

April 12, 2018

Hello NESC Board of Directors

Meeting Location:

Our April meeting will be held Monday, April 16, 2018 in Watertown,
SD. **The meeting will be held at Lake Area Technical Institute.**

The meeting will begin at **7:00 P.M.**

Debbe Koenecke
PRESIDENT
BOARD OF DIRECTORS

Jerry Aberle
DIRECTOR
Jerry.Aberle@k12.sd.us

Tim Frewing
ASSISTANT DIRECTOR
Tim.Frewing@k12.sd.us

Tiffany Stormo
BUSINESS MANAGER
Tiffany.Stormo@k12.sd.us

MEMBER DISTRICTS

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Rosholt #54-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

Northeast Educational Services Cooperative

P.O. Box 327 • Hayti, South Dakota 57241

605-783-3607 • Fax 605-783-3259

April 12, 2018

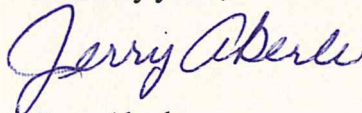
Dear NESC Board Members:

Our April board meeting will be held on Monday, April 16, 2018. It will begin at 7:00 pm and will be held in Watertown at LATI in the Manufacturing, Energy, and Transportation Building (Door #9)—Room 802. The meeting begins at 7:00 pm.

Enclosed/attached are several documents for your review prior to the meeting.

See you Monday evening at 7:00 pm.

Sincerely yours,



Jerry Aberle

NESC BOARD OF DIRECTORS' MEETING

Proposed Agenda

Date: April 16, 2018

Time: 7:00 P.M.

**Location: Lake Area Technical Institute (LATI)
Manufacturing, Energy, and Transportation Building—Room 802
1201 Arrow Ave NE, Watertown, SD**

1. Call to order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Conflicts of Interest
5. Appoint Gerry Kaufman as hearing officer for the purpose of an employee hearing
6. Executive Session
 - a. Personnel—SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee.
7. Renew or non-renew the contract for Chantel Sprang effective at the end of the 2017-18 school year
8. Approval of March 2018 financial report
9. Consent Agenda
 - a. Approval of March 19, 2018 meeting minutes
 - b. Approval of payment of April 2018 budget claims
 - c. Accept resignation—Angie Johnson, school psychologist
 - d. Approval of contract extension—KorManagement Services, LLC
 - e. Accept resignation—Anneke Nelson, school psychologist
 - f. Contract amendment—Anneke Nelson, 10 additional days, \$3,305.30
10. Discussion Items
 - a. April 11, 2018 Advisory Board meeting minutes
 - b. Director Report
 - c. Assistant Director Report
 - d. 2004 Ford Taurus-VIN 1FAFP52254A213338; Declare Surplus—transmission issues
 - e. Duenwald Transportation—providing transportation for Special Olympics athletes to Spearfish
 - f. FY 2019 preliminary budget
 - g. Health and Dental rates renewal information
 - h. Reimbursement schedule for NESC Board Members appointed to the steering/negotiations committee
 - i. Reimbursement schedule for Superintendents appointed to attend board/steering/negotiation committee meetings
 - j. Administrative Unit for negotiations
 - k. Gina Chilson's request for salary to be paid out in June
11. Action Items
 - a. Declare 2004 Ford Taurus-VIN 1FAFP52254A213338 surplus and appoint three appraisers
 - b. Approve final Center Base tuition rates for 2017-18
 - c. Approve health and dental insurance rates for FY 2019
 - d. Approve transportation contract—Duenwald Transportation, \$2,850 + \$255 for lodging for driver--\$3,105.00
 - e. Approve Gina Chilson's request for salary to be paid in June
12. Executive Session
 - a. Personnel—SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee.
 - b. Negotiations—SDCL 1-25-2(4) Preparing for contract negotiations or negotiating with employees or employee representatives.
13. Action Items after Executive Session
 - a. Offer contracts to Unit 1 and 2 employees—issue date May 1, return date May 15
 - b. Offer contracts to ESY employees—issue date April 24, return date May 8
 - c. Set salaries and offer contracts to paraprofessionals and office staff—issue date May 1, return date May 15
 - d. Set Director salary and benefits
 - e. Set Assistant Director salary and benefits
 - f. Set Business Manager salary and benefits

**AGENDA ITEMS IN RED HAVE BEEN ADDED SINCE THE PROPOSED AGENDA WAS DRAFTED.
AGENDA ITEMS INDICATED BY A ~~STRIKETHROUGH~~ WILL BE DELETED FROM THE PROPOSED AGENDA.**

FOR AUDIO ACCESSIBILITY ONLY FOR THIS MEETING PLEASE DIAL 605-874-6338. YOU WILL THEN BE PROMPTED TO ENTER YOUR CONFERENCE IDENTIFICATION NUMBER. THIS NUMBER IS #43631

Agenda Explanation

1. Call to order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Conflicts of Interest
5. Appoint Gerry Kaufman as hearing officer for the purpose of an employee hearing
6. Executive Session
 - a. Personnel—SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or perspective public officer or employee
7. Renew or non-renew the contract for Chantel Sprang effective at the end of the 2017-18 school year
8. Approval of March 2018 financial report
9. Consent Agenda
 - a. Approval of March 19, 2018 meeting minutes. Please review enclosed minutes.
 - b. Approval of payment of April 2018 budget claims. Please review the enclosed budget claims.
 - c. Accept resignation—Angie Johnson, school psychologist. Angie's resignation is enclosed.
 - d. Approval of contract extension—KorManagement Services, LLC. Please review enclosed contract extension.
 - e. Accept resignation—Anneke Nelson. Anneke's resignation is included.
 - f. Contract amendment—Anneke Nelson, 10 additional days, \$3,305.53. These extra days are for additional educational specialist days.
10. Discussion Items
 - a. April 4, 2018 Advisory Board meeting minutes. Please review enclosed minutes.
 - b. Director Report.
 - c. Assistant Director Report.
 - d. 2004 Ford Taurus-VIN 1FAFP52254A21338; Declare Surplus—transmission issues.
 - e. Duenwald Transportation—providing transportation for Special Olympics athletes to Spearfish
 - f. FY 2019 preliminary budget. The FY 2019 preliminary budget will be presented.
 - g. Health and Dental rates renewal information. The proposed rates for health and dental insurance for FY 2019 will be presented.
 - h. Reimbursement schedule for NESC Board Members appointed to the steering/negotiations committee. I would like a discussion concerning when these committee members should get reimbursed.
 - i. Reimbursement schedule for Superintendents appointed to attend board/steering/negotiation committee meetings. I would like a discussion concerning when these superintendents should get reimbursed.
 - j. Administrative Unit for negotiations. I will lead a discussion on whether the board wishes to recognize an administrative unit for negotiations.
 - k. Gina Chilson's request for salary to be paid out in June. Please review Gina's request.
11. Action Items
 - a. Declare 2004 Ford Taurus VIN 1FAFP52254A213338 surplus and appoint three appraisers.
 - b. Approve final Center Base tuition rates for 2017-18. Please see enclosed rates
 - c. Approve health and dental insurance rates for FY 2019. Please see enclosed rates.
 - d. Approve transportation contract—Duenwald Transportation, \$2,850 + \$255 for lodging for driver--\$3,105.00
12. Executive session
 - a. Personnel—SDCL(1) Discussing the qualifications, competence, performance, character of fitness of any public officer or employee or prospective public officer or employee.
 - b. Negotiations.—SDCL 1-25-2(4) Preparing for contract negotiations or negotiating with employees or employee representatives.
13. Action Items after Executive Session
 - a. Offer contracts to Unit 1 and 2 employees—issue date May 1, return date May 15.
 - b. Offer contracts to ESY employees—issue date April 20, return date May 4.
 - c. Set salaries and offer contracts to paraprofessionals and office staff—issue date May 1, return date May 15
 - d. Set Director salary and benefits.
 - e. Set Assistant Director salary and benefits.
 - f. Set Business Manager salary and benefits.

