

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, August 20, 2018

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, August 20, 2018 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Akin at 7:04 P.M. and adjourned at 7:39 P.M.

Members present:

Justin Petersen, Arlington; Cory Akin, Castlewood; Greg Marx, Clark; Norman Koehlmoos, De Smet; Carie Knutson, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Krecia Weinberg, Estelline; Kathy Roe, Florence; Joe Homola, Hamlin; Paula Blue, Henry; Jerod Olson, Lake Preston; Shane Braaten and Sue Braun, Rosholt; Gene Bjorklund, Sioux Valley; Lisa Amdahl, Summit; Art Berger, Waubay; Penny Thyen, Waverly/South Shore; Tia Felberg, Willow Lake; John Remund, Wilmot

Absent:

Misty Fredrickson, Britton-Hecla; Tasina Halbert, Enemy Swim Day School; Greg Bich, Iroquois; Joel Shoemaker, Webster

Others Attending:

NESC Staff Representatives: None present.

Member District Superintendents: Jim Block, Webster

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Akin called the meeting to order at 7:04 P.M.

Agenda review, changes, and approval

Action #18108 Motion by C. Knutson, second by G. Bjorklund, to approve the agenda as presented. All present voting in favor, motion carried.

Introduction of Guests

Jim Block was introduced as a guest.

Conflicts of Interest

No conflicts of interest were presented.

Public Comment

No public comments were presented.

Financial Report

Action #18109 Motion by J. Homola, second by A. Schuurman, to approve the financial report for the period ending July 2018. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
July 1, 2018	\$369,892.93	\$818,635.45	\$22,212.29
<u>Receipts:</u>			
Local Sources	\$219.11	\$122.52	\$3,878.75
State Sources		\$3,581.57	
Federal Sources			
Other	\$45,783.51	\$170,541.00	
<u>Total Monthly Receipts</u>	<u>\$46,002.62</u>	<u>\$174,245.09</u>	<u>\$3,878.75</u>
Total Gross Receipts	\$415,895.55	\$992,880.54	\$26,091.04
Manual Journal Entry	\$-1,046.67	\$1,088.07	
Less Salaries	\$9,483.89	\$275,803.00	
Less Disbursements	\$168,187.03	\$101,574.78	\$1,247.96
<u>Total Salaries & Disbursements</u>	<u>\$177,670.92</u>	<u>\$377,377.78</u>	<u>\$1,247.96</u>
Ending Cash Balance July 31, 2018	\$237,177.96	\$616,590.83	\$24,843.08

Consent Agenda

Action #18110 Motion by J. Remund, second by K. Weinberg to approve the following items on the consent agenda: 7a) Approval of July 16, 2018 meeting minutes; 7b) Approval of August 2018 claims; 7c) Approval of contract, Katherine Anderson – paraprofessional, Castlewood Center Base, \$13.50/hr; 7d) Approval of contract, Shelby Guerdet – paraprofessional, Hamlin Center Base, \$13.92/hr. All present voting in favor, motion carried.

August 2018 Accounts Payable

General Fund: AMSTERDAM PRINTING PLANNERS 39.47;APEX LEARNING APEX SEATS 8,400.00; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 364.04;CENEX FLEETCARD GASOLINE 1,197.90;CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 74.75;DELYLE'S SOUTH 81 SERVICE, INC. MAINT 1,902.07
DUST TEX SERVICE, INC. JULY RUG RENTAL 7.20;EMC INSURANCE ADD VEHICLE COVERAGE 374.36;FRITZ CHEVROLET, INC MAINT 92.46;GOLDEN WEST TECHNOLOGIES TECH EQ STAFF 383.88;HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 405.53;HAMLIN COUNTY PUBLISHING EMPLOYMENT AD 2.10;NESC IMPREST 106.00;NESC PAYROLL AUG 18 9,575.81;NORTHLAND AUTO CENTER MAINT 262.31;OTTER TAIL POWER CO. ELEC 87.48; PEDERSEN, SHANE LAWN CARE 16.80;PS PUBLISHING PARENT RIGHT HANDBOOKS 119.00;PUBLIC OPINION MINUTES 49.27;SANFORD HEALTH PLAN HSA/FSA FEES 12.60;SD TEACHER PLACEMENT CENTER TEACHER PLACEMENT SITE 58.80;SDASBO T.S. ASBO REGIS/DUES 17.50;SW/WC SERVICE COOPERATIVE COOP PURCHASING PROGRAM 1,050.00;TOWN OF HAYTI WATER 4.97;WIK, EMMANUEL BACKGROUND CHECK & FINGERPRINTING 7.46

