

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, September 17, 2018

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, September 17, 2018 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Akin at 7:00 P.M. and adjourned at 7:55 P.M.

Members present:

Justin Petersen, Arlington; Cory Akin, Castlewood; Greg Marx, Clark; Norman Koehlmoos, De Smet; Carie Knutson, Deubrook; Michelle Prins, Deuel; Krecia Weinberg, Estelline; Kathy Roe, Florence; Joe Homola, Hamlin; Paula Blue, Henry; Amanda Wienk, Lake Preston; Sue Braun, Rosholt; Gene Bjorklund, Sioux Valley; Penny Thyen, Waverly/South Shore; Joel Shoemaker, Webster; Tia Felberg, Willow Lake; John Remund, Wilmot

Absent:

Misty Fredrickson, Britton-Hecla; Arend Schuurman, Elkton; Tasina Halbert, Enemy Swim Day School; Greg Bich, Iroquois; Lisa Amdahl, Summit; Art Berger, Waubay

Others Attending:

NESC Staff Representatives: None present

Member District Superintendents: Jim Block, Webster

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Akin called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #18114 Motion by J. Homola, second by C. Knutson, to approve the agenda as presented. All present voting in favor, motion carried.

Introduction of Guests

Jim Block was introduced as a guest.

Conflicts of Interest

No conflicts of interest were presented.

Public Comment

No public comments were presented.

Financial Report

Action #18115 Motion by G. Bjorklund, second by K. Weinberg, to approve the financial report for the period ending August 2018. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
August 1, 2018	\$237,177.96	\$616,590.83	\$24,843.08
<u>Receipts:</u>			
Local Sources	\$10,710.13	\$180,622.12	\$3,961.64
State Sources		\$3,930.04	
Federal Sources			
Other		\$34,374.91	
<u>Total Monthly Receipts</u>	<u>\$10,710.13</u>	<u>\$218,927.07</u>	<u>\$3,961.64</u>
Total Gross Receipts	\$247,888.09	\$835,517.90	\$28,804.72
Manual Journal Entry			
Less Salaries	\$9,575.81	\$274,302.92	
Less Disbursements	\$15,035.95	\$16,850.12	\$6,277.92
<u>Total Salaries & Disbursements</u>	<u>\$24,611.76</u>	<u>\$291,153.04</u>	<u>\$6,277.92</u>
Ending Cash Balance August 31, 2018	\$223,276.33	\$544,364.86	\$22,526.80

Consent Agenda

Action #18116 Motion by J. Remund, second by J. Shoemaker to approve the following items on the consent agenda: 7a) Approval of August 20, 2018 meeting minutes; 7b) Approval of September 2018 claims; 7c) Approval of contract, Jodi Dooley – paraprofessional, Webster Center Base, \$13.50/hr. All present voting in favor, motion carried.

September 2018 Accounts Payable

General Fund:

ANDERSON, KATHERINE BACKGROUND CHECK 8.15; ASBSD J.A., T.S. CONVENTION 51.80; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 721.34; CENEX FLEETCARD MAINT & GASOLINE 3,867.94; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 67.63; CLARK COUNTY COURIER EMPLOY AD 4.34; CULHANE, AUTUMN BACKGROUND CHECK 2.10; DAKOTALAND AUTOGLASS MAINT 420.00; DELYLE'S SOUTH 81 SERVICE, INC. MAINT 3,868.19; DUST TEX SERVICE, INC. AUG RUG RENTAL 7.20; ESTELLINE SCHOOL DISTRICT TRAVEL 192.00; FISCHER, JESSICA BACKGROUND CHECK 7.45; GRAHAM, TRACI BACKGROUND CHECK 7.45; GUERDET, SHELBY BACKGROUND CHECK 53.25; HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 1,434.90; HAMLIN COUNTY PUBLISHING EMPLOY AD 2.10; JOHNSON AUTOMOTIVE MAINT 34.42; JOHNSON, NICOLE BACKGROUND CHECK 7.45; NE ADMINISTRATORS SUPT DUES 22.68; NESC IMPREST IMPREST 83.17; NESC PAYROLL SEPT 2018 9,633.83; OTTER TAIL POWER CO. ELEC 77.34; PEDERSEN, SHANE LAWN CARE 16.80; RAMADA INN HOTEL & SUITES T.S. TRAVEL 14.98; SANFORD HEALTH PLAN HSA/FSA FEES 12.60; SD FEDERAL PROPERTY AGENCY 2014 DODGE CARAVAN 12,600.00; TOWN OF HAYTI WATER 4.97; UNIVERSITY OF SOUTH DAKOTA TEACH LEAD AFFIL 650.00; W.W. TIRE SERVICE MAINT 554.05; WATERTOWN FORD CHRYSLER MAINT 249.94; WEBSTER AUTO CARE MAINT 207.45; WEST UNIFIED COMMUNICATIONS CONFERENCE CALL 6.26