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Agency Fund (71)	TOTAL ALL FUNDS
CASH BALANCE				
March 1, 2018	\$326,174.45	\$757,757.38	\$16,364.51	\$1,100,296.34
Receipts:				
Local Sources:				
1312 Center Base Tuition		\$62,287.33		\$62,287.33
1332 Extended School Year Tuition				\$0.00
1510 Interest	\$10.84	\$327.61	\$0.31	\$338.76
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 SD COUNTS Other LEAs				\$0.00
1971 Insurance Premiums				\$0.00
1990 Charges For Service				\$0.00
1990 SPED Assessments	\$1,306.99	\$103,038.07		\$104,345.06
1990 Reading Recovery	\$2,418.06			\$2,418.06
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous	\$219.43		\$5,091.03	\$5,310.46
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage				\$0.00
State Sources:				
3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$3,337.68		\$3,337.68
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00
Federal Sources:				
4152 Title IIB (SD COUNTS)				\$0.00
4175 IDEA Part B 611		\$132,347.00		\$132,347.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619		\$3,951.00		\$3,951.00
Other Receipts:				
120 Accounts Receivable				\$0.00
140 Due from other Governments				\$0.00
Other Receipts	\$250.00			\$250.00
Total Monthly Receipts	\$4,205.32	\$305,288.69	\$5,091.34	\$314,585.35
Balance Frwd plus Revenue to date	\$330,379.77	\$1,063,046.07	\$21,455.85	\$1,414,881.69
Manual Journal Entry		-\$7,296.38		-\$7,296.38
Manual Journal Entry Revenue				\$0.00
Less Salaries & Disbursements				
Salaries	\$15,823.24	\$256,726.96		\$272,550.20
Disbursements	\$8,069.26	\$25,627.77	\$2,616.73	\$36,313.76
Less Total Salaries & Disbursements	\$23,892.50	\$282,354.73	\$2,616.73	\$308,863.96
CASH BALANCE				
March 31, 2018	\$306,487.27	\$773,394.96	\$18,839.12	\$1,098,721.35

Balance Sheet

Clearing Account XX-101-002	\$20.00	\$33.41	\$0.00	\$53.41
Checking Account XX-101	\$93,384.20	\$690,831.67	\$12,636.16	\$796,852.03
Money Market Savings XX-105	\$213,083.07	\$0.00	\$6,202.96	\$219,286.03
Certificates of Deposit XX-106	\$0.00	\$77,529.88	\$0.00	\$77,529.88
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
TOTALS	\$306,487.27	\$773,394.96	\$18,839.12	\$1,098,721.35
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Regular; Processing Month 03/2018; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	300.00	10.84	325.49	108.50	(25.49)
10 1941 014	ESA 1 LEA ASSESSMENTS	69,963.52	0.00	69,963.52	100.00	0.00
10 1941 015	ESA-1 REVENUE OTHER SOURCES-LEAs	17,967.44	0.00	18,496.52	102.94	(529.08)
10 1941 017	SHARED SERVICES GRANT	131,404.60	0.00	66,241.16	50.41	65,163.44
10 1990 009	NON-SP.ED. ASSESSMENTS	15,684.09	1,306.99	11,762.42	75.00	3,921.67
10 1990 012	READING RECOVERY ASSESSMENTS	37,802.79	2,418.06	30,548.46	80.81	7,254.33
10 1990 013	READING RECOVERY-OTHER LEAs	8,487.20	0.00	8,487.20	100.00	0.00
10 1990 018	MISCELLANEOUS	0.00	219.43	1,744.43	0.00	(1,744.43)
10 1990 020	NORTHERN PLAINS	35,000.00	0.00	14,141.56	40.40	20,858.44
10 1990 073	D&A POOL ASSESSMENTS	15,000.00	0.00	15,000.25	100.00	(0.25)
10 1990 200	EXPENSED MILEAGE FROM SPED	265,050.00	0.00	127,718.02	48.19	137,331.98
Subtotal: LOCAL SOURCES		596,659.64	3,955.32	364,429.03	61.08	232,230.61
10 3900 050	ESA 1-TEACHER OF THE YEAR	0.00	0.00	0.00	0.00	0.00
Subtotal: STATE SOURCES		0.00	0.00	0.00	0.00	0.00
10 4152 016	TITLE II PART B SD COUNTS	8,774.00	0.00	8,774.00	100.00	0.00
Subtotal: FEDERAL SOURCES		8,774.00	0.00	8,774.00	100.00	0.00
10 5110	OPERATING TRANSFER IN	0.00	0.00	0.00	0.00	0.00
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	6,687.50	0.00	(6,687.50)
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	250.00	38,294.23	0.00	(38,294.23)
Subtotal: 5000		0.00	250.00	44,981.73	0.00	(44,981.73)
Fund Total:		605,433.64	4,205.32	418,184.76	69.07	187,248.88

