

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, June 17, 2019

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, June 17, 2019 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Akin at 7:00 P.M. and adjourned at 7:45 P.M.

Members present:

Justin Petersen, Arlington; Cory Akin, Castlewood; Greg Marx, Clark; Norman Koehlmoos, DeSmet; Michelle Prins, Deuel; Krecia Weinberg, Estelline; Joe Homola, Hamlin; Paula Blue, Henry; Jerod Olson, Lake Preston; Sue Braun, Rosholt; Gene Bjorklund, Sioux Valley; Art Berger, Waubay; Penny Thyen, Waverly/South Shore; Tia Felberg, Willow Lake

Absent:

Misty Fredrickson, Britton-Hecla; Carie Knutson, Deubrook; Arend Schuurman, Elkton; Tasina Halbert, Enemy Swim Day School; Kathy Roe, Florence; Greg Bich, Iroquois; Lisa Amdahl, Summit; Joel Shoemaker, Webster; John Remund, Wilmot

Others Attending:

NESC Staff Representatives: None

Member District Superintendents: Jim Block, Webster; Brian Jandahl, Elkton; Philip Schonebaum, Henry

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Akin called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #18191 Motion by J. Homola, second by J. Petersen to approve the agenda with the following additions 7f) Approval of contract – SW/WC, \$16,555, additional 29 days of behavior services and 8e) Providing Speech/Language Services for Oldham/Ramona. All present voting in favor, motion carried.

Introduction of Guests

Jim Block, Brian Jandahl and Philip Schonebaum were introduced as guests.

Conflicts of Interest

No conflicts of interest were presented.

Public Comment

No public comments were presented.

Financial Report

Action #18192 Motion by G. Bjorklund, second by K. Weinberg to approve the financial report for the period ending May 31, 2019. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
May 1, 2019	\$336,357.65	\$799,303.43	\$14,803.05
<u>Receipts:</u>			
Local Sources	\$25,275.68	\$128,171.38	\$3,347.70
State Sources		\$2,919.82	
Federal Sources		\$136,309.00	
Other	\$152.04	\$3,109.04	
<u>Total Monthly Receipts</u>	<u>\$25,427.72</u>	<u>\$270,509.24</u>	<u>\$3,347.70</u>
Total Gross Receipts	\$361,785.37	\$1,069,812.67	\$18,150.75
Manual Journal Entry			
Less Salaries	\$9,590.02	\$268,967.08	
Less Disbursements	\$8,710.23	\$22,634.56	\$1,605.76
<u>Total Salaries & Disbursements</u>	<u>\$18,300.25</u>	<u>\$291,601.64</u>	<u>\$1,605.76</u>
Ending Cash Balance			
May 31, 2019	\$343,485.12	\$778,211.03	\$16,544.99

Consent Agenda

Action #18193 Motion by G. Marx, second by J. Homola to approve the following items on the consent agenda: 7a) Approval of May 20, 2019 meeting minutes with the change of Accounts Payable General Fund total \$17,777.97 to \$18,300.25; 7b) Approval of June 2019 claims; 7c) Approval of 2019-20 Unit 1 and 2 contract amendments; 7d) Approval of work agreement – Danielle Swanson, ESY paraprofessional, \$13.50 per hour; 7e) Approval of work agreement – Sara Lorensberg, ESY certified teacher, \$34.53 per hour; 7f) Approval of contract – SWW/WC \$16,555, additional 29 days of behavior services. All present voting in favor, motion carried.

June 2019 Accounts Payable

General Fund: BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 1,071.14; BARTON'S SERVICES MAINT 241.00; CENEX FLEETCARD GAS 5,929.72; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 60.09; CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON SCHOOL MATTERS 365.92; DELYLE'S SOUTH 81 SERVICE, INC. MAINT 5,684.69; DUST TEX SERVICE, INC. MAY 19 RUG RENTAL 7.49; ESTELINE COMMUNITY OIL CO. MAINT 82.70; GOLDEN WEST TECHNOLOGIES STAFF TECH EQ 1,102.08; HAMLIN COUNTY FARMERS COOP MAINT & GAS 804.31; JURGENS OIL MAINT 41.91; KORMANAGEMENT SERVICES, LLC DRUG TEST Q4 1,385.71; MEIER, MICHELLE REIMB FUEL 48.20; NESC PAYROLL JUNE 19 9,913.72; OTTER TAIL POWER CO. ELEC 36.56; PUBLIC OPINION MINUTES 22.04; REUER, DYLAN LAWN CARE 11.20; SANFORD HEALTH PLAN HSA/FSA FEES 21.28; SCHMIDT, ROCHELLE REIMB FUEL 80.64; STORMO, TIFFANY JAN-JUNE 19 MI 12.94; SWANSON, DANIELLE BACKGROUND CHECK 7.46; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 2.07; TOWN OF HAYTI WATER 9.94; W.W. TIRE SERVICE MAINT 241.05; WEBSTER AUTO CARE MAINT 107.30

Fund Total: \$27,291.16

Special Education Fund: BOYD, BRENDA ED SPEC MEALS 67.00; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 18,182.73; BRITTON-HECLA SCHOOL DISTRICT MAY 19 MI 80.64; CASTLEWOOD SCHOOL DISTRICT NURSE SPLIT 9,957.31; CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON SCHOOL MATTERS 2,247.82; DUST TEX SERVICE, INC. MAY 19 RUG RENTAL 45.98; ELKTON SCHOOL DISTRICT SPED ASSESS REIMB 11,406.83; GOLDEN WEST TECHNOLOGIES STAFF TECH EQ 6,769.92; HAMLIN SCHOOL DISTRICT MAY 19 USE FEE 883.24; JUTTINGS GROCERY CB SUPP - HAMLIN 14.76; MARSHALL CO. HEALTHCARE CENTER PT/OT SERVICES 5,582.80; PARENT MAY 19 MI 90.72; NESC IMPREST 321.40; NESC PAYROLL JUNE 19 271,362.11; OTTER TAIL POWER CO. ELEC 224.58; PUBLIC OPINION MINUTES 135.36; REUER, DYLAN LAWN CARE 68.80; SANFORD HEALTH PLAN HSA/FSA FEES 130.72; SANFORD WEBSTER MEDICAL CENTER MAY OT SERVICES 8,383.58; STORMO, TIFFANY JAN-JUNE 19 MI 79.46; SWANSON, DANIELLE BACKGROUND CHECK 45.79; TIME MANAGEMENT SYSTEMS, INC TIME

CLOCK 71.89; TOWN OF HAYTI WATER 61.06; WEBSTER SCHOOL DISTRICT MAY 19 USE FEE 535.09; WENZ, MELODY REIMB MI 150.36; WIESE, RITA MAY 19 HOME VISITS - MI 47.46

Fund Total: \$336,947.41

Discussion Items

Director's Report

Director Aberle gave his monthly report.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

FY 2020 Preliminary Budget

Business Manager Stormo presented the FY20 preliminary budget.

NESC Board of Directors – District Representatives for 2019-20

Discussion was held on what board members would be staying or leaving in FY20.

Providing Speech/Language Services for Oldham/Ramona

Discussion was held on providing speech/language services for Oldham/Ramona.

Action Items

Approval of Paper Bid

Action #18194 Motion by J. Homola, second by A. Berger to accept the bid of Paper 101 at \$28.10 per case. All present voting in favor, motion carried.

Approval to update inventory

Action #18195 Motion by G. Bjorklund, second by J. Olson to declare surplus and remove or dispose of the presented list of broken, outdated or missing items from inventory. The computer equipment asset tag numbers are 875, 882, 1894, 2068, 2081, 375 and 1081 and will be disposed of by a recycling company. All present voting in favor, motion carried.

Approval to publish FY20 preliminary budget and set budget hearing

Action #18196 Motion by K. Weinberg, second by J. Homola to authorize the preliminary budget to be published and to set the FY20 budget hearing for July 15, 2019 at 7:00 p.m. All present voting in favor, motion carried.

Executive Session

No executive session was held.

Adjournment

Action #18197 With there being no further business, motion by J. Petersen, second by A. Berger, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, July 15, 2019 at 7:00 P.M.

Cory Akin, President

Tiffany Stormo, Business Manager