

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, March 18, 2019

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, March 18, 2019 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by Vice-President Knutson at 7:00 P.M. and adjourned at 8:25 P.M.

Members present:

Justin Petersen, Arlington; Alisha Nielsen, Castlewood; Greg Marx, Clark; Norman Koehlmoos, DeSmet; Carie Knutson, Deubrook; Arend Schuurman, Elkton; Krecia Weinberg, Estelline; Kathy Roe, Florence; Joe Homola, Hamlin; Paula Blue, Henry; Shane Braaten, Rosholt; Gene Bjorklund, Sioux Valley; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore; Tia Felberg, Willow Lake

Absent:

Misty Fredrickson, Britton-Hecla; Michelle Prins, Deuel; Tasina Halbert, Enemy Swim Day School; Greg Bich, Iroquois; Jerod Olson, Lake Preston; Art Berger, Waubay; Joel Shoemaker, Webster; John Remund, Wilmot

Others Attending:

NESC Staff Representatives: None present

Member District Superintendents: Brian Jandahl, Elkton; Jim Block, Webster

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

Vice-President Knutson called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #18164 Motion by J. Homola, second by G. Marx to approve the agenda with one addition: 7e:) Approval of resignation – Angela Nelson, School Psychologist. All present voting in favor, motion carried.

Introduction of Guests

Brian Jandahl and Jim Block were introduced as guests.

Conflicts of Interest

No conflicts of interest were presented.

Public Comment

No public comments were presented.

Financial Report

Action #18165 Motion by A. Schuurman, second by K. Weinberg to approve the financial report for the period ending February 28, 2019. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
February 1, 2019	\$372,058.89	\$685,764.19	\$16,400.47
<u>Receipts:</u>			
Local Sources	\$5,223.31	\$217,106.09	\$2,850.02
State Sources		\$2,416.41	
Federal Sources		\$135,936.00	
Other			
<u>Total Monthly Receipts</u>	<u>\$5,223.31</u>	<u>\$355,458.50</u>	<u>\$2,850.02</u>
Total Gross Receipts	\$377,282.20	\$1,041,222.69	\$19,250.49
Manual Journal Entry	\$-49,978.59	\$49,978.59	
Less Salaries	\$9,613.54	\$266,654.03	
Less Disbursements	\$9,550.77	\$37,650.70	\$3,973.56
<u>Total Salaries & Disbursements</u>	<u>\$19,164.31</u>	<u>\$304,304.73</u>	<u>\$3,973.56</u>
Ending Cash Balance February 28, 2019	\$308,139.30	\$786,896.55	\$15,276.93

Consent Agenda

Action #18166 Motion by G. Bjorkland, second by S. Braaten to approve the following items on the consent agenda: 7a) Approval of February 18, 2019 meeting minutes; 7b) Approval of March 2019 claims; 7c) Approval of contract amendment – Sarah Whipkey, COTA; 2 additional days; \$174.90 per day; 7d) Approval of contract amendment – Jessica Fischer, School Psychological Examiner, \$1,000; 7e) Approval of resignation – Angela Nelson, School Psychologist. All present voting in favor, motion carried.

March 2019 Accounts Payable

General Fund: AL'S BODY SHOP MAINT 28.00;AUTOMATIVE SERVICE CENTER, THE MAINT 107.50;BERNER'S DAKOTA CLUTCH & TRANSMISSION MAINT 844.20; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 353.70; BULLERT AUTO FLEET MAINT 100.00;CENEX FLEETCARD MAINT & GAS 3,777.05;CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 32.98;DELYLE'S SOUTH 81 SERVICE, INC. MAINT 1,018.65;DON'S BODY SHOP MAINT 650.00;ESTELLINE COMMUNITY OIL CO. MAINT 501.64;FISCHER, JESSICA ADVANCE STUDY 59.50;HAMLIN COUNTY FARMERS COOP GAS 676.15;JOHNSON AUTOMOTIVE MAINT 212.57;JURGENS OIL MAINT 49.88;NESC IMPREST 123.90;NESC PAYROLL MARCH 2019 9,537.68; P/3 ELECTRIC BLDG MAINT 885.36;PAUL'S DRYWALL & DESIGN, INC. BATHROOM MAINT 107.14;S & S AUTO MAINT 18.99;SANFORD HEALTH PLAN HSA/FSA FEES 10.64; SCOTTING HEATING & COOLING FURNACE/SERVICE 90.50;SDASBO T.S. SPRING CONF 10.50;STORMO, BEN NOV-MARCH SNOW REMOVAL 209.30;TOWN OF HAYTI WATER 4.97;W.W. TIRE SERVICE MAINT 280.18;WEBSTER AUTO CARE MAINT 53.94

Fund Total: \$19,744.92

Special Education Fund: BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 14,994.80; BRITTON-HECLA SCHOOL DISTRICT FEB 19 MI 61.32;CASTLEWOOD SCHOOL DISTRICT FEB 19 USE FEE 677.33;CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 34.58;COMMUNITY TRANSIT, INC. TRANS - SISSETON 25.84;CONRAD, LINDA FEB 19 MI 60.06;DUST TEX SERVICE, INC. FEB 19 RUG RENTAL 53.47;FISCHER, JESSICA ADVANCE STUDY 365.50;HAMLIN SCHOOL DISTRICT FEB 19 USE FEE 883.24;PARENT JAN/FEB 19 MI 156.24;MITCHELL TECHNICAL INSTITUTE R.S. REGIS 50.00;NESC IMPREST 761.15; NESC PAYROLL MARCH 2019 262,217.67; P/3 ELECTRIC BLDG MAINT 5,438.64 PAUL'S DRYWALL & DESIGN, INC. BATHROOM MAINT 658.17;SANFORD HEALTH PLAN HSA/FSA FEES 65.36; SCHMIDT, ROCHELLE FEB 19 MI 65.10;SCOTTING HEATING & COOLING FURNACE/SERVICE 555.90;SDASBO T.S. SPRING CONF 64.50;STORMO, BEN NOV-MARCH SNOW REMOVAL 1,285.70;TOWN OF HAYTI WATER 30.53;WEBSTER SCHOOL DISTRICT FEB 19 USE FEE 535.09;WENZ, MELODY MARCH 19 MI 84.42;WIESE, RITA FEB 19 HOME VISITS - MI 43.68

Fund Total: \$289,168.29

Discussion Items

March 6, 2019 Advisory Board meeting minutes

Director Aberle reviewed the minutes from the advisory meeting.

Director's Report

Director Aberle gave his monthly report.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Ethanol Use in Vehicles

Discussion was held on the most efficient fuel to use for coop vehicles.

Trust and Agency Policy

Business Manager Stormo presented the proposed Trust and Agency Policy.

Behavior Program

Director Aberle discussed the idea of implementing a behavior classroom at NESC.

Action Items

No action items were held.

Executive Session

Action #18167 Pursuant to – Personnel SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee.

Motion by G. Bjorklund, second by J. Homola to enter executive session at 8:05 P.M. All present voting in favor, motion carried.

Vice-President Knutson declared the board out of executive session at 8:24 P.M

Adjournment

Action #18168 With there being no further business, motion by J. Homola, second by G. Marx, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, April 15, 2019 at 7:00 P.M.

Carie Knutson, Vice-President

Tiffany Stormo, Business Manager