Regular; Processing Month 03/2018; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1312	TUITION-CENTER BASE	601,858.97	62,287.33	415,011.16	68.95	186,847.81
22 1312 100	TUITION-ESY	86,190.75	0.00	81,658.05	94.74	4,532.70
22 1510	INTEREST	1,500.00	327.61	1,659.02	110.60	(159.02)
22 1990 002	MISCELLANEOUS-CENTER BASE	0.00	0.00	0.00	0.00	0.00
22 1990 003	SPED ASSESSMENTS	1,236,456.00	103,038.07	927,342.70	75.00	309,113.30
22 1990 018	MISCELLANEOUS	5,000.00	0.00	6,153.68	123.07	(1,153.68)
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
Subtotal: LOCAL SOURCES		1,936,005.72	165,653.01	1,431,824.61	73.96	504,181.11
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	137,115.68	0.00	67,914.42	49.53	69,201.26
22 3900 013	STATE REVENUE: PART C FUNDS	50,000.00	3,337.68	32,359.27	64.72	17,640.73
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	13,247.99	294.40	(8,747.99)
Subtotal: STATE SOURCES		191,615.68	3,337.68	113,521.68	59.24	78,094.00
22 4175 475	REGULAR IDEA PART B 611	1,698,461.00	132,347.00	896,282.00	52.77	802,179.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	3,371.00	0.00	0.00	0.00	3,371.00
22 4186 486	REGULAR IDEA PART B 619	48,155.00	3,951.00	24,787.00	51.47	23,368.00
Subtotal: FEDERAL SOURCES		1,749,987.00	136,298.00	921,069.00	52.63	828,918.00
22 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	0.00	0.00
22 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
Subtotal: 5000		0.00	0.00	0.00	0.00	0.00
Fund Total:		3,877,608.40	305,288.69	2,466,415.29	63.61	1,411,193.11

Revenue Summary Report
Processing Month: 03/2018
Regular; Processing Month 03/2018; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	4,483,042.04	309,494.01	2,884,600.05	64.34	1,598,441.99

EXPENDITURE SUMMARY
Regular; Processing Month 03/2018; Fund Number 10, 22

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
10	GENERAL FUND					
1111	READING RECOVERY	\$46,289.99	\$2,478.17	\$28,322.50	61.18	\$17,967.49
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$240,109.54	\$9,324.01	\$102,984.79	42.89	\$137,124.75
2227	TECHNOLOGY SUPPORT	\$8,243.50	\$410.63	\$3,418.95	41.47	\$4,824.55
2319	BOARD OF EDUCATION SERVICES	\$12,360.74	\$62.06	\$11,735.33	94.94	\$625.41
2329	ADMINISTRATION	\$56,829.19	\$2,981.88	\$29,512.79	51.93	\$27,316.40
2529	ADMINISTRATION-FISCAL SERVICES	\$13,495.04	\$988.53	\$9,552.29	70.78	\$3,942.75
2542	OPERATION & MAINTENANCE BLDGS.	\$7,995.94	\$209.54	\$3,298.82	41.26	\$4,697.12
2545	VEHICLE SERVICE	\$223,109.70	\$7,437.68	\$148,656.75	66.63	\$74,452.95
2551	DRUG & ALCOHOL TESTING POOL	\$15,000.00	\$0.00	\$3,141.27	20.94	\$11,858.73
10	GENERAL FUND	\$623,433.64	\$23,892.50	\$340,623.49	54.64	\$282,810.15
22	SPECIAL EDUCATION FUND					
1221	EXTENDED SCHOOL YEAR	\$89,561.75	\$0.00	\$85,493.15	95.46	\$4,068.60
1223	CENTER BASE DAY PROGRAMS	\$601,858.98	\$42,519.71	\$355,691.43	59.10	\$246,167.55
1226	EARLY CHILDHOOD SERVICES	\$335,469.21	\$23,952.09	\$189,123.55	56.38	\$146,345.66
1227	PROLONGED ASSISTANCE PROGRAMS	\$0.00	\$0.00	\$8,472.92	0.00	(\$8,472.92)
2129	TRANSITION SUPPORT SERVICES	\$28,172.19	\$1,826.83	\$17,027.77	60.44	\$11,144.42
2142	PSYCHOLOGICAL SERVICES	\$551,234.22	\$40,886.20	\$304,048.05	55.16	\$247,186.17
2152	SPEECH PATHOLOGY SERVICES	\$1,061,362.63	\$79,963.53	\$604,767.62	56.98	\$456,595.01
2171	PHYSICAL THERAPY	\$311,600.92	\$22,053.63	\$211,122.76	67.75	\$100,478.16
2172	OCCUPATIONAL THERAPY	\$480,019.54	\$36,708.65	\$288,519.66	60.11	\$191,499.88
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$7,283.78	\$0.00	\$6,675.35	91.65	\$608.43
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$137,115.68	\$8,096.85	\$91,143.48	66.47	\$45,972.20
2227	TECHNOLOGY SUPPORT	\$46,713.10	\$2,326.69	\$19,409.06	41.55	\$27,304.04
2319	BOARD OF EDUCATION SERVICES	\$70,044.22	\$351.68	\$59,369.27	84.76	\$10,674.95
2329	ADMINISTRATION	\$254,031.98	\$16,897.44	\$168,540.77	66.35	\$85,491.21
2529	ADMINISTRATION-FISCAL SERVICES	\$76,471.89	\$5,601.70	\$53,801.12	70.35	\$22,670.77
2542	OPERATION & MAINTENANCE BLDGS.	\$41,668.31	\$1,169.73	\$18,409.46	44.18	\$23,258.85
22	SPECIAL EDUCATION FUND	\$4,092,608.40	\$282,354.73	\$2,481,615.42	60.64	\$1,610,992.98
	Grand Total:	\$4,716,042.04	\$306,247.23	\$2,822,238.91	59.84	\$1,893,803.13

