

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, March 19, 2018

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, March 19, 2018 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Koenecke at 7:00 P.M. and adjourned at 7:44 P.M.

Members present:

Martin Murphy, Arlington; Cory Akin, Castlewood; Trudi Gaikowski, Clark; Norman Koehlmoos, De Smet; Carie Knutson, Deubrook; Debbe Koenecke, Deuel; Arend Schuurman, Elkton; Krecia Weinberg, Estelline; Kathy Roe, Florence; Joe Homola, Hamlin; Jerod Olson, Lake Preston; Gene Bjorklund, Sioux Valley; Sandy Hinze, Waubay; Penny Thyen, Waverly/South Shore; Tia Felberg, Willow Lake

Absent:

Josh Hawkinson, Britton-Hecla; Evelyn Eagle, Enemy Swim Day School; Dave Fuller, Henry; Greg Schortzmann, Iroquois; Amber Hamling, Rosholt; Lisa Amdahl, Summit; Joel Shoemaker, Webster; Denise Lutkemeier, Wilmot

Others Attending:

NESC Staff Representatives: None Present

Member District Superintendents: Jim Block, Webster; Brian Jandahl, Elkton; Scott Klaudt, Willow Lake

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Koenecke called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #18059 Motion by J. Homola, second by C. Akin to approve the agenda with one addition: to approve contract for Autumn Culhane – speech language pathologist - .87 FT -\$44,016.36. All present voting in favor, motion carried.

Introduction of Guests

Jim Block, Brian Jandahl, Scott Klaudt and Eric Bass were introduced as guests.

Conflicts of Interest

No conflicts of interest were presented.

Financial Report

Action #18060 Motion by G. Bjorklund, second by C. Knutson to approve the financial report for the period ending February 28, 2018. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
February 1, 2018	\$339,235.08	\$684,488.84	\$13,157.71
<u>Receipts:</u>			
Local Sources	\$10,961.85	\$165,325.40	\$4,889.39
State Sources		\$66,328.34	
Federal Sources	\$8,774.00	\$146,247.00	
Other	\$136.77	\$294.54	\$3.34
<u>Total Monthly Receipts</u>	<u>\$19,872.62</u>	<u>\$378,195.28</u>	<u>\$4,892.73</u>
Total Gross Receipts	\$359,107.70	\$1,062,684.12	\$18,050.44
Manual Journal Entry		\$-257.64	
Less Salaries	\$15,933.66	\$264,513.59	
Less Disbursements	\$16,999.59	\$40,670.79	\$1,685.93
<u>Total Salaries & Disbursements</u>	<u>\$32,933.25</u>	<u>\$305,184.38</u>	<u>\$1,685.93</u>
Ending Cash Balance			
February 28, 2018	\$326,174.45	\$757,757.38	\$16,364.51

Consent Agenda

Action #18061 Motion by J. Homola, second by A. Schuurman to approve the following items on the Consent Agenda: 6a) Approval of February 19, 2018 Board of Directors minutes; 6b) Approval of payment of March 2018 claims; 6c) Approval of resignation – Mackenzie Ries, paraprofessional – Castlewood Center Base Program ; 6d) Approval of contract, Autumn Culhane – speech language pathologist - .87 FTE - \$44,016.36. All present voting in favor, motion carried.

March 2018 Accounts Payable

GENERAL FUND:

BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 484.99; CENEX FLEETCARD MAINT & GASOLINE 5,322.09; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 19.31, DELYLE'S SOUTH 81 SERVICE, INC. MAINT 858.11, DUST TEX SERVICE, INC. FEB RUG RENTAL 7.71, HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 957.23, JURGENS OIL MAINT 42.90, NESC PAYROLL MARCH 18 PAYROLL 15,823.24, NORTHLAND AUTO CENTER MAINT 77.99, OTTER TAIL POWER CO. FEB ELECTRICITY 89.50, PALMLUND AUTOMOTIVE MAINT 43.44, QUICK PRO LUBE MAINT 36.02, SANFORD HEALTH PLAN HSA/FSA FEES 13.50, SDASBO T.S. SPRING ASBO CONF 11.25, TOWN OF HAYTI WATER 5.32, W.W. TIRE SERVICE MAINT 99.90

FUND TOTAL: \$23,892.50

SPECIAL EDUCATION FUND:

BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 20,403.63; BRITTON-HECLA SCHOOL DISTRICT FEB MILEAGE 234.36; CASTLEWOOD SCHOOL DISTRICT FEB 18 USE FEE 715.26; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 60.82; CHILSON, GINA FEB MILEAGE 129.36; DUST TEX SERVICE, INC. FEB RUG RENTAL 43.70; HAMLIN SCHOOL DISTRICT FEB 18 USE FEE 873.76; PARENT FEB MILEAGE 80.64; MITCHELL TECHNICAL INSTITUTE R.S. REG FEES 50.00; NELSON, ANNEKE MI - CHIC TO SF 1,928.31; NESC PAYROLL MARCH 18 PAYROLL 256,726.96; OTTER TAIL POWER CO. FEB ELECTRICITY 507.16; SANFORD HEALTH PLAN HSA/FSA FEES 76.50; SDASBO T.S. SPRING ASBO CONF 63.75; SW/WC SERVICE COOPERATIVE BEHAVIOR ANALYST CONTRACT 7,550; TOWN OF HAYTI WATER 30.18; WEBSTER SCHOOL DISTRICT FEB 18 USE FEE 406.40; WIESE, RITA FEB HOME VISITS - MI 23.94

FUND TOTAL: \$289,904.73

Discussion Items

March 7, 2018 Advisory Board meeting minutes

No Advisory meeting was held due to weather.

Director's Report

Director Aberle gave his monthly report.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

E-Rate update

Discussion was held on E-Rate.

Request for Proposal (RFP), Educational Specialists

Discussion was held on educational specialist and consensus of the board was to submit an RFP.

Action Items

No action items were presented.

Executive Session

Action #18062 Pursuant to Personnel - SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee.

Motion by C. Akin, second by J. Homola to enter executive session at 7:23. All present voting in favor, motion carried.

President Koenecke declared the board out of executive session at 7:43 P.M.

Action Items after Executive Session

Action #18063 Motion by J. Homola, second by C. Knutson to offer contract to Business Manager Tiffany Stormo with salary to be determined at a later date. All present voting in favor, motion carried.

Adjournment

Action #18064 With there being no further business, motion by C. Knutson, second by C. Akin, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, April 16, 2018 at 7:00 P.M.

Debbe Koenecke, President

Tiffany Stormo, Business Manager