

July 11, 2019

## **Hello NESC Board of Directors**

### **Meeting Location:**

Our July meeting will be held Monday, July 15, 2019 in Watertown, SD.

**The meeting will be held at Lake Area Technical Institute.** The meeting will begin at **7:00 P.M.**

**Cory Akin**  
PRESIDENT  
BOARD OF DIRECTORS

**Jerry Aberle**  
DIRECTOR  
Jerry.Aberle@k12.sd.us

**Tim Frewing**  
ASSISTANT DIRECTOR  
Tim.Frewing@k12.sd.us

**Tiffany Stormo**  
BUSINESS MANAGER  
Tiffany.Stormo@k12.sd.us

**MEMBER DISTRICTS**

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Rosholt #54-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

**Northeast Educational Services Cooperative**  
P.O. Box 327 • Hayti, South Dakota 57241  
605-783-3607 • Fax 605-783-3259

July 11, 2019

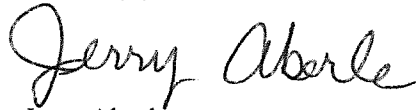
Dear NESC Board Members:

Our July board meeting will be held on Monday, July 15, 2019. It will begin at 7:00 pm and will be held in Watertown at LATI in the Manufacturing, Energy, and Transportation Building (Door #9)—Room 802. The meeting begins at 7:00 pm.

Enclosed/attached are several documents for your review prior to the meeting.

See you Monday evening at 7:00 pm.

Sincerely yours,

  
Jerry Aberle

## NESC BOARD OF DIRECTORS' MEETING

Proposed Agenda

Date: July 15, 2019

Time: 7:00 P.M.

**Location: Lake Area Technical Institute (LATI)  
Manufacturing, Energy, and Transportation Building—Room 802  
1201 Arrow Ave NE, Watertown, SD**

### 2018-19 FISCAL YEAR

1. Call to order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Conflicts of Interest
5. Public comment
6. Approval of June 2019 financial report
7. Consent Agenda
  - a. Approval of June 17, 2019 meeting minutes
  - b. Approval of payment of final FY 19 budget claims
8. Appoint Business Manager as President Pro-Tem
9. Adjourn meeting for FY 19

### 2019-20 FISCAL YEAR

1. Call to order
2. Elect President
3. Elect Vice President
4. Adam Stemwedel—Pro-Tec Roofing and Sheet Metal
5. FY 20 budget hearing
6. Adopt FY 20 budget
7. Consent Agenda
  - a. Approval of July 2019 claims
  - b. Designate Official Depository—Reliabank—Hayti, SD
  - c. Authorize official newspaper—Watertown Public Opinion
  - d. Designate Legal Counsel—Rodney Freeman
  - e. Designate Business Manager as official custodian of accounts
  - f. Adopt travel rates
    - i. In state--\$.42 per mile, \$6 breakfast, \$14 noon lunch, \$20 dinner; actual cost for lodging
    - ii. Out of state--\$.42 per mile, \$10 breakfast, \$18 noon lunch, \$28 dinner; actual cost for lodging
  - g. Appoint Title IX and 504 coordinator—Tim Frewing
  - h. Adopt NESC By-Laws
  - i. Designate Director Aberle and Business Manager Stormo as federal program agents
  - j. Designate Director Aberle and Business Manager Stormo as purchasing agents
  - k. Set Board of Directors' pay for special committee meetings--\$60 per meeting; \$.42 per mile
  - l. Approval of Apex agreement; 43 seats @ \$175 per seat; \$7,525.00
  - m. Approval of work agreement—Danielle Swanson, \$13.90 per hour; Webster Center Base paraprofessional
  - n. Approval of NESC Board policies for 2019-20
  - o.
  - p.
8. Discussion Items
  - a. Assistant Director's Report
  - b. Director's Report
  - c. NESC Board of Directors—District representatives for 2019-20 and preferred method of receiving board information
  - d. Website: nesc.k12.sd.us
  - e.
9. Action Items
  - a.
  - b.
10. Executive Session (If needed)
  - a.

FOR AUDIO ACCESSIBILITY ONLY FOR THIS MEETING PLEASE DIAL 605-874-6338. YOU WILL THEN BE PROMPTED TO ENTER YOUR CONFERENCE IDENTIFICATION NUMBER. THIS NUMBER IS #43631.

## Agenda Explanation

### 2018-19 FISCAL YEAR

1. Call to order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Conflicts of Interest
5. Public Comment
6. Approval of June 2019 financial report
7. Consent Agenda
  - a. Approval of June 17, 2019 meeting minutes. Please review enclosed minutes.
  - b. Approval of payment of final FY 19 budget claims. Please review the enclosed budget claims.
8. Appoint Business Manager as President Pro-Tem
9. Adjourn meeting for FY 19