Activity Fund Balance Report - Summary - Exclude Encumbrances
03/2018 - 03/2018

Regular; Beginning Month 03/2018; Processing Month 03/2018; Fund Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 415 801	GENERAL CLEARING-AMT. HELD FOR OTHERS	(2,036.00)	160.00	741.00	0.00	(1,455.00)
71 415 802	FLORENCE CENTER BASE-AMT HELD FOR OTHERS	283.17	0.00	0.00	0.00	283.17
71 415 803	HAMLIN CENTER BASE-AMT HELD FOR OTHERS	493.31	0.00	0.00	0.00	493.31
71 415 804	GRANT-DEUEL CB-AMT HELD FOR OTHERS	621.08	0.00	0.00	0.00	621.08
71 415 805	KNIGHTS OF COLUMBUS-AMT HELD FOR OTHERS	2,297.94	0.00	0.00	0.00	2,297.94
71 415 806	SPECIAL OLYMPICS SD-AMT HELD FOR OTHERS	6,282.73	480.00	500.00	0.00	6,302.73
71 415 850	ELABO-AMT HELD FOR OTHERS	0.00	0.00	0.00	0.00	0.00
71 430 800	IMPREST ACCOUNT	5,000.00	394.00	0.00	0.00	4,606.00
71 453	SANFORD FLEX	3,406.09	1,582.73	3,850.03	0.00	5,673.39
71 704 005	FUND BALANCE - UNDESIGNATED	0.00	0.00	0.00	0.00	0.00
71 760	UNASSIGNED FUND BALANCE	16.19	0.00	0.31	0.00	16.50
Fund Total: 71		16,364.51	2,616.73	5,091.34	0.00	18,839.12

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, March 19, 2018

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, March 19, 2018 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Koenecke at 7:00 P.M. and adjourned at 7:44 P.M.

Members present:

Martin Murphy, Arlington; Cory Akin, Castlewood; Trudi Gaikowski, Clark; Norman Koehlmoos, De Smet; Carie Knutson, Deubrook; Debbe Koenecke, Deuel; Arend Schuurman, Elkton; Krecia Weinberg, Estelline; Kathy Roe, Florence; Joe Homola, Hamlin; Jerod Olson, Lake Preston; Gene Bjorklund, Sioux Valley; Sandy Hinze, Waubay; Penny Thyen, Waverly/South Shore; Tia Felberg, Willow Lake

Absent:

Josh Hawkinson, Britton-Hecla; Evelyn Eagle, Enemy Swim Day School; Dave Fuller, Henry; Greg Schortzmann, Iroquois; Amber Hamling, Rosholt; Lisa Amdahl, Summit; Joel Shoemaker, Webster; Denise Lutkemeier, Wilmot

Others Attending:

NESC Staff Representatives: None Present

Member District Superintendents: Jim Block, Webster; Brian Jandahl, Elkton; Scott Klaudt, Willow Lake

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Koenecke called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #18059 Motion by J. Homola, second by C. Akin to approve the agenda with one addition: to approve contract for Autumn Culhane – speech language pathologist - .87 FT -\$44,016.36. All present voting in favor, motion carried.

Introduction of Guests

Jim Block, Brian Jandahl, Scott Klaudt and Eric Bass were introduced as guests.

Conflicts of Interest

No conflicts of interest were presented.

Financial Report

Action #18060 Motion by G. Bjorklund, second by C. Knutson to approve the financial report for the period ending February 28, 2018. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
February 1, 2018			
	\$339,235.08	\$684,488.84	\$13,157.71
<u>Receipts:</u>			
Local Sources	\$10,961.85	\$165,325.40	\$4,889.39
State Sources		\$66,328.34	
Federal Sources	\$8,774.00	\$146,247.00	
Other	\$136.77	\$294.54	\$3.34
<u>Total Monthly Receipts</u>	<u>\$19,872.62</u>	<u>\$378,195.28</u>	<u>\$4,892.73</u>
Total Gross Receipts	\$359,107.70	\$1,062,684.12	\$18,050.44
Manual Journal Entry		\$-257.64	
Less Salaries	\$15,933.66	\$264,513.59	
Less Disbursements	\$16,999.59	\$40,670.79	\$1,685.93
<u>Total Salaries & Disbursements</u>	<u>\$32,933.25</u>	<u>\$305,184.38</u>	<u>\$1,685.93</u>
Ending Cash Balance			
February 28, 2018	\$326,174.45	\$757,757.38	\$16,364.51

Consent Agenda

Action #18061 Motion by J. Homola, second by A. Schuurman to approve the following items on the Consent Agenda: 6a) Approval of February 19, 2018 Board of Directors minutes; 6b) Approval of payment of March 2018 claims; 6c) Approval of resignation – Mackenzie Ries, paraprofessional – Castlewood Center Base Program ; 6d) Approval of contract, Autumn Culhane – speech language pathologist - .87 FTE - \$44,016.36. All present voting in favor, motion carried.

March 2018 Accounts Payable

GENERAL FUND:

BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 484.99; CENEX FLEETCARD MAINT & GASOLINE 5,322.09; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 19.31, DELYLE'S SOUTH 81 SERVICE, INC. MAINT 858.11, DUST TEX SERVICE, INC. FEB RUG RENTAL 7.71, HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 957.23, JURGENS OIL MAINT 42.90, NESC PAYROLL MARCH 18 PAYROLL 15,823.24, NORTHLAND AUTO CENTER MAINT 77.99, OTTER TAIL POWER CO. FEB ELECTRICITY 89.50, PALMLUND AUTOMOTIVE MAINT 43.44, QUICK PRO LUBE MAINT 36.02, SANFORD HEALTH PLAN HSA/FSA FEES 13.50, SDASBO T.S. SPRING ASBO CONF 11.25, TOWN OF HAYTI WATER 5.32, W.W. TIRE SERVICE MAINT 99.90

FUND TOTAL: \$23,892.50

SPECIAL EDUCATION FUND:

BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 20,403.63; BRITTON-HECLA SCHOOL DISTRICT FEB MILEAGE 234.36; CASTLEWOOD SCHOOL DISTRICT FEB 18 USE FEE 715.26; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 60.82; CHILSON, GINA FEB MILEAGE 129.36; DUST TEX SERVICE, INC. FEB RUG RENTAL 43.70; HAMLIN SCHOOL DISTRICT FEB 18 USE FEE 873.76; PARENT FEB MILEAGE 80.64; MITCHELL TECHNICAL INSTITUTE R.S. REG FEES 50.00; NELSON, ANNEKE MI - CHIC TO SF 1,928.31; NESC PAYROLL MARCH 18 PAYROLL 256,726.96; OTTER TAIL POWER CO. FEB ELECTRICITY 507.16; SANFORD HEALTH PLAN HSA/FSA FEES 76.50; SDASBO T.S. SPRING ASBO CONF 63.75; SW/WC SERVICE COOPERATIVE BEHAVIOR ANALYST CONTRACT 7,550; TOWN OF HAYTI WATER 30.18; WEBSTER SCHOOL DISTRICT FEB 18 USE FEE 406.40; WIESE, RITA FEB HOME VISITS - MI 23.94

FUND TOTAL: \$289,904.73

Discussion Items

March 7, 2018 Advisory Board meeting minutes

No Advisory meeting was held due to weather.

