

May 16, 2019

Hello NESC Board of Directors

Meeting Location:

Our May meeting will be held Monday, May 20, 2019 in Watertown, SD. **The meeting will be held at Lake Area Technical Institute.**

The meeting will begin at **7:00 P.M.**

Cory Akin
PRESIDENT
BOARD OF DIRECTORS

Jerry Aberle
DIRECTOR
Jerry.Aberle@k12.sd.us

Tim Frewing
ASSISTANT DIRECTOR
Tim.Frewing@k12.sd.us

Tiffany Stormo
BUSINESS MANAGER
Tiffany.Stormo@k12.sd.us

Northeast Educational Services Cooperative
P.O. Box 327 • Hayti, South Dakota 57241
605-783-3607 • Fax 605-783-3259

May 16, 2019

MEMBER DISTRICTS

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Rosholt #54-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

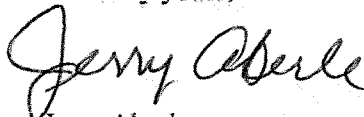
Dear NESC Board Members:

Our May board meeting will be held on *Monday, May 20, 2019*. It will begin at 7:00 pm and will be held in Watertown at LATI in the Manufacturing, Energy, and Transportation Building (Door #9)—Room 802. The meeting begins at 7:00 pm.

Enclosed/attached are several documents for your review prior to the meeting.

See you Monday evening at 7:00 pm.

Sincerely yours,


Jerry Aberle

NESC BOARD OF DIRECTORS' MEETING

Proposed Agenda

Date: May 20, 2019

Time: 7:00 P.M.

**Location: Lake Area Technical Institute (LATI)
Manufacturing, Energy, and Transportation Building—Room 802
1201 Arrow Ave NE, Watertown, SD**

1. Call to order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Conflicts of Interest
5. Public Comment
6. Approval of April 2019 financial report
7. Consent Agenda
 - a. Approval of April 15, 2019 meeting minutes
 - b. Approval of payment of May 2019 budget claims
 - c. Approval of 2019-20 Unit 1 and 2, ESY, Paraprofessionals, Office Staff, and Custodian contracts
 - d. Approval of 2019-20 Director, Assistant Director, and Business Manager contracts
 - e. Approval of 2019-20 Reading Recovery contracts—Pierre-\$5,410.59; Highmore-Harrold-\$3,246.35
 - f. Approval of the 2019-20 Unit 2 Negotiated Agreement
 - g. Approval of the 2019-20 Unit 1 Negotiated Agreement
 - h.
 - i.
8. Discussion Items
 - a. May 1, 2019 Advisory Board meeting minutes
 - b. Director Report
 - c. Assistant Director Report
 - d. FY 2020 preliminary budget
 - e. Summer office hours
 - f. 2019-20 Property and Liability insurance
 - g. Paper purchase
 - h.
9. Action Items
 - a. Set summer office hours
 - b. Accept audit quote for FY 2019 audit—William and Neale & Co., P.C.-\$9,000.00
 - c.
 - d.
10. Executive Session
 - a. 1-25-2 (1). Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee.

**AGENDA ITEMS IN RED HAVE BEEN ADDED SINCE THE PROPOSED AGENDA WAS DRAFTED.
AGENDA ITEMS INDICATED BY A ~~STRIKETHROUGH~~ WILL BE DELETED FROM THE PROPOSED AGENDA.**

FOR AUDIO ACCESSIBILITY ONLY FOR THIS MEETING PLEASE DIAL 605-874-6338. YOU WILL THEN BE PROMPTED TO ENTER YOUR CONFERENCE IDENTIFICATION NUMBER. THIS NUMBER IS #43631

Agenda Explanation

- 1. Call to order**
- 2. Agenda review, changes, and approval**
- 3. Introduction of guests**
- 4. Conflicts of Interest**
- 5. Public Comment**
- 6. Approval of April 2019 financial report**
- 7. Consent Agenda**
 - a. **Approval of April 15, 2019 meeting minutes.** Please review enclosed minutes.
 - b. **Approval of payment of May 2019 budget claims.** Please review the enclosed budget claims.
 - c. **Approval of 2019-20 Unit 1 and 2, ESY, Paraprofessionals, Office Staff, and Custodian contracts.** A list of these employees is enclosed.
 - d. **Approval of 2019-20 Director, Assistant Director, and Business Manager contracts.**
 - e. **Approval of 2019-20 Reading Recovery contracts—Pierre-\$5,410.59; Highmore-Harrold-\$3,246.35.** NESC provides teacher leader services to these two districts.
 - f. **Approval of the 2019-20 Unit 2 Negotiated Agreement.**
 - g. **Approval of the 2019-20 Unit 1 Negotiated Agreement.**
 - h.
 - i.
- 8. Discussion Items**
 - a. **May 1, 2019 Advisory Board meeting minutes.** Please review enclosed minutes.
 - b. **Director Report.**
 - c. **Assistant Director Report.**
 - d. **FY 2020 preliminary budget.** The FY 2020 budget will be presented.
 - e. **Summer office hours.** In the past, our summer hours have been 7:30 to 3:30 Monday, Tuesday, Wednesday, and Thursday and 7:30 to noon on Friday.
 - f. **2019-20 Property and Liability insurance.** Renewal information for our property and liability insurance will be presented.
 - g. **Paper purchase.** Information will be presented concerning group paper purchasing.
- 9. Action Items**
 - a. **Set summer office hours.**
 - b. **Accept audit quote for FY 2019 audit—William and Neale & Co., P.C.-\$9,000.00**
 - c.
 - d.
- 10. Executive session (If needed)**
 - a. **Personnel—SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective officer or employee.**
 - b. **Negotiations—SDCL 1-25-2(4) Preparing for contract negotiations or negotiating with employees or employee representatives.**

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Agency Fund (71)	TOTAL ALL FUNDS
CASH BALANCE				
April 1, 2019	\$292,844.53	\$795,845.53	\$14,886.94	\$1,103,577.00

Receipts:

Local Sources:

1312 Center Base Tuition		\$55,414.13		\$55,414.13
1332 Extended School Year Tuition				\$0.00
1510 Interest	\$96.55	\$318.07		\$414.62
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs				\$0.00
1950 Refund Prior Year Expense				\$0.00
1990 Charges For Service				\$0.00
1990 SPED Assessments	\$1,345.67	\$100,816.03		\$102,161.70
1990 Reading Recovery	\$2,142.84			\$2,142.84
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous	\$410.71	\$2,399.09	\$5,662.79	\$8,472.59
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost		\$1,325.00		\$1,325.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage	\$63,284.22			\$63,284.22

