

May 17, 2018

Hello NESC Board of Directors

Meeting Location:

Our May meeting will be held Monday, May 21, 2018 in Watertown, SD. **The meeting will be held at Lake Area Technical Institute.**

The meeting will begin at **7:00 P.M.**

Debbe Koenecke
PRESIDENT
BOARD OF DIRECTORS

Jerry Aberle
DIRECTOR
Jerry.Aberle@k12.sd.us

Tim Frewing
ASSISTANT DIRECTOR
Tim.Frewing@k12.sd.us

Tiffany Stormo
BUSINESS MANAGER
Tiffany.Stormo@k12.sd.us

MEMBER DISTRICTS

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Rosholt #54-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

Northeast Educational Services Cooperative

P.O. Box 327 • Hayti, South Dakota 57241
605-783-3607 • Fax 605-783-3259

May 17, 2018


Dear NESC Board Members:

Our May board meeting will be held on Monday, May 21, 2018. It will begin at 7:00 pm and will be held in Watertown at LATI in the Manufacturing, Energy, and Transportation Building (Door #9)—Room 802. The meeting begins at 7:00 pm.

Enclosed/attached are several documents for your review prior to the meeting.

See you Monday evening at 7:00 pm.

Sincerely yours,


Jerry Aberle

NESC BOARD OF DIRECTORS' MEETING

Proposed Agenda

Date: May 21, 2018

Time: 7:00 P.M.

**Location: Lake Area Technical Institute (LATI)
Manufacturing, Energy, and Transportation Building—Room 802
1201 Arrow Ave NE, Watertown, SD**

1. Call to order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Conflicts of Interest
5. Approval of April 2018 financial report
6. Consent Agenda
 - a. Approval of April 16, 2018 meeting minutes
 - b. Approval of payment of May 2018 budget claims
 - c. Approval of contract—Traci Ann Graham, school psychologist-\$58,500.00-190 days
 - d. Approval of 2018-19 Unit 1 and 2, ESY, Paraprofessionals, and Office Staff contracts
 - e. Approval of 2018-19 Director, Assistant Director, and Business Manager contracts
 - f. Approval of 2018-19 Reading Recovery contracts—Pierre-\$5,304.50; Highmore-Harrold-\$3,182.70
 - g. Approval of the 2018-19 Unit 2 Negotiated Agreement
 - h.
 - i.
7. Discussion Items
 - a. May 2, 2018 Advisory Board meeting minutes
 - b. Director Report
 - c. Assistant Director Report
 - d. 2004 Ford Taurus-VIN 1FAFP52254A213338 follow up
 - e. FY 2019 preliminary budget
 - f. Administrative Unit for negotiations
 - g. Summer office hours
 - h. 2018-19 Property and Liability insurance
 - i. School Psychologist staffing for 2018-19
 - j. Restraint and seclusion policy
 - k. Contracting with other entities to provide services
8. Action Items
 - a. Set summer office hours
 - b. Accept audit quote for FY 2018 audit—William and Neale & Co., P.C.-\$9,000.00
 - c. Approval of contract—Nikki Johnson, school psychological examiner-\$43,000.00-190 days
 - d.
9. Executive Session
 - a. Personnel—SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee.

**AGENDA ITEMS IN RED HAVE BEEN ADDED SINCE THE PROPOSED AGENDA WAS DRAFTED.
AGENDA ITEMS INDICATED BY A ~~STRIKETHROUGH~~ WILL BE DELETED FROM THE PROPOSED AGENDA.**

FOR AUDIO ACCESSIBILITY ONLY FOR THIS MEETING PLEASE DIAL 605-874-6338. YOU WILL THEN BE PROMPTED TO ENTER YOUR CONFERENCE IDENTIFICATION NUMBER. THIS NUMBER IS #4363

Agenda Explanation

1. Call to order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Conflicts of Interest
5. Approval of April 2018 financial report
6. Consent Agenda
 - a. Approval of April 16, 2018 meeting minutes. Please review enclosed minutes.
 - b. Approval of payment of May 2018 budget claims. Please review the enclosed budget claims.
 - c. Approval of contract—Traci Ann Graham, school psychologist-\$58,500.00-190 days.
 - d. Approval of 2018-19 Unit 1 and 2, ESY, Paraprofessionals, and Office Staff contracts.
 - e. Approval of 2018-19 Director, Assistant Director, and Business Manager contracts.
 - f. Approval of 2018-19 Reading Recovery contracts—Pierre-\$5,304.50; Highmore-Harrold-\$3,182.70.
 - g. Approval of the 2018-19 Unit 2 Negotiated Agreement.
7. Discussion Items
 - a. May 2, 2018 Advisory Board meeting minutes. Please review enclosed minutes.
 - b. Director Report.
 - c. Assistant Director Report.
 - d. 2004 Ford Taurus-VIN 1FAFP52254A21338 follow up.
 - e. FY 2019 preliminary budget. The FY 2019 preliminary budget will be presented.
 - f. Administrative Unit for negotiations.
 - g. Summer office hours.
 - h. 2018-19 Property and Liability insurance. A summary will be provided concerning our renewal for 2018-19.
 - i. School Psychologist staffing for 2018-19. We will provide an update concerning school psychologist staffing for 2018-19.
 - j. Restraint and seclusion policy. NESC will have to adopt a restraint and seclusion policy.
 - k. Contracting with other entities to provide services. Information will be provided on the issue of contracting with other agencies to provide services.
8. Action Items
 - a. Set summer office hours.
 - b. Accept audit quote for FY 2018 audit—William and Neale & Co., P.C.-\$9,000.00.
 - c. Approval of contract—Nikki Johnson, school psychological examiner-\$43,000.00-190 days.
 - d.
9. Executive session
 - a. Personnel—SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character of fitness of any public officer or employee or prospective public officer or employee.

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE

STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Agency Fund (71)	TOTAL ALL FUNDS
CASH BALANCE				
April 1, 2018	\$306,487.27	\$773,394.96	\$18,839.12	\$1,098,721.35
Receipts:				
Local Sources:				
1312 Center Base Tuition		\$56,206.31		\$56,206.31
1332 Extended School Year Tuition		\$3,833.02		\$3,833.02
1510 Interest	\$37.86	\$288.70	\$2.46	\$329.02
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 SD COUNTS Other LEAs				\$0.00
1971 Insurance Premiums				\$0.00
1990 Charges For Service				\$0.00
1990 SPED Assessments	\$1,306.99	\$103,038.07		\$104,345.06
1990 Reading Recovery	\$2,418.06			\$2,418.06
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous			\$4,404.03	\$4,404.03
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage	\$71,501.38			\$71,501.38
State Sources:				
3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$2,988.34		\$2,988.34
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00
Federal Sources:				
4152 Title IIB (SD COUNTS)				\$0.00
4175 IDEA Part B 611		\$149,025.00		\$149,025.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619		\$3,951.00		\$3,951.00
Other Receipts:				
120 Accounts Receivable				\$0.00
140 Due from other Governments				\$0.00
Other Receipts	\$371.25			\$371.25
Total Monthly Receipts	\$75,635.54	\$319,330.44	\$4,406.49	\$399,372.47
Balance Frwd plus Revenue to date	\$382,122.81	\$1,092,725.40	\$23,245.61	\$1,498,093.82
Manual Journal Entry		-\$34.56		-\$34.56
Manual Journal Entry Revenue				\$0.00
Less Salaries & Disbursements				
Salaries	\$15,857.92	\$256,799.61		\$272,657.53
Disbursements	\$14,080.01	\$94,523.81	\$6,412.46	\$115,016.28
Less Total Salaries & Disbursements	\$29,937.93	\$351,323.42	\$6,412.46	\$387,673.81
CASH BALANCE				
April 30, 2018	\$352,184.88	\$741,367.42	\$16,833.15	\$1,110,385.45

