

Northeast Educational Services Cooperative
Board of Directors Meeting
Wednesday, January 23, 2019

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Wednesday, January 23, 2019 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Akin at 7:00 P.M. and adjourned at 8:01 P.M.

Members present:

Justin Petersen, Arlington (via teleconference call); Misty Fredrickson, Britton-Hecla (via teleconference call); Cory Akin, Castlewood; Greg Marx, Clark; Norman Koehlmoos, De Smet; Carie Knutson, Deubrook; Arend Schuurman, Elkton; Krecia Weinberg, Estelline; Kathy Roe, Florence; Joe Homola, Hamlin; Paula Blue, Henry; Jerod Olson, Lake Preston; Gene Bjorklund, Sioux Valley; Art Berger, Waubay; Penny Thyen, Waverly/South Shore; Joel Shoemaker, Webster; Tia Felberg, Willow Lake (via teleconference call – left before action items)

Absent:

Michelle Prins, Deuel; Tasina Halbert, Enemy Swim Day School; Greg Bich, Iroquois; Sue Braun, Rosholt; Lisa Amdahl, Summit; John Remund, Wilmot

Others Attending:

NESC Staff Representatives: None present

Member District Superintendents: Jim Block, Webster

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Akin called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #18145 Motion by J. Homola, second by J. Shoemaker to approve the agenda with two additional changes: No Director report and no Assistant Director report. Petersen – aye, Fredrickson – aye, Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Schuurman – aye, Weinberg - aye, Roe – aye, Homola – aye, Blue – aye, Olson – aye, Bjorklund – aye, Berger – aye, Thyen – aye, Shoemaker – aye, Felberg – aye, motion carried.

Introduction of Guests

Jim Block was introduced as a guest.

Conflicts of Interest

No conflicts of interest were presented.

Public Comment

No public comments were presented.

Financial Report

Action #18146 Motion by G. Bjorklund, second by K. Weinberg to approve the financial report for the period ending December 31, 2018. Petersen – aye, Fredrickson – aye, Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Schuurman – aye, Weinberg - aye, Roe – aye, Homola – aye, Blue – aye, Olson – aye, Bjorklund – aye, Berger – aye, Thyen – aye, Shoemaker – aye, Felberg – aye, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
December 1, 2018	\$298,996.18	\$645,029.29	\$18,105.85
<u>Receipts:</u>			
Local Sources	\$3,525.91	\$160,243.99	\$5,354.14
State Sources		\$3,054.77	
Federal Sources		\$155,000.00	
Other	\$8,560.00	\$3,575.10	
<u>Total Monthly Receipts</u>	<u>\$12,085.91</u>	<u>\$321,873.86</u>	<u>\$5,354.14</u>
Total Gross Receipts	\$311,082.09	\$966,903.15	\$23,459.99
Manual Journal Entry			
Less Salaries	\$9,600.51	\$270,299.65	
Less Disbursements	\$11,785.63	\$25,509.65	\$6,880.14
<u>Total Salaries & Disbursements</u>	<u>\$21,386.14</u>	<u>\$295,809.30</u>	<u>\$6,880.14</u>
Ending Cash Balance			
December 31, 2018	\$289,695.95	\$671,093.85	\$16,579.85

Consent Agenda

Action #18147 Motion by C. Knutson, second by J. Homola to approve the following items on the consent agenda: 7a) Approval of December 17, 2018 meeting minutes with the changes – President Akin declared the board out of executive session at 7:45 P.M. which took place prior to motion; 7b) Approval of January 2019 claims; 7c) Approval of work agreement – Michelle Boer, Certified Occupational Therapy Assistant (COTA) - \$185/day. Petersen – aye, Fredrickson – aye, Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Schuurman – aye, Weinberg - aye, Roe – aye, Homola – aye, Blue – aye, Olson – aye, Bjorklund – aye, Berger – aye, Thyen – aye, Shoemaker – aye, Felberg – aye, motion carried.

January 2019 Accounts Payable

General Fund: BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 327.14; CENEX FLEETCARD GAS 3,139.94; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 4.34; CRAIG BASS SANITARY SERVICE JULY-SEPT GARBAGE 36.12; DELYLE'S SOUTH 81 SERVICE, INC. MAINT 656.88; DEUEL CO. CENEX MAINT 30.00; DUST TEX SERVICE, INC. DEC 18 RUG RENTAL 7.20; ECOLAB PEST CONTROL 52.18; ESTELINE COMMUNITY OIL CO. MAINT 37.68; HAMLIN COUNTY FARMERS COOP MAINT & GAS 668.12; JURGENS OIL MAINT 37.91; KORMANAGEMENT SERVICES, LLC DRUG TESTING 1,379.77; NES C PAYROLL JANUARY 2019 9,625.28; NES C SPECIAL REVENUE PROJECTS 2ND QTR EXP MI 2,675.14; OTTER TAIL POWER CO. ELEC 80.10; SANFORD HEALTH PLAN HSA/FSA FEES 9.52; SD DEPT. OF REVENUE NEW LIC PLATES 320.77; STORMO, TIFFANY JULY-DEC 18 MI 31.52; TOWN OF HAYTI WATER 4.97; W.W. TIRE SERVICE MAINT 46.42