State Sources:

3119 Grants-in-Aid: Ed. Specialist		\$50,000.00		\$50,000.00
3900 Part C Funds		\$2,808.43		\$2,808.43
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00

Federal Sources:

4152 Title IIB (SD COUNTS)				\$0.00
4175 IDEA Part B 611		\$131,719.00		\$131,719.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619		\$4,138.00		\$4,138.00

Other Receipts:

120 Accounts Receivable				\$0.00
140 Due from other Governments		\$4,915.02		\$4,915.02
Other Receipts				\$0.00

Total Monthly Receipts	\$67,279.99	\$353,852.77	\$5,662.79	\$426,795.55
-------------------------------	--------------------	---------------------	-------------------	---------------------

Balance Frwd plus Revenue to date	\$360,124.52	\$1,149,698.30	\$20,549.73	\$1,530,372.55
-----------------------------------	--------------	----------------	-------------	----------------

Manual Journal Entry				\$0.00
----------------------	--	--	--	--------

Manual Journal Entry Revenue				\$0.00
------------------------------	--	--	--	--------

Less Salaries & Disbursements

Salaries	\$9,547.10	\$267,075.11		\$276,622.21
----------	------------	--------------	--	--------------

Disbursements	\$14,219.77	\$83,319.76	\$5,746.68	\$103,286.21
---------------	-------------	-------------	------------	--------------

Less Total Salaries & Disbursements	\$23,766.87	\$350,394.87	\$5,746.68	\$379,908.42
--	--------------------	---------------------	-------------------	---------------------

CASH BALANCE

April 30, 2019	\$336,357.65	\$799,303.43	\$14,803.05	\$1,150,464.13
----------------	--------------	--------------	-------------	----------------

Balance Sheet

Clearing Account XX-101-002	\$20.00	\$5.93	\$0.00	\$25.93
Checking Account XX-101	\$1,703.91	\$196,077.78	\$7,041.59	\$204,823.28
Money Market Savings XX-105	\$334,633.74	\$519,405.67	\$7,761.46	\$861,800.87
Certificates of Deposit XX-106	\$0.00	\$78,814.05	\$0.00	\$78,814.05
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
TOTALS	\$336,357.65	\$799,303.43	\$14,803.05	\$1,150,464.13
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Regular; Processing Month 04/2019; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	325.00	96.55	641.90	197.51	(316.90)
10 1941 014	ESA 1 LEA ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
10 1941 015	ESA-1 REVENUE OTHER SOURCES-LEAs	81,374.41	0.00	81,374.41	100.00	0.00
10 1941 017	SHARED SERVICES GRANT	42,203.66	0.00	21,711.58	51.44	20,492.08
10 1990 009	NON-SP.ED. ASSESSMENTS	16,147.92	1,345.67	13,456.70	83.33	2,691.22
10 1990 012	READING RECOVERY ASSESSMENTS	37,964.67	2,142.84	33,679.14	88.71	4,285.53
10 1990 013	READING RECOVERY-OTHER LEAs	8,487.20	0.00	8,487.20	100.00	0.00
10 1990 018	MISCELLANEOUS	0.00	410.71	(1,635.43)	0.00	1,635.43
10 1990 020	NORTHERN PLAINS	0.00	0.00	0.00	0.00	0.00
10 1990 073	D&A POOL ASSESSMENTS	15,000.00	0.00	15,000.00	100.00	0.00
10 1990 200	EXPENSED MILEAGE FROM SPED	259,960.00	63,284.22	185,533.70	71.37	74,426.30
Subtotal: LOCAL SOURCES		461,462.86	67,279.99	358,249.20	77.63	103,213.66
10 3900 050	ESA 1-TEACHER OF THE YEAR	0.00	0.00	0.00	0.00	0.00
Subtotal: STATE SOURCES		0.00	0.00	0.00	0.00	0.00
10 4152 016	TITLE II PART B SD COUNTS	0.00	0.00	0.00	0.00	0.00
Subtotal: FEDERAL SOURCES		0.00	0.00	0.00	0.00	0.00
10 5110	OPERATING TRANSFER IN	0.00	0.00	0.00	0.00	0.00
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	5,902.88	0.00	(5,902.88)
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
Subtotal: 5000		0.00	0.00	5,902.88	0.00	(5,902.88)
Fund Total:		461,462.86	67,279.99	364,152.08	78.91	97,310.78

Regular; Processing Month 04/2019; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND						
Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
22 1312	TUITION-CENTER BASE	511,240.27	55,414.13	457,288.63	89.45	53,951.64
22 1312 100	TUITION-ESY	95,282.75	0.00	86,686.47	90.98	8,596.28
22 1510	INTEREST	1,700.00	318.07	4,188.90	246.41	(2,488.90)
22 1950	REFUND OF PRIOR YEAR EXPENSE	0.00	0.00	1,062.86	0.00	(1,062.86)
22 1990 002	MISCELLANEOUS-CENTER BASE	0.00	0.00	0.00	0.00	0.00
22 1990 003	SPED ASSESSMENTS	1,209,791.82	100,816.03	1,008,160.30	83.33	201,631.52
22 1990 018	MISCELLANEOUS	5,000.00	2,399.09	8,728.26	174.57	(3,728.26)
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	1,325.00	1,987.50	39.75	3,012.50
Subtotal: LOCAL SOURCES		1,828,014.84	160,272.32	1,568,102.92	85.78	259,911.92
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	128,448.70	50,000.00	86,804.20	67.58	41,644.50
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	2,808.43	33,577.21	83.94	6,422.79
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	7,938.10	176.40	(3,438.10)
Subtotal: STATE SOURCES		172,948.70	52,808.43	128,319.51	74.20	44,629.19
22 4175 475	REGULAR IDEA PART B 611	1,746,092.00	131,719.00	1,041,231.00	59.63	704,861.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	3,089.00	0.00	0.00	0.00	3,089.00
22 4186 486	REGULAR IDEA PART B 619	49,730.00	4,138.00	29,949.00	60.22	19,781.00
Subtotal: FEDERAL SOURCES		1,798,911.00	135,857.00	1,071,180.00	59.55	727,731.00
22 5110	OPERATING TRANSFER IN	50,000.00	0.00	50,000.00	100.00	0.00
22 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	0.00	0.00
22 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
Subtotal: 5000		50,000.00	0.00	50,000.00	100.00	0.00
Fund Total:		3,849,874.54	348,937.75	2,817,602.43	73.19	1,032,272.11