Balance Sheet

Clearing Account XX-101-002	\$20.00	\$33.41	\$0.00	\$53.41
Checking Account XX-101	\$63,453.31	\$489,576.75	\$10,467.73	\$563,497.79
Money Market Savings XX-105	\$288,711.57	\$169,227.38	\$6,365.42	\$464,304.37
Certificates of Deposit XX-106	\$0.00	\$77,529.88	\$0.00	\$77,529.88
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
TOTALS	\$352,184.88	\$741,367.42	\$16,833.15	\$1,110,385.45
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Regular; Processing Month 04/2018; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	300.00	37.86	363.35	121.12	(63.35)
10 1941 014	ESA 1 LEA ASSESSMENTS	69,963.52	0.00	69,963.52	100.00	0.00
10 1941 015	ESA-1 REVENUE OTHER SOURCES-LEAs	17,967.44	0.00	18,496.52	102.94	(529.08)
10 1941 017	SHARED SERVICES GRANT	131,404.60	0.00	66,241.16	50.41	65,163.44
10 1990 009	NON-SP.ED. ASSESSMENTS	15,684.09	1,306.99	13,069.41	83.33	2,614.68
10 1990 012	READING RECOVERY ASSESSMENTS	37,802.79	2,418.06	32,966.52	87.21	4,836.27
10 1990 013	READING RECOVERY-OTHER LEAs	8,487.20	0.00	8,487.20	100.00	0.00
10 1990 018	MISCELLANEOUS	0.00	0.00	1,744.43	0.00	(1,744.43)
10 1990 020	NORTHERN PLAINS	35,000.00	0.00	14,141.56	40.40	20,858.44
10 1990 073	D&A POOL ASSESSMENTS	15,000.00	0.00	15,000.25	100.00	(0.25)
10 1990 200	EXPENSED MILEAGE FROM SPED	265,050.00	71,501.38	199,219.40	75.16	65,830.60
Subtotal: LOCAL SOURCES		596,659.64	75,264.29	439,693.32	73.69	156,966.32
10 3900 050	ESA 1-TEACHER OF THE YEAR	0.00	0.00	0.00	0.00	0.00
Subtotal: STATE SOURCES		0.00	0.00	0.00	0.00	0.00
10 4152 016	TITLE II PART B SD COUNTS	8,774.00	0.00	8,774.00	100.00	0.00
Subtotal: FEDERAL SOURCES		8,774.00	0.00	8,774.00	100.00	0.00
10 5110	OPERATING TRANSFER IN	0.00	0.00	0.00	0.00	0.00
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	6,687.50	0.00	(6,687.50)
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	371.25	38,665.48	0.00	(38,665.48)
Subtotal: 5000		0.00	371.25	45,352.98	0.00	(45,352.98)
Fund Total:		605,433.64	75,635.54	493,820.30	81.56	111,613.34

Regular; Processing Month 04/2018; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
22 1312	TUITION-CENTER BASE	601,858.97	56,206.31	471,217.47	78.29	130,641.50
22 1312 100	TUITION-ESY	86,190.75	3,833.02	85,491.07	99.19	699.68
22 1510	INTEREST	1,500.00	288.70	1,947.72	129.85	(447.72)
22 1990 002	MISCELLANEOUS-CENTER BASE	0.00	0.00	0.00	0.00	0.00
22 1990 003	SPED ASSESSMENTS	1,236,456.00	103,038.07	1,030,380.77	83.33	206,075.23
22 1990 018	MISCELLANEOUS	5,000.00	0.00	6,153.68	123.07	(1,153.68)
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
Subtotal: LOCAL SOURCES		1,936,005.72	163,366.10	1,595,190.71	82.40	340,815.01
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	137,115.68	0.00	67,914.42	49.53	69,201.26
22 3900 013	STATE REVENUE: PART C FUNDS	50,000.00	2,988.34	35,347.61	70.70	14,652.39
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	13,247.99	294.40	(8,747.99)
Subtotal: STATE SOURCES		191,615.68	2,988.34	116,510.02	60.80	75,105.66
22 4175 475	REGULAR IDEA PART B 611	1,698,461.00	149,025.00	1,045,307.00	61.54	653,154.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	3,371.00	0.00	0.00	0.00	3,371.00
22 4186 486	REGULAR IDEA PART B 619	48,155.00	3,951.00	28,738.00	59.68	19,417.00
Subtotal: FEDERAL SOURCES		1,749,987.00	152,976.00	1,074,045.00	61.37	675,942.00
22 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	0.00	0.00
22 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
Subtotal: 5000		0.00	0.00	0.00	0.00	0.00
Fund Total:		3,877,608.40	319,330.44	2,785,745.73	71.84	1,091,862.67

Revenue Summary Report
Processing Month: 04/2018

Regular; Processing Month 04/2018; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	4,483,042.04	394,965.98	3,279,566.03	73.15	1,203,476.01

