX-XXXX-1409 | Payment - Auto Payment Received-Thank You | -275.00 |
| | | | Debit Total USD | 0.00 |
| | | | Credit Total USD | -275.00 |
| | | | Total USD | -275.00 |

Admin Nesc

| Posting Date | Tran Date | Account | Supplier | Amount |
|--------------|------------|---------------------|---|--------|
| 02/21/2018 | 02/20/2018 | XXXX-XXXX-XXXX-5997 | Usps Po 4637080684 | 88.40 |
| 02/26/2018 | 02/26/2018 | XXXX-XXXX-XXXX-5997 | Payment - Auto Payment Received-Thank You | -49.00 |
| | | | Debit Total USD | 88.40 |
| | | | Credit Total USD | -49.00 |
| | | | Total USD | 39.40 |

Dewitt Shawn

| Posting Date | Tran Date | Account | Supplier | Amount |
|--------------|------------|---------------------|----------------------|--------|
| 02/08/2018 | 02/07/2018 | XXXX-XXXX-XXXX-1417 | Dropbox*cmz62sl9tzj9 | 99.00 |
| | | | Debit Total USD | 99.00 |
| | | | Credit Total USD | 0.00 |
| | | | Total USD | 99.00 |

Stormo Tiffany

| Posting Date | Tran Date | Account | Supplier | Amount |
|--------------|------------|---------------------|-------------|--------|
| 02/08/2018 | 02/07/2018 | XXXX-XXXX-XXXX-0837 | Hy Vee 1871 | 42.99 |

| | | | | | |
|------------|------------|---------------------|---|------------------|------------|
| 02/08/2018 | 02/07/2018 | XXXX-XXXX-XXXX-0837 | Int*in *time Managemen | 149.48 | ? |
| 02/09/2018 | 02/08/2018 | XXXX-XXXX-XXXX-0837 | Super Duper Publicatio | 197.74 | ? |
| 02/23/2018 | 02/21/2018 | XXXX-XXXX-XXXX-0837 | Innovative Office Solu | 31.98 | ? |
| 02/23/2018 | 02/24/2018 | XXXX-XXXX-XXXX-0837 | Vzwrllss*my Vz Vb P | 310.67 | ? |
| 02/26/2018 | 02/24/2018 | XXXX-XXXX-XXXX-0837 | Interstate Telecomm Co | 456.39 | ? |
| 02/28/2018 | 02/27/2018 | XXXX-XXXX-XXXX-0837 | Watertown Public Opini | 280.75 | ? |
| 02/28/2018 | 02/27/2018 | XXXX-XXXX-XXXX-0837 | Marshall County Health | 8,435.44 | ? |
| 02/28/2018 | 02/27/2018 | XXXX-XXXX-XXXX-0837 | Sanford Credit Card Pm | 9,467.34 | ? |
| 02/28/2018 | 02/28/2018 | XXXX-XXXX-XXXX-0837 | Ncs Pearson | 776.73 | ? |
| 03/02/2018 | 03/01/2018 | XXXX-XXXX-XXXX-0837 | Innovative Office Solu | 96.92 | ? |
| 03/05/2018 | 03/03/2018 | XXXX-XXXX-XXXX-0837 | Innovative Office Solu | 18.74 | ? |
| 03/05/2018 | 03/03/2018 | XXXX-XXXX-XXXX-0837 | Innovative Office Solu | 25.24 | ? |
| 03/05/2018 | 03/05/2018 | XXXX-XXXX-XXXX-0837 | Payment - Auto Payment Received-Thank You | -16,639.12 | |
| | | | | Debit Total USD | 20,290.41 |
| | | | | Credit Total USD | -16,639.12 |
| | | | | Total USD | 3,651.29 |



A part of BMO Financial Group

INVOICE

March 05, 2018

Northeast Educational
310 5th Street
Hayti, SD 57241
ATTN: Tiffany Stormo

Invoice Number: 703531-1803

Invoice Amount: \$ 21,048.62

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending March 05, 2018.

Your payment is due **March 26, 2018**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16 digit card numbers and the total amount to be paid to each individual card.

| BMO Harris MasterCard Accounts | Diners Club Accounts |
|--|---|
| Payment By Mail | Payment By Mail |
| BMO Harris MasterCard Corporate Card - Payment P.O Box 71878 Chicago, IL 60694-1878 | BMO Diners Club Corporate Card - Payment 39966 Treasury Center Chicago, IL 60694-9900 |
| Payment By Overnight Delivery | Payment By Overnight Delivery |
| Conduent, Inc. c/o BMO Harris Corporate Card - Payment - BMO Harris MasterCard LBX 71878 141 W Jackson Blvd/Suite 1000 Chicago, IL 60604 | Conduent, Inc. c/o BMO Harris Corporate Card - Payment Diner's Club LBX 39966 141 W Jackson Blvd/Suite 1000 Chicago, IL 60604 |

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

| BMO Harris MasterCard Accounts | Diners Club Accounts |
|--------------------------------------|--|
| By phone: 1-800-844-6445 | By phone: 1-866-865-7271 |
| By e-mail: ebsclientservices@bmo.com | By e-mail: dinersclub.services@bmo.com |

Thank you for your continued business.



Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational
310 5th Street
Hayti, SD 57241

Invoice Number: 703531-1803
Amount Paid: \$ 21,048.62
Payment Due Date: March 26, 2018

RUN DATE: 03/06/2018

Mackenzie Ries
46197 177th ST
Watertown, SD 57201

Dear Jerry Alberle,

I am writing to formally announce my choice to resign from my paraprofessional position. My last day of employment will be Friday March 16th 2018. I would also like to thank you for the opportunity NESC has given me over the last 4 years and I will definitely walk away with a gain of knowledge and different perspective on life.

Thank you,
Mackenzie Ries
605/880/4047

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
BOARD OF DIRECTORS MEETING
Monday, March 19, 2018 - 7:00 P.M.**

NESC DISCUSSION AND/OR ACTION ITEMS:

1. Call to Order
2. Agenda review, changes, and approval
3. Introduction of guests: _____
4. Conflicts of Interest
5. Approval of February 2018 financial report
6. Consent Agenda
 - a. Approval of February 19, 2018 meeting minutes
BOARD ACTION: _____

 - b. Approval of payment of March, 2018 budget claims
BOARD ACTION: _____

 - c. Approval of resignation – Mackenzie Ries, paraprofessional at Castlewood Center Base Program
BOARD ACTION: _____

 - d. _____
BOARD ACTION: _____

 - e. _____
BOARD ACTION: _____

7. Discussion Items
 - a. March 7, 2018 Advisory Board meeting minutes
BOARD ACTION: _____

b. Director Report

BOARD ACTION: _____

c. Assistant Director Report

BOARD ACTION: _____

d. E-Rate update

BOARD ACTION: _____

e. Request for Proposals (RFP), Educational Specialists

BOARD ACTION: _____

f. _____
BOARD ACTION: _____

8. Action Items

a. _____
BOARD ACTION: _____

b. _____
BOARD ACTION: _____

c. _____
BOARD ACTION: _____

9. Executive Session

- a. Personnel—SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee

10. Action Items after Executive Session.

- a. Offer contract to Business Manager
- b.