Director's Report

Director Aberle gave his monthly report.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

E-Rate update

Discussion was held on E-Rate.

Request for Proposal (RFP), Educational Specialists

Discussion was held on educational specialist and consensus of the board was to submit an RFP.

Action Items

No action items were presented.

Executive Session

Action #18062 Pursuant to Personnel - SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee.

Motion by C. Akin, second by J. Homola to enter executive session at 7:23. All present voting in favor, motion carried.

President Koenecke declared the board out of executive session at 7:43 P.M.

Action Items after Executive Session

Action #18063 Motion by J. Homola, second by C. Knutson to offer contract to Business Manager Tiffany Stormo with salary to be determined at a later date. All present voting in favor, motion carried.

Adjournment

Action #18064 With there being no further business, motion by C. Knutson, second by C. Akin, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, April 16, 2018 at 7:00 P.M.

Debbe Koenecke, President

Tiffany Stormo, Business Manager

Northeast Educational Services Cooperative

APRIL 2018 INVOICES

GENERAL FUND - 10

BERNER'S DAKOTA CLUTCH & TRANSMISSION	MAINT	200.60
BJORKLUND, GENE	10/18/17 SP MTG MILEAGE	4.66
CENEX FLEETCARD	GASOLINE	4,757.72
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	71.28
CRAIG BASS SANITARY SERVICE	JAN-MARCH GARBAGE	19.35
DELYLE'S SOUTH 81 SERVICE, INC.	MAINT	651.04
DUST TEX SERVICE, INC.	MARCH RUG RENTAL	7.71
ESTELLINE COMMUNITY OIL CO.	MAINT	37.00
GOEHRING-STREET, KRIS	ADVANCED STUDY	75.00
HAMLIN COUNTY FARMERS COOP	MAINT & GASOLINE	993.36
HAMLIN COUNTY PUBLISHING	CLASSIFIED AD	73.50
JURGENS OIL	MAINT	37.91
KORMANAGEMENT SERVICES, LLC	DRUG TESTING	1,168.69
NESC PAYROLL	APRIL 2018	15,857.92
NESC SPECIAL REVENUE PROJECTS	3RD QUARTER EXPENSED MILEAGE	4,541.36
NORTHLAND AUTO CENTER	MAINT	558.89
OTTER TAIL POWER CO.	MARCH ELECTRICITY	62.84
SANFORD HEALTH PLAN	HSA/FSA FEES	13.50
STORMO, BEN	FEB-MARCH SNOW REMOVAL	138.00
TOWN OF HAYTI	WATER	5.32
W.W. TIRE SERVICE	MAINT	177.36
<u>GENERAL FUND TOTAL:</u>		<u>29,453.01</u>

SPECIAL EDUCATION FUND - 22

BJORKLUND, GENE	10/18/17 SP MTG MILEAGE	26.42
BRITTON-HECLA SCHOOL DISTRICT	MARCH MILEAGE	84.84
CASTLEWOOD SCHOOL DISTRICT	REIMB FEB-MARCH CB/USE FEE	6,758.35
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	43.23
CHILSON, GINA	MARCH MILEAGE	132.30
CRAIG BASS SANITARY SERVICE	JAN-MARCH GARBAGE	109.65
DUST TEX SERVICE, INC.	MARCH RUG RENTAL	43.70
GOEHRING-STREET, KRIS	ADVANCED STUDY	425.00
HAMLIN COUNTY PUBLISHING	CLASSIFIED AD	416.50
HAMLIN SCHOOL DISTRICT	MARCH 18 USE FEE	873.76
NESC IMPREST	IMPREST	394.00

NESC PAYROLL	APRIL 2018	256,799.61
NESC SPECIAL REVENUE PROJECTS	3RD QUARTER EXPENSED MILEAGE	66,960.02
OTTER TAIL POWER CO.	MARCH ELECTRICITY	356.12
SANFORD HEALTH PLAN	HSA/FSA FEES	76.50
STORMO, BEN	MARCH-APRIL SNOW REMOVAL	782.00
TOWN OF HAYTI	WATER	30.18
WEBSTER SCHOOL DISTRICT	MARCH 18 USE FEE	406.40
WIESE, RITA	MARCH HOME VISITS - MI	23.94
<u>GENERAL FUND TOTAL:</u>		<u>334,742.52</u>
<u>APRIL 2018 INVOICE TOTAL:</u>		<u>364,195.53</u>

Northeast Educational Services Cooperative

APRIL 2018 BMO INVOICES

GENERAL FUND - 10

DAYS INN	K.N. RR TRAVEL	114.00
INNOVATIVE OFFICE SOLUTIONS	ADMIN SUPP	8.08
ITC TELECOM	MARCH PHONE SERVICE	168.85
PUBLIC OPINION	FEB MINUTES	82.21
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	2.23
US POSTAL SERVICE	POSTAGE	0.93
VERIZON WIRELESS	FEB CELL SERVICE	108.62
<u>GENERAL FUND TOTAL:</u>		<u>484.92</u>

SPECIAL EDUCATION FUND - 22

AMERICINN OF MITCHELL	L.R. ED SPEC TRAVEL	113.00
AMMERICINN	L.R. ED SPEC TRAVEL	221.66
BUREAU OF EDUCATION & RESEARCH	HUYVAERT CONF REGIS	239.00
HOLIDAY INN EXPRESS FT.PIERRE	LR ED SPEC TRAVEL	93.00
HOUGHTON MIFFLIN CO.	EC, SLP SUPP	2,802.30
INNOVATIVE OFFICE SOLUTIONS	ADMIN SUPP	207.39
ITC TELECOM	MARCH PHONE SERVICE	289.41
MARSHALL CO. HEALTHCARE CENTER	FEB PT/OT SERVICES	7,752.67
PEARSON EDUCATION	SLP, PSYCH, OT SUPP	2,221.12
PUBLIC OPINION	FEB MINUTES	465.85
SANFORD WEBSTER MEDICAL CENTER	FEB OT SERVICES	7,934.38
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	71.99
US POSTAL SERVICE	POSTAGE	5.27
VERIZON WIRELESS	FEB CELL SERVICE	202.05
WAL-MART	CB SUPP - CASTLE	42.83
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>22,661.92</u>

