

June 13, 2019

Hello NESC Board of Directors

Meeting Location:

Our June meeting will be held Monday, June 17, 2019 in Watertown,

SD. **The meeting will be held at Lake Area Technical Institute.**

The meeting will begin at **7:00 P.M.**

Cory Akin
PRESIDENT
BOARD OF DIRECTORS

Jerry Aberle
DIRECTOR
Jerry.Aberle@k12.sd.us

Tim Frewing
ASSISTANT DIRECTOR
Tim.Frewing@k12.sd.us

Tiffany Stormo
BUSINESS MANAGER
Tiffany.Stormo@k12.sd.us

Northeast Educational Services Cooperative

P.O. Box 327 • Hayti, South Dakota 57241
605-783-3607 • Fax 605-783-3259

June 13, 2019

MEMBER DISTRICTS

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Rosholt #54-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

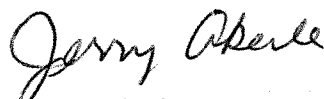
Dear NESC Board Members:

Our June board meeting will be held on Monday, June 17, 2019. It will begin at 7:00 pm and will be held in Watertown at LATI in the Manufacturing, Energy, and Transportation Building (Door #9)—Room 802. The meeting begins at 7:00 pm.

Enclosed/attached are several documents for your review prior to the meeting.

See you Monday evening at 7:00 pm.

Sincerely yours,


Jerry Aberle

NESC BOARD OF DIRECTORS' MEETING

Proposed Agenda

Date: June 17, 2019

Time: 7:00 P.M.

**Location: Lake Area Technical Institute (LATI)
Manufacturing, Energy, and Transportation Building—Room 802
1201 Arrow Ave NE, Watertown, SD**

1. Call to order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Conflicts of Interest
5. Public Comment
6. Approval of May 2019 financial report
7. Consent Agenda
 - a. Approval of May 20, 2019 meeting minutes
 - b. Approval of payment of June 2019 budget claims
 - c. Approval of 2019-20 Unit 1 and 2 Contract Amendments
 - d. Approval of work agreement—Danielle Swanson, ESY paraprofessional, \$13.50 per hour
 - e. Approval of work agreement—Sara Lorensberg, ESY certified teacher, \$34.53 per hour
 - f.
 - g.
 - h.
 - i.
8. Discussion Items
 - a. Director Report
 - b. Assistant Director Report
 - c. FY 2020 preliminary budget
 - d. NESC Board of Directors—Preliminary district representatives for 2019-20
 - e.
 - f.
9. Action Items
 - a. Approval of paper bid
 - b. Approval to update inventory
 - c. Approval to publish FY 20 preliminary budget and set budget hearing for Monday, July 15, 2019
 - d.
10. Executive Session (If needed)
 - a.

**AGENDA ITEMS IN RED HAVE BEEN ADDED SINCE THE PROPOSED AGENDA WAS DRAFTED.
AGENDA ITEMS INDICATED BY A ~~STRIKETHROUGH~~ WILL BE DELETED FROM THE PROPOSED AGENDA.**

**FOR AUDIO ACCESSIBILITY ONLY FOR THIS MEETING PLEASE DIAL 605-874-6338. YOU WILL THEN
BE PROMPTED TO ENTER YOUR CONFERENCE IDENTIFICATION NUMBER. THIS NUMBER IS #43631**

Agenda Explanation

- 1. Call to order**
- 2. Agenda review, changes, and approval**
- 3. Introduction of guests**
- 4. Conflicts of Interest**
- 5. Public Comment**
- 6. Approval of May 2019 financial report**
- 7. Consent Agenda**
 - a. Approval of May 20, 2019 meeting minutes.** Please review enclosed minutes.
 - b. Approval of payment of June 2019 budget claims.** Please review the enclosed budget claims.
 - c. Approval of 2019-20 Unit 1 and 2 contract amendments.**
 - d. Approval of work agreement—Danielle Swanson, ESY paraprofessional, \$13.50 per hour.** This is an additional ESY work agreement.
 - e. Approval of work agreement—Sara Lorensberg, ESY certified paraprofessional, 34.53 per hour.** This is an additional ESY work agreement.
 - f.**
 - g.**
- 8. Discussion Items**
 - a. Director Report.**
 - b. Assistant Director Report.**
 - c. FY 2020 preliminary budget.** The Preliminary FY 2020 budget will be presented.
 - d. NESC Board of Directors—Preliminary district representatives for 2019-20.** I will gather preliminary information on the representative from each district.
- 9. Action Items**
 - a. Approval of paper bid.** Tiffany will present the paper bids and the board will need to approve one.
 - b. Approval to update inventory.** A list of old, out dated, or unused inventory items is enclosed.
 - c. Approval to publish FY 20 preliminary budget and set budget hearing for Monday, July 15, 2019 at 7:00 pm.**
 - d.**
- 10. Executive session (If needed)**
 - a.**

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Agency Fund (71)	TOTAL ALL FUNDS
CASH BALANCE				
May 1, 2019	\$336,357.65	\$799,303.43	\$14,803.05	\$1,150,464.13

Receipts:

Local Sources:

1312 Center Base Tuition		\$26,976.33		\$26,976.33
1332 Extended School Year Tuition				\$0.00
1510 Interest	\$60.59	\$379.02		\$439.61
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs	\$21,711.58			\$21,711.58
1950 Refund Prior Year Expense				\$0.00
1990 Charges For Service				\$0.00
1990 SPED Assessments	\$1,345.67	\$100,816.03		\$102,161.70
1990 Reading Recovery	\$2,142.84			\$2,142.84
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous	\$15.00		\$3,347.70	\$3,362.70
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage				\$0.00

State Sources:

3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$2,919.82		\$2,919.82
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00

Federal Sources:

4152 Title IIB (SD COUNTS)				\$0.00
4175 IDEA Part B 611		\$132,171.00		\$132,171.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619		\$4,138.00		\$4,138.00

Other Receipts:

120 Accounts Receivable				\$0.00
140 Due from other Governments		\$1,590.00		\$1,590.00
Other Receipts	\$152.04	\$1,519.04		\$1,671.08

Total Monthly Receipts	\$25,427.72	\$270,509.24	\$3,347.70	\$299,284.66
Balance Frwd plus Revenue to date	\$361,785.37	\$1,069,812.67	\$18,150.75	\$1,449,748.79
Manual Journal Entry				\$0.00
Manual Journal Entry Revenue				\$0.00
Less Salaries & Disbursements				
Salaries	\$9,590.02	\$268,967.08		\$278,557.10
Disbursements	\$8,710.23	\$22,634.56	\$1,605.76	\$32,950.55
Less Total Salaries & Disbursements	\$18,300.25	\$291,601.64	\$1,605.76	\$311,507.65
CASH BALANCE				
May 31, 2019	\$343,485.12	\$778,211.03	\$16,544.99	\$1,138,241.14

Balance Sheet

Clearing Account XX-101-002	\$20.00	\$5.93	\$0.00	\$25.93
Checking Account XX-101	\$1,858.93	\$312,841.17	\$8,783.53	\$323,483.63
Money Market Savings XX-105	\$341,606.19	\$381,549.88	\$7,761.46	\$730,917.53
Certificates of Deposit XX-106	\$0.00	\$78,814.05	\$0.00	\$78,814.05
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
TOTALS	\$343,485.12	\$778,211.03	\$16,544.99	\$1,138,241.14
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Regular; Processing Month 05/2019; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	325.00	60.59	702.49	216.15	(377.49)
10 1941 014	ESA 1 LEA ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
10 1941 015	ESA-1 REVENUE OTHER SOURCES-LEAs	81,374.41	0.00	81,374.41	100.00	0.00
10 1941 017	SHARED SERVICES GRANT	42,203.66	21,711.58	43,423.16	102.89	(1,219.50)
10 1990 009	NON-SP.ED. ASSESSMENTS	16,147.92	1,345.67	14,802.37	91.67	1,345.55
10 1990 012	READING RECOVERY ASSESSMENTS	37,964.67	2,142.84	35,821.98	94.36	2,142.69
10 1990 013	READING RECOVERY-OTHER LEAs	8,487.20	0.00	8,487.20	100.00	0.00
10 1990 018	MISCELLANEOUS	0.00	15.00	(1,620.43)	0.00	1,620.43
10 1990 020	NORTHERN PLAINS	0.00	0.00	0.00	0.00	0.00
10 1990 073	D&A POOL ASSESSMENTS	15,000.00	0.00	15,000.00	100.00	0.00
10 1990 200	EXPENSED MILEAGE FROM SPED	259,960.00	0.00	185,533.70	71.37	74,426.30
Subtotal: LOCAL SOURCES		461,462.86	25,275.68	383,524.88	83.11	77,937.98
10 3900 050	ESA 1-TEACHER OF THE YEAR	0.00	0.00	0.00	0.00	0.00
Subtotal: STATE SOURCES		0.00	0.00	0.00	0.00	0.00
10 4152 016	TITLE II PART B SD COUNTS	0.00	0.00	0.00	0.00	0.00
Subtotal: FEDERAL SOURCES		0.00	0.00	0.00	0.00	0.00
10 5110	OPERATING TRANSFER IN	0.00	0.00	0.00	0.00	0.00
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	5,902.88	0.00	(5,902.88)
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
Subtotal: 5000		0.00	0.00	5,902.88	0.00	(5,902.88)
Fund Total:		461,462.86	25,275.68	389,427.76	84.39	72,035.10

Regular; Processing Month 05/2019; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1312	TUITION-CENTER BASE	511,240.27	26,976.33	484,264.96	94.72	26,975.31
22 1312 100	TUITION-ESY	95,282.75	0.00	86,686.47	90.98	8,596.28
22 1510	INTEREST	1,700.00	379.02	4,567.92	268.70	(2,867.92)
22 1950	REFUND OF PRIOR YEAR EXPENSE	0.00	0.00	1,062.86	0.00	(1,062.86)
22 1990 002	MISCELLANEOUS-CENTER BASE	0.00	0.00	0.00	0.00	0.00
22 1990 003	SPED ASSESSMENTS	1,209,791.82	100,816.03	1,108,976.33	91.67	100,815.49
22 1990 018	MISCELLANEOUS	5,000.00	(16.15)	8,712.11	174.24	(3,712.11)
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	1,987.50	39.75	3,012.50
Subtotal: LOCAL SOURCES		1,828,014.84	128,155.23	1,696,258.15	92.79	131,756.69
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	128,448.70	0.00	86,804.20	67.58	41,644.50
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	2,919.82	36,497.03	91.24	3,502.97
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	7,938.10	176.40	(3,438.10)
Subtotal: STATE SOURCES		172,948.70	2,919.82	131,239.33	75.88	41,709.37
22 4175 475	REGULAR IDEA PART B 611	1,746,092.00	132,171.00	1,173,402.00	67.20	572,690.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	3,089.00	0.00	0.00	0.00	3,089.00
22 4186 486	REGULAR IDEA PART B 619	49,730.00	4,138.00	34,087.00	68.54	15,643.00
Subtotal: FEDERAL SOURCES		1,798,911.00	136,309.00	1,207,489.00	67.12	591,422.00
22 5110	OPERATING TRANSFER IN	50,000.00	0.00	50,000.00	100.00	0.00
22 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	0.00	0.00
22 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
Subtotal: 5000		50,000.00	0.00	50,000.00	100.00	0.00
Fund Total:		3,849,874.54	267,384.05	3,084,986.48	80.13	764,888.06

Revenue Summary Report
Processing Month: 05/2019

Regular; Processing Month 05/2019; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	4,311,337.40	292,659.73	3,474,414.24	80.59	836,923.16

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
10	GENERAL FUND					
1111	READING RECOVERY	\$46,451.87	\$2,727.02	\$32,868.14	70.76	\$13,583.73
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$123,578.08	\$3,006.54	\$36,308.86	29.38	\$87,269.22
2227	TECHNOLOGY SUPPORT	\$7,745.48	\$390.76	\$4,705.30	60.75	\$3,040.18
2319	BOARD OF EDUCATION SERVICES	\$11,870.87	\$35.48	\$12,063.00	101.62	(\$182.13)
2329	ADMINISTRATION	\$42,938.30	\$2,972.66	\$34,920.86	81.33	\$8,017.44
2529	ADMINISTRATION-FISCAL SERVICES	\$11,208.26	\$965.55	\$10,570.17	94.31	\$638.09
2542	OPERATION & MAINTENANCE BLDGS.	\$6,953.00	\$270.68	\$4,130.92	59.41	\$2,822.08
2545	VEHICLE SERVICE	\$221,217.00	\$7,779.52	\$153,164.87	69.24	\$68,052.13
2551	DRUG & ALCOHOL TESTING POOL	\$15,000.00	\$0.00	\$3,689.10	24.59	\$11,310.90
8110	OPERATING TRANSFERS OUT	\$50,000.00	\$0.00	\$50,000.00	100.00	\$0.00
10	GENERAL FUND	\$536,962.86	\$18,148.21	\$342,421.22	63.77	\$194,541.64
22	SPECIAL EDUCATION FUND					
1221	EXTENDED SCHOOL YEAR	\$98,371.75	\$0.00	\$86,657.32	88.09	\$11,714.43
1223	CENTER BASE DAY PROGRAMS	\$511,240.26	\$41,913.08	\$441,367.18	86.33	\$69,873.08
1226	EARLY CHILDHOOD SERVICES	\$339,387.35	\$24,425.01	\$250,566.89	73.83	\$88,820.46
1227	PROLONGED ASSISTANCE PROGRAMS	\$0.00	\$0.00	\$10,176.90	0.00	(\$10,176.90)
2129	TRANSITION SUPPORT SERVICES	\$24,768.55	\$1,851.81	\$22,958.87	92.69	\$1,809.68
2142	PSYCHOLOGICAL SERVICES	\$672,102.28	\$44,812.37	\$446,548.15	66.44	\$225,554.13
2152	SPEECH PATHOLOGY SERVICES	\$1,079,309.51	\$81,745.21	\$791,597.94	73.34	\$287,711.57
2171	PHYSICAL THERAPY	\$313,487.72	\$22,467.52	\$258,374.26	82.42	\$55,113.46
2172	OCCUPATIONAL THERAPY	\$481,488.24	\$36,441.45	\$371,758.09	77.21	\$109,730.15
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$5,443.78	\$0.00	\$0.00	0.00	\$5,443.78
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$128,448.70	\$7,104.03	\$88,051.81	68.55	\$40,396.89
2227	TECHNOLOGY SUPPORT	\$47,579.34	\$2,225.98	\$26,985.81	56.72	\$20,593.53
2319	BOARD OF EDUCATION SERVICES	\$72,921.09	\$217.99	\$60,941.16	83.57	\$11,979.93
2329	ADMINISTRATION	\$263,764.02	\$17,847.04	\$213,812.45	81.06	\$49,951.57
2529	ADMINISTRATION-FISCAL SERVICES	\$68,850.69	\$5,931.23	\$64,697.01	93.97	\$4,153.68
2542	OPERATION & MAINTENANCE BLDGS.	\$42,711.26	\$1,662.77	\$25,352.98	59.36	\$17,358.28
2545	VEHICLE SERVICE	\$0.00	\$0.00	\$0.00	0.00	\$0.00
22	SPECIAL EDUCATION FUND	\$4,149,874.54	\$288,645.49	\$3,159,846.82	76.14	\$990,027.72
Grand Total:		\$4,686,837.40	\$306,793.70	\$3,502,268.04	74.73	\$1,184,569.36

Regular; Beginning Month 05/2019; Processing Month 05/2019; Accounts to Include Accounts with Activity; Fund Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 415 801	GENERAL CLEARING-AMT. HELD FOR OTHERS	(79.00)	136.00	136.00	0.00	(79.00)
71 415 802	FLORENCE CENTER BASE-AMT HELD FOR OTHERS	283.17	0.00	0.00	0.00	283.17
71 415 803	HAMLIN CENTER BASE-AMT HELD FOR OTHERS	493.31	0.00	0.00	0.00	493.31
71 415 804	GRANT-DEUEL CB-AMT HELD FOR OTHERS	621.08	0.00	0.00	0.00	621.08
71 415 805	KNIGHTS OF COLUMBUS-AMT HELD FOR OTHERS	2,175.72	0.00	146.00	0.00	2,321.72
71 415 806	SPECIAL OLYMPICS SD-AMT HELD FOR OTHERS	5,704.67	0.00	0.00	0.00	5,704.67
71 430 800	IMPREST ACCOUNT	4,317.32	321.40	682.68	0.00	4,678.60
71 453	SANFORD FLEX	1,286.78	1,148.36	2,383.02	0.00	2,521.44
71 760	UNASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00	0.00
Fund Total: 71		14,803.05	1,605.76	3,347.70	0.00	16,544.99

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, May 20, 2019

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, May 20, 2019 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Akin at 7:00 P.M. and adjourned at 8:10 P.M.

Members present:

Justin Petersen, Arlington; Cory Akin, Castlewood; Greg Marx, Clark; Norman Koehlmoos, DeSmet; Carie Knutson, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Krecia Weinberg, Estelline; Kathy Roe, Florence; Joe Homola, Hamlin; Paula Blue, Henry; Jerod Olson, Lake Preston; Sue Braun, Rosholt; Gene Bjorklund, Sioux Valley; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore; Joel Shoemaker, Webster; Tia Felberg, Willow Lake

Absent:

Misty Fredrickson, Britton-Hecla; Tasina Halbert, Enemy Swim Day School; Greg Bich, Iroquois; Art Berger, Waubay; John Remund, Wilmot

Others Attending:

NESC Staff Representatives: None present

Member District Superintendents: Jim Block, Webster; Brian Jandahl, Elkton; Philip Schonebaum, Henry

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Akin called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #18184 Motion by C. Knutson, second by A. Schuurman to approve the agenda as presented. All present voting in favor, motion carried.

Introduction of Guests

Jim Block, Brian Jandahl and Philip Schonebaum were introduced as guests.

Conflicts of Interest

No conflicts of interest were presented.

Public Comment

No public comments were presented.

Financial Report

Action #18185 Motion by J. Homola, second by K. Weinberg to approve the financial report for the period ending April 30, 2019. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
April 1, 2019	\$292,844.53	\$795,845.53	\$14,886.94
Receipts:			
Local Sources	\$67,279.99	\$160,272.32	\$5,662.79
State Sources		\$52,808.43	
Federal Sources		\$135,857.00	
Other		\$4,915.02	
<u>Total Monthly Receipts</u>	<u>\$67,279.99</u>	<u>\$353,852.77</u>	<u>\$5,662.79</u>
Total Gross Receipts	\$360,124.52	\$1,149,698.30	\$20,549.73
Manual Journal Entry			
Less Salaries	\$9,547.10	\$267,075.11	
Less Disbursements	\$14,219.77	\$83,319.76	\$5,746.68
<u>Total Salaries & Disbursements</u>	<u>\$23,766.87</u>	<u>\$350,394.87</u>	<u>\$5,746.68</u>
Ending Cash Balance			
April 30, 2019	\$336,357.65	\$799,303.43	\$14,803.05

Consent Agenda

Action #18186 Motion by J. Shoemaker, second by G. Marx to approve the following items on the consent agenda: 7a) Approval of April 15, 2019 meeting minutes; 7b) Approval of May 2019 claims; 7c) Approval of 2019-20 Unit 1 and 2, ESY, Paraprofessionals, Office Staff and Custodian contracts; 7d) Approval of 2019-20 Director, Assistant Director, and Business Manager contracts; 7e) Approval of 2019-20 Reading Recovery contracts – Pierre-\$5,410.59; Highmore Harrold-\$3,246.35; 7f) Approval of 2019-20 Unit 2 Negotiated Agreement; 7g) Approval of 2019-20 Unit 1 Negotiated Agreement. All present voting in favor, motion carried.

May 2019 Accounts Payable

General Fund: AUTOMATIVE SERVICE CENTER, THE MAINT 334.17; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 522.28; BOERSMA, HARRY MAINT 100.00; BRIAN'S GLASS AND DOOR, INC AUTO DOOR REPAIR 10.22; CENEX FLEETCARD MAINT & GAS 5,177.66; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 30.69; DELYLE'S SOUTH 81 SERVICE, INC. MAINT 426.18; DUST TEX SERVICE, INC. APRIL 19 RUG RENTAL 7.49; ESTELLINE COMMUNITY OIL CO. MAINT 116.51; GESSWEIN MOTORS, INC. MAINT 43.52; HAMLIN COUNTY FARMERS COOP MAINT & GAS 1,022.00; JURGENS OIL MAINT 46.90; NESC IMPREST 120.11; NESC PAYROLL MAY 19 9,590.02; OTTER TAIL POWER CO. ELEC 55.67; PALMLUND AUTOMOTIVE MAINT 67.64; SANFORD HEALTH PLAN HSA/FSA FEES 10.64; SCHMIDT, ROCHELLE REIMB FUEL 10.92; SCOTTING HEATING & COOLING FURN/AC SERV 11.42; STORMO, TIFFANY BM MEALS 5.18; TOWN OF HAYTI WATER 4.97; W.W. TIRE SERVICE MAINT 426.36; Webster School District REIMB FLEET MAINT 159.70

Fund Total: \$17,777.97

Special Education Fund: BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 17,232.79; BRIAN'S GLASS AND DOOR, INC AUTO DOOR REPAIR 62.76; BRITTON-HECLA SCHOOL DISTRICT APRIL 19 MI 86.52; CASTLEWOOD SCHOOL DISTRICT APRIL 19 USE FEE 677.33; COMMUNITY TRANSIT, INC. TRANS - SISSETON 16.15; DUST TEX SERVICE, INC. APRIL 19 RUG RENTAL 45.98; GENT, MELISSA PSYCH MEALS 47.00; HAMLIN SCHOOL DISTRICT APRIL 19 USE FEE 883.24; PARENT APRIL 19 MI 90.72; MITCHELL TECHNICAL INSTITUTE M.W. REGIS 50.00; NESC IMPREST 562.57; NESC PAYROLL MAY 19 268,967.08; OTTER TAIL POWER CO. ELEC 341.94; SANDLER, LOUIS BCBA SERV - WEB 270.00; SANFORD HEALTH PLAN HSA/FSA FEES 65.36; SCOTTING HEATING & COOLING FURN/AC SERV 70.18; SKOGSTAD, SHELLY PSYCH MEALS 47.00; STORMO, TIFFANY BM MEALS 31.82; SW/WC SERVICE COOPERATIVE BEHAVIOR ANALYST CONTRACT 1,430.04; TOWN OF HAYTI WATER 30.53; WEBSTER SCHOOL DISTRICT APRIL 19 USE FEE 535.09; WIESE, RITA APRIL 19 HOME VISITS - MI 57.54

Fund Total: \$291,601.64

Discussion Items

May 1, 2019 Advisory Board meeting minutes

Director Aberle reviewed the minutes from the advisory meeting.

Director's Report

Director Aberle gave his monthly report.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

FY 2020 Preliminary Budget

Business Manager Stormo presented the FY20 preliminary budget.

Summer office hours

Director Aberle discussed an option for summer office hours. The proposed hours are as follows: June 3, 2019 – August 2, 2019---Monday through Thursday 7:30 a.m. to 3:30 p.m.; Friday 7:30 a.m. to 12:00 p.m.

2019-20 Property and Liability Insurance

Business Manager Stormo discussed the rates for 2018-19 Property and Liability Insurance.

Paper Purchase

Business Manager Stormo informed the Board that she has requested sealed bids for coop paper purchase.

Action Items

Set summer office hours

Action #18187 Motion by A. Schuurman, second by T. Felberg to set the summer office hours as follows: June 3, 2019 – August 2, 2019---Monday through Thursday 7:30 a.m. to 3:30 p.m.; Friday 7:30 a.m. to 12:00 p.m. All present voting in favor, motion carried.

Accept audit quote for FY19 audit – William and Neale & Co., P.C. \$9,000

Action #18188 Motion by C. Knutson, second by J. Homola to approve contract from William and Neale & Co. at \$9,000. All present voting in favor, motion carried.

Executive Session

Action #18189 Pursuant to – Personnel SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee.

Motion by J. Petersen, second by N. Koelmoos to enter executive session at 7:52 P.M. All present voting in favor, motion carried.

President Akin declared the board out of executive session at 8:09 P.M.

Adjournment

Action #18190 With there being no further business, motion by J. Petersen, second by C. Knutson, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, June 17, 2019 at 7:00 P.M.

Cory Akin, President

Tiffany Stormo, Business Manager

Northeast Educational Services Cooperative

JUNE 2019 INVOICES

GENERAL FUND - 10

BARTON'S SERVICES	MAINT	241.00
CENEX FLEETCARD	GAS	5,929.72
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	60.09
CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON	SCHOOL MATTERS	365.92
DELYLE'S SOUTH 81 SERVICE, INC.	MAINT	5,684.69
DUST TEX SERVICE, INC.	MAY 19 RUG RENTAL	7.49
ESTELLINE COMMUNITY OIL CO.	MAINT	82.70
GOLDEN WEST TECHNOLOGIES	STAFF TECH EQ	1,102.08
HAMLIN COUNTY FARMERS COOP	MAINT & GAS	804.31
JURGENS OIL	MAINT	41.91
KORMANAGEMENT SERVICES, LLC	DRUG TEST Q4	1,385.71
MEIER, MICHELLE	REIMB FUEL	48.20
NESC PAYROLL	JUNE 19	9,913.72
OTTER TAIL POWER CO.	ELEC	36.56
PUBLIC OPINION	MINUTES	22.04
REUER, DYLAN	LAWN CARE	11.20
SANFORD HEALTH PLAN	HSA/FSA FEES	21.28
SCHMIDT, ROCHELLE	REIMB FUEL	80.64
STORMO, TIFFANY	JAN-JUNE 19 MI	12.94
SWANSON, DANIELLE	BACKGROUND CHECK	7.46
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	2.07
TOWN OF HAYTI	WATER	9.94
W.W. TIRE SERVICE	MAINT	241.05
WEBSTER AUTO CARE	MAINT	107.30
<u>GENERAL FUND TOTAL:</u>		<u>26,220.02</u>

SPECIAL EDUCATION FUND - 22

BOYD, BRENDA	ED SPEC MEALS	67.00
BRITTON-HECLA SCHOOL DISTRICT	MAY 19 MI	80.64
CASTLEWOOD SCHOOL DISTRICT	NURSE SPLIT	9,957.31
CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON	SCHOOL MATTERS	2,247.82
DUST TEX SERVICE, INC.	MAY 19 RUG RENTAL	45.98
ELKTON SCHOOL DISTRICT	SPED ASSESS REIMB	11,406.83
GOLDEN WEST TECHNOLOGIES	STAFF TECH EQ	6,769.92
HAMLIN SCHOOL DISTRICT	MAY 19 USE FEE	883.24

JUTTINGS GROCERY	CB SUPP - HAMLIN	14.76
MARSHALL CO. HEALTHCARE CENTER	PT/OT SERVICES	5,582.80
PARENT	MAY 19 MI	90.72
NESC IMPREST	IMPREST	321.40
NESC PAYROLL	JUNE 19	271,362.11
OTTER TAIL POWER CO.	ELEC	224.58
PUBLIC OPINION	MINUTES	135.36
REUER, DYLAN	LAWN CARE	68.80
SANFORD HEALTH PLAN	HSA/FSA FEES	130.72
SANFORD WEBSTER MEDICAL CENTER	MAY OT SERVICES	8,383.58
STORMO, TIFFANY	JAN-JUNE 19 MI	79.46
SWANSON, DANIELLE	BACKGROUND CHECK	45.79
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	71.89
TOWN OF HAYTI	WATER	61.06
WEBSTER SCHOOL DISTRICT	MAY 19 USE FEE	535.09
WENZ, MELODY	REIMB MI	150.36
WIESE, RITA	MAY 19 HOME VISITS - MI	47.46
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>318,764.68</u>
<u>JUNE 2019 INVOICES TOTAL:</u>		<u>344,984.70</u>

Northeast Educational Services Cooperative

JUNE 2019 BMO INVOICES

GENERAL FUND - 10

EXXON EXPRESS PAY - HILL CITY	CB HISTORY TRIP FUEL	32.57
INNOVATIVE OFFICE SOLUTIONS	CB/ADMIN SUPP	5.62
ITC TELECOM	JUNE PHONE SERVICES	336.18
PUBLIC OPINION	MINUTES	28.60
READING RECOVERY COUNCIL OF N.AMERICA	K. N. 2019 TEACHER LEADER INSTITUTE	545.00
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	2.07
VERIZON WIRELESS	APRIL CELL SERVICE	121.10
<u>GENERAL FUND TOTAL:</u>		<u>1,071.14</u>

SPECIAL EDUCATION FUND - 22

AMAZON	CB SUPP - CASTLE	19.88
AMERICAN HEART ASSOCIATION	CPR TRAINING COURSEES	60.00
BAYMONT INN	CB HISTORY TRIP TRAVEL	159.98
HOLIDAY INN EXPRESS & SUITES - CUSTER	B.B. ED SPEC TRAVEL	170.00
HOLIDAY INN EXPRESS & SUITES - DEADWOOD	B.B. ED SPEC TRAVEL	69.00
HY-VEE FOOD STORE	CB SUPP - HAMLIN/CASTLE	48.99
INNOVATIVE OFFICE SOLUTIONS	CB/ADMIN SUPP	77.90
ITC TELECOM	JUNE PHONE SERVICES	607.46
MARSHALL CO. HEALTHCARE CENTER	PT/OT SERVICES	7,577.66
PUBLIC OPINION	MINUTES	175.65
PYRAMID ED. CONSULTANTS, INC.	CB SUPP - CASTLE	48.00
QUALITY INN - HURON	L. R. ED SPEC TRAVEL	55.00
SANFORD WEBSTER MEDICAL CENTER	APRIL OT SERVICES	8,388.00
SUPER 8 CUSTER	CB HISTORY TRIP TRAVEL	166.00
SUPER 8	CB HISTORY TRIP TRAVEL	155.00
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	71.89
VERIZON WIRELESS	MAY CELL SERVICE	332.32
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>18,182.73</u>

AGENCY FUND - 71

COFFEE CUP FUEL STOP - VERMILLION	SP OLYM FUEL	55.56
COUNTRY STORE	SP OLYM FUEL	48.06
MCDONALDS - SIOUX FALLS	SP OLYM MEALS - STATE TRACK	218.12
PIZZA RANCH - VERMILLION	SP OLYM MEALS - STATE TRACK	446.13
ROY'S SPORT SHOP	SP OLYM SUPP	139.37
<u>AGENCY FUND TOTAL:</u>		<u>907.24</u>

JUNE 2019 BMO INVOICES TOTAL: 20,161.11



A part of BMO Financial Group

INVOICE

June 05, 2019

Northeast Educational
 310 5th Street
 Hayti, SD 57241
 ATTN: Tiffany Stormo

Invoice Number: 703531-1906
Invoice Amount: \$ 20,161.11

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending June 05, 2019.

Your payment is due **June 26, 2019**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16 digit card numbers and the total amount to be paid to each individual card.

BMO Harris Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO Harris Corporate Card - Payment P.O Box 71878 Chicago, IL 60694-1878	Diners Club Corporate Card - Payment 39966 Treasury Center Chicago, IL 60694-9900
Payment By Overnight Delivery	Payment By Overnight Delivery
Conduent, Inc. c/o BMO Harris Corporate Card - Payment - BMO Harris LBX 71878 141 W Jackson Blvd/Suite 1000 Chicago, IL 60604	Conduent, Inc. c/o BMO Harris Corporate Card - Payment Diner's Club LBX 39966 141 W Jackson Blvd/Suite 1000 Chicago, IL 60604

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Harris Accounts	Diners Club Accounts
By phone: 1-800-844-6445	By phone: 1-866-865-7271
By e-mail: ebsclientservices@bmo.com	By e-mail: dinersclub.services@bmo.com

Thank you for your continued business.



Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational
 310 5th Street
 Hayti, SD 57241

Invoice Number: 703531-1906
 Amount Paid: \$ 20,161.11
 Payment Due Date: June 26, 2019

Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

BMO, Statement Period 05/06/2019 to 06/05/2019

Mapped Cards

Boyd Brenda

Posting Date	Tran Date	Account	Supplier	Amount		
05/06/2019	05/03/2019	XXXX-XXXX-XXXX-9401	Holiday Inn Express Ho	69.00	?	!
05/21/2019	05/17/2019	XXXX-XXXX-XXXX-9401	Holiday Inn Express	170.00	?	!
05/27/2019	05/27/2019	XXXX-XXXX-XXXX-9401	Payment - Auto Payment Received-Thank You	-156.99		
			Debit Total USD	239.00		
			Credit Total USD	-156.99		
			Total USD	82.01		

Center Base Hamlin

Posting Date	Tran Date	Account	Supplier	Amount		
05/08/2019	05/06/2019	XXXX-XXXX-XXXX-7820	Super 8 Motel	74.85	?	!
05/08/2019	05/06/2019	XXXX-XXXX-XXXX-7820	Super 8 Motel	90.00	?	!
05/08/2019	05/07/2019	XXXX-XXXX-XXXX-7820	Exxonmobil 45951043	32.57	?	!
05/09/2019	05/07/2019	XXXX-XXXX-XXXX-7820	Super 8 Motel	-9.85	?	!
05/09/2019	05/08/2019	XXXX-XXXX-XXXX-7820	Custer Super 8	83.00	?	!
05/09/2019	05/08/2019	XXXX-XXXX-XXXX-7820	Custer Super 8	83.00	?	!
05/10/2019	05/09/2019	XXXX-XXXX-XXXX-7820	Wyndham	79.99	?	!
05/10/2019	05/09/2019	XXXX-XXXX-XXXX-7820	Wyndham	79.99	?	!
05/14/2019	05/13/2019	XXXX-XXXX-XXXX-7820	Hy Vee 1871	48.99	?	!
			Debit Total USD	572.39		
			Credit Total USD	-9.85		
			Total USD	562.54		

Aberle Jerry

Posting Date	Tran Date	Account	Supplier	Amount		
05/27/2019	05/27/2019	XXXX-XXXX-XXXX-7027	Payment - Auto Payment Received-Thank You	-12.47		
			Debit Total USD	0.00		
			Credit Total USD	-12.47		
			Total USD	-12.47		

Nolte Kari

Posting Date	Tran Date	Account	Supplier	Amount		
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05/27/2019	05/27/2019	XXXX-XXXX-XXXX-9302	Payment - Auto Payment Received-Thank You	-57.00
			Debit Total USD	0.00
			Credit Total USD	-57.00
			Total USD	-57.00

Reinhiller Lisa

Posting Date	Tran Date	Account	Supplier	Amount
05/22/2019	05/21/2019	XXXX-XXXX-XXXX-1409	Quality Inn	55.00
			Debit Total USD	55.00
			Credit Total USD	0.00
			Total USD	55.00

Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount
05/27/2019	05/27/2019	XXXX-XXXX-XXXX-7540	Payment - Auto Payment Received-Thank You	-75.00
			Debit Total USD	0.00
			Credit Total USD	-75.00
			Total USD	-75.00

Special Olympics Nesc

Posting Date	Tran Date	Account	Supplier	Amount
05/17/2019	05/16/2019	XXXX-XXXX-XXXX-9475	Vermillion Pizza Ranch	446.13
05/21/2019	05/18/2019	XXXX-XXXX-XXXX-9475	Cenex Hamlin C07063928	48.06
05/21/2019	05/18/2019	XXXX-XXXX-XXXX-9475	Bp#6611677coffee Cuqps	55.56
05/21/2019	05/18/2019	XXXX-XXXX-XXXX-9475	McDonald S F3789	218.12
05/21/2019	05/20/2019	XXXX-XXXX-XXXX-9475	Roys Sport Shop	139.37
			Debit Total USD	907.24
			Credit Total USD	0.00
			Total USD	907.24

Stormo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount
05/07/2019	05/06/2019	XXXX-XXXX-XXXX-0837	Pyramid Educational Co	48.00
05/07/2019	05/06/2019	XXXX-XXXX-XXXX-0837	Elearning American Hea	63.90
05/07/2019	05/06/2019	XXXX-XXXX-XXXX-0837	Int*in *time Managemen	73.96
05/07/2019	05/07/2019	XXXX-XXXX-XXXX-0837	Vzwriss*my Vz Vb P	226.70
05/08/2019	05/07/2019	XXXX-XXXX-XXXX-0837	Amazon.Com*mn8852ls1 A	19.88
05/08/2019	05/07/2019	XXXX-XXXX-XXXX-0837	Interstate Telecomm Co	472.49
05/10/2019	05/10/2019	XXXX-XXXX-XXXX-0837	Elearning American Hea	-3.90
05/10/2019	05/11/2019	XXXX-XXXX-XXXX-0837	Reading Recovery Counc	545.00
05/13/2019	05/11/2019	XXXX-XXXX-XXXX-0837	Innovative Office Solu	83.52
05/21/2019	05/20/2019	XXXX-XXXX-XXXX-0837	Marshall County Health	7,577.66
05/22/2019	05/21/2019	XXXX-XXXX-XXXX-0837	Sanford Credit Card Pm	8,388.00
05/23/2019	05/22/2019	XXXX-XXXX-XXXX-0837	Watertown Public Opini	204.25

05/27/2019	05/27/2019	XXXX-XXXX-XXXX-0837	Payment - Auto Payment Received-Thank You	-17,589.61	
05/31/2019	06/01/2019	XXXX-XXXX-XXXX-0837	Vzwrlls*my Vz Vb P	226.72	?
06/03/2019	06/01/2019	XXXX-XXXX-XXXX-0837	Interstate Telecomm Co	471.15	?
				Debit Total USD	18,401.23
				Credit Total USD	-17,593.51
				Total USD	807.72

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE

Contract Amendments

Unit 1

Physical Therapists

Nancy Crump
Kari Holden
Kristina Suttan

Occupational Therapists/Assistants

Stephanie Hayunga
Nicol Huyvaert
Jamie Wiesner
Kelsey Kringen
Sarah Whipkey

School Psychologists

Melissa Gent
Traci Ann Graham
Maria Meyer
Shelly Skogstad

Psychological Examiner

Jessica Fischer
Nikki Johnson
Kris Street

Unit 2

Center Base Teachers

Brian Jacobsen
Chris Lather
Sara Lorensberg

Early Childhood Teachers

Deb Jensen
Karlette Juhnke
Teresa Landmark
Wendi Lindner
Julie Nelson

Reading Recovery

Kari Nolte

Transition

Brenda Boyd

Teaching & Learning Specialists

Lisa Reinhiller

Speech Language Pathologists

Christy Buszkohl

Linda Conrad

Autumn Culhane

Angel Dubro

Heather Hansen

Alysha Johnson

Cheryl Keller-Knudson

Deb Lauseng

Lois Lux

Carrie Niles

Marci Saathoff

Rochelle Schmidt

Deb Tiefenthaler

Melody Wenz

Rita Wiese

Multi-Purpose Copy Paper Bid
Board of Director's Meeting
6/17/2019

Vendor	Unit Price
Cole Papers	\$ 29.20
Innovative Office Solutions	\$ 31.55
Paper 101	\$ 28.10
Dacotah Paper	\$ 29.50
Contract Paper Group	\$ 31.53

6/18/2018

Vendor	Unit Price
Paper 101	\$ 28.49
Dacotah Paper	\$ 26.75
Innovative Office Solutions	\$ 29.80

June 2019 Inventory Adjustments

Description	Category	Year	Cost	
125 Ways To Be a Better Thinker	Books and Multimedia	1995	\$ 27.95	
Achieve Blue Worksheets book	Books and Multimedia	1998	\$ 25.00	
All About You Game	Books and Multimedia	2000	\$ 49.95	
Artic to Go	Books and Multimedia	1992	\$ 27.95	
Artic to Go Pre-5th Grade	Books and Multimedia	2012	\$ 25.95	
BESST - Vol. 1 & 2	Books and Multimedia	1980	\$ 25.00	
Figurative Language	Books and Multimedia	1994	\$ 31.00	
Going Places (workbook)	Books and Multimedia	1980	\$ 25.00	
Good Junk & Creativity	Books and Multimedia	1997	\$ 25.00	
Growth Grammar books (verbs,etc)	Books and Multimedia	1980	\$ 25.00	
Homework to Go	Books and Multimedia	1980	\$ 25.00	
Lang. Act. For Artic Therapy	Books and Multimedia	1991	\$ 26.00	
Language Lessons in Classroom	Books and Multimedia	1994	\$ 25.00	
Language Process Book	Books and Multimedia	1991	\$ 25.00	
Let's Communicate lang book	Books and Multimedia	1989	\$ 25.00	
Life Skills Activities	Books and Multimedia	1997	\$ 37.00	
My 1st Book of Animals (workbook)	Books and Multimedia	1980	\$ 25.00	
Now You See It Now You Don't	Books and Multimedia	1997	\$ 27.00	
Parent Articles	Books and Multimedia	1989	\$ 29.95	
Predictable Stories for Lang.	Books and Multimedia	1995	\$ 40.84	
Pre-Feeding Skills, Comp Resource	Books and Multimedia	1991	\$ 49.00	
Preschool to Go	Books and Multimedia	1989	\$ 27.95	
Pronouns-Book 2	Books and Multimedia	1980	\$ 25.00	
Say & DO K&L worksheets	Books and Multimedia	1980	\$ 25.00	
Say & Do TH & S worksheets	Books and Multimedia	1980	\$ 25.00	
Semantics for Teens	Books and Multimedia	1980	\$ 25.00	
Shapes & Sizes (workbook)	Books and Multimedia	1980	\$ 25.00	
The Best Concept Pictures Ever	Books and Multimedia	1993	\$ 89.95	
The New Social Stories	Books and Multimedia	1980	\$ 25.00	
Tips & Techniques for Z-Vibe book	Books and Multimedia	2011	\$ 27.95	
Whole Language for Favorite Tales	Books and Multimedia	1980	\$ 25.00	\$ 943.44
Birth to 3 CD	Computer Software	2010	\$ 53.00	
Boardmaker Studio	Computer Software	2011	\$ 399.00	
Compu Thera Home Version	Computer Software	2004	\$ 103.50	
Everyday Living CD	Computer Software	2010	\$ 53.00	
Flash Pro 2 cd	Computer Software	2004	\$ 74.95	
MS Office 97 Professional Edition	Computer Software	2000	\$ 60.00	
Puzzle Power 33 CD	Computer Software	2004	\$ 41.95	\$ 785.40
Car Seat Booster	Equipment	2010	\$ 45.00	
Eye Talk & Gooseneck Mount Clamp	Equipment	2005	\$ 55.90	
Pro 50 Pro-Luxe headphones	Equipment	2016	\$ 65.00	
Radio w/CD player	Equipment	2009	\$ 29.99	
Speech Training Mirror	Equipment	1987	\$ 39.95	
Z vibe	Equipment	2006	\$ 89.95	\$ 325.79
DP - 300u D Link Print Server	Equipment-Computer	2007	\$ 64.00	

Laptop	Equipment-Computer	2010	\$500.00	
Laptop computer Plaidbook	Equipment-Computer	2002	\$ 1,774.00	
Satellite Ultrabook	Equipment-Computer	2013	\$ 799.99	
Scanner HP 4370	Equipment-Computer	2006	\$ 99.00	
Desktop Computer	Equipment--Computer	2006	\$ 1,279.00	
Printer HP 5650	Equipment-Computer	2004	\$ 200.00	\$ 4,715.99
AAPS-3	Evaluation Instruments	2006	\$ 159.00	
ASEBA Preschool	Evaluation Instruments	1980		
ASEBA Preschool	Evaluation Instruments	1980		
ASEBA School Age	Evaluation Instruments	1980		
ASEBA-Preschool Kit	Evaluation Instruments	2011	\$ 160.00	
CASL	Evaluation Instruments	2010	\$ 375.00	
CELF 4 Test	Evaluation Instruments	1995	\$ 25.00	
CELF-4	Evaluation Instruments	2011	\$ 512.00	
CELF-4	Evaluation Instruments	2005	\$ 399.00	
CELF-4	Evaluation Instruments			
CIBS - R	Evaluation Instruments	2009	\$ 159.00	
DAB - 3	Evaluation Instruments	2002	\$ 244.00	
Ekwall/Shanker Reading Invent 5th	Evaluation Instruments	2003	\$ 47.00	
EOWPVT Complete set	Evaluation Instruments	2008	\$ 155.00	
Goldman-Fristoe #2	Evaluation Instruments	2007	\$ 179.95	
Goldman-Fristoe #2 Complete	Evaluation Instruments	2002	\$ 179.95	
Hodson Computerized Analysis	Evaluation Instruments	2005	\$ 115.00	
Hodson Computerized Analysis	Evaluation Instruments	2005	\$ 115.00	
Red Brigance Inv Ess Skills	Evaluation Instruments	1997	\$ 149.95	
Test for Early Language Dev 3	Evaluation Instruments	1980	\$ 25.00	
The rosetti test	Evaluation Instruments	1980	\$ 25.00	
YCAT	Evaluation Instruments	2003	\$ 184.00	
YCAT	Evaluation Instruments	2002	\$ 64.00	
YCAT Test	Evaluation Instruments	2004	\$ 184.00	\$ 3,456.85
ArticuWheels	Therapy Materials	2007	\$ 25.00	
Basis Skills: Games	Therapy Materials	1980	\$ 25.00	
Behavior Skills Game board	Therapy Materials	2004	\$ 62.50	
Games to Go	Therapy Materials	1995	\$ 25.95	
HELP	Therapy Materials	1980	\$ 25.00	
Lucky Ducks game	Therapy Materials	1980	\$ 25.00	
Mix & Match cards (syn & antony)	Therapy Materials	1980	\$ 25.00	
No Glamour Category Def Cards	Therapy Materials	2005	\$ 41.95	
Phonogroup	Therapy Materials	1995	\$ 35.00	
Preschool Activity Cards (Ready Sch)	Therapy Materials	1980	\$ 25.00	
R Games for Language	Therapy Materials	1980	\$ 25.00	
Scissors, Glue & Artic Too	Therapy Materials	1980	\$ 25.00	
Scissors, Glue & Grammar	Therapy Materials	1980	\$ 25.00	
Talk It Up (reproducible games)	Therapy Materials	1980	\$ 25.00	
The Scribbler's See & Know cards	Therapy Materials	1980	\$ 25.00	
Wonderboard Story Building set (6)	Therapy Materials	2002	\$ 69.95	\$ 510.35
			\$ 10,737.82	\$ 10,737.82

304 Ninth Avenue Southeast
P.O. Box 490
Watertown, SD 57201-0490
(605) 886-6028 • Fax (605) 886-6338

107 North Commercial
P.O. Box 238
Clark, SD 57225-0238
(605) 532-3655 • Fax (605) 532-5186

June 3, 2019

To the Board of Directors
Northeast Educational Services Cooperative

We are engaged to audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Northeast Educational Services Cooperative for the year ended June 30, 2019. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our Responsibilities under U.S. Generally Accepted Auditing Standards, *Government Auditing Standards*, and the Uniform Guidance

As stated in our engagement letter dated June 3, 2019, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we will consider Northeast Educational Services Cooperative's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. We will also consider internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Uniform Guidance.

As part of obtaining reasonable assurance about whether Northeast Educational Services Cooperative's financial statements are free of material misstatement, we will perform tests of its compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions is not an objective of our audit. Also in accordance with the Uniform Guidance, we will examine, on a test basis, evidence about Northeast Educational Services Cooperative's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Compliance Supplement applicable to each of its major federal programs for the purpose of expressing an opinion on Northeast Educational Services Cooperative's compliance with those requirements. While our audit will provide a reasonable basis for our opinion, it will not provide a legal determination on Northeast Educational Services Cooperative's compliance with those requirements.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to the Budgetary Comparison Schedules, Schedule of the Cooperative's Proportionate Share of the Net Pension Liability (Asset), and Schedule of the Cooperative Contributions, which supplements the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited and, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

We have been engaged to report on the Schedule of Expenditures of Federal Awards, which accompany the financial statements but are not RSI. Our responsibility for this supplementary information, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Planned Scope, Timing of the Audit, and Other

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

We expect to begin our audit on approximately August 19, 2019 and issue our report no later than September 30, 2019. Troy A. Hieb is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

This information is intended solely for the use of the governing board and management of Northeast Educational Services Cooperative and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

A handwritten signature in black ink that reads "William Neale & Co., P.C." in a cursive script.

WILLIAM NEALE & CO., P.C.

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
BOARD OF DIRECTORS MEETING
Monday, June 17, 2019 - 7:00 P.M.**

NESC DISCUSSION AND/OR ACTION ITEMS:

1. Call to Order
2. Agenda review, changes, and approval
3. Introduction of guests: _____
4. Conflicts of Interest
5. Public Comment
6. Approval of May 2019 financial report
7. Consent Agenda
 - a. Approval of May 20, 2019 meeting minutes

 - b. Approval of payment of June 2019 budget claims

 - c. Approval of 2019-20 Unit 1 and 2 Contract Amendments

 - d. Approval of work agreement – Danielle Swanson, ESY paraprofessional, \$13.50 per hour

 - e. Approval of work agreement – Sara Lorensberg, ESY certified teacher, \$34.53 per hour

 - f.

 - g.

 - h.

8. Discussion Items
 - a. Director Report

 - b. Assistant Director Report

 - c. FY 2020 preliminary budget

 - d. NESC Board of Directors – Preliminary district representative for 2019-20

e.

f.

9. Action Items

a. Approval of paper bid

BOARD ACTION: _____

b. Approval to update inventory

BOARD ACTION: _____

c. Approval to publish FY 20 preliminary budget and set budget hearing for Monday, July 15, 2019

BOARD ACTION: _____

d.

BOARD ACTION: _____

10. Executive Session (If needed)

a.