Fund Total: \$24,611.76

Special Education Fund: AMSTERDAM PRINTING PLANNERS 242.49; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 2,815.39; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 65.24;DEUTSCH, JENNIFER JULY ESY MI 83.16;DUST TEX SERVICE, INC. JULY RUG RENTAL 44.21;EMC INSURANCE ADD VEHICLE COVERAGE 2,299.64;ENEMY SWIM DAY SCHOOL PYSCH SUPP 713.40;GOEHRING-STREET, KRIS NASP DUES 210.00; GOLDEN WEST TECHNOLOGIES TECH EQ STAFF 2,358.12; HAMLIN COUNTY PUBLISHING EMPLOYMENT AD 12.90;LUX, LOIS JULY ESY MI 80.64;PARENT JULY MI 30.24;NESC PAYROLL AUG 18 274,302.92;OTTER TAIL POWER CO. ELEC 537.36;PEDERSEN, SHANE LAWN CARE 103.20;PS PUBLISHING PARENT RIGHT HANDBOOKS 731.00;PUBLIC OPINION MINUTES 302.64;SANFORD HEALTH PLAN HSA/FSA FEES 77.40;SD TEACHER PLACEMENT CENTER TEACH PLACEMENT SITE 361.20;SDASBO T.S. ASBO REGIS/DUES 107.50;SORSEN, JENNA JULY ESY MI 36.96; SW/WC SERVICE COOPERATIVE BEHAVIOR ANALYST CONTRACT 5,561.11;TOWN OF HAYTI WATER 30.53;WIK, EMMANUEL BACKGROUND CHECK & FINGERPRINTING 45.79

Fund Total: \$291,153.04

Discussion Items

Director's Report

Director Aberle gave his monthly report.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Chairperson appointment of steering/negotiations committee members

President Akin appointed the following to join himself and Vice-President Knutson on the steering committee: Joe Homola, Joel Shoemaker, Arend Schuurman, Krecia Weinberg, Tia Felberg, and Penny Thyen.

Declare vehicles and computer equipment surplus.

Discussion was held on how to surplus vehicles and computer equipment.

Action Items

Approval of 4 vehicles as surplus property

Action #18111 Motion by A. Schuurman, second by J. Homola to declare 4 vehicles as surplus property to be sold by sealed bids. All present voting in favor, motion carried.

Fixed Asset No. 0301	1999 CHEVY SUBURBAN	Serial#: 1GNFK16R8XJ504856
Fixed Asset No. 0312	2004 DODGE STRATUS	Serial#: 1B3EL36T14N137555
Fixed Asset No. 0322	2006 CHEVY MALIBU	Serial#: 1G1ZS53846F247102
Fixed Asset No. 0331	2006 DODGE STRATUS	Serial#: 1B3AL46TX6N221137

Approval of computer equipment surplus

Action #18112 Motion by J. Petersen, second by G. Bjorklund to surplus and dispose of four laptops by a recycling company. The asset numbers are 377, 1898, 1919, and 2009 . All present voting in favor, motion carried.

Approve audit engagement letter from William Neale & Co., P.C.

Action #18112 Motion by C. Knutson, second by G. Marx to approve audit engagement letter from William Neale & Co., P.C. All present voting in favor, motion carried.

Executive Session

No executive session was held.

Adjournment

Action #18113 With there being no further business, motion J. Petersen, second by A. Schuurman, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, September 17, 2018 at 7:00 P.M.

Cory Akin, President

Tiffany Stormo, Business Manager