EXPENDITURE SUMMARY

Regular; Processing Month 04/2018; Fund Number 10, 22

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
10	GENERAL FUND					
1111	READING RECOVERY	\$46,289.99	\$3,829.07	\$32,151.57	69.46	\$14,138.42
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$240,109.54	\$12,221.34	\$115,206.13	47.98	\$124,903.41
2227	TECHNOLOGY SUPPORT	\$8,243.50	\$369.43	\$3,788.38	45.96	\$4,455.12
2319	BOARD OF EDUCATION SERVICES	\$12,360.74	\$214.25	\$11,949.58	96.67	\$411.16
2329	ADMINISTRATION	\$56,829.19	\$3,434.63	\$32,947.42	57.98	\$23,881.77
2529	ADMINISTRATION-FISCAL SERVICES	\$13,495.04	\$955.83	\$10,508.12	77.87	\$2,986.92
2542	OPERATION & MAINTENANCE BLDGS.	\$7,995.94	\$330.81	\$3,629.63	45.39	\$4,366.31
2545	VEHICLE SERVICE	\$223,109.70	\$7,413.88	\$156,070.63	69.95	\$67,039.07
2551	DRUG & ALCOHOL TESTING POOL	\$15,000.00	\$1,168.69	\$4,309.96	28.73	\$10,690.04
10	GENERAL FUND	\$623,433.64	\$29,937.93	\$370,561.42	59.44	\$252,872.22
22	SPECIAL EDUCATION FUND					
1221	EXTENDED SCHOOL YEAR	\$89,561.75	\$0.00	\$85,493.15	95.46	\$4,068.60
1223	CENTER BASE DAY PROGRAMS	\$601,858.98	\$49,601.51	\$405,292.94	67.34	\$196,566.04
1226	EARLY CHILDHOOD SERVICES	\$335,469.21	\$35,756.22	\$224,879.77	67.03	\$110,589.44
1227	PROLONGED ASSISTANCE PROGRAMS	\$0.00	\$0.00	\$8,472.92	0.00	(\$8,472.92)
2129	TRANSITION SUPPORT SERVICES	\$28,172.19	\$2,741.59	\$19,769.36	70.17	\$8,402.83
2142	PSYCHOLOGICAL SERVICES	\$551,234.22	\$51,008.63	\$355,056.68	64.41	\$196,177.54
2152	SPEECH PATHOLOGY SERVICES	\$1,061,362.63	\$96,873.31	\$701,640.93	66.11	\$359,721.70
2171	PHYSICAL THERAPY	\$311,600.92	\$28,351.50	\$239,474.26	76.85	\$72,126.66
2172	OCCUPATIONAL THERAPY	\$480,019.54	\$44,737.40	\$333,257.06	69.43	\$146,762.48
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$7,283.78	\$0.00	\$6,675.35	91.65	\$608.43
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$137,115.68	\$10,263.77	\$101,407.25	73.96	\$35,708.43
2227	TECHNOLOGY SUPPORT	\$46,713.10	\$2,093.24	\$21,502.30	46.03	\$25,210.80
2319	BOARD OF EDUCATION SERVICES	\$70,044.22	\$1,168.27	\$60,537.54	86.43	\$9,506.68
2329	ADMINISTRATION	\$254,031.98	\$21,385.63	\$189,926.40	74.76	\$64,105.58
2529	ADMINISTRATION-FISCAL SERVICES	\$76,471.89	\$5,416.34	\$59,217.46	77.44	\$17,254.43
2542	OPERATION & MAINTENANCE BLDGS.	\$41,668.31	\$1,926.01	\$20,335.47	48.80	\$21,332.84
22	SPECIAL EDUCATION FUND	\$4,092,608.40	\$351,323.42	\$2,832,938.84	69.22	\$1,259,669.56
	Grand Total:	\$4,716,042.04	\$381,261.35	\$3,203,500.26	67.93	\$1,512,541.78

Regular; Beginning Month 04/2018; Processing Month 04/2018; Fund Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 415 801	GENERAL CLEARING-AMT. HELD FOR OTHERS	(1,455.00)	0.00	160.00	0.00	(1,295.00)
71 415 802	FLORENCE CENTER BASE-AMT HELD FOR OTHERS	283.17	0.00	0.00	0.00	283.17
71 415 803	HAMLIN CENTER BASE-AMT HELD FOR OTHERS	493.31	0.00	0.00	0.00	493.31
71 415 804	GRANT-DEUEL CB-AMT HELD FOR OTHERS	621.08	0.00	0.00	0.00	621.08
71 415 805	KNIGHTS OF COLUMBUS-AMT HELD FOR OTHERS	2,297.94	176.22	0.00	0.00	2,121.72
71 415 806	SPECIAL OLYMPICS SD-AMT HELD FOR OTHERS	6,302.73	2,213.40	0.00	0.00	4,089.33
71 415 850	ELABO-AMT HELD FOR OTHERS	0.00	0.00	0.00	0.00	0.00
71 430 800	IMPREST ACCOUNT	4,606.00	337.00	394.00	0.00	4,663.00
71 453	SANFORD FLEX	5,673.39	3,685.84	3,850.03	0.00	5,837.58
71 704 005	FUND BALANCE - UNDESIGNATED	0.00	0.00	0.00	0.00	0.00
71 760	UNASSIGNED FUND BALANCE	16.50	0.00	2.46	0.00	18.96
Fund Total: 71		18,839.12	6,412.46	4,406.49	0.00	16,833.15

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, April 16, 2018

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, April 16, 2018 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Koenecke at 7:00 P.M. and adjourned on April 17, 2018 at 12:19 A.M.

Members present:

Justin Petersen, Arlington; Cory Akin, Castlewood; Norman Koehlmoos, De Smet; Carie Knutson, Deubrook; Debbe Koenecke, Deuel; Arend Schuurman, Elkton; Krecia Weinberg, Estelline; Kathy Roe, Florence; Joe Homola, Hamlin; Dave Fuller, Henry; Brett Anderson, Lake Preston; Sandy Hinze, Waubay; Penny Thyen, Waverly/South Shore; Tia Felberg, Willow Lake; Denise Lutkemeier, Wilmot

Absent:

Josh Hawkinson, Britton-Hecla; Trudi Gaikowski, Clark; Evelyn Eagle, Enemy Swim Day School; Greg Schortzmann, Iroquois; Amber Hamling, Rosholt; Gene Bjorklund, Sioux Valley; Lisa Amdahl, Summit; Joel Shoemaker, Webster

Others Attending:

NESC Staff Representatives: None Present

Member District Superintendents: Brian Jandahl, Elkton

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Koenecke called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #18065 Motion by D. Lutkemeier, second by J. Homola to approve the agenda with addition: to accept resignation – Shawn DeWitt – Teaching Learning Specialist. All present voting in favor, motion carried.

Introduction of Guests

Brian Jandahl, Gerry Kaufman, Rodney Freeman, James Lauterhahn, Craig Evenson and Chantal Sprang were introduced as guests.

Conflicts of Interest

No conflicts of interest.

Appoint Gerry Kaufman as hearing officer for the purpose of an employee hearing

Action #18066 Motion by C. Akin, second by C. Knutson to appoint Gerry Kaufman as hearing officer. All present voting in favor, motion carried.

Executive Session

Action #18067 Pursuant to Personnel - SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee.

Motion by J. Homola, second by K. Weinberg to enter executive session at 7:01 P.M. All present voting in favor, motion carried.

President Koenecke declared the board out of executive session at 11:54 P.M.

Motion by J. Homola, second by C. Akin to table the renewal or non-renewal the contract for Chantel Sprang effective at the end of the 2017-18 school year. All present voting in favor, motion carried.

Financial Report

Action #18068 Motion by D. Fuller, second by D. Lutkemeier to approve the financial report for the period ending March 31, 2018. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
March 1, 2018	\$326,174.45	\$757,757.38	\$16,364.51
<u>Receipts:</u>			
Local Sources	\$3,725.05	\$165,325.40	\$5,091.03
State Sources		\$3,337.68	
Federal Sources		\$136,298.00	
Other	\$480.27	\$327.61	\$0.31
<u>Total Monthly Receipts</u>	<u>\$4,205.32</u>	<u>\$305,288.69</u>	<u>\$5,091.34</u>
Total Gross Receipts	\$330,379.77	\$1,063,046.07	\$21,455.85
Manual Journal Entry		\$-7,296.38	
Less Salaries	\$15,823.24	\$256,726.96	
Less Disbursements	\$8,069.26	\$25,627.77	\$2,616.73
<u>Total Salaries & Disbursements</u>	<u>\$23,892.50</u>	<u>\$282,354.73</u>	<u>\$2,616.73</u>
Ending Cash Balance March 31, 2018	\$306,487.27	\$773,394.96	\$18,839.12

Consent Agenda

Action #18069 Motion by J. Homola, second by C. Knutson to approve the following items on the Consent Agenda: 6a) Approval of March 19, 2018 Board of Directors minutes; 6b) Approval of payment of April 2018 claims; 6c) Approval of resignation – Angie Nelson, school psychologist; 6d) Approval of contract extension – KorManagement Services, LLC , Drug & Alcohol Testing Vendor; 6e) Approval of resignation – Anneke Nelson – school psychologist; 6f) Contract Amendment – Anneke Nelson, 10 additional days - \$3,305.30; 6g) Approval of resignation – Shawn DeWitt, Teaching and Learning Specialist. All present voting in favor, motion carried.