Fund Total: \$34,891.78

Special Education Fund:

ANDERSON, KATHERINE BACKGROUND CHECK 50.10; ASBSD J.A., T.S. CONVENTION 318.20; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 19,937.11; BRITTON-HECLA SCHOOL DISTRICT AUG 18 MI 144.06; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 45.88; CLARK COUNTY COURIER EMPLOY AD 26.66; CULHANE, AUTUMN BACKGROUND CHECK 12.90; DEUTSCH, JENNIFER AUG 18 ESY MI 18.48; DUST TEX SERVICE, INC. AUG RUG RENTAL 44.21; FISCHER, JESSICA BACKGROUND CHECK 45.80; GRAHAM, TRACI TRAVEL CONTRACT 2,644.80; HAMLIN COUNTY FARMERS COOP FY19 PROPANE FILL 2,438.10; HAMLIN COUNTY PUBLISHING EMPLOY AD 12.90; JOHNSON, NICOLE BACKGROUND CHECK 72.74; PARENT AUG MI 65.52; NE ADMINISTRATORS SUPT DUES 139.32; NELSON, ANGELA NASP DUES .5FTE 105.00; NESC IMPREST 644.90; NESC PAYROLL SEPT 2018 270,057.59; OTTER TAIL POWER CO. ELEC 475.07; PEDERSEN, SHANE LAWN CARE 103.20; PYRAMID ED. CONSULTANTS, INC. PECS REGIS 9,333.29; RAMADA INN HOTEL & SUITES T.S. TRAVEL 92.02; SANFORD HEALTH PLAN HSA/FSA FEES 77.40; SDASP M.G., T.G., A.N., S.S. CONF DUES 700.00; SKOGSTAD,

SHELLY NASP DUES 210.00; TOWN OF HAYTI WATER 30.53; WENZ, MELODY ASHA DUES 225.00; WEST UNIFIED COMMUNICATIONS CONFERENCE CALL 38.46

Fund Total: \$308,109.24

Discussion Items

September 5, 2018 Advisory Board meeting minutes

Director Aberle reviewed the minutes from the advisory meeting.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Aberle gave his monthly report.

Rates for Services

Rates for speech language, early childhood, physical therapy, and occupational therapy were discussed.

Professional Learning Services contract with Black Hills Special Services Cooperative

Discussion was held on contracting services from Black Hills Special Services Cooperative for one day of training.

Action Items

Approve Surplus Vehicle Bids

Action #18117 Motion by J. Homola, second by G. Marx to approve all high bids on the surplus vehicles. All present voting in favor, motion carried.

Fixed Asset No. 0301	1999 Chevy Suburban	Nick Opdahl	\$1,529.00
Fixed Asset No. 0312	2004 Dodge Stratus	Alan Gallisath	\$1,110.00
Fixed Asset No. 0322	2006 Chevy Malibu	Dawn Hink	\$2,505.38
Fixed Asset No. 0331	2006 Dodge Stratus	Shane Roth	\$758.50

Approval of rates for services

Action #18118 Motion by C. Knutson, second by J. Homola to set rates for speech language, early childhood, physical therapy and occupational therapy at \$60/hr, contracted occupational therapy assistant with Sanford Webster at \$51/hr, contracted occupational therapy with Sanford Webster at \$59.75/hr, and occupational therapy and physical therapy with Marshall County Health Care at \$61/hr . All present voting in favor, motion carried.

Accept Propane Quote

Action #18119 Motion by J. Homola, second by J. Shoemaker to accept the propane quote of 2100 gallons at \$1.35 per gallon from Hamlin County Farmers Cooperative for the FY19 year. All present voting in favor, motion carried.

Approve Professional Learning Services Contract Black Hills Special Services Cooperative

Action #18120 Motion by G. Bjorklund, second by K. Weinberg to accept professional learning services contract with Black Hills Special Services Cooperative, 1 day at \$750/day. All present voting in favor, motion carried.

Executive Session

No executive session was held.

Adjournment

Action #18121 With there being no further business, motion C. Knutson, second by J. Petersen, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, October 15, 2018 at 7:00 P.M.

Cory Akin, President

Tiffany Stormo, Business Manager