### 2019-20 FISCAL YEAR

1. Call to order
2. Elect President
3. Elect Vice President
4. Adam Stewwedel—Pro-Tec Roofing and Sheet Metal. The roof at our office building is more than likely going to have to be replaced. Adam did inspect the roof and will present his findings and options to the board.
5. FY 20 budget hearing. Tiffany will present the FY 20 budget.
6. Adopt FY 20 budget. The Board needs to adopt the FY 20 budget.
7. Consent Agenda
  - a. Approval of July 2019 claims. Please review the enclosed claims.
  - b. Designate Official Depository—Reliabank—Hayti, SD
  - c. Authorize official newspaper—Watertown Public Opinion
  - d. Designate Legal Counsel—Rodney Freeman
  - e. Designate Business Manager as official custodian of accounts
  - f. Adopt travel rates
    - i. In state--\$.42 per mile, \$6 breakfast, \$14 noon lunch, \$20 dinner; actual cost for lodging
    - ii. Out of state--\$.42 per mile, \$10 breakfast, \$18 noon lunch, \$28 dinner; actual cost for lodging
  - g. Appoint Title IX and 504 coordinator—Tim Frewing. Tim has agreed to this appointment.
  - h. Adopt NESC By-Laws
  - i. Designate Director Aberle and Business Manager Stormo as federal program agents
  - j. Designate Director Aberle and Business Manager Stormo as purchasing agents
  - k. Set Board of Directors' pay for special committee meetings--\$60 per meeting; \$.42 per mile
  - l. Approval of Apex agreement, 43 seats @ \$175 per seat, \$7,525.00
  - m. Approval of work agreement—Danielle Swanson, \$13.90 per hour; Webster Center Base paraprofessional.
  - n. Approve NESC Board policies for 2019-20
  - o.
  - p.
8. Discussion Items
  - a. Assistant Director's Report
  - b. Director's Report
  - c. NESC Board of Directors—District representatives for 2019-20 and preferred method of receiving board information
  - d. Website: [nesc.k12.sd.us](http://nesc.k12.sd.us). Please refer to this website for all board materials.
  - e.
9. Action Items
  - a.
  - b.
10. Executive Session (If needed)
  - a.

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE**  
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Agency Fund (71)	TOTAL ALL FUNDS
<b>CASH BALANCE</b>				
June 1, 2019	\$343,485.12	\$778,211.03	\$16,544.99	\$1,138,241.14

Receipts:

**Local Sources:**

1312 Center Base Tuition		\$29,295.38		\$29,295.38
1332 Extended School Year Tuition				\$0.00
1510 Interest	\$10.81	\$397.71		\$408.52
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs				\$0.00
1950 Refund Prior Year Expense				\$0.00
1990 Charges For Service				\$0.00
1990 SPED Assessments	\$1,345.67	\$114,579.47		\$115,925.14
1990 Reading Recovery	\$2,142.84			\$2,142.84
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous		\$5,683.78	\$13,740.67	\$19,424.45
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage				\$0.00

**State Sources:**

3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$2,593.59		\$2,593.59
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00

**Federal Sources:**

4152 Title IIB (SD COUNTS)				\$0.00
4175 IDEA Part B 611		\$131,880.00		\$131,880.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619		\$4,138.00		\$4,138.00

**Other Receipts:**

120 Accounts Receivable				\$0.00
140 Due from other Governments		\$1,430.04		\$1,430.04
Other Receipts				\$0.00

<b>Total Monthly Receipts</b>	<b>\$3,499.32</b>	<b>\$289,997.97</b>	<b>\$13,740.67</b>	<b>\$307,237.96</b>
Balance Frwd plus Revenue to date	\$346,984.44	\$1,068,209.00	\$30,285.66	\$1,445,479.10
Manual Journal Entry	\$489.74	-\$489.74		\$0.00
Manual Journal Entry Revenue				\$0.00
EOFY19 BMO	\$0.88	\$295.32		
<b>Less Salaries &amp; Disbursements</b>				
Salaries	\$9,913.72	\$271,362.11		\$281,275.83
Disbursements	\$17,377.44	\$65,585.30	\$2,201.32	\$85,164.06
<b>Less Total Salaries &amp; Disbursements</b>	<b>\$27,291.16</b>	<b>\$336,947.41</b>	<b>\$2,201.32</b>	<b>\$366,439.89</b>
<b>CASH BALANCE</b>				
June 30, 2019	<b>\$320,182.14</b>	<b>\$730,476.53</b>	<b>\$28,084.34</b>	<b>\$1,078,743.01</b>

**Balance Sheet**

Clearing Account XX-101-002	\$20.00	\$5.93	\$0.00	\$25.93
Checking Account XX-101	\$1,862.28	\$385,685.26	\$20,322.88	\$407,870.42
Money Market Savings XX-105	\$318,299.86	\$260,971.29	\$7,761.46	\$587,032.61
Certificates of Deposit XX-106	\$0.00	\$78,814.05	\$0.00	\$78,814.05
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
<b>TOTALS</b>	<b>\$320,182.14</b>	<b>\$730,476.53</b>	<b>\$28,084.34</b>	<b>\$1,078,743.01</b>
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Regular; Processing Month 06/2019; Fund Number 10, 22