AGENCY FUND - 71

HAMLIN COUNTY FARMERS COOP	SP OLY FUEL	53.28
HOLIDAY INN EXPRESS & SUITES	SPEC OLY CB TRAVEL	1,490.86
<u>AGENCY FUND TOTAL:</u>		<u>1,544.14</u>

APRIL 2018 BMO INVOICES TOTAL:24,690.98

Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

Bank of Montreal - MasterCard, , Statement Period 03/03/2018 to 04/05/2018

Mapped Cards

Nelson Anneke

Posting Date	Tran Date	Account	Supplier	Amount		
03/23/2018	03/23/2018	XXXX-XXXX-XXXX-6797	Americinn In Pierre	57.00	?	!
03/26/2018	03/26/2018	XXXX-XXXX-XXXX-6797	Payment - Auto Payment Received-Thank You	-114.00		
			Debit Total USD	57.00		
			Credit Total USD	-114.00		
			Total USD	-57.00		

Boyd Brenda

Posting Date	Tran Date	Account	Supplier	Amount		
03/22/2018	03/20/2018	XXXX-XXXX-XXXX-9401	Americinn Lodge & Suit	56.50	?	!
03/23/2018	03/23/2018	XXXX-XXXX-XXXX-9401	Americinn In Pierre	75.74	?	!
03/26/2018	03/26/2018	XXXX-XXXX-XXXX-9401	Payment - Auto Payment Received-Thank You	-413.96		
04/03/2018	03/24/2018	XXXX-XXXX-XXXX-9401	Americinn In Pierre	-6.08	?	!
			Debit Total USD	132.24		
			Credit Total USD	-420.04		
			Total USD	-287.80		

Center Base Castlewood

Posting Date	Tran Date	Account	Supplier	Amount		
03/26/2018	03/26/2018	XXXX-XXXX-XXXX-7846	Payment - Auto Payment Received-Thank You	-42.85		
03/27/2018	03/26/2018	XXXX-XXXX-XXXX-7846	Wal-Mart #1500	42.83	?	!
			Debit Total USD	42.83		
			Credit Total USD	-42.85		
			Total USD	-0.02		

Nolte Kari

Posting Date	Tran Date	Account	Supplier	Amount		
04/04/2018	04/03/2018	XXXX-XXXX-XXXX-9302	Days Inns/Daystop	114.00	?	!
			Debit Total USD	114.00		
			Credit Total USD	0.00		
			Total USD	114.00		

Reinhiller Lisa

Posting Date	Tran Date	Account	Supplier	Amount		
03/09/2018	03/09/2018	XXXX-XXXX-XXXX-1409	Americinn In Pierre	95.00	?	!
03/22/2018	03/20/2018	XXXX-XXXX-XXXX-1409	Americinn Lodge & Suit	56.50	?	!
03/26/2018	03/23/2018	XXXX-XXXX-XXXX-1409	Holiday Inn Express	93.00	?	!
			Debit Total USD	244.50		
			Credit Total USD	0.00		
			Total USD	244.50		

Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount		
03/26/2018	03/26/2018	XXXX-XXXX-XXXX-5997	Payment - Auto Payment Received-Thank You	-88.40		
04/04/2018	04/03/2018	XXXX-XXXX-XXXX-5997	Usps Po 4637080684	6.20	?	!
			Debit Total USD	6.20		
			Credit Total USD	-88.40		
			Total USD	-82.20		

Special Olympics Nesc

Posting Date	Tran Date	Account	Supplier	Amount		
03/26/2018	03/25/2018	XXXX-XXXX-XXXX-9475	Cenex Hamlin C07063928	53.28	?	!
03/27/2018	03/25/2018	XXXX-XXXX-XXXX-9475	Mitchell Holiday Inn E	1,490.86	?	!
			Debit Total USD	1,544.14		
			Credit Total USD	0.00		
			Total USD	1,544.14		

Dewitt Shawn

Posting Date	Tran Date	Account	Supplier	Amount		
03/26/2018	03/26/2018	XXXX-XXXX-XXXX-1417	Payment - Auto Payment Received-Thank You	-99.00		
			Debit Total USD	0.00		
			Credit Total USD	-99.00		
			Total USD	-99.00		

Stormo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount		
03/07/2018	03/07/2018	XXXX-XXXX-XXXX-0837	Vzwriss*my Vz Vb P	310.67	?	
03/08/2018	03/07/2018	XXXX-XXXX-XXXX-0837	Interstate Telecomm Co	458.26	?	
03/16/2018	03/14/2018	XXXX-XXXX-XXXX-0837	Innovative Office Solu	96.92	?	
03/19/2018	03/17/2018	XXXX-XXXX-XXXX-0837	Innovative Office Solu	64.66	?	
03/22/2018	03/21/2018	XXXX-XXXX-XXXX-0837	Bureau Of Education An	239.00	?	
03/23/2018	03/22/2018	XXXX-XXXX-XXXX-0837	Innovative Office Solu	53.89	?	
03/23/2018	03/23/2018	XXXX-XXXX-XXXX-0837	Int*in *time Managemen	74.22	?	
03/23/2018	03/23/2018	XXXX-XXXX-XXXX-0837	Watertown Public Opini	548.06	?	
03/23/2018	03/23/2018	XXXX-XXXX-XXXX-0837	Marshall County Health	7,752.67	?	
03/23/2018	03/23/2018	XXXX-XXXX-XXXX-0837	Sanford Credit Card Pm	7,934.38	?	
04/02/2018	03/31/2018	XXXX-XXXX-XXXX-0837	Hmco *books	2,802.30	?	

04/02/2018	04/01/2018	XXXX-XXXX-XXXX-0837	Ncs Pearson	2,221.12	?
04/02/2018	04/02/2018	XXXX-XXXX-XXXX-0837	Payment - Auto Payment Received-Thank You	-20,290.41	
Debit Total USD				22,556.15	
Credit Total USD				-20,290.41	
Total USD				2,265.74	



A part of BMO Financial Group

INVOICE

April 05, 2018

Northeast Educational
310 5th Street
Hayti, SD 57241
ATTN: Tiffany Stormo

Invoice Number: 703531-1804

Invoice Amount: \$ 24,690.98

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending April 05, 2018.

Your payment is due **April 26, 2018**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16 digit card numbers and the total amount to be paid to each individual card.

