

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, August 19, 2019

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, August 19, 2019 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Akin at 7:00 P.M. and adjourned at 7:32 P.M.

Members present:

Jolene King, Arlington; Cory Akin, Castlewood; Greg Marx, Clark; Norman Koehlmoos, De Smet; Carie Knutson, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Todd Bjorklund, Estelline; Paula Blue, Henry; Sue Braun, Rosholt; Gene Bjorklund, Sioux Valley; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster

Absent:

Gary Brassfield, Britton-Hecla; Tasina Halbert, Enemy Swim Day School; John Kahnke, Florence; Joe Homola, Hamlin; Greg Bich, Iroquois; Jerod Olson, Lake Preston; Lisa Amdahl, Summit; Art Berger, Waubay; Tia Felberg, Willow Lake; Denise Lutkemeier, Wilmot

Others Attending:

NESC Staff Representatives: None present.

Member District Superintendents: Jim Block, Webster

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Akin called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #20-6 Motion by C. Knutson, second by G. Marx, to approve the agenda as presented. All present voting in favor, motion carried.

Introduction of Guests

Jim Block was introduced as a guest.

Conflicts of Interest

No conflicts of interest were presented.

Public Comment

No public comments were presented.

Financial Report

Action #20-7 Motion by G. Bjorklund, second by T. Bjorklund, to approve the financial report for the period ending July 31, 2019. All present voting in favor, motion carried.

| | <u>General Fund</u> | <u>Special Education Fund</u> | <u>Agency Fund</u> |
|---|---------------------|-----------------------------------|--------------------|
| July 1, 2019 | \$320,182.14 | \$730,476.53 | \$28,084.34 |
| <u>Receipts:</u> | | | |
| Local Sources | \$144.78 | \$181.63 | |
| State Sources | | \$2,581.46 | |
| Federal Sources | | | |
| Other | \$55,735.13 | \$197,286.28 | \$2,669.78 |
| <u>Total Monthly Receipts</u> | <u>\$55,879.91</u> | <u>\$200,049.37</u> | <u>\$2,669.78</u> |
| Total Gross Receipts | \$376,062.05 | \$930,525.90 | \$30,754.12 |
| Manual Journal Entries | \$497.75 | -\$497.75 | |
| Less Salaries | \$8,521.05 | \$283,796.69 | |
| Less Disbursements | \$91,878.95 | \$120,585.30 | \$1,354.72 |
| <u>Total Salaries & Disbursements</u> | <u>\$100,400.00</u> | <u>\$404,381.99</u> | <u>\$1,354.72</u> |
| Ending Cash Balance | | | |
| July 31, 2019 | \$276,159.80 | \$525,646.16 | \$29,399.40 |

Consent Agenda

Action #20-8 Motion by A. Schuurman, second by J. King, to approve the following items on the Consent Agenda: 7a) Approval of July 15, 2019 Board of Directors minutes; 7b) Approval of payment of August 2019 claims; 7c) Approval of contract amendment, Angel Dubro – Speech Language Pathologist, increasing to .86 FTE, 151.36 days - \$41,202.26; 7d) Approval of propane contract, Hamlin County Farmers Cooperative, 2100 gallons of propane at \$1.05 per gallon - \$2,205.00. All present voting in favor, motion carried.

August 2019 Accounts Payable

GENERAL FUND: APEX LEARNING APEX SEATS 7,525.00; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 383.98; BND TOWING MAINT 75.00; BULLERT AUTO MAINT 282.73; CENEX FLEETCARD MAINT & GAS 1,068.51; CENTURY BUSINESS PRODUCTS, INC COPY MACH TECH EQUIP 798.17; DELYLE'S SOUTH 81 SERVICE, INC. MAINT 832.77; ELABO DUES 6.00; HAMLIN COUNTY FARMERS COOP MAINT & GAS 451.82; IMED MOBILITY 2012 GRAND CARAVAN 27,500.00; JEFF'S VACUUM CENTER VACUUM REPAIR 6.81; NESC PAYROLL AUGUST 2019 8,594.04; OTTER TAIL POWER CO. ELEC 23.59; PS PUBLISHING PARENT RIGHT HANDBOOKS 90.00; REUER, DYLAN LAWN CARE 20.00; SANFORD HEALTH PLAN HSA/FSA FEES 7.60; SD TEACHER PLACEMENT CENTER TEACHER PLACEMENT SITE 43.50; STEVE'S TIRE & SERVICE MAINT 591.57; TOWN OF HAYTI WATER 3.55; UNIVERSITY OF SOUTH DAKOTA TEACHER LEADER AFFILIATION 650.00; W.W. TIRE SERVICE MAINT 420.80; WEBSTER TIRE MAINT 60.00

FUND TOTAL: \$49,435.44

SPECIAL EDUCATION FUND: BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 18,079.41; BRITTON-HECLA SCHOOL DISTRICT JULY ESY MI 27.72; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 7,183.44; CRUMP, NANCY REIMB MI 109.62; DUBRO, ANGEL JULY ESY MI 58.38; ELABO DUES 54.00; GRAHAM, TRACI NASP DUES

210.00;JEFF'S VACUUM CENTER VACUUM REPAIR 61.31;JESSER, JAMES JULY ESY MI 94.08;MARTIAN, EMILY JULY ESY MI 90.72; PARENT JULY ESY MI 30.24; NESC IMPREST 102.00;NESC PAYROLL AUGUST 2019 281,995.71;OTTER TAIL POWER CO. ELEC 212.33;PS PUBLISHING PARENT RIGHT HANDBOOKS 810.00; REUER, DYLAN LAWN CARE 180.00; SANFORD HEALTH PLAN HSA/FSA FEES 68.40; SD TEACHER PLACEMENT CENTER TEACHER PLACEMENT SITE 391.50;SW/WC SERVICE COOPERATIVE BEHAVIOR ANALYST CONTRACT 14,271.67; TOWN OF HAYTI WATER 31.95;WEST, LINDSEY JULY ESY MI 516.60;WIESE, RITA JULY ESY MI 34.44

FUND TOTAL: \$324,613.52

Discussion Items

Director's Report

Director Aberle gave his monthly report.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Chairperson appointment of Steering/Negotiations Committee Members

President Akin appointed the following to join himself and Vice-President C. Knutson on the steering committee: N. Koehlmoos, A. Schuurman, J. Homola, G. Bjorklund, P. Thyen, and T. Felberg.

Copy Machine

Aberle discussed the options to surplus copy machines.

Vehicle Purchases

Aberle discussed with the board that SD Federal Surplus is not able to purchase used vehicles at a reasonable price at this time. Federal surplus indicated they hope they will be still be able to purchase some used vehicles in upcoming auctions. Aberle plans to continue to wait to see if Federal Surplus is able to purchase any used vehicles for NESC.

Roof Project

Discussion was held on the roof project.

Action Items

Approval to declare copy machines surplus

Action #20-9 Motion by N. Koehlmoos, second by T. Bjorklund to surplus and dispose of fixed asset numbers 0320 – Kyocera TASKalfa 250ci and 0326 – Kyocera TASKalfa 520i. All present voting in favor, motion carried.

Approval of roof proposals

Action #20-10 Motion by G. Bjorklund, second by C. Knutson to approve option #1 bid with Protec Roofing in the amount of \$31,270.00. All present voting in favor, motion carried.

Executive Session

No executive session was held.

Adjournment

Action #20-11 With there being no further business, motion by G. Marx, second by C. Knutson, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, September 16, 2019 at 7:00 P.M.

Cory Akin, President

Tiffany Stormo, Business Manager