April 2018 Accounts Payable

GENERAL FUND:

BERNER'S DAKOTA CLUTCH & TRANSMISSION MAINT 200.60; BJORKLUND, GENE 10/18/17 SP MTG MI 4.66; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 484.92; CENEX FLEETCARD GASOLINE 4,757.72; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT 71.28; CRAIG BASS SANITARY SERVICE JAN-MARCH GARBAGE 19.35; DELYLE'S SOUTH 81 SERVICE, INC. MAINT 651.04; DUST TEX SERVICE, INC. MARCH RUG RENTAL 7.71; ESTELLINE COMMUNITY OIL CO. MAINT 37.00; GOEHRING-STREET, KRIS ADVANCED STUDY 75.00; HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 993.36; HAMLIN COUNTY PUBLISHING CLASSIFIED AD 73.50; JURGENS OIL MAINT 37.91; KORMANAGEMENT SERVICES, LLC DRUG TESTING 1,168.69; NESC PAYROLL APRIL 18 15,857.92; NESC SPECIAL REVENUE PROJECTS 3RD QUARTER EXPENSED MILEAGE 4,541.36; NORTHLAND AUTO CENTER MAINT 558.89; OTTER TAIL POWER CO. MARCH ELEC 62.84; SANFORD HEALTH PLAN HSA/FSA FEES 13.50; STORMO, BEN FEB-MARCH SNOW REMOVAL 138.00; TOWN OF HAYTI WATER 5.32; W.W. TIRE SERVICE MAINT 177.36

FUND TOTAL: \$29,937.93

SPECIAL EDUCATION FUND:

BJORKLUND, GENE 10/18/17 SP MTG MILEAGE 26.42; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 22,661.92; BRITTON-HECLA SCHOOL DISTRICT MARCH MILEAGE 84.84; CASTLEWOOD SCHOOL DISTRICT REIMB FEB-MARCH CB/USE FEE 6,758.35; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 43.23; CHILSON, GINA MARCH MILEAGE 132.30; CRAIG BASS SANITARY SERVICE JAN-MARCH GARBAGE 109.65; DUST TEX SERVICE, INC. MARCH RUG RENTAL 43.70; GOEHRING-STREET, KRIS ADVANCED STUDY 425.00; HAMLIN COUNTY PUBLISHING CLASSIFIED AD 416.50; HAMLIN SCHOOL DISTRICT MARCH 18 USE FEE 873.76; NESC IMPREST 394.00; NESC PAYROLL APRIL 18 256,799.61; NESC SPECIAL REVENUE PROJECTS 3RD QUARTER EXPENSED MILEAGE 66,960.02; OTTER TAIL POWER CO. MARCH ELECTRICITY 356.12; SANFORD HEALTH PLAN HSA/FSA FEES 76.50; STORMO, BEN MARCH-APRIL SNOW REMOVAL 782.00; TOWN OF HAYTI WATER 30.18; WEBSTER SCHOOL DISTRICT MARCH 18 USE FEE 406.40; WIESE, RITA MARCH HOME VISITS - MI 23.94

FUND TOTAL: \$357,404.44

Discussion Items

April 11, 2018 Advisory Board meeting minutes

Director Aberle reviewed the minutes from the advisory meeting.

Director's Report

No report was given.

Assistant Director's Report

No report was given.

2004 Ford Taurus – VIN 1FAFP52254A213338 – Declare Surplus – transmission issues

Director Aberle reported that the transmission went out on the vehicle.

Duenwald Transportation – providing transportation for Special Olympics athletes to Spearfish

Director Aberle requests using Duenwald Transportation for Special Olympics trip to Spearfish.

FY19 Preliminary Budget

Business Manager Stormo reviewed the FY19 Preliminary Budget.

Health and Dental rates renewal information

Discussion was held of FY19 Health and Dental rates.

Reimbursement Schedule for NESC Board Members appointed to steering/negotiations committee

Discussion was held on reimbursement for NESC Board members.

Reimbursement schedule for Superintendents appointed to attend board/steering negotiation committee meetings
Discussion was held on reimbursement for Superintendents.

Administrative Unit for negotiations

Director Aberle provided information on the unit negotiations.

Gina Chilson's request for salary to be paid out in June

A letter was presented from Gina requesting to have her final payroll in June 2018 due to retirement. Chairman Koenecke asked for a motion. No motion received.

Action Items

Declare 2004 Ford Taurus – VIN 1FAPP52254A213338 surplus and appoint three appraisers

Action #18070 Motion by C. Akin, second by D. Lutkemeier to approve surplus of 2004 Ford Taurus and appoint Homola, Fuller, and Akin, as appraisers. All present voting in favor, motion carried.

Approve final Center Base tuition rates for FY19

Action #18071 Motion by C. Knutson, second by B. Anderson to accept the April 2018 sliding scale CB rates as presented. All present voting in favor, motion carried.

Base Rate	\$7,590.47
1 st Placement	\$10,247.13
2 nd Placement	\$6,072.38
3 rd Placement	\$5,389.23

Approve Health and Delta Dental rates for 2018-19

Action #18072 Motion by C. Knutson, second by J. Petersen to approve Health and Delta Dental rates for 2018-19. There was no increase from the previous year. All present voting in favor, motion carried.

Approve Transportation Contract – Duenwald Transportation

Action #18073 Motion by J. Homola, second by K. Weinberg to approve transportation contract from Duenwald Transportation of \$2,850.00 + \$255 for lodging for driver --\$3,105.00. All present voting in favor, motion carried.

Executive Session

Action #18074 Pursuant to – Personal SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee and Pursuant to Negotiations – SDCL 1-25-2(4) Preparing for contract negotiations or negotiating with employees or employee representatives.

Motion by D. Fuller, second by N. Koehlmoos to enter executive session at 12:14 A.M, April 17, 2018. All present voting in favor, motion carried.

President Koenecke declared the board out of executive session at 12:16 A.M, April 17, 2018.

Action Items after Executive Session

Offer contracts to Unit 1 and 2 employees – issue date May 1, return date May 15

Action #18075 Motion by B. Anderson, second by J. Homola to offer contracts to Unit 1 and 2 employees. All present voting in favor, motion carried.

Offer contracts to ESY employees – issue date April 24, return date May 8

Action #18076 Motion by C. Akin, second by C. Knutson to offer contracts to ESY employees. All present voting in favor, motion carried.

