

September 12, 2019

Hello NESC Board of Directors

Meeting Location:

Our September meeting will be held Monday, September 16, 2019 in Watertown, SD. **The meeting will be held at Lake Area Technical Institute.** The meeting will begin at **7:00 P.M.**

Cory Akin
PRESIDENT
BOARD OF DIRECTORS

Jerry Aberle
DIRECTOR
Jerry.Aberle@k12.sd.us

Tim Frewing
ASSISTANT DIRECTOR
Tim.Frewing@k12.sd.us

Tiffany Stormo
BUSINESS MANAGER
Tiffany.Stormo@k12.sd.us

MEMBER DISTRICTS

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Rosholt #54-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

Northeast Educational Services Cooperative
P.O. Box 327 • Hayti, South Dakota 57241
605-783-3607 • Fax 605-783-3259

September 12, 2019

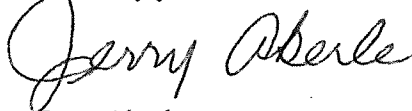
Dear NESC Board Members:

Our September board meeting will be held on Monday, September 16, 2019. It will begin at 7:00 pm and will be held in Watertown at LATI in the Manufacturing, Energy, and Transportation Building (Door #9)—Room 802. The meeting begins at 7:00 pm.

Enclosed/attached are several documents for your review prior to the meeting.

See you Monday evening at 7:00 pm.

Sincerely yours,


Jerry Aberle

NESC BOARD OF DIRECTORS' MEETING

Proposed Agenda

Date: September 16, 2019

Time: 7:00 P.M.

**Location: Lake Area Technical Institute (LATI)
Manufacturing, Energy, and Transportation Building—Room 802
1201 Arrow Ave NE, Watertown, SD**

1. Call to order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Conflicts of Interest
5. Public Comment
6. Approval of August 2019 financial report
7. Consent Agenda
 - a. Approval of August 19, 2019 meeting minutes
 - b. Approval of payment of September 2019 budget claims
 - c. Approval of resignation—Gerald Aberle, Director—effective June 30, 2021.
 - d.
 - e.
8. Discussion Items
 - a. September 4, 2019 Advisory Board meeting minutes
 - b. Assistant Director Report
 - c. Director Report
 - d. Surplus vehicles
 - e. Colored paper
 - f. FAPE and non-resident preschool students
 - g.
 - h.
9. Action Items
 - a. Declare vehicles surplus
 - b. Declare color paper surplus
 - c. Approve rates for services
 - d.
 - e.
10. Executive Session (If needed)
 - a.

**AGENDA ITEMS IN RED HAVE BEEN ADDED SINCE THE PROPOSED AGENDA WAS DRAFTED.
AGENDA ITEMS INDICATED BY A ~~STRIKETHROUGH~~ WILL BE DELETED FROM THE PROPOSED AGENDA.**

FOR ONLY AUDIO ACCESSIBILITY FOR THIS MEETING PLEASE DIAL 605-874-6338. YOU WILL THEN BE PROMPTED TO ENTER YOUR CONFERENCE IDENTIFICATION NUMBER. THIS NUMBER IS #43631

Agenda Explanation

- 1. Call to order**
- 2. Agenda review, changes, and approval**
- 3. Introduction of guests**
- 4. Conflicts of Interest**
- 5. Public Comment**
- 6. Approval of August 2019 financial report**
- 7. Consent Agenda**
 - a. **Approval of August 19, 2019 meeting minutes.** Please review enclosed minutes.
 - b. **Approval of payment of September 2019 budget claims.** Please review the enclosed budget claims.
 - c. **Approval of resignation—Gerald Aberle, Director—effective June 30, 2021.** My resignation letter is enclosed.
 - d.
 - e.
- 8. Discussion Items**
 - a. **September 4, 2019 Advisory Board meeting minutes.** Please review the enclosed minutes.
 - b. **Director Report.**
 - c. **Assistant Director Report.**
 - d. **Surplus vehicles.** Please refer to the enclosed handout concerning four vehicles that are no longer needed.
 - e. **Colored paper.** I will lead the board in a discussion concerning extra colored paper we have on hand.
 - f. **FAPE and non-resident preschool students.** I will lead the board in a discussion about non-resident preschool students.
 - g.
 - h.
- 9. Action Items**
 - a. **Declare vehicles surplus.**
 - b. **Declare colored paper surplus.**
 - c. **Approve rates for services.**
 - d.
 - e.
- 10. Executive session**
 - a.