Revenue Summary Report
Processing Month: 04/2019

Regular; Processing Month 04/2019; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	4,311,337.40	416,217.74	3,181,754.51	73.80	1,129,582.89

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
10	GENERAL FUND					
1111	READING RECOVERY	\$46,451.87	\$3,583.32	\$30,141.12	64.89	\$16,310.75
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$123,578.08	\$4,310.58	\$33,302.32	26.95	\$90,275.76
2227	TECHNOLOGY SUPPORT	\$7,745.48	\$370.28	\$4,314.54	55.70	\$3,430.94
2319	BOARD OF EDUCATION SERVICES	\$11,870.87	\$148.03	\$12,027.52	101.32	(\$156.65)
2329	ADMINISTRATION	\$42,938.30	\$3,261.34	\$31,948.20	74.40	\$10,990.10
2529	ADMINISTRATION-FISCAL SERVICES	\$11,208.26	\$933.55	\$9,604.62	85.69	\$1,603.64
2542	OPERATION & MAINTENANCE BLDGS.	\$6,953.00	\$276.96	\$3,860.24	55.52	\$3,092.76
2545	VEHICLE SERVICE	\$221,217.00	\$9,734.02	\$145,385.35	65.72	\$75,831.65
2551	DRUG & ALCOHOL TESTING POOL	\$15,000.00	\$1,148.79	\$3,689.10	24.59	\$11,310.90
8110	OPERATING TRANSFERS OUT	\$50,000.00	\$0.00	\$50,000.00	100.00	\$0.00
10	GENERAL FUND	\$536,962.86	\$23,766.87	\$324,273.01	60.39	\$212,689.85
22	SPECIAL EDUCATION FUND					
1221	EXTENDED SCHOOL YEAR	\$98,371.75	\$0.00	\$86,657.32	88.09	\$11,714.43
1223	CENTER BASE DAY PROGRAMS	\$511,240.26	\$54,345.51	\$399,454.10	78.13	\$111,786.16
1226	EARLY CHILDHOOD SERVICES	\$339,387.35	\$34,305.95	\$226,141.88	66.63	\$113,245.47
1227	PROLONGED ASSISTANCE PROGRAMS	\$0.00	\$0.00	\$10,176.90	0.00	(\$10,176.90)
2129	TRANSITION SUPPORT SERVICES	\$24,768.55	\$2,562.87	\$21,107.06	85.22	\$3,661.49
2142	PSYCHOLOGICAL SERVICES	\$672,102.28	\$54,111.75	\$401,735.78	59.77	\$270,366.50
2152	SPEECH PATHOLOGY SERVICES	\$1,079,309.51	\$96,692.37	\$709,852.73	65.77	\$369,456.78
2171	PHYSICAL THERAPY	\$313,487.72	\$27,541.56	\$235,906.74	75.25	\$77,580.98
2172	OCCUPATIONAL THERAPY	\$481,488.24	\$41,069.38	\$335,316.64	69.64	\$146,171.60
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$5,443.78	\$0.00	\$0.00	0.00	\$5,443.78
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$128,448.70	\$8,307.65	\$80,947.78	63.02	\$47,500.92
2227	TECHNOLOGY SUPPORT	\$47,579.34	\$2,100.12	\$24,759.83	52.04	\$22,819.51
2319	BOARD OF EDUCATION SERVICES	\$72,921.09	\$909.30	\$60,723.17	83.27	\$12,197.92
2329	ADMINISTRATION	\$263,764.02	\$21,314.16	\$195,965.41	74.30	\$67,798.61
2529	ADMINISTRATION-FISCAL SERVICES	\$68,850.69	\$5,734.66	\$58,765.78	85.35	\$10,084.91
2542	OPERATION & MAINTENANCE BLDGS.	\$42,711.26	\$1,678.91	\$23,690.21	55.47	\$19,021.05
22	SPECIAL EDUCATION FUND	\$4,149,874.54	\$350,674.19	\$2,871,201.33	69.19	\$1,278,673.21
Grand Total:		\$4,686,837.40	\$374,441.06	\$3,195,474.34	68.18	\$1,491,363.06

Activity Fund Balance Report - Summary - Exclude Encumbrances
 04/2019 - 04/2019

Regular; Beginning Month 04/2019; Processing Month 04/2019; Accounts to Include Accounts with Activity; Fund Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 415 801	GENERAL CLEARING-AMT. HELD FOR OTHERS	(1,337.00)	748.00	2,006.00	0.00	(79.00)
71 415 802	FLORENCE CENTER BASE-AMT HELD FOR OTHERS	283.17	0.00	0.00	0.00	283.17
71 415 803	HAMLIN CENTER BASE-AMT HELD FOR OTHERS	493.31	0.00	0.00	0.00	493.31
71 415 804	GRANT-DEUEL CB-AMT HELD FOR OTHERS	621.08	0.00	0.00	0.00	621.08
71 415 805	KNIGHTS OF COLUMBUS-AMT HELD FOR OTHERS	2,175.72	0.00	0.00	0.00	2,175.72
71 415 806	SPECIAL OLYMPICS SD-AMT HELD FOR OTHERS	7,339.34	2,234.67	600.00	0.00	5,704.67
71 430 800	IMPREST ACCOUNT	4,326.23	682.68	673.77	0.00	4,317.32
71 453	SANFORD FLEX	985.09	2,081.33	2,383.02	0.00	1,286.78
71 760	UNASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00	0.00
Fund Total: 71		14,886.94	5,746.68	5,662.79	0.00	14,803.05

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, April 15, 2019

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, April 15, 2019 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Akin at 7:00 P.M. and adjourned at 8:25 P.M.

Members present:

Justin Petersen, Arlington; Cory Akin, Castlewood; Norman Koehlmoos, DeSmet; Michelle Prins, Deuel; Arend Schuurman, Elkton; Krecia Weinberg, Estelline; Kathy Roe, Florence; Joe Homola, Hamlin; Paula Blue, Henry; Shane Braaten, Rosholt; Gene Bjorklund, Sioux Valley; Art Berger, Waubay; Penny Thyen, Waverly/South Shore

Absent:

Misty Fredrickson, Britton-Hecla; Greg Marx, Clark; Carie Knutson, Deubrook; Tasina Halbert, Enemy Swim Day School; Greg Bich, Iroquois; Jerod Olson, Lake Preston; Lisa Amdahl, Summit; Joel Shoemaker, Webster; Tia Felberg, Willow Lake; John Remund, Wilmot

Others Attending:

NESC Staff Representatives: None present

Member District Superintendents: None present

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Akin called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #18169 Motion by J. Homola, second by J. Petersen to approve the agenda as presented. All present voting in favor, motion carried.