Fund: 10 GENERAL FUND						
<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	325.00	10.81	713.30	219.48	(388.30)
10 1941 014	ESA 1 LEA ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
10 1941 015	ESA-1 REVENUE OTHER SOURCES-LEAs	81,374.41	0.00	81,374.41	100.00	0.00
10 1941 017	SHARED SERVICES GRANT	42,203.66	0.00	43,423.16	102.89	(1,219.50)
10 1990 009	NON-SP.ED. ASSESSMENTS	16,147.92	1,345.67	16,148.04	100.00	(0.12)
10 1990 012	READING RECOVERY ASSESSMENTS	37,964.67	2,142.84	37,964.82	100.00	(0.15)
10 1990 013	READING RECOVERY-OTHER LEAs	8,487.20	0.00	8,487.20	100.00	0.00
10 1990 018	MISCELLANEOUS	0.00	0.00	(1,620.43)	0.00	1,620.43
10 1990 020	NORTHERN PLAINS	0.00	0.00	0.00	0.00	0.00
10 1990 073	D&A POOL ASSESSMENTS	15,000.00	0.00	15,000.00	100.00	0.00
10 1990 200	EXPENSED MILEAGE FROM SPED	259,960.00	55,735.13	241,268.83	92.81	18,691.17
Subtotal: LOCAL SOURCES		461,462.86	59,234.45	442,759.33	95.95	18,703.53
10 3900 050	ESA 1-TEACHER OF THE YEAR	0.00	0.00	0.00	0.00	0.00
Subtotal: STATE SOURCES		0.00	0.00	0.00	0.00	0.00
10 4152 016	TITLE II PART B SD COUNTS	0.00	0.00	0.00	0.00	0.00
Subtotal: FEDERAL SOURCES		0.00	0.00	0.00	0.00	0.00
10 5110	OPERATING TRANSFER IN	0.00	0.00	0.00	0.00	0.00
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	5,902.88	0.00	(5,902.88)
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
Subtotal: 5000		0.00	0.00	5,902.88	0.00	(5,902.88)
Fund Total:		461,462.86	59,234.45	448,662.21	97.23	12,800.65

Regular; Processing Month 06/2019; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1312	TUITION-CENTER BASE	511,240.27	50,735.53	535,000.49	104.65	(23,760.22)
22 1312 100	TUITION-ESY	95,282.75	0.00	86,686.47	90.98	8,596.28
22 1510	INTEREST	1,700.00	397.71	4,965.63	292.10	(3,265.63)
22 1950	REFUND OF PRIOR YEAR EXPENSE	0.00	0.00	1,062.86	0.00	(1,062.86)
22 1990 002	MISCELLANEOUS-CENTER BASE	0.00	0.00	0.00	0.00	0.00
22 1990 003	SPED ASSESSMENTS	1,209,791.82	103,116.03	1,212,092.36	100.19	(2,300.54)
22 1990 018	MISCELLANEOUS	5,000.00	5,667.63	14,379.74	287.59	(9,379.74)
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	5,366.16	7,353.66	147.07	(2,353.66)
Subtotal: LOCAL SOURCES		1,828,014.84	165,283.06	1,861,541.21	101.83	(33,526.37)
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	128,448.70	38,635.44	125,439.64	97.66	3,009.06
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	2,593.59	39,090.62	97.73	909.38
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	7,938.10	176.40	(3,438.10)
Subtotal: STATE SOURCES		172,948.70	41,229.03	172,468.36	99.72	480.34
22 4175 475	REGULAR IDEA PART B 611	1,746,092.00	539,451.00	1,712,853.00	98.10	33,239.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	3,089.00	0.00	0.00	0.00	3,089.00
22 4186 486	REGULAR IDEA PART B 619	49,730.00	15,534.00	49,621.00	99.78	109.00
Subtotal: FEDERAL SOURCES		1,798,911.00	554,985.00	1,762,474.00	97.97	36,437.00
22 5110	OPERATING TRANSFER IN	50,000.00	0.00	50,000.00	100.00	0.00
22 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	0.00	0.00
22 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
Subtotal: 5000		50,000.00	0.00	50,000.00	100.00	0.00
Fund Total:		3,849,874.54	761,497.09	3,846,483.57	99.91	3,390.97

**Revenue Summary Report**  
Processing Month: 06/2019

Regular; Processing Month 06/2019; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	4,311,337.40	820,731.54	4,295,145.78	99.62	16,191.62



Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
<b>10</b>	<b>GENERAL FUND</b>					
1111	READING RECOVERY	\$46,451.87	\$5,004.43	\$37,872.57	81.53	\$8,579.30
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$123,578.08	\$8,884.89	\$45,193.75	36.57	\$78,384.33
2227	TECHNOLOGY SUPPORT	\$7,745.48	\$1,451.74	\$5,888.40	76.02	\$1,857.08
2319	BOARD OF EDUCATION SERVICES	\$11,870.87	\$780.32	\$12,843.32	108.19	(\$972.45)
2329	ADMINISTRATION	\$42,938.30	\$3,254.66	\$37,538.90	87.43	\$5,399.40
2529	ADMINISTRATION-FISCAL SERVICES	\$11,208.26	\$967.15	\$11,537.32	102.94	(\$329.06)
2542	OPERATION & MAINTENANCE BLDGS.	\$6,953.00	\$380.29	\$4,511.21	64.88	\$2,441.79
2545	VEHICLE SERVICE	\$221,217.00	\$17,088.93	\$170,253.80	76.96	\$50,963.20
2551	DRUG & ALCOHOL TESTING POOL	\$15,000.00	\$1,385.71	\$5,074.81	33.83	\$9,925.19
8110	OPERATING TRANSFERS OUT	\$50,000.00	\$0.00	\$50,000.00	100.00	\$0.00
<b>10</b>	<b>GENERAL FUND</b>	<b>\$536,962.86</b>	<b>\$39,198.12</b>	<b>\$380,714.08</b>	<b>70.90</b>	<b>\$156,248.78</b>
<b>22</b>	<b>SPECIAL EDUCATION FUND</b>					
1221	EXTENDED SCHOOL YEAR	\$98,371.75	\$4,087.02	\$90,744.34	92.25	\$7,627.41
1223	CENTER BASE DAY PROGRAMS	\$511,240.26	\$91,457.30	\$532,824.48	104.22	(\$21,504.22)
1226	EARLY CHILDHOOD SERVICES	\$339,387.35	\$74,691.41	\$325,258.30	95.84	\$14,129.05
1227	PROLONGED ASSISTANCE PROGRAMS	\$0.00	\$0.00	\$10,176.90	0.00	(\$10,176.90)
2129	TRANSITION SUPPORT SERVICES	\$24,768.55	\$2,771.78	\$25,730.65	103.88	(\$962.10)
2142	PSYCHOLOGICAL SERVICES	\$672,102.28	\$124,687.89	\$571,236.04	84.99	\$100,866.24
2152	SPEECH PATHOLOGY SERVICES	\$1,079,309.51	\$233,904.89	\$1,025,502.83	95.01	\$53,806.68
2171	PHYSICAL THERAPY	\$313,487.72	\$28,354.35	\$286,728.61	91.46	\$26,759.11
2172	OCCUPATIONAL THERAPY	\$481,488.24	\$62,872.17	\$434,630.26	90.27	\$46,857.98
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$5,443.78	\$60.00	\$60.00	1.10	\$5,383.78
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$128,448.70	\$9,126.65	\$97,178.46	75.66	\$31,270.24
2227	TECHNOLOGY SUPPORT	\$47,579.34	\$8,917.85	\$36,172.30	76.03	\$11,407.04
2319	BOARD OF EDUCATION SERVICES	\$72,921.09	\$4,771.27	\$65,712.43	90.11	\$7,208.66
2329	ADMINISTRATION	\$263,764.02	\$21,670.43	\$236,119.50	89.52	\$27,644.52
2529	ADMINISTRATION-FISCAL SERVICES	\$68,850.69	\$5,941.02	\$70,638.03	102.60	(\$1,787.34)
2542	OPERATION & MAINTENANCE BLDGS.	\$42,711.26	\$2,335.95	\$27,688.93	64.83	\$15,022.33
2545	VEHICLE SERVICE	\$0.00	\$0.00	\$0.00	0.00	\$0.00
<b>22</b>	<b>SPECIAL EDUCATION FUND</b>	<b>\$4,149,874.54</b>	<b>\$675,649.98</b>	<b>\$3,836,402.06</b>	<b>92.45</b>	<b>\$313,472.48</b>
	<b>Grand Total:</b>	<b>\$4,686,837.40</b>	<b>\$714,848.10</b>	<b>\$4,217,116.14</b>	<b>89.98</b>	<b>\$469,721.26</b>

Regular; Beginning Month 06/2019; Processing Month 06/2019; Accounts to Include Accounts with Activity; Fund Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 415 801	GENERAL CLEARING-AMT. HELD FOR OTHERS	(79.00)	0.00	0.00	0.00	(79.00)
71 415 802	FLORENCE CENTER BASE-AMT HELD FOR OTHERS	283.17	0.00	0.00	0.00	283.17
71 415 803	HAMLIN CENTER BASE-AMT HELD FOR OTHERS	493.31	0.00	0.00	0.00	493.31
71 415 804	GRANT-DEUEL CB-AMT HELD FOR OTHERS	621.08	0.00	0.00	0.00	621.08
71 415 805	KNIGHTS OF COLUMBUS-AMT HELD FOR OTHERS	2,321.72	0.00	0.00	0.00	2,321.72
71 415 806	SPECIAL OLYMPICS SD-AMT HELD FOR OTHERS	5,704.67	1,534.88	11,036.25	0.00	15,206.04
71 430 800	IMPREST ACCOUNT	4,678.60	286.76	321.40	0.00	4,713.24
71 453	SANFORD FLEX	2,521.44	379.68	2,383.02	0.00	4,524.78
71 760	UNASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00	0.00
Fund Total: 71		16,544.99	2,201.32	13,740.67	0.00	28,084.34

Northeast Educational Services Cooperative  
Board of Directors Meeting  
Monday, June 17, 2019

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, June 17, 2019 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Akin at 7:00 P.M. and adjourned at 7:45 P.M.