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Agency Fund (71)	TOTAL ALL FUNDS
CASH BALANCE				
August 1, 2019	\$276,159.80	\$525,646.16	\$29,399.40	\$831,205.36
Receipts:				
Local Sources:				
1312 Center Base Tuition				\$0.00
1332 Extended School Year Tuition				\$0.00
1510 Interest	\$49.72	\$223.18		\$272.90
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs				\$0.00
1950 Refund Prior Year Expense				\$0.00
1990 Charges For Service				\$0.00
1990 SPED Assessments	\$1,745.45	\$196,288.03		\$198,033.48
1990 Reading Recovery	\$8,451.81			\$8,451.81
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous			\$2,485.02	\$2,485.02
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage				\$0.00
State Sources:				
3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$3,265.08		\$3,265.08
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00
Federal Sources:				
4152 Title IIB (SD COUNTS)				\$0.00
4175 IDEA Part B 611				\$0.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619				\$0.00
Other Receipts:				
120 Accounts Receivable	\$250.00			\$250.00
140 Due from other Governments	\$71,936.00	\$4,469.47		\$76,405.47
Other Receipts	\$345.29	\$371.70		\$716.99
Total Monthly Receipts	\$82,778.27	\$204,617.46	\$2,485.02	\$289,880.75
Balance Frwd plus Revenue to date	\$358,938.07	\$730,263.62	\$31,884.42	\$1,121,086.11
Manual Journal Entry				\$0.00
Manual Journal Entry Revenue				\$0.00
Less Salaries & Disbursements				
Salaries	\$8,594.04	\$281,995.71		\$290,589.75
Disbursements	\$40,841.40	\$42,617.81	\$6,990.59	\$90,449.80
Less Total Salaries & Disbursements	\$49,435.44	\$324,613.52	\$6,990.59	\$381,039.55
CASH BALANCE				
August 31, 2019	\$309,502.63	\$405,650.10	\$24,893.83	\$740,046.56

Balance Sheet

Clearing Account XX-101-002	\$0.00	\$0.00	\$0.00	\$0.00
Checking Account XX-101	\$3.68	\$120,532.02	\$17,132.37	\$137,668.07
Money Market Savings XX-105	\$309,498.95	\$201,304.03	\$7,761.46	\$518,564.44
Certificates of Deposit XX-106	\$0.00	\$78,814.05	\$0.00	\$78,814.05
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
TOTALS	\$309,502.63	\$405,650.10	\$24,893.83	\$740,046.56
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Regular; Processing Month 08/2019; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	325.00	49.72	194.50	59.85	130.50
10 1941 014	ESA 1 LEA ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
10 1941 015	SHARED SERVICES-1 REV OTHER SOURCES-LEAs	79,603.82	0.00	79,603.82	100.00	0.00
10 1941 017	SHARED SERVICES GRANT	37,271.25	0.00	0.00	0.00	37,271.25
10 1990 009	NON-SP.ED. ASSESSMENTS	11,326.58	1,745.45	1,745.45	15.41	9,581.13
10 1990 012	READING RECOVERY ASSESSMENTS	38,238.11	8,451.81	17,031.26	44.54	21,206.85
10 1990 013	READING RECOVERY-OTHER LEAs	8,579.45	0.00	0.00	0.00	8,579.45
10 1990 018	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
10 1990 020	NORTHERN PLAINS	958.85	0.00	0.00	0.00	958.85
10 1990 073	D&A POOL ASSESSMENTS	9,925.44	0.00	9,925.19	100.00	0.25
10 1990 200	EXPENSED MILEAGE FROM SPED	261,430.00	0.00	0.00	0.00	261,430.00
Subtotal: LOCAL SOURCES		447,658.50	10,246.98	108,500.22	24.24	339,158.28
10 3900 050	ESA 1-TEACHER OF THE YEAR	0.00	0.00	0.00	0.00	0.00
Subtotal: STATE SOURCES		0.00	0.00	0.00	0.00	0.00
10 4152 016	TITLE II PART B SD COUNTS	0.00	0.00	0.00	0.00	0.00
Subtotal: FEDERAL SOURCES		0.00	0.00	0.00	0.00	0.00
10 5110	OPERATING TRANSFER IN	0.00	0.00	0.00	0.00	0.00
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	0.00	0.00
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
Subtotal: 5000		0.00	0.00	0.00	0.00	0.00
Fund Total:		447,658.50	10,246.98	108,500.22	24.24	339,158.28

Revenue Summary Report

Processing Month: 08/2019

Regular; Processing Month 08/2019; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1312	TUITION-CENTER BASE	516,631.94	0.00	2,176.01	0.42	514,455.93
22 1312 100	TUITION-ESY	95,282.75	0.00	0.00	0.00	95,282.75
22 1510	INTEREST	1,700.00	223.18	404.81	23.81	1,295.19
22 1950	REFUND OF PRIOR YEAR EXPENSE	0.00	0.00	0.00	0.00	0.00
22 1990 002	MISCELLANEOUS-CENTER BASE	0.00	0.00	0.00	0.00	0.00
22 1990 003	SPED ASSESSMENTS	1,254,491.52	196,288.03	196,288.03	15.65	1,058,203.49
22 1990 018	MISCELLANEOUS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 020	NORTHERN PLAINS	18,218.21	0.00	0.00	0.00	18,218.21
22 1990 021	OLDHAM-RAMONA	38,000.00	0.00	0.00	0.00	38,000.00
	Subtotal: LOCAL SOURCES	1,934,324.42	196