Fund Total: \$19,171.00

Special Education Fund: BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 19,765.19;BRITTON-HECLA SCHOOL DISTRICT DEC 18 MI 82.32;CASTLEWOOD SCHOOL DISTRICT NURSE SPLIT 9,545.00;CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 26.69;COMMUNITY TRANSIT, INC. TRANS - SISSETON 9.69;CRAIG BASS SANITARY SERVICE JULY-SEPT GARBAGE 221.88;CULHANE, AUTUMN ASHA DUES 195.75;DUST TEX SERVICE, INC. DEC 18 RUG RENTAL 44.21;ECOLAB PEST CONTROL 320.57;HAMLIN SCHOOL DISTRICT DEC 18 USE FEE 883.24;HANSEN, HEATHER ASHA DUES 225.00;JUTTINGS GROCERY CB SUPP - HAMLIN/CASTLE 43.56;PARENT DEC 18 MI 75.60;NESC SPECIAL REVENUE PROJECTS 2ND QTR EXP MI 69,798.30;NESC PAYROLL JANUARY PAYROLL 262,685.86;NORTH CENTRAL SPECIAL EDUCATION COOP. SLP PROF SERV 174.00;OTTER TAIL POWER CO. ELEC 492.07;SANFORD HEALTH PLAN HSA/FSA FEES 58.48;STORMO, TIFFANY JULY-DEC 18 MI 193.60;SUTTEN, KRISTINA REIMB PROF DEVELOPMENT 200.00;TOWN OF HAYTI WATER 30.53;WEBSTER SCHOOL DISTRICT DEC 18 USE FEE 535.09;WIESE, RITA DEC 18 HOME VISITS - MI 40.32

Fund Total: \$365,646.95

Discussion Items

January 9, 2019 Advisory Board meeting minutes

Director Aberle reviewed the minutes from the advisory meeting.

Lighting Project

Discussion was held on renovating the light fixtures to LED lighting.

Social Thinking Training: the ILAUGH Model

Assistant Director Frewing presented information on the Social Thinking Training: the ILAUGH Model that will be held on October 21, 2019.

Renewal of Certificate of Deposit

Discussion was held on cashing out certificate of deposit and re-issuing on maturity date to an eighteen month certificate with higher interest rate.

Action Items

Approval of contract – Think Social Publishing, Inc. - \$3,400 plus travel expenses

Action #18147 Motion by J. Shoemaker, second by A. Schuurman to approve contract for Think Social Publishing, Inc. \$3,400 plus travel expenses. Petersen – aye, Fredrickson – aye, Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Schuurman – aye, Weinberg - aye, Roe – aye, Homola – aye, Blue – aye, Olson – aye, Bjorklund – aye, Berger – aye, Thyen – aye, Shoemaker – aye, motion carried.

Renewal of Certificate of Deposit

Action #18048 Motion by G. Bjorklund, second by J. Homola to cash out the certificate of deposit held at Reliabank and re-issue certificate of deposit at new interest rate with eighteen month contract. Petersen – aye, Fredrickson – aye, Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Schuurman – aye, Weinberg - aye, Roe – aye, Homola – aye, Blue – aye, Olson – aye, Bjorklund – aye, Berger – aye, Thyen – aye, Shoemaker – aye, motion carried.

Executive Session

Action #18149 Pursuant to – Personal SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee and Pursuant to Negotiations – SDCL 1-25-2(4) Preparing for contract negotiations or negotiating with employees or employee representatives.

Motion by J. Homola, second by C. Knutson to enter executive session at 7:29 P.M. to discuss Director and Business Manager Contract. Teleconference no longer available at this time. Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye,

Schuurman – aye, Weinberg - aye, Roe – aye, Homola – aye, Blue – aye, Olson – aye, Bjorklund – aye, Berger – aye, Thyen – aye, Shoemaker – aye, motion carried.

President Akin declared the board out of executive session at 7:59 P.M.

Action Items after Executive Session

Action #18050 Motion by A. Schuurman, second by N. Koehlmoos to offer contract to Director Gerald Aberle for FY20 with salary to be determined at a later date. Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Schuurman – aye, Weinberg - aye, Roe – aye, Homola – aye, Blue – aye, Olson – aye, Bjorklund – aye, Berger – aye, Thyen – aye, Shoemaker – aye, motion carried.

Action #18051 Motion by G. Bjorklund, second by J. Homola to offer contract to Business Manager Tiffany Stormo for FY20 with salary to be determined at a later date. Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Schuurman – aye, Weinberg - aye, Roe – aye, Homola – aye, Blue – aye, Olson – aye, Bjorklund – aye, Berger – aye, Thyen – aye, Shoemaker – aye, motion carried.

Action #18052 Motion by C. Knutson, second by G. Marx to approve hiring Rodney Freeman as board negotiator for Units 1 and 2. Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Schuurman – aye, Weinberg - aye, Roe – aye, Homola – aye, Blue – aye, Olson – aye, Bjorklund – aye, Berger – aye, Thyen – aye, Shoemaker – aye, motion carried.

Adjournment

Action #18153 With there being no further business, motion by J. Homola, second by A. Schuurman to adjourn. Akin – aye, Marx – aye, Koehlmoos – aye, Knutson – aye, Schuurman – aye, Weinberg - aye, Roe – aye, Homola – aye, Blue – aye, Olson – aye, Bjorklund – aye, Berger – aye, Thyen – aye, Shoemaker – aye, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, February 18, 2019 at 7:00 P.M.

Cory Akin, President

Tiffany Stormo, Business Manager