Set salaries and offer contracts to paraprofessionals and office staff – issue date May 1, return date May 15

Action #18077 Motion by N. Koehlmoos, second by D. Fuller to set salaries and offer contract to paraprofessionals and office staff with a 2% increase in hourly rate. All present voting in favor, motion carried.

Set Director Salary and Benefits

Action #18078 Motion by K. Weinberg, second by A. Schuurman to set Director salary and benefits with a 2% increase in salary. All present voting in favor, motion carried.

Set Assistant Director Salary and Benefits

Action #18079 Motion by J. Homola, second by C. Knutson to set Assistant Director salary and benefits with a 2% increase in salary. All present voting in favor, motion carried.

Set Business Manager Salary and Benefits

Action #18080 Motion by B. Anderson, second by D. Lutkemeier to set Business Manager salary and benefits with a 2% increase in salary. All present voting in favor, motion carried.

Adjournment

Action #18081 With there being no further business, motion by J. Petersen, second by B. Anderson to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, May 21, 2018 at 7:00 P.M.

Debbe Koenecke, President

Tiffany Stormo, Business Manager

Northeast Educational Services Cooperative

MAY 2018 INVOICES

GENERAL FUND -10

AAA PURE WATER	WATER FILTER	13.42
AKIN, CORY	5/3/18 SP MTG MI	1.89
AUTOMATIVE SERVICE CENTER, THE	MAINT	55.18
BJORKLUND, GENE	5/3/18 SP MTG MI	6.93
CENEX FLEETCARD	MAINT & GASOLINE	4,099.11
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	146.04
DELYLE'S SOUTH 81 SERVICE, INC.	MAINT	653.61
DUST TEX SERVICE, INC.	APRIL RUG RENTAL	7.71
ESTELLINE COMMUNITY OIL CO.	MAINT	119.98
GOLDEN WEST TECHNOLOGIES	TECH EQ STAFF	1,096.80
HAMLIN COUNTY FARMERS COOP	MAINT & GASOLINE	1,191.81
HAMLIN SCHOOL DISTRICT	POSTAGE	0.82
HOMOLA, JOE	5/3/18 SP MTG MI	4.16
JEFF'S VACUUM CENTER	VACUUM REPAIR	3.14
JURGENS OIL	MAINT	43.40
KNUTSON, CARIE	5/3/18 SP MTG MI	4.41
LUTKEMEIER, DENISE	5/3/18 SP MTG MI	5.80
NESC IMPREST	IMPREST	48.50
NESC PAYROLL	MAY 2018 PAYROLL	15,952.73
NORTHLAND AUTO CENTER	MAINT	102.47
OTTER TAIL POWER CO.	APRIL ELECTRICITY	62.45
PLAINSMAN	JOB POSTING	31.68
QUICK PRO LUBE	MAINT	36.02
S & S AUTO	MAINT	360.00
SANFORD HEALTH PLAN	HSA/FSA FEES	13.50
SHOEMAKER, JOEL	5/3/18 SP MTG MI	6.30
STORMO, BEN	APRIL SNOW REMOVAL	34.50
STORMO, TIFFANY	BM MEALS	5.55
SW/WC SERVICE COOPERATIVE	CONF REGIS J.A., K.S., S.L., C.L.	11.25
THYEN, PENNY	5/3/18 SP MTG MI	2.14
TOWN OF HAYTI	WATER	5.32
TWIN VALLEY TIRE, INC.	MAINT	773.50
W.W. TIRE SERVICE	MAINT	98.32
WEBSTER AUTO CARE	MAINT	36.80

GENERAL FUND TOTAL:

-16-

25,035.24

SPECIAL EDUCATION FUND -22

AAA PURE WATER	WATER FILTER	76.08
AKIN, CORY	5/3/18 SP MTG MI	10.71
AL'S BODY SHOP	MAINT	1,046.67
BJORKLUND, GENE	5/3/18 SP MTG MI	39.27
BRITTON-HECLA SCHOOL DISTRICT	APRIL 18 MI	138.18
CASTLEWOOD SCHOOL DISTRICT	APRIL 18 USE FEE	677.33
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	76.53
CHILSON, GINA	APRIL 18 MI	129.36
CONRAD, LINDA	APRIL MI	68.04
DUST TEX SERVICE, INC.	APRIL RUG RENTAL	43.70
GOLDEN WEST TECHNOLOGIES	TECH EQ STAFF	6,215.20
HAMLIN SCHOOL DISTRICT	POSTAGE	878.38
HOMOLA, JOE	5/3/18 SP MTG MI	23.56
JEFF'S VACUUM CENTER	VACUUM REPAIR	17.82
KNUTSON, CARIE	5/3/18 SP MTG MI	24.99
LUTKEMEIER, DENISE	5/3/18 SP MTG MI	32.84
PARENT	MARCH/APRIL MI	181.44
NESC IMPREST	IMPREST	288.50
NESC PAYROLL	MAY 2018 PAYROLL	259,874.74
OTTER TAIL POWER CO.	APRIL ELEC	353.88
PLAINSMAN	JOB POSTING	179.52
SANFORD HEALTH PLAN	HSA/FSA FEES	76.50
SHOEMAKER, JOEL	5/3/18 SP MTG MI	35.70
STORMO, BEN	APRIL SNOW REMOVAL	195.50
STORMO, TIFFANY	BM MEALS	31.45
SW/WC SERVICE COOPERATIVE	CONF REGIS C.S.	363.75
THYEN, PENNY	5/3/18 SP MTG MI	12.14
TOWN OF HAYTI	WATER	30.18
WEBSTER SCHOOL DISTRICT	APRIL 18 USE FEE	406.40
WIESE, RITA	APRIL HOME VISITS - MI	39.48

SPECIAL EDUCATION TOTAL:271,567.84MAY 2018 INVOICES TOTAL:296,603.08

Northeast Educational Services Cooperative

MAY 2018 BMO INVOICES

GENERAL FUND -10

AT&T VIRTUAL PREPAID MINUTES	BOARD SUPP	7.99
CDW GOVERNMENT INC.	TECH SUPP	174.19
CUSTOM LANYARDS 4 ALL.COM	TECH SUPP	21.51
DAKTECH, INC.	TECH SUPP	11.55
DAYS INN	K.N. RR TRAVEL	57.00
FLORALS AND FINDS	FLOWERS - DEBAERE	5.99
HY-VEE FOOD STORE	BOA 5-2-18	6.48
INNOVATIVE OFFICE SOLUTIONS	ADMIN SUPP	23.28
ITC TELECOM	APRIL PHONE SERVICE	170.83
KELO-TV	JOB POSTING	89.85
NASP	JOB POSTING	67.35
PUBLIC OPINION	MINUTES/ADVERTISING	32.75
RAMKOTA HOTEL	T.S. ASBO TRAVEL	30.36
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	4.47
US POSTAL SERVICE	POSTAGE	12.39
USPS CLEAR LAKE	POSTAGE	1.18
VERIZON WIRELESS	MARCH CELL SERVICE	108.62
<u>GENERAL FUND TOTAL:</u>		<u>825.79</u>