Introduction of Guests

No guests present.

Conflicts of Interest

No conflicts of interest were presented.

Public Comment

No public comments were presented.

Financial Report

Action #18170 Motion by A. Schuurman, second by J. Homola to approve the financial report for the period ending March 31, 2019. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
March 1, 2019	\$308,139.30	\$786,896.55	\$15,276.93
Receipts:			
Local Sources	\$4,011.36	\$157,755.29	\$3,343.07
State Sources		\$2,328.94	
Federal Sources		\$135,881.00	
Other	\$446.28	\$2,144.55	
Total Monthly Receipts	\$4,457.64	\$298,109.78	\$3,343.07
Total Gross Receipts	\$312,596.94	\$1,085,006.33	\$18,620.00
Manual Journal Entry			
Less Salaries	\$9,537.68	\$262,217.67	
Less Disbursements	\$10,214.73	\$26,943.13	\$3,733.06
Total Salaries & Disbursements	\$19,752.41	\$289,160.80	\$3,733.06
Ending Cash Balance			
March 31, 2019	\$292,844.53	\$795,845.53	\$14,886.94

Consent Agenda

Action #18171 Motion by G. Bjorkland, second by K. Weinberg to approve the following items on the consent agenda: 7a) Approval of March 18, 2019 meeting minutes; 7b) Approval of April 2019 claims; 7c) Approval of contract extension – KorManagement Services, LLC , Drug & Alcohol Testing Vendor; no increase from last year; 7d) Approval of contract – SW/WC Behavior Analyst Services; .25 FTE, 46 days - \$26,260. All present voting in favor, motion carried.

April 2019 Accounts Payable

General Fund: AKIN, CORY 4/1/19 STEERING MTG MI 1.76; ASBSD T.F. SEMINAR 15.40; AUTOMATIVE SERVICE CENTER, THE MAINT 76.25; BERNER'S DAKOTA CLUTCH & TRANSMISSION MAINT 181.10; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 426.69; BULLERT AUTO MAINT 964.00; CENEX FLEETCARD GASOLINE 5,166.29; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 53.72; CRAIG BASS SANITARY SERVICE JAN-MARCH GARBAGE 19.11; DELYLE'S SOUTH 81 SERVICE, INC. MAINT 2,125.11; DON'S BODY SHOP MAINT 250.00; DUST TEX SERVICE, INC. MARCH 19 RUG RENTAL 7.49; ESTELLINE COMMUNITY OIL CO. MAINT & GASOLINE 67.72; FELBERG, TIA 4/1/19 STEERING MTG MI 5.29; FRITZ CHEVROLET, INC MAINT 18.60; GESSWEIN MOTORS, INC. MAINT 141.43; HAMLIN COUNTY FARMERS COOP PROPANE, MAINT & GASOLINE 826.01; JURGENS OIL MAINT 41.91; KNUTSON, CARIE 4/1/19 STEERING MTG MI 4.12; KORMANAGEMENT SERVICES, LLC DRUG TESTING Q3 1,148.79; LL&SON EXCAVATING, INC. BLDG MAINT 31.50; NESC IMPREST 94.33; NESC PAYROLL APRIL 2019 9,547.10; NESC SPECIAL REVENUE PROJECTS 3RD QTR EXP MI 2,639.12; SANFORD HEALTH PLAN HSA/FSA FEES 10.64; SCHUURMAN, AREND 4/1/19 STEERING MTG MI 7.64; SHOEMAKER, JOEL 4/1/19 STEERING MTG MI 5.88; THYEN, PENNY 4/1/19 STEERING MTG MI 2.12; TOWN OF HAYTI WATER 4.97; W.W. TIRE SERVICE MAINT 137.25; WEBSTER TIRE MAINT 392.00; WEINBERG, KRECIA 4/1/19 STEERING MTG MI 3.53

Fund Total: \$24,416.87

Special Education Fund: AKIN, CORY 4/1/19 STEERING MTG MI 10.84; ASBSD T.F. SEMINAR 94.60; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 18,964.37; BRITTON-HECLA SCHOOL DISTRICT MARCH 19 MI 45.36; CASTLEWOOD SCHOOL DISTRICT MARCH 19 USE FEE 677.33; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 23.16; CLARK SCHOOL DISTRICT REIMB SEPT 18 - MARCH 19 CB 1,108.75; COMMUNITY TRANSIT, INC. TRANS - SISSETON 32.30; CRAIG BASS SANITARY SERVICE JAN-MARCH GARBAGE 117.39; DUST TEX SERVICE, INC. MARCH 19 RUG RENTAL 45.98; FELBERG, TIA 4/1/19 STEERING MTG MI 32.51; FISCHER, JESSICA REIMB FUEL 26.29; HAMLIN SCHOOL DISTRICT MARCH 19 USE FEE 883.24; KNUTSON, CARIE 4/1/19 STEERING MTG MI 25.28; LL&SON EXCAVATING, INC. BLDG MAINT 193.50; LUX, LOIS FEB 19 MI 40.32; PARENT MARCH 19 MI 85.68; NESC IMPREST 579.44; NESC PAYROLL APRIL 2019 267,075.11; NESC SPECIAL

REVENUE PROJECTS 3RD QTR EXP MI 60,645.10; SANFORD HEALTH PLAN HSA/FSA FEES 65.36; SCHMIDT, ROCHELLE MARCH 19 MI 25.20; SCHUURMAN, AREND 4/1/19 STEERING MTG MI 46.96; SHOEMAKER, JOEL 4/1/19 STEERING MTG MI 36.12; THYEN, PENNY 4/1/19 STEERING MTG MI 13.00; TOWN OF HAYTI WATER 30.53; WEBSTER SCHOOL DISTRICT MARCH 19 USE FEE 535.09; WEINBERG, KRECIA 4/1/19 STEERING MTG MI 21.67; WIESE, RITA MARCH 19 HOME VISITS - MI 55.44

Fund Total: \$351,535.92

Discussion Items

April 3, 2019 Advisory Board meeting minutes

Director Aberle reviewed the minutes from the advisory meeting.