BMO Harris MasterCard Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO Harris MasterCard Corporate Card - Payment P.O Box 71878 Chicago, IL 60694-1878	BMO Diners Club Corporate Card - Payment 39966 Treasury Center Chicago, IL 60694-9900
Payment By Overnight Delivery	Payment By Overnight Delivery
Conduent, Inc. c/o BMO Harris Corporate Card - Payment - BMO Harris MasterCard LBX 71878 141 W Jackson Blvd/Suite 1000 Chicago, IL 60604	Conduent, Inc. c/o BMO Harris Corporate Card - Payment Diner's Club LBX 39966 141 W Jackson Blvd/Suite 1000 Chicago, IL 60604

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Harris MasterCard Accounts	Diners Club Accounts
By phone: 1-800-844-6445	By phone: 1-866-865-7271
By e-mail: ebsclientservices@bmo.com	By e-mail: dinersclub.services@bmo.com

Thank you for your continued business.

Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational
310 5th Street
Hayti, SD 57241

Invoice Number: 703531-1804
Amount Paid: \$ 24,690.98
Payment Due Date: April 26, 2018

RUN DATE: 04/06/2018

March 20, 2018

Board of Directors
Northeast Educational Services Cooperative
P.O. Box 327
Hayti, SD 57241

Dear NESC Board of Directors:

Thank you for the opportunity to work as a School Psychologist for the Northeast Educational Services Cooperative over the past three years.

Please accept this letter of resignation from role as School Psychologist effective upon completion of the 2017-2018 school-year contract.

I have truly enjoyed working with the professional, knowledgeable, and thoughtful staff of NESC who truly want the best for the students, staff, and parents of the NESC member districts. This has been a fantastic journey, and I appreciate the support and teamwork of the all of the staff at NESC. I also appreciate the wonderful teams at the districts I have worked with. This was a difficult decision; I am grateful for our time together.

Please let me know if there is anything I can do to assist with the transition of this role. I sincerely thank you for the opportunity that you gave to me.

Respectfully Yours,

Angie Nelson

Angie Nelson, Ed.S., NCSP
School Psychologist



KorManagement Services LLC

4-2-2018

Continuation of contract between KorManagement Services (service agent) having its principal address at 44324 157th Street, Florence, South Dakota 57235 and Northeast Educational Services Cooperative having its principal address at 310 5th Street, Hayti, SD 57241; mailing address PO Box 327, Hayti, SD 57241 signed 7-6-2016. This amendment begins July 1, 2018 and ends June 30, 2019.

"Payment to KorManagement Services LLC to be paid to KorManagement Services LLC within 30 -45 days of testing for:
Collection charges -with hourly charge (door to door), per test fee for collection, per test for alcohol test and mileage:

- ❖ Controlled substance testing—Department of Transportation testing: Urine Drug Test (5 drugs- Marijuana(THC), Opioids (OPI), Cocaine (COC), Amphetamines (AMP), Phencyclidine (PCP) and Medical Review Office (MRO) review is \$37.00 per test
- ❖ Per test charge for drug collection to \$20.00 per test
- ❖ Alcohol testing paid to KorManagement Services LLC \$40.00 per test
- ❖ Drug & Alcohol Collection charges -with hourly charge (door to door), per test fee,
- ❖ and mileage will be billed and paid to KorManagement Services LLC \$35.00 per hour
- ❖ Mileage rate at IRS rate.

KorManagement Services LLC will pay the collector.

A handwritten signature in cursive script, appearing to read "Janet Kornmann".

Janet Kornmann, Owner
KorManagement Services LLC
Date: 4-02-2018

Jerry Aberle
Northeast Educational Services Cooperative
Date:

.....

April 11, 2018

I am writing to resign my position of School Psychologist at the end of this current contract year. I am leaving to pursue an opportunity that is not currently available within this position. It has been a pleasure to serve Northeast Educational Cooperative and I will miss the many relationships that I have developed here.

Sincerely,

A handwritten signature in black ink, appearing to read "Anneke Nelson", with a stylized, flowing script.

Anneke Nelson

Northeast Educational Services Cooperative
Advisory Board Meeting
Wednesday, April 11, 2018

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, April 11, 2018 at LATI in Watertown, South Dakota. The meeting was called to order by Director Aberle at 9:36 A.M. and adjourned at 11:17 A.M.

Present: Justin Downes, Arlington; Steve Benson, Britton-Hecla; Keith Fodness, Castlewood; Chad Schiernbeck, Deuel; Jim Lentz, Estelline; Gary Leighton, Florence; Patrick Kraning, Hamlin; Philip Schonebaum, Henry; Mike Ruth, Iroquois; Tim Casper, Lake Preston; Jon Meyer, Waverly; James Block, Webster; Scott Klaudt, Willow Lake

Absent: Luanne Warren, Clark; Abi Van Regenmorter, De Smet; Kimberly Kludt, Deubrook; Brian Jandahl, Elkton; Virginia Dolney, Enemy Swim; Tess Appel, Rosholt; Laura Schuster, Sioux Valley; Kurt Jensen, Summit; Dean Jones, Waubay; Larry Hulscher, Wilmot

Others Attending: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

ADVISORY BOARD AGENDA

Financial Report

Business Manager Stormo reviewed the financial report for February 2018.

Future Meeting Dates

Future meeting dates will be May 2.

BCBA (Board Certified Behavior Analyst) Services for 18-19

Discussion was held on BCBA Services for 18-19.

Comprehensive Plan Recertification Date

Special Education Comprehensive Plans need to be certified annually.

Apex for 18-19

Discussion was held on Apex for 18-19.

Payments and mileage for Superintendents who attend NESC Board meetings.

Discussion was held on when payments are to be made to Superintendents when attending NESC Board meetings.

KorManagement Services, LLC

Motion by Kraning, second by Ruth to continue using KorManagement LLC for drug testing for the 18-19 school year.

Services through Human Service Agency

Guest speakers Stephanie Traversie and Stacey Bohlmann presented what the services Human Service Agency has to offer.

FY 2018 Final Center Base Tuition Rates

Motion by Kraning, second by Block to approve FY18 Final Center Base Tuition Rates.

School Calendars

Aberle is requesting school calendars for 18-19 school year.

FY19 Preliminary Budget

Aberle presented the preliminary budget for FY19.

Adjournment

There being no further business, motion by Kraning, second by Schiernbeck to adjourn. All present voting in favor, motion carried.

Tiffany Stormo, Business Manager

<u>NESC Reimbursement Schedule</u>		
	<u>Mileage</u>	<u>Stipend</u>
<u>Board Members appointed to the steering/negotiations committee</u>		
Attend steering/negotiations committee meeting in conjunction with a regular/special board meeting		
Attend steering/negotiations committee meeting separate from a board meeting		
Attend employee negotiation meetings or interviews		
<u>Superintendents:</u>		
Attend NESC Board of Directors meeting		
Attend steering/negotiations committee meeting in conjunction with a board meeting		
Attend steering/negotiations committee meeting separate from a board meeting		
Attend interviews during the school day		
Attend interviews outside the school day		

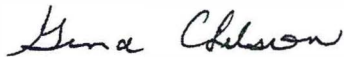
4/12/18

Northeast Educational Services Co-op

Board of Directors:

I am requesting that I receive my June, July and August payments on June 20, 2018, so that I may start my retirement benefits on July 1.

Thank you for your consideration on this matter.

A handwritten signature in cursive script that reads "Gina Chilson".

Gina Chilson

[illegible]

Northeast Educational Services Cooperative

Northern Plains Insurance Pool Plan Year July 1, 2018-June 30, 2019

Monthly Insurance Allocation: 736.77
(Equal to \$2,000 single health, plus single dental, plus basic life)

****Note: \$10,000 Basic Life Insurance for \$0.65 per month is still provided by NESC to employees that are eligible****

	2018-2019 Rates	2017-2018 Rates	% Increase
\$1,000 Single	\$750.33	\$750.33	0.00%
\$1,000 EmployeeChildren	\$1,350.60	\$1,350.60	0.00%
\$1,000 2 Party Spouse	\$1,575.71	\$1,575.71	0.00%
\$1,000 Family	\$2,250.99	\$2,250.99	0.00%

\$1,500 Single	\$725.18	\$725.18	0.00%
\$1,500 EmployeeChildren	\$1,305.32	\$1,305.32	0.00%
\$1,500 2 Party Spouse	\$1,522.89	\$1,522.89	0.00%
\$1,500 Family	\$2,175.53	\$2,175.53	0.00%

\$2,000 Single	\$692.12	\$692.12	0.00%
\$2,000 EmployeeChildren	\$1,245.81	\$1,245.81	0.00%
\$2,000 2 Party Spouse	\$1,453.46	\$1,453.46	0.00%
\$2,000 Family	\$2,076.35	\$2,076.35	0.00%

\$4,000 HDHP Single	\$632.46	\$632.46	0.00%
\$4,000 HDHP EmployeeC	\$1,138.44	\$1,138.44	0.00%
\$4,000 HDHP 2 Party Spo	\$1,328.19	\$1,328.19	0.00%
\$4,000 HDHP Family	\$1,897.39	\$1,897.39	0.00%

Delta Dental Insurance Plan Year September 1, 2018-August 31, 2019

	2018-2019 Rates	2017-2018 Rates	% Increase
Single	\$44.00	\$44.00	0.00%
2 Party	\$82.26	\$82.26	0.00%
Family	\$130.70	\$130.70	0.00%

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
BOARD OF DIRECTORS MEETING
Monday, April 16, 2018 - 7:00 P.M.**

NESC DISCUSSION AND/OR ACTION ITEMS:

1. Call to Order
2. Agenda review, changes, and approval
3. Introduction of guests: _____
4. Conflicts of Interest
5. Appoint Gerry Kaufman as hearing officer for the purpose of an employee hearing
6. Executive Session
 - a. Personnel—SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee.
7. Renew or non-renew the contract for Chantel Sprang effective at the end of the 2017-18 school year
8. Approval of March 2018 financial report
9. Consent Agenda
 - a. Approval of March 19, 2018 meeting minutes
BOARD ACTION: _____

 - b. Approval of payment of April 2018 budget claims
BOARD ACTION: _____

 - c. Accept resignation—Angie Johnson, school psychologist
BOARD ACTION: _____

 - d. Approval of contract extension—KorManagement Services, LLC
BOARD ACTION: _____

 - e. Accept resignation—Anneke Nelson, school psychologist
BOARD ACTION: _____

- f. Contract amendment—Anneke Nelson, 10 additional days, \$3,305.30

BOARD ACTION: _____

10. Discussion Items

- a. April 11, 2018 Advisory Board meeting minutes

BOARD ACTION: _____

- b. Director report

BOARD ACTION: _____

- c. Assistant Director report

BOARD ACTION: _____

- d. 2004 Ford Taurus – VIN 1FAFP52254A213338; Declare Surplus-transmission issues

BOARD ACTION: _____

- e. Duenwald Transportation—providing transportation for Special Olympics athletes to Spearfish

BOARD ACTION: _____

- f. FY 2019 preliminary budget

BOARD ACTION: _____

- g. Health and Dental rates renewal information

BOARD ACTION: _____

- h. Reimbursement schedule for NESC Board Members appointed to the steering/negotiations committee

BOARD ACTION: _____

- i. Reimbursement schedule for Superintendent appointed to attend board/steering negotiation committee meetings

BOARD ACTION: _____

- j. Administrative Unit for negotiations

BOARD ACTION: _____

- k. Gina Chilson's request for salary to be paid out in June

BOARD ACTION: _____

11. Action Items

- a. Declare 2004 Ford Taurus-VIN 1FAFP52254A213338 surplus and appoint three appraisers

BOARD ACTION: _____

- b. Approve final Center Base tuition rates for 2017-18

BOARD ACTION: _____

- c. Approve health and dental insurance rates for FY 2019

BOARD ACTION: _____

- d. Approve transportation contract –Duenwald Transportation, \$2,850 + \$255 for lodging for driver--\$3,105.00

BOARD ACTION: _____

- e. Approve Gina Chilson's request for salary to be paid in June

BOARD ACTION: _____

12. Executive Session

- a. Personnel—SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee.

Board Action _____

- b. Negotiations –SDCL 1-25-2(4) Preparing for contract negotiations or negotiating with employees or employee representatives.

Board Action _____

13. Action Items after Executive Session

- a Offer contracts to Unit 1 and 2 employees—issue date May 1, return date May 15

BOARD ACTION: _____

- b. Offer contracts to ESY employees—issue date April 24, return date May 8

BOARD ACTION: _____

- c. Set salaries and offer contracts to paraprofessionals and office staff—issue May 1, return date May 15

BOARD ACTION: _____

- d. Set Director salary and benefits

BOARD ACTION: _____

- e. Set Assistant Director salary and benefits

BOARD ACTION: _____

- f. Set Business Manager salary and benefits

BOARD ACTION: _____