SPECIAL EDUCATION FUND -22

AT&T VIRTUAL PREPAID MINUTES	BOARD SUPP	45.26
CDW GOVERNMENT INC.	TECH SUPP	987.05
CEDAR SHORE RESORT	D.J. EC TRAVEL	91.95
CURRICULUM ASSOCIATES INC.	EC SUPP	396.48
CUSTOM LANYARDS 4 ALL.COM	TECH SUPP	121.89
DAKTECH, INC.	TECH SUPP	65.45
DELTA HOTELS - MARRIOT	N.H. OT TRAVEL	109.00
FLORALS AND FINDS	FLOWERS - DEBAERE	33.95
HOME2 SUITES BY HILTON	S. W. OT TRAVEL	560.23
HY-VEE FOOD STORE	BOA 5-2-18	36.75
INNOVATIVE OFFICE SOLUTIONS	ADMIN SUPP	219.23
ITC TELECOM	APRIL PHONE SERVICE	300.61
KELO-TV	JOB POSTING	509.15
MARSHALL CO. HEALTHCARE CENTER	MARCH PT/OT SERVICES	6,747.60
NASP	JOB POSTING	381.65

PUBLIC OPINION	MINUTES/ADVERTISING	185.60
RAMKOTA HOTEL	T.S. ASBO TRAVEL	172.04
SANFORD WEBSTER MEDICAL CENTER	MARCH OT SERVICE	6,199.03
SUPER DUPER INC.	SLP SUPP	136.97
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	144.49
US POSTAL SERVICE	POSTAGE	70.21
USPS CLEAR LAKE	POSTAGE	6.72
VERIZON WIRELESS	MARCH CELL SERVICE	202.05
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>17,723.36</u>
<u>AGENCY FUND -71</u>		
HAMLIN CO. COOP	FUEL - SP OLYM	21.00
<u>AGENCY FUND TOTAL:</u>		<u>21.00</u>
<u>MAY 2018 BMO INVOICE TOTAL:</u>		<u>18,570.15</u>

Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

BMO, , Statement Period 04/06/2018 to 05/05/2018

Mapped Cards

Nelson Anneke

Posting Date	Tran Date	Account	Supplier	Amount
04/26/2018	04/26/2018	XXXX-XXXX-XXXX-6797	Payment - Auto Payment Received-Thank You	-57.00
Debit Total USD				0.00
Credit Total USD				-57.00
Total USD				-57.00

Boyd Brenda

Posting Date	Tran Date	Account	Supplier	Amount		
04/11/2018	04/10/2018	XXXX-XXXX-XXXX-9401	Custom Lanyards	143.40	?	!
04/20/2018	04/19/2018	XXXX-XXXX-XXXX-9401	Cdw Govt #mll7859	132.60	?	!
04/20/2018	04/20/2018	XXXX-XXXX-XXXX-9401	Cdw Govt #mlq9730	476.40	?	!
04/26/2018	04/26/2018	XXXX-XXXX-XXXX-9401	Payment - Auto Payment Received-Thank You	-126.16		
04/27/2018	04/25/2018	XXXX-XXXX-XXXX-9401	Daktech Computers	77.00	?	!
05/01/2018	04/30/2018	XXXX-XXXX-XXXX-9401	Cdw Govt #mns5882	552.24	?	!
Debit Total USD				1,381.64		
Credit Total USD				-126.16		
Total USD				1,255.48		

Center Base Castlewood

Posting Date	Tran Date	Account	Supplier	Amount
04/26/2018	04/26/2018	XXXX-XXXX-XXXX-7846	Payment - Auto Payment Received-Thank You	-42.83
Debit Total USD				0.00
Credit Total USD				-42.83
Total USD				-42.83

Childhood Early

Posting Date	Tran Date	Account	Supplier	Amount
04/12/2018	04/10/2018	XXXX-XXXX-XXXX-2978	Cedar Shore Resort Lod	91.95
Debit Total USD				91.95
Credit Total USD				0.00
Total USD				91.95

Aberle Jerry

Posting Date	Tran Date	Account	Supplier	Amount		
04/18/2018	04/17/2018	XXXX-XXXX-XXXX-7027	Att*vp Virtual Pinn	53.25	?	!
04/26/2018	04/25/2018	XXXX-XXXX-XXXX-7027	Usps Po 4617640226	7.90	?	!
05/03/2018	05/02/2018	XXXX-XXXX-XXXX-7027	Hy Vee 1871	43.23	?	!
Debit Total USD				104.38		
Credit Total USD				0.00		
Total USD				104.38		

Nolte Kari

Posting Date	Tran Date	Account	Supplier	Amount		
04/26/2018	04/26/2018	XXXX-XXXX-XXXX-9302	Payment - Auto Payment Received-Thank You	-114.00		
04/27/2018	04/26/2018	XXXX-XXXX-XXXX-9302	Days Inns/Daystop	57.00	?	!
Debit Total USD				57.00		
Credit Total USD				-114.00		
Total USD				-57.00		

Reinhiller Lisa

Posting Date	Tran Date	Account	Supplier	Amount		
04/26/2018	04/26/2018	XXXX-XXXX-XXXX-1409	Payment - Auto Payment Received-Thank You	-244.50		
Debit Total USD				0.00		
Credit Total USD				-244.50		
Total USD				-244.50		

Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount		
04/06/2018	04/06/2018	XXXX-XXXX-XXXX-5997	Yourmember-Careers	449.00	?	!
04/25/2018	04/24/2018	XXXX-XXXX-XXXX-5997	Usps Po 4637080684	82.60	?	!
04/26/2018	04/26/2018	XXXX-XXXX-XXXX-5997	Payment - Auto Payment Received-Thank You	-6.20		
05/03/2018	05/02/2018	XXXX-XXXX-XXXX-5997	Kelolandemployment.Com	599.00	?	!
05/04/2018	05/03/2018	XXXX-XXXX-XXXX-5997	Florals And Finds	39.94	?	!
Debit Total USD				1,170.54		
Credit Total USD				-6.20		
Total USD				1,164.34		

Special Olympics Nesc

Posting Date	Tran Date	Account	Supplier	Amount		
04/26/2018	04/26/2018	XXXX-XXXX-XXXX-9475	Payment - Auto Payment Received-Thank You	-1,544.14		
05/04/2018	05/03/2018	XXXX-XXXX-XXXX-9475	Hamlin County Farmer	21.00	?	!
Debit Total USD				21.00		
Credit Total USD				-1,544.14		
Total USD				-1,523.14		

Therapy 1 Occupational

Posting Date	Tran Date	Account	Supplier	Amount		
04/11/2018	04/09/2018	XXXX-XXXX-XXXX-7721	Delta By Marriott	109.00	?	!