Director’s Report

Director Aberle gave his monthly report.

Assistant Director’s Report

Assistant Director Frewing gave his monthly report.

FY 2020 Preliminary Budget

Business Manager Stormo presented the FY20 preliminary budget.

Trust and Agency Policy

Business Manager Stormo reviewed the proposed Trust and Agency Policy.

Health, Dental, and Life Insurance renewal information

Business Manager Stormo shared that the health insurance would remain the same, dental would go up 1.8%, and life insurance would change from \$1.92 to \$1.20 if approved to move to UNUM.

Action Items

Approve final Center Base tuition rates for FY19

Action #18172 Motion by J. Homola, second by S. Braaten to accept the April 2019 sliding scale CB rates as presented. All present voting in favor, motion carried.

Base Rate	\$3,487.50
1 st Placement	\$5,266.12
2 nd Placement	\$2,929.50
3 rd Placement	\$1,953.70

Health, Dental, and Life Insurance renewal information for FY20

Action #18173 Motion by G. Bjorklund, second by P. Blue to approve the Health, Delta Dental and Life Insurance rates for 2019-20, setting monthly insurance allocation at \$738.12. All present voting in favor, motion carried.

Trust and Agency Policy

Action #18174 Motion by J. Homola, second by J. Petersen to approve the Trust and Agency Policy. All present voting in favor, motion carried.

Executive Session

Action #18175 Pursuant to – Personnel SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee.

Motion by K. Weinberg, second by A. Berger to enter executive session at 7:42 P.M. All present voting in favor, motion carried.

President Akin declared the board out of executive session at 8:03 P.M.

Action Items after Executive Session

Angel Dubro, SLP, request to move from .42 FTE to .50 FTE

Action #18176 Motion by N. Koehlmoos, second by J. Petersen to approve Angel Dubro's request to move from .42 FTE to .50 FTE – 88 days. All present voting in favor, motion carried.

Offer contracts to Unit 1 and 2 and ESY employees – issue date April 23, return date May 7, 2019

Action #18177 Motion by G. Bjorklund, second by S. Braaten to offer contracts to Unit 1 and 2 and ESY employees. All present voting in favor, motion carried.

Executive Session

Action #18178 Pursuant to – Personnel SDCL 1-25-2(4) Preparing for contract negotiations or negotiating with employee or employee representatives.

Motion by N. Koehlmoos, second by J. Petersen to enter executive session at 8:04 P.M. All present voting in favor, motion carried.

President Akin declared the board out of executive session at 8:23 P.M.

Action Items after Executive Session

Set Director Salary and Benefits

Action #18179 Motion by J. Homola, second by A. Berger to set Director salary at \$100,000 for the 2019-20 and 2020-21 contract years. Health Insurance coverage will remain equivalent to the coverage he has currently. All present voting in favor, motion carried.

Set Business Manager Salary and Benefits

Action #18180 Motion by K. Weinberg, second by A. Schuurman to set Business Manager salary at \$50,000 and add an additional 8 vacation days for the 2019-20 contract year. All present voting in favor, motion carried.

Set Assistant Director Salary and Benefits

Action #18181 Motion by G. Bjorklund, second by P. Blue to set Assistant Director salary with a 2.5% increase in salary and set contract days to 210 from 220 for 2019-20 contract year. All present voting in favor, motion carried.

Set salaries and offer contracts to paraprofessionals and office staff – issue date April 23, return date May 7, 2019

Action #18182 Motion by J. Homola, second by S. Braaten to set salaries and offer contract to paraprofessionals and office staff with a \$.50 increase in hourly rate. All present voting in favor, motion carried.

Adjournment

Action #18183 With there being no further business, motion by J. Homola, second by G. Bjorklund, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, May 20, 2019 at 7:00 P.M.

Cory Akin, President

Tiffany Stormo, Business Manager

GENERAL FUND - 10

AUTOMATIVE SERVICE CENTER, THE	MAINT	334.17
BOERSMA, HARRY	MAINT	100.00
BRIAN'S GLASS AND DOOR, INC	AUTO DOOR REPAIR	10.22
CENEX FLEETCARD	MAINT & GAS	5,177.66
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	30.69
DELYLE'S SOUTH 81 SERVICE, INC.	MAINT	426.18
DUST TEX SERVICE, INC.	APRIL 19 RUG RENTAL	7.49
ESTELLINE COMMUNITY OIL CO.	MAINT	116.51
GESSWEIN MOTORS, INC.	MAINT	43.52
HAMLIN COUNTY FARMERS COOP	MAINT & GAS	1,022.00
JURGENS OIL	MAINT	46.90
NESC IMPREST	IMPREST	120.11
NESC PAYROLL	MAY 19	9,590.02
OTTER TAIL POWER CO.	ELEC	55.67
PALMLUND AUTOMOTIVE	MAINT	67.64
SANFORD HEALTH PLAN	HSA/FSA FEES	10.64
SCHMIDT, ROCHELLE	REIMB FUEL	10.92
SCOTTING HEATING & COOLING	FURN/AC SERV	11.42
STORMO, TIFFANY	BM MEALS	5.18
TOWN OF HAYTI	WATER	4.97
W.W. TIRE SERVICE	MAINT	426.36
Webster School District	REIMB FLEET MAINT	159.70
<u>GENERAL FUND TOTAL:</u>		<u>17,777.97</u>

SPECIAL EDUCATION FUND - 22

BRIAN'S GLASS AND DOOR, INC	AUTO DOOR REPAIR	62.76
BRITTON-HECLA SCHOOL DISTRICT	APRIL 19 MI	86.52
CASTLEWOOD SCHOOL DISTRICT	APRIL 19 USE FEE	677.33
COMMUNITY TRANSIT, INC.	TRANS - SISSETON	16.15
DUST TEX SERVICE, INC.	APRIL 19 RUG RENTAL	45.98
GENT, MELISSA	PSYCH MEALS	47.00
HAMLIN SCHOOL DISTRICT	APRIL 19 USE FEE	883.24
PARENT	APRIL 19 MI	90.72
MITCHELL TECHNICAL INSTITUTE	M.W. REGIS	50.00
NESC IMPREST	IMPREST	562.57

NESC PAYROLL	MAY 19	268,967.08
OTTER TAIL POWER CO.	ELEC	341.94
SANDLER, LOUIS	BCBA SERV - WEB	270.00
SANFORD HEALTH PLAN	HSA/FSA FEES	65.36
SCOTTING HEATING & COOLING	FURN/AC SERV	70.18
SKOGSTAD, SHELLY	PSYCH MEALS	47.00
STORMO, TIFFANY	BM MEALS	31.82
SW/WC SERVICE COOPERATIVE	BEHAVIOR ANALYST CONTRACT	1,430.04
TOWN OF HAYTI	WATER	30.53
WEBSTER SCHOOL DISTRICT	APRIL 19 USE FEE	535.09
WIESE, RITA	APRIL 19 HOME VISITS - MI	57.54
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>274,368.85</u>
<u>MAY 2019 INVOICES TOTAL:</u>		<u>292,146.82</u>

Northeast Educational Services Cooperative

MAY 2019 BMO INVOICES

<u>GENERAL FUND - 10</u>		
A-I COMPUTER SOLUTIONS	TECH EQ	14.00
AMAZON	TECH SUPP	3.20
DAYS INN	K.N. RR TRAVEL	57.00
HY-VEE FOOD STORE	BOA 5/1/19	4.88
INNOVATIVE OFFICE SOLUTIONS	ADMIN/O&M SUPP	53.96
ITC TELECOM	APRIL PHONE SERVICES	169.23
PUBLIC OPINION	MINUTES	19.96
RAMKOTA HOTEL OF PIERRE	T.S. ASBO TRAVEL	26.88
READING RECOVERY COUNCIL OF N.AMERICA	RR REGIS FEE	100.00
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	2.06
US POSTAL SERVICE	POSTAGE	10.50
VERIZON WIRELESS	MARCH CELL SERVICE	60.61
<u>GENERAL FUND TOTAL:</u>		<u>522.28</u>
<u>SPECIAL EDUCATION FUND</u>		
A-I COMPUTER SOLUTIONS	TECH EQ	85.99
AMAZON	TECH SUPP	19.69
APPLE INC.	CREDIT	(9.31)
HOLIDAY INN EXPRESS FT.PIERRE	B.B. ED SPEC TRAVEL	57.00
HY-VEE FOOD STORE	BOA 5/1/19	30.01
INNOVATIVE OFFICE SOLUTIONS	TECH SUPP	331.59
ITC TELECOM	APRIL PHONE SERVICES	310.75
MARSHALL CO. HEALTHCARE CENTER	PT/OT SERVICES	6,903.99
MEDBRIDGE, INC	N.C. PT REGIS	200.00
PESI, INC	S. H. ONLINE COURSES	349.98
PUBLIC OPINION	MINUTES	122.62
RAMKOTA HOTEL OF PIERRE	T.S. ASBO TRAVEL	165.12
SANFORD WEBSTER MEDICAL CENTER	MARCH 19 OT SERVICES	8,350.23
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	71.64
US POSTAL SERVICE	POSTAGE	64.50
VERIZON WIRELESS	MARCH CELL SERVICE	166.52
WAL-MART	CB SUPP - CASTLE	12.47
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>17,232.79</u>
<u>AGENCY FUND - 71</u>		
CPI	CPI COURSES - ARLINGTON	136.00
<u>AGENCY FUND TOTAL:</u>		<u>136.00</u>

MAY 2019 BMO INVOICES TOTAL:17,891.07

Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

BMO, Statement Period 04/06/2019 to 05/05/2019

Mapped Cards

Boyd Brenda

Posting Date	Tran Date	Account	Supplier	Amount
04/22/2019	04/17/2019	XXXX-XXXX-XXXX-9401	Holiday Inn Exp Ft Pie	57.00
04/22/2019	04/19/2019	XXXX-XXXX-XXXX-9401	A I Computer 605 753 1	99.99
04/26/2019	04/26/2019	XXXX-XXXX-XXXX-9401	Payment - Auto Payment Received-Thank You	-114.00
			Debit Total USD	156.99
			Credit Total USD	-114.00
			Total USD	42.99

Center Base Castlewood

Posting Date	Tran Date	Account	Supplier	Amount
04/26/2019	04/26/2019	XXXX-XXXX-XXXX-7846	Payment - Auto Payment Received-Thank You	-75.01
			Debit Total USD	0.00
			Credit Total USD	-75.01
			Total USD	-75.01

Aberle Jerry

Posting Date	Tran Date	Account	Supplier	Amount
05/03/2019	05/02/2019	XXXX-XXXX-XXXX-7027	Wal-Mart #1500	12.47
			Debit Total USD	12.47
			Credit Total USD	0.00
			Total USD	12.47

Noite Kari

Posting Date	Tran Date	Account	Supplier	Amount
04/26/2019	04/25/2019	XXXX-XXXX-XXXX-9302	Days Inns/Daystop	57.00
04/26/2019	04/26/2019	XXXX-XXXX-XXXX-9302	Payment - Auto Payment Received-Thank You	-57.00
			Debit Total USD	57.00
			Credit Total USD	-57.00
			Total USD	0.00

Reinhiller Lisa

Posting Date	Tran Date	Account	Supplier	Amount
04/26/2019	04/26/2019	XXXX-XXXX-XXXX-1409	Payment - Auto Payment Received-Thank You	-55.00

Debit Total USD 0.00
 Credit Total USD -55.00
 Total USD -55.00

Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount
04/26/2019	04/26/2019	XXXX-XXXX-XXXX-5997	Payment - Auto Payment Received-Thank You	-321.80
05/02/2019	05/01/2019	XXXX-XXXX-XXXX-5997	Usps Po 4637080684	75.00
				Debit Total USD 75.00
				Credit Total USD -321.80
				Total USD -246.80

Special Olympics Nesc

Posting Date	Tran Date	Account	Supplier	Amount
04/26/2019	04/26/2019	XXXX-XXXX-XXXX-9475	Payment - Auto Payment Received-Thank You	-1,454.67
				Debit Total USD 0.00
				Credit Total USD -1,454.67
				Total USD -1,454.67

Psychology 2 School

Posting Date	Tran Date	Account	Supplier	Amount
04/26/2019	04/26/2019	XXXX-XXXX-XXXX-2168	Payment - Auto Payment Received-Thank You	-101.00
				Debit Total USD 0.00
				Credit Total USD -101.00
				Total USD -101.00

Stormo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount
04/09/2019	04/08/2019	XXXX-XXXX-XXXX-0837	Crisis Prevention	102.00
04/10/2019	04/09/2019	XXXX-XXXX-XXXX-0837	Int*in *time Managemen	73.70
04/10/2019	04/09/2019	XXXX-XXXX-XXXX-0837	Interstate Telecomm Co	479.98
04/12/2019	04/11/2019	XXXX-XXXX-XXXX-0837	Innovative Office Solu	69.44
04/16/2019	04/16/2019	XXXX-XXXX-XXXX-0837	Vzwrlls*my Vz Vb P	227.13
04/23/2019	04/22/2019	XXXX-XXXX-XXXX-0837	Watertown Public Opini	142.58
04/23/2019	04/22/2019	XXXX-XXXX-XXXX-0837	Pesi	349.98
04/23/2019	04/22/2019	XXXX-XXXX-XXXX-0837	Marshall County Health	6,903.99
04/23/2019	04/22/2019	XXXX-XXXX-XXXX-0837	Sanford Credit Card Pm	8,350.23
04/24/2019	04/23/2019	XXXX-XXXX-XXXX-0837	Amzn Mktp Us*mz4af58d1	22.89
04/26/2019	04/24/2019	XXXX-XXXX-XXXX-0837	Innovative Office Solu	122.37
04/26/2019	04/25/2019	XXXX-XXXX-XXXX-0837	Pierre Ramkota	192.00
04/26/2019	04/26/2019	XXXX-XXXX-XXXX-0837	Crisis Prevention	34.00
04/26/2019	04/26/2019	XXXX-XXXX-XXXX-0837	Payment - Auto Payment Received-Thank You	-19,415.25
04/29/2019	04/28/2019	XXXX-XXXX-XXXX-0837	Apl* Itunes.Com/Bill	-4.90
04/30/2019	04/29/2019	XXXX-XXXX-XXXX-0837	Apl* Itunes.Com/Bill	-4.41

05/01/2019	05/01/2019	XXXX-XXXX-XXXX-0837	Medbridgeeducation	-9.00	?
05/01/2019	05/01/2019	XXXX-XXXX-XXXX-0837	Reading Recovery Counc	50.00	?
05/01/2019	05/01/2019	XXXX-XXXX-XXXX-0837	Reading Recovery Counc	50.00	?
05/01/2019	05/01/2019	XXXX-XXXX-XXXX-0837	Medbridgeeducation	209.00	?
05/02/2019	04/30/2019	XXXX-XXXX-XXXX-0837	Innovative Office Solu	50.39	?
05/02/2019	05/01/2019	XXXX-XXXX-XXXX-0837	Hy Vee 1871	34.89	?
05/03/2019	05/01/2019	XXXX-XXXX-XXXX-0837	Innovative Office Solu	143.35	?
				Debit Total USD	17,607.92
				Credit Total USD	-19,433.56
				Total USD	-1,825.64



A part of BMO Financial Group

INVOICE

May 05, 2019

Northeast Educational
 310 5th Street
 Hayti, SD 57241
 ATTN: Tiffany Stormo

Invoice Number: 703531-1905
Invoice Amount: \$ 17,891.07

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending May 05, 2019.

Your payment is due **May 26, 2019**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16 digit card numbers and the total amount to be paid to each individual card.

BMO Harris Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO Harris Corporate Card - Payment P.O Box 71878 Chicago, IL 60694-1878	Diners Club Corporate Card - Payment 39966 Treasury Center Chicago, IL 60694-9900
Payment By Overnight Delivery	Payment By Overnight Delivery
Conduent, Inc. c/o BMO Harris Corporate Card - Payment - BMO Harris LBX 71878 141 W Jackson Blvd/Suite 1000 Chicago, IL 60604	Conduent, Inc. c/o BMO Harris Corporate Card - Payment Diner's Club LBX 39966 141 W Jackson Blvd/Suite 1000 Chicago, IL 60604

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Harris Accounts	Diners Club Accounts
By phone: 1-800-844-6445	By phone: 1-866-865-7271
By e-mail: ebsclientservices@bmo.com	By e-mail: dinersclub.services@bmo.com

Thank you for your continued business.



Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational
 310 5th Street
 Hayti, SD 57241

Invoice Number: 703531-1905
 Amount Paid: \$ 17,891.07
 Payment Due Date: May 26, 2019

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE

Contracts to be Approved

May 20, 2019

ADMINISTRATION

Gerald Aberle, Director
Tim Frewing, Assistant Director
Tiffany Stormo, Business Manager

OFFICE STAFF

Tammy Anderson
Carol Reuer

SCHOOL PSYCHOLOGISTS - Unit 1

Melissa Gent
Traci Graham
Maria Meyer
Shelly Skogstad

PSYCHOLOGICAL EXAMINERS - Unit 1

Jessica Fischer
Nikki Johnson
Kris Street

PHYSICAL THERAPISTS - Unit 1

Nancy Crump
Kari Holden
Kristina Suttan

OCCUPATIONAL THERAPISTS/ASSISTANTS - Unit 1

Stephanie Hayunga
Nicol Huyvaert
Jamie Wiesner
Kelsey Kringen
Sarah Whipkey

SPEECH LANGUAGE PATHOLOGISTS - Unit 2

Christy Buszkohl
Linda Conrad
Autumn Culhane
Angel Dubro
Heather Hansen
Alysha Johnson
Cheryl Keller-Knudson
Debra Lauseng
Lois Lux
Carrie Niles
Marci Saathoff
Rochelle Schmidt
Debra Tiefenthaler
Melody Wenz
Rita Wiese

CENTER BASE INSTRUCTORS - Unit 2

Brian Jacobsen
Chris Lather
Sara Lorensberg

EARLY CHILDHOOD INSTRUCTORS - Unit 2

Deb Jensen
Karlette Juhnke
Teresa Landmark
Wendi Lindner
Julie Nelson

TRANSITION/TECHNOLOGY/ED SPEC - Unit 2

Brenda Boyd

TEACHING AND LEARNING/ED SPEC - Unit 2

Lisa Reinhiller

READING RECOVERY - Unit 2

Kari Nolte

CUSTODIAN

Sue Binde

CENTER BASE PARA EDUCATORS

Katherine Anderson
Abbie Carlson
Shelby Guerdert
Baily Mack
Michelle Meier
Shari Peckenpaugh
Joan Sween

ESY

Katherine Anderson

Christy Buszkohl
Abbie Carlson
Linda Conrad

Autumn Culhane

Angel Dubro
Robin Gigov
Heather Hansen
Deb Jensen
James Jesser
Karlette Juhnke
Cheryl Keller-Knudsen

Emily Koenig

Teresa Landmark
Chris Lather
Wendi Lindner
Lois Lux

Baily Mack

Emily Martian
Margo Mortland
Julie Nelson
Carrie Niles
Marci Saathoff
Kelly Short
Joan Sween

Deb Tiefenthaler

Christy Van Heerde

Cynthia Warkenthein

Melody Wenz
Lindsey West
Rita Wiese
Emma Wik

Northeast Educational Services Cooperative
Advisory Board Meeting
Wednesday, May 1, 2019

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, May 1, 2019 at Hy-vee in Watertown, South Dakota. The meeting was called to order by Chairman L. Schuster at 10:13 A.M. and adjourned at 10:56 A.M.

Present: Justin Downes, Arlington; Keith Fodness, Castlewood; Luanne Warren, Clark; Abi Van Regenmorter, DeSmet; Kimberly Kludt, Deubrook; Chad Schiernbeck, Deuel; Jim Lentz, Estelline; Mitch Reed, Florence; Patrick Kraning, Hamlin; Philip Schonebaum, Henry; Mike Ruth, Iroquois; Tim Casper, Lake Preston; Tess Appel, Rosholt; Laura Schuster, Sioux Valley; Jon Meyer, Waverly; James Block, Webster

Absent: Steve Benson, Britton-Hecla; Nadine Eastman, Enemy Swim; Mike Schmidt, Summit; Dean Jones, Waubay; Chris Lee, Willow Lake; Larry Hulscher, Wilmot

Others Attending: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

ADVISORY BOARD AGENDA

Call to Order

Chairman L. Schuster called the meeting to order at 10:13 A.M.

Financial Report

Business Manager Stormo reviewed the financial report for March 2019.

Apex for FY20

Director Aberle informed everyone that 50 or more seats will need to be purchased to receive a \$150 per seat cost. Billing for the seats indicated will occur in the fall 2019.

Paper Purchase

Business Manager Stormo informed everyone that she is currently collecting information for the group paper purchase and will soon be getting quotes.

Superintendent Rotation for Board Meetings/Summer meetings

Phil Schonebaum of Henry volunteered for the open position of small school representative for the term ending 2020. Brian Jandahl of Elkton was nominated and will continue as the open position of medium school representative for the term ending 2022. Jim Block of Webster will continue as the large schools representative for the term ending 2021.

FY20 Preliminary Budget

Business Manager Stormo presented the preliminary budget for FY20.

Adjournment

There being no further business, motion by P. Kraning, second by K. Kludt to adjourn. All present voting in favor, motion carried.

Tiffany Stormo, Business Manager

Psych Evaluations over Time

	14-15	15-16	16-17	17-18	18-19	19-20	19-20	19-20
Evals	392	410	447	469	443	450	465	483
FTE	5.82	5.90	5.95	6.54	7.30	6.80	6.80	6.80
Eval per FTE	67.35	69.49	75.13	71.71	60.68	66.16	68.42	71.02

% Increase	1.55%	4.59%	9.02%	4.92%	-5.54%	1.55%	5.02%	9.02%
						?	?	?

Average % Increase (When Increased) = 5.02%

Numbers in red are projections.

NESC Summer Office Hours

Current:

Hours are 7:30 am to 4:00 pm—Monday through Friday

Proposed:

June 3, 2019 through August 2, 2019

Monday through Thursday—7:30 am to 3:30 pm;

Friday—7:30 am to 12:00 pm.

Beginning August 5, 2019—7:30 am to 4:00 pm



William Neale & Co., P.C.
Certified Public Accountants

304 Ninth Avenue Southeast
P.O. Box 490
Watertown, SD 57201-0490
(605) 886-6028 • Fax (605) 886-6338

107 North Commercial
P.O. Box 238
Clark, SD 57225-0238
(605) 532-3655 • Fax (605) 532-5186

April 16, 2019

Tiffany Stormo, Business Manager
Northeast Educational Services Cooperative
PO Box 327
Hayti, SD 57241-0327

Dear Tiffany,

We wish to thank you for the opportunity to submit a bid proposal to audit the financial statements of the Northeast Educational Services Cooperative for the fiscal year ended June 30, 2019.

Due to the additional time necessary to perform the audit in compliance with the Single Audit requirements, our fee for the above will be \$9,000.00.

In the event that our proposal is accepted, we will provide a formal engagement letter for signature and forwarding to the Department of Legislative Audit for their approval.

Very truly yours,

WILLIAM NEALE & CO., P.C.

A handwritten signature in cursive script, appearing to read 'Troy A. Hieb'.

TROY A. HIEB, CPA, SHAREHOLDER
TAH:tah

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
BOARD OF DIRECTORS MEETING
Monday, May 20, 2019 - 7:00 P.M.**

NESC DISCUSSION AND/OR ACTION ITEMS:

1. Call to Order
2. Agenda review, changes, and approval
3. Introduction of guests: _____
4. Conflicts of Interest
5. Public Comment
6. Approval of April 2019 financial report
7. Consent Agenda
 - a. Approval of April 15, 2019 meeting minutes

 - b. Approval of payment of May 2019 budget claims

 - c. Approval of 2019-20 Unit 1 and 2, ESY, Paraprofessionals, Office Staff, and Custodian contracts

 - d. Approval of 2019-20 Director, Assistant Director, and Business Manager contracts

 - e. Approval of 2019-20 Reading Recovery contracts—Pierre \$5,410.59; Highmore-Harrold-\$3,246.35

 - f. Approval of the 2019-20 Unit 2 Negotiated Agreement

 - g. Approval of the 2019-20 Unit 1 Negotiated Agreement

 - h.

 - i.

8. Discussion Items
 - a. May 1, 2019 Advisory Board meeting minutes

 - b. Director Report

c. Assistant Director Report

d. FY 2020 preliminary budget

e. Summer office hours

f. 2019-20 Property and Liability insurance

g. Paper purchase

9. Action Items

a. Set summer office hours

BOARD ACTION: _____

b. Accept audit quote for FY 2019 audit – William and Neale & Co., P.C. -\$9,000.00

BOARD ACTION: _____

c. _____

BOARD ACTION: _____

d. _____

BOARD ACTION: _____

10. Executive Session (If needed)