**Members present:**

Justin Petersen, Arlington; Cory Akin, Castlewood; Greg Marx, Clark; Norman Koehlmoos, DeSmet; Michelle Prins, Deuel; Krecia Weinberg, Estelline; Joe Homola, Hamlin; Paula Blue, Henry; Jerod Olson, Lake Preston; Sue Braun, Rosholt; Gene Bjorklund, Sioux Valley; Art Berger, Waubay; Penny Thyen, Waverly/South Shore; Tia Felberg, Willow Lake

**Absent:**

Misty Fredrickson, Britton-Hecla; Carie Knutson, Deubrook; Arend Schuurman, Elkton; Tasina Halbert, Enemy Swim Day School; Kathy Roe, Florence; Greg Bich, Iroquois; Lisa Amdahl, Summit; Joel Shoemaker, Webster; John Remund, Wilmot

**Others Attending:**

NESC Staff Representatives: None

Member District Superintendents: Jim Block, Webster; Brian Jandahl, Elkton; Philip Schonebaum, Henry

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

**Call to Order**

President Akin called the meeting to order at 7:00 P.M.

**Agenda review, changes, and approval**

*Action #18191* Motion by J. Homola, second by J. Petersen to approve the agenda with the following additions 7f) Approval of contract – SW/WC, \$16,555, additional 29 days of behavior services and 8e) Providing Speech/Language Services for Oldham/Ramona. All present voting in favor, motion carried.

**Introduction of Guests**

Jim Block, Brian Jandahl and Philip Schonebaum were introduced as guests.

**Conflicts of Interest**

No conflicts of interest were presented.

**Public Comment**

No public comments were presented.

**Financial Report**

*Action #18192* Motion by G. Bjorklund, second by K. Weinberg to approve the financial report for the period ending May 31, 2019. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
<b>May 1, 2019</b>	<b>\$336,357.65</b>	<b>\$799,303.43</b>	<b>\$14,803.05</b>
<b>Receipts:</b>			
Local Sources	\$25,275.68	\$128,171.38	\$3,347.70
State Sources		\$2,919.82	
Federal Sources		\$136,309.00	
Other	\$152.04	\$3,109.04	
<b>Total Monthly Receipts</b>	<b>\$25,427.72</b>	<b>\$270,509.24</b>	<b>\$3,347.70</b>
<b>Total Gross Receipts</b>	<b>\$361,785.37</b>	<b>\$1,069,812.67</b>	<b>\$18,150.75</b>
<b>Manual Journal Entry</b>			
Less Salaries	\$9,590.02	\$268,967.08	
Less Disbursements	\$8,710.23	\$22,634.56	\$1,605.76
<b>Total Salaries &amp; Disbursements</b>	<b>\$18,300.25</b>	<b>\$291,601.64</b>	<b>\$1,605.76</b>
<b>Ending Cash Balance</b>			
<b>May 31, 2019</b>	<b>\$343,485.12</b>	<b>\$778,211.03</b>	<b>\$16,544.99</b>

#### Consent Agenda

*Action #18193* Motion by G. Marx, second by J. Homola to approve the following items on the consent agenda: 7a) Approval of May 20, 2019 meeting minutes with the change of Accounts Payable General Fund total \$17,777.97 to \$18,300.25; 7b) Approval of June 2019 claims; 7c) Approval of 2019-20 Unit 1 and 2 contract amendments; 7d) Approval of work agreement – Danielle Swanson, ESY paraprofessional, \$13.50 per hour; 7e) Approval of work agreement – Sara Lorensberg, ESY certified teacher, \$34.53 per hour; 7f) Approval of contract – SWW/WC \$16,555, additional 29 days of behavior services. All present voting in favor, motion carried.

#### June 2019 Accounts Payable

**General Fund:** BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 1,071.14; BARTON'S SERVICES MAINT 241.00; CENEX FLEETCARD GAS 5,929.72; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 60.09; CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON SCHOOL MATTERS 365.92; DELYLE'S SOUTH 81 SERVICE, INC. MAINT 5,684.69; DUST TEX SERVICE, INC. MAY 19 RUG RENTAL 7.49; ESTELLINE COMMUNITY OIL CO. MAINT 82.70; GOLDEN WEST TECHNOLOGIES STAFF TECH EQ 1,102.08; HAMLIN COUNTY FARMERS COOP MAINT & GAS 804.31; JURGENS OIL MAINT 41.91; KORMANAGEMENT SERVICES, LLC DRUG TEST Q4 1,385.71; MEIER, MICHELLE REIMB FUEL 48.20; NESC PAYROLL JUNE 19 9,913.72; OTTER TAIL POWER CO. ELEC 36.56; PUBLIC OPINION MINUTES 22.04; REUER, DYLAN LAWN CARE 11.20; SANFORD HEALTH PLAN HSA/FSA FEES 21.28; SCHMIDT, ROCHELLE REIMB FUEL 80.64; STORMO, TIFFANY JAN-JUNE 19 MI 12.94; SWANSON, DANIELLE BACKGROUND CHECK 7.46; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 2.07; TOWN OF HAYTI WATER 9.94; W.W. TIRE SERVICE MAINT 241.05; WEBSTER AUTO CARE MAINT 107.30

**Fund Total: \$27,291.16**

**Special Education Fund:** BOYD, BRENDA ED SPEC MEALS 67.00; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 18,182.73; BRITTON-HECLA SCHOOL DISTRICT MAY 19 MI 80.64; CASTLEWOOD SCHOOL DISTRICT NURSE SPLIT 9,957.31; CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON SCHOOL MATTERS 2,247.82; DUST TEX SERVICE, INC. MAY 19 RUG RENTAL 45.98; ELKTON SCHOOL DISTRICT SPED ASSESS REIMB 11,406.83; GOLDEN WEST TECHNOLOGIES STAFF TECH EQ 6,769.92; HAMLIN SCHOOL DISTRICT MAY 19 USE FEE 883.24; JUTTINGS GROCERY CB SUPP - HAMLIN 14.76; MARSHALL CO. HEALTHCARE CENTER PT/OT SERVICES 5,582.80; PARENT MAY 19 MI 90.72; NESC IMPREST 321.40; NESC PAYROLL JUNE 19 271,362.11; OTTER TAIL POWER CO. ELEC 224.58; PUBLIC OPINION MINUTES 135.36; REUER, DYLAN LAWN CARE 68.80; SANFORD HEALTH PLAN HSA/FSA FEES 130.72; SANFORD WEBSTER MEDICAL CENTER MAY OT SERVICES 8,383.58; STORMO, TIFFANY JAN-JUNE 19 MI 79.46; SWANSON, DANIELLE BACKGROUND CHECK 45.79; TIME MANAGEMENT SYSTEMS, INC TIME

CLOCK 71.89; TOWN OF HAYTI WATER 61.06; WEBSTER SCHOOL DISTRICT MAY 19 USE FEE 535.09; WENZ, MELODY REIMB MI 150.36; WIESE, RITA MAY 19 HOME VISITS - MI 47.46

**Fund Total: \$336,947.41**

**Discussion Items**

**Director's Report**

Director Aberle gave his monthly report.

**Assistant Director's Report**

Assistant Director Frewing gave his monthly report.

**FY 2020 Preliminary Budget**

Business Manager Stormo presented the FY20 preliminary budget.

**NESC Board of Directors – District Representatives for 2019-20**

Discussion was held on what board members would be staying or leaving in FY20.

**Providing Speech/Language Services for Oldham/Ramona**

Discussion was held on providing speech/language services for Oldham/Ramona.

**Action Items**

**Approval of Paper Bid**

*Action #18194* Motion by J. Homola, second by A. Berger to accept the bid of Paper 101 at \$28.10 per case. All present voting in favor, motion carried.

**Approval to update inventory**

*Action #18195* Motion by G. Bjorklund, second by J. Olson to declare surplus and remove or dispose of the presented list of broken, outdated or missing items from inventory. The computer equipment asset tag numbers are 875, 882, 1894, 2068, 2081, 375 and 1081 and will be disposed of by a recycling company. All present voting in favor, motion carried.

**Approval to publish FY20 preliminary budget and set budget hearing**

*Action #18196* Motion by K. Weinberg, second by J. Homola to authorize the preliminary budget to be published and to set the FY20 budget hearing for July 15, 2019 at 7:00 p.m. All present voting in favor, motion carried.

**Executive Session**

No executive session was held.

**Adjournment**

*Action #18197* With there being no further business, motion by J. Petersen, second by A. Berger, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, July 15, 2019 at 7:00 P.M.

\_\_\_\_\_  
Cory Akin, President

\_\_\_\_\_  
Tiffany Stormo, Business Manager

Northeast Educational Services Cooperative  
GENERAL FUND - 10

EOFY19 INVOICES

AAA PURE WATER	WATER FILTER	13.79
CENEX FLEETCARD	GAS	1,280.84
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	7.55
CRAIG BASS SANITARY SERVICE	APRIL-JUNE GARBAGE	19.11
DAKOTA DATA SHRED	PROF/SHRED DOC	18.63
DELYLE'S SOUTH 81 SERVICE, INC.	MAINT	1,825.28
GESSWEIN MOTORS, INC.	MAINT	26.42
HAMLIN COUNTY FARMERS COOP	GAS	231.95
NESC SPECIAL REVENUE PROJECTS	4TH QTR EXP MI/FY19 IDC	6,698.90
NOLTE, KARI	RR TRAVEL	1,185.05
PALMLUND AUTOMOTIVE	MAINT	440.47
PUBLIC OPINION	MINUTES	42.57
REUER, DYLAN	LAWN CARE	16.80
RON'S AUTO REPAIR	MAINT	38.83
SCOTTING HEATING & COOLING	FURNACE/SERVICE	69.97
TWIN VALLEY TIRE, INC.	MAINT	169.00
VERIZON WIRELESS	JUNE CELL PHONE	60.55
W.W. TIRE SERVICE	MAINT	32.05

GENERAL FUND TOTAL: 12,177.76

SPECIAL EDUCATION FUND - 22

AAA PURE WATER	WATER FILTER	84.71
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	46.39
CRAIG BASS SANITARY SERVICE	APRIL-JUNE GARBAGE	117.39
DAKOTA DATA SHRED	PROF/SHRED DOC	114.47
HUYVAERT, NICOL	OT CONF TRAVEL	140.10
MARSHALL CO. HEALTHCARE CENTER	PT/OT SERVICES	1,879.00
NESC IMPREST	NESC IMPREST	286.76
NESC SPECIAL REVENUE PROJECTS	4TH QTR EXP MI	53,378.55
PUBLIC OPINION	MINUTES	261.50
REUER, DYLAN	LAWN CARE	103.20
SANFORD WEBSTER MEDICAL CENTER	JUNE OT SERVICES	4,091.06
SCOTTING HEATING & COOLING	FURNACE/SERVICE	429.83
VERIZON WIRELESS	JUNE CELL PHONE	166.18

SPECIAL EDUCATION FUND TOTAL: 61,099.14

EOFY19 INVOICES TOTAL: 73,276.90

GENERAL FUND - 10

US POSTAL SERVICE

POSTAGE

0.88

GENERAL FUND TOTAL:

0.88

SPECIAL EDUCATION FUND - 22

SPRINGHILL SUITES - DEADWOOD

B.B. ED SPEC TRAVEL

289.90

US POSTAL SERVICE

POSTAGE

5.42

SPECIAL EDUCATION FUND TOTAL:

295.32

EOFY19 BMO INVOICES TOTAL:

296.20

**INVOICE**

July 05, 2019

Northeast Educational  
 310 5th Street  
 Hayti, SD 57241  
 ATTN: Tiffany Stormo

**Invoice Number: 703531-1907**

**Invoice Amount: \$ 296.20**

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending July 05, 2019.

Your payment is due **July 26, 2019**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16 digit card numbers and the total amount to be paid to each individual card.

BMO Harris Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO Harris Corporate Card - Payment P.O Box 71878 Chicago, IL 60694-1878	Diners Club Corporate Card - Payment 39966 Treasury Center Chicago, IL 60694-9900
Payment By Overnight Delivery	Payment By Overnight Delivery
Conduent, Inc. c/o BMO Harris Corporate Card - Payment - BMO Harris LBX 71878 141 W Jackson Blvd/Suite 1000 Chicago, IL 60604	Conduent, Inc. c/o BMO Harris Corporate Card - Payment Diner's Club LBX 39966 141 W Jackson Blvd/Suite 1000 Chicago, IL 60604

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Harris Accounts	Diners Club Accounts
By phone: 1-800-844-6445	By phone: 1-866-865-7271
By e-mail: ebsclientservices@bmo.com	By e-mail: dinersclub.services@bmo.com

Thank you for your continued business.

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Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational  
 310 5th Street  
 Hayti, SD 57241

Invoice Number: 703531-1907  
 Amount Paid: \$ 296.20  
 Payment Due Date: July 26, 2019



# Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

BMC, Statement Period 06/06/2019 to 07/05/2019

## Mapped Cards

### Boyd Brenda

Posting Date	Tran Date	Account	Supplier	Amount		
06/11/2019	06/10/2019	XXXX-XXXX-XXXX-9401	Springhill Suites Dead	484.86	?	!
06/13/2019	06/12/2019	XXXX-XXXX-XXXX-9401	Springhill Suites Dead	-33.34	?	!
06/13/2019	06/12/2019	XXXX-XXXX-XXXX-9401	Springhill Suites Dead	-161.62	?	!
06/26/2019	06/26/2019	XXXX-XXXX-XXXX-9401	Payment - Auto Payment Received-Thank You	-239.00		
			Debit Total USD	484.86		
			Credit Total USD	-433.96		
			Total USD	50.90		

### Center Base Hamlin

Posting Date	Tran Date	Account	Supplier	Amount		
06/26/2019	06/26/2019	XXXX-XXXX-XXXX-7391	Payment - Auto Payment Received-Thank You	-562.54		
			Debit Total USD	0.00		
			Credit Total USD	-562.54		
			Total USD	-562.54		

### Reinhiller Lisa

Posting Date	Tran Date	Account	Supplier	Amount		
06/26/2019	06/26/2019	XXXX-XXXX-XXXX-1409	Payment - Auto Payment Received-Thank You	-55.00		
			Debit Total USD	0.00		
			Credit Total USD	-55.00		
			Total USD	-55.00		

### Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount		
06/25/2019	06/24/2019	XXXX-XXXX-XXXX-7540	Usps Po 4637080684	6.30	?	!
			Debit Total USD	6.30		
			Credit Total USD	0.00		
			Total USD	6.30		

### Special Olympics Nesc

Posting Date	Tran Date	Account	Supplier	Amount		
06/26/2019	06/26/2019	XXXX-XXXX-XXXX-0981	Payment - Auto Payment Received-Thank You	-907.24		

Debit Total USD 0.00  
Credit Total USD -907.24  
Total USD -907.24

**Stormo Tiffany**

Posting Date	Tran Date	Account	Supplier	Amount
06/26/2019	06/26/2019	XXXX-XXXX-XXXX-0837	Payment - Auto Payment Received-Thank You	-18,397.33
			Debit Total USD	0.00
			Credit Total USD	-18,397.33
			Total USD	-18,397.33

## Northeast Educational Services Cooperative

## JULY 2019 INVOICES

GENERAL FUND - 10

ABC AUTOMATIC BUILDING CONTROLS	FIRE ALARM CONTRACT	319.20
ASBSD	FY20 DUES	77.50
CEC	G.A., T.F. MEMBER	35.50
EMC INSURANCE	FY20 VEHICLE INS COVERAGE	4,424.30
JESSER, JAMES	BACKGROUND CHECK	5.33
NESC PAYROLL	JULY 2019	8,521.05
OHIO STATE UNIVERSITY, THE	FY20 SET UP/DATA FEE	1,170.00
OTTER TAIL POWER CO.	ELEC	19.35
PAPER 101	FY20 COOP PAPER PURCHASE	71,936.00
RELIABANK	DEPOSIT BOX	1.50
REPORTER AND FARMER	EMPLOYMENT AD	10.08
SASD	G.A., T.F, T.S. SASD MEMBER	120.30
SFM	FY20 WORK COMP	1,046.80
SOFTWARE UNLIMITED	FY20 SOFTWARE FEE	530.00
WEST, LINDSEY	BACKGROUND CHECK	5.33
<u>GENERAL FUND TOTAL:</u>		<u>88,222.24</u>

SPECIAL EDUCATION FUND - 22

ABC AUTOMATIC BUILDING CONTROLS	FIRE ALARM CONTRACT	136.80
ASBSD	FY20 DUES	697.50
BRITTON-HECLA SCHOOL DISTRICT	ESY MI	91.98
CEC	G.A., T.F. MEMBER	319.50
EMC INSURANCE	FY20 VEHICLE INS COVERAGE	39,818.70
ENEMY SWIM DAY SCHOOL	PYSCH SUPP	705.00
GENT, MELISSA	FY20 NAPS DUES	210.00
JESSER, JAMES	BACKGROUND CHECK	47.92
MARTIAN, EMILY	JUNE 19 ESY MI	90.72
MEYER, MARIA	FY20 NAPS DUES	210.00
MIDWEST SPECIAL INSTRUMENTS	CALIBRATE AUDIOMETERS	1,510.00
PARENT	JUNE 19 ESY MI	30.24
NESC PAYROLL	JULY 2019	283,796.69
OTTER TAIL POWER CO.	ELEC	174.16
RELIABANK	DEPOSIT BOX	13.50
REPORTER AND FARMER	EMPLOY AD	90.68
SASD	G.A., T.F, T.S.SASD MEMBER	1,082.70
SFM	FY20 WORK COMP	9,421.20

SOFTWARE UNLIMITED	FY20 SOFTWARE FEE	4,770.00
WEST, LINDSEY	BACKGROUND CHECK	47.92
WIESE, RITA	JUNE 19 ESY MI	17.64
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>343,285.85</u>
<u>JULY 2019 INVOICES TOTAL:</u>		<u>431,505.09</u>

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE  
BOARD OF DIRECTORS MEETING  
Monday, July 15, 2019 - 7:00 P.M.**

**2018-19 FISCAL YEAR:**

1. Call to Order
2. Agenda review, changes, and approval
3. Introduction of guests: \_\_\_\_\_
4. Conflicts of Interest
5. Public Comment
6. Approval of June 2019 financial report
7. Consent Agenda
  - a. Approval of June 17, 2019 meeting minutes  
\_\_\_\_\_
  - b. Approval of payment of final FY 19 budget claims  
\_\_\_\_\_
8. Appoint Business Manager as President Pro-Tem
9. Adjourn meeting for FY 19

**2019-20 FISCAL YEAR**

1. Call to Order
2. Elect President
3. Elect Vice President
4. Adam Stemwedel—Pro-Tec Roofing and Sheet Metal
5. FY 20 budget hearing
6. Adopt FY 20 budget
7. Consent Agenda
  - a. Approval of July 2019 meeting minutes  
\_\_\_\_\_
  - b. Designate Official Depository –Reliabank—Hayti, SD  
\_\_\_\_\_
  - c. Authorize official newspaper—Watertown Public Opinion  
\_\_\_\_\_
  - d. Designate Legal Counsel—Rodney Freeman  
\_\_\_\_\_
  - e. Designate Business Manager as official custodian of accounts  
\_\_\_\_\_

f. Adopt travel rates

- i. In state --\$.42 per mile, \$6 breakfast, \$14 noon lunch, \$20 dinner; actual cost for lodging
- ii. Out of state--\$.42 per mile, \$10 breakfast, \$18 noon lunch, \$28 dinner, actual cost for lodging

g. Appoint Title IX and 504 coordinator – Tim Frewing

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h. Adopt NESC By-Laws

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i. Designate Director Aberle and Business Manager Stormo as federal program agents

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j. Designate Director Aberle and Business Manager Stormo as purchasing agents

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k. Set Board of Directors' pay for special committee meetings--\$60 per meeting; \$.42 per mile

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l. Approval of Apex agreement; 43 seats @\$175 per seat; \$7,525.00

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m. Approval of work agreement—Danielle Swanson, \$13.90 per hour; Webster Center Base paraprofessional

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n. Approval of NESC Board policies for 2019-20

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o.

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p.

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8. Discussion Items

a. Assistant Director's Report

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b. Director's Report

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c. NESC Board of Directors—District representatives for 2019-20 and preferred method of receiving board information

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d. Website: nesc.k12.sd.us

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e.

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9. Action items

a. \_\_\_\_\_

BOARD ACTION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

b. \_\_\_\_\_

BOARD ACTION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

10. Executive Session (If needed)

a.