04/30/2018	04/29/2018	XXXX-XXXX-XXXX-7721	Home2 By Hilton	560.23	?
Debit Total USD				669.23	
Credit Total USD				0.00	
Total USD				669.23	

Stormo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount	
04/06/2018	04/04/2018	XXXX-XXXX-XXXX-0837	Innovative Office Solu	43.00	?
04/06/2018	04/05/2018	XXXX-XXXX-XXXX-0837	Curriculum Assoc	396.48	?
04/06/2018	04/07/2018	XXXX-XXXX-XXXX-0837	Vzwrlls*my Vz Vb P	310.67	?
04/09/2018	04/07/2018	XXXX-XXXX-XXXX-0837	Interstate Telecomm Co	471.44	?
04/13/2018	04/12/2018	XXXX-XXXX-XXXX-0837	Innovative Office Solu	55.09	?
04/20/2018	04/19/2018	XXXX-XXXX-XXXX-0837	Innovative Office Solu	32.25	?
04/26/2018	04/26/2018	XXXX-XXXX-XXXX-0837	Payment - Auto Payment Received-Thank You	-22,556.15	
04/27/2018	04/25/2018	XXXX-XXXX-XXXX-0837	Innovative Office Solu	112.17	?
04/27/2018	04/27/2018	XXXX-XXXX-XXXX-0837	Int*in *time Managemen	74.74	?
04/27/2018	04/27/2018	XXXX-XXXX-XXXX-0837	Super Duper Publicatio	136.97	?
04/27/2018	04/27/2018	XXXX-XXXX-XXXX-0837	Best Western Hotels -	202.40	?
04/27/2018	04/27/2018	XXXX-XXXX-XXXX-0837	Watertown Public Opini	218.35	?
04/27/2018	04/27/2018	XXXX-XXXX-XXXX-0837	Marshall County Health	6,747.60	?
05/01/2018	04/30/2018	XXXX-XXXX-XXXX-0837	Sanford Credit Card Pm	6,199.03	?
05/02/2018	05/01/2018	XXXX-XXXX-XXXX-0837	Int*in *time Managemen	74.22	?
Debit Total USD				15,074.41	
Credit Total USD				-22,556.15	
Total USD				-7,481.74	



A part of BMO Financial Group

INVOICE

May 05, 2018

Northeast Educational
310 5th Street
Hayti, SD 57241
ATTN: Tiffany Stormo

Invoice Number: 703531-1805

Invoice Amount: \$ 18,570.15

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending May 05, 2018.

Your payment is due **May 26, 2018**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16 digit card numbers and the total amount to be paid to each individual card.

BMO Harris Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO Harris Corporate Card - Payment P.O Box 71878 Chicago, IL 60694-1878	Diners Club Corporate Card - Payment 39966 Treasury Center Chicago, IL 60694-9900
Payment By Overnight Delivery	Payment By Overnight Delivery
Conduent, Inc. c/o BMO Harris Corporate Card - Payment - BMO Harris LBX 71878 141 W Jackson Blvd/Suite 1000 Chicago, IL 60604	Conduent, Inc. c/o BMO Harris Corporate Card - Payment Diner's Club LBX 39966 141 W Jackson Blvd/Suite 1000 Chicago, IL 60604

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Harris Accounts	Diners Club Accounts
By phone: 1-800-844-6445	By phone: 1-866-865-7271
By e-mail: ebsclientservices@bmo.com	By e-mail: dinersclub.services@bmo.com

Thank you for your continued business.



Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational
310 5th Street
Hayti, SD 57241

Invoice Number: 703531-1805
Amount Paid: \$ 18,570.15
Payment Due Date: May 26, 2018

RUN DATE: 05/07/2018

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE

Contracts to be Approved

May 21, 2018

SCHOOL PSYCHOLOGISTS - Unit 1

Melissa Gent

Maria Meyer

Shelly Skogstad

PSYCHOLOGICAL EXAMINERS - Unit 1

Kris Street

PHYSICAL THERAPISTS - Unit 1

Nancy Crump

Kari Holden

Kristina Suttan

OCCUPATIONAL THERAPISTS/ASSISTANTS - Unit 1

Stephanie Hayunga

Nicol Huyvaert

Jamie Wiesner

Kelsey Kringen

Sarah Whipkey

SPEECH LANGUAGE PATHOLOGISTS - Unit 2

Christy Busskohl

Linda Conrad

Autumn Culhane

Angel Dubro

Heather Hansen

Alysha Johnson

Cheryl Keller-Knudson

Debra Lauseng

Lois Lux

Carrie Niles

Marci Saathoff

Rochelle Schmidt

Debra Tiefenthaler

Melody Wenz

Rita Wiese

CENTER BASE INSTRUCTORS - Unit 2

Brian Jacobsen

Chris Lather

Sara Lorensberg

EARLY CHILDHOOD INSTRUCTORS - Unit 2

Deb Jensen

Karlette Juhnke

Teresa Landmark

Wendi Lindner

Julie Nelson

TRANSITION/TECHNOLOGY COORDINATOR - Unit 2

Brenda Boyd

READING RECOVERY - Unit 2

Kari Nolte

OFFICE STAFF

Tammy Anderson
Carol Reuer

PARAPROFESSIONALS

Abbie Carlson
Sherri DeBaere
Lindsey Groon
Dawn Hink
Sheri Peckpenpaugh
Renaë Singrey
Joan Sween

ESY

Christy Busskohl
Abbie Carlson
Linda Conrad
Sherri DeBaere
Jen Deutsch
Angel Dubro
Robin Gigov
Lindsey Groon
Heather Hansen
Deb Jensen
Alysha Johnson
Karlette Juhnke
Cheryl Keller-Knudsen
Emily Koenig
Kirby Lamb
Teresa Landmark
Chris Lather
Wendi Lindner
Sara Lorensberg
Lois Lux
Emily Martian
Margo Mortland
Julie Nelson
Carrie Niles
Marci Saathoff
Kelly Short
Jenna Sorsen
Joan Sween
Deb Tiefenthaler
Christy VanHeerde
Cynthia Warkenthein
Melody Wenz
Rita Wiese

Northeast Educational Services Cooperative
Advisory Board Meeting
Wednesday, May 2, 2018

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, May 2, 2018 at Hy-vee in Watertown, South Dakota. The meeting was called to order by Chairman Klaudt at 10:05 A.M. and adjourned at 10:56 A.M.

Present: Steve Benson, Britton-Hecla; Keith Fodness, Castlewood; Luanne Warren, Clark; Abi Van Regenmorter, De Smet; Kimberly Kludt, Deubrook; Chad Schiernbeck, Deuel; Brian Jandahl, Elkton; Jim Lentz, Estelline; Gary Leighton, Florence; Patrick Kraning, Hamlin; Philip Schonebaum, Henry; Tess Appel, Rosholt; Laura Schuster, Sioux Valley; Jon Meyer, Waverly; Scott Klaudt, Willow Lake; Larry Hulscher, Wilmot

Absent: Justin Downes, Arlington; Virginia Dolney, Enemy Swim; Mike Ruth, Iroquois; Tim Casper, Lake Preston; Kurt Jensen, Summit; Dean Jones, Waubay; James Block, Webster

Others Attending: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

ADVISORY BOARD AGENDA

Financial Report

Business Manager Stormo reviewed the financial report for March 2018.

June, July, August meetings

No meetings will be held in June, July, and August unless there is a special need.

BCBA Services for next year

Director Aberle gave an update that a package of 140 hours will be purchased.

IDEA Flowthrough Grant

Discussion was held on IDEA Flowthrough Grant.

Apex for 18-19

Several districts have decided to discontinue the use of apex. Director Aberle informed everyone that 50 or more seats will need to be purchased to receive a \$150 per seat cost. Billing for the seats indicated will occur in the fall 2018.

Paper Purchase

Business Manager Stormo informed everyone that she is currently collecting information for the group paper purchase and will soon be getting quotes.

Superintendent Rotation for Board Meetings/Summer meetings

Tess Appel of Rosholt volunteered for the open position of small school representative for the term ending 2020. Jim Block was nominated as the open position of large school representative for the term ending 2021. Laura Schuster of Sioux Valley volunteered for the open position of chairperson.

Outstanding Special Education Director for 2017-18

Brian Jandahl announced that Jerry Aberle was chosen as 2017-18 Outstanding Special Education Director of the Year.

FY19 Preliminary Budget

Business Manager Stormo presented the preliminary budget for FY19.

Adjournment

There being no further business, motion by Benson, second by Kraning to adjourn. All present voting in favor, motion carried.

Tiffany Stormo, Business Manager

FTE for School Psychology Department

2017-2018		
Gent, Melissa	School Psychologist	1.00
Lindner, Wendi	Academic Evaluator	0.15
Meyer, Maria	School Psychologist	1.00
Nelson, Angie	School Psychologist	0.80
Nelson, Anneke	School Psychologist	0.69
Skogstad, Shelly	School Psychologist	1.00
Sprang, Chantel	Psych Examiner	1.00
Street, Kris	Psych Examiner	1.00
Total FTE:		6.64

2018-2019		
Gent, Melissa	School Psychologist	1.00
Graham, Traci	School Psychologist	1.00
Lindner, Wendi	Academic Evaluator	0.15
Meyer, Maria	School Psychologist	1.00
Skogstad, Shelly	School Psychologist	1.00
Sprang, Chantel	Psych Examiner	1.00
Street, Kris	Psych Examiner	0.80
<i>New Hire?</i>		1.00
Total FTE:		6.95

School Psychologists have a required education level of Ed.S. and are not limited in regards to testing and interpretation. They have special expertise in mental health, learning, and behavior.

Psych Examiners have a required education level of M.A. and are not limited in regards to testing and interpretation, but their reports must be signed by a supervising school psychologist. They also have special expertise in mental health, learning and behavior.

Academic Evaluators have a required education level of B.A. and have some limitations in regards to testing. They do not always have special expertise.

New psych examiners and academic evaluators require additional supervision.

State of South Dakota
NINETY-THIRD SESSION
LEGISLATIVE ASSEMBLY, 2018

400Z0545	SENATE BILL NO. 46
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Introduced by: The Committee on Education at the request of the Department of Education

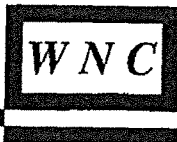
FOR AN ACT ENTITLED, An Act to require school districts to adopt a policy limiting the use of restraint and seclusion.
BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF SOUTH DAKOTA:

Section 1. That chapter 13-32 be amended by adding a NEW SECTION to read:

The school board of each school district shall adopt or revise a school district policy on the use of restraint and seclusion. The policy shall contain the following provisions:

- (1) A procedure for immediately notifying the parent or guardian of the student, unless the student is emancipated, of an incident requiring the use of restraint or seclusion;
- (2) A prohibition on the use of prone restraint, defined as physical pressure applied to any part of the student's body to keep the student in a face down position on the floor or other surface;
- (3) A prohibition on the use of involuntary confinement of a student locked alone in a room; and
- (4) Training on crisis prevention and the proper use of restraint and seclusion.

100 copies were printed on recycled paper by the South Dakota Legislative Research Council at a cost of \$.167 per page.	Insertions into existing statutes are indicated by <u>underscores</u> . Deletions from existing statutes are indicated by overstrikes .
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William Neale & Co., P.C.
Certified Public Accountants

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Watertown, SD 57201-0490
(605) 886-6028 • Fax (605) 886-6338

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May 15, 2018

Tiffany Stormo, Business Manager
Northeast Educational Services Cooperative
PO Box 327
Hayti, SD 57241-0327

Dear Tiffany,

We wish to thank you for the opportunity to submit a bid proposal to audit the financial statements of the Northeast Educational Services Cooperative for the fiscal year ended June 30, 2018.

Due to the additional time necessary to perform the audit in compliance with the Single Audit requirements, our fee for the above will be \$9,000.00.

In the event that our proposal is accepted, we will provide a formal engagement letter for signature and forwarding to the Department of Legislative Audit for their approval.

Very truly yours,

WILLIAM NEALE & CO., P.C.

TROY A. HIEB, CPA, SHAREHOLDER
TAH:tah

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
BOARD OF DIRECTORS MEETING
Monday, May 21, 2018 - 7:00 P.M.**

NESC DISCUSSION AND/OR ACTION ITEMS:

1. Call to Order
2. Agenda review, changes, and approval
3. Introduction of guests: _____
4. Conflicts of Interest
5. Approval of April 2018 financial report
6. Consent Agenda
 - a. Approval of April 16, 2018 meeting minutes
BOARD ACTION: _____

 - b. Approval of payment of May 2018 budget claims
BOARD ACTION: _____

 - c. Approval of contract --Traci Ann Graham, school psychologist-\$58,500.00-190 days
BOARD ACTION: _____

 - d. Approval of 2018-19 Unit 1 and 2, ESY, Paraprofessionals, and Office Staff contracts
BOARD ACTION: _____

 - e. Approval of 2018-19 Director, Assistant Director, and Business Manager contracts
BOARD ACTION: _____

 - f. Approval of 2018-19 Reading Recovery contracts—Pierre-\$5,304.50; Highmore-Harold-\$3,182.70
BOARD ACTION: _____

- g. Approval of the 2018-19 Unit 2 Negotiated Agreement

BOARD ACTION: _____

- h. _____
BOARD ACTION: _____

- i. _____
BOARD ACTION: _____

7. Discussion Items

- a. May 2, 2018 Advisory Board meeting minutes

BOARD ACTION: _____

- b. Director report

BOARD ACTION: _____

- c. Assistant Director report

BOARD ACTION: _____

- d. 2004 Ford Taurus – VIN 1FAFP52254A213338 follow up

BOARD ACTION: _____

- e. FY 2019 preliminary budget

BOARD ACTION: _____

- f. Administrative Unit for negotiations

BOARD ACTION: _____

- g. Summer office hours

BOARD ACTION: _____

- h. 2018-19 Property and Liability insurance

BOARD ACTION: _____

- i. School Psychologist staffing for 2018-19

BOARD ACTION: _____

- j. Restraint and seclusion policy

BOARD ACTION: _____

- k. Contracting with other entities to provide services

BOARD ACTION: _____

8. Action Items

- a. Set summer office hours

BOARD ACTION: _____

- b. Accept audit quote for FY 2018 audit—William and Neale & Co., P.C. \$9,000.00

BOARD ACTION: _____

- c. Approval of contract—Nikki Johnson, school psychological examiner-\$43,000.00-190 days

BOARD ACTION: _____

d. _____

BOARD ACTION: _____

9. Executive Session

- a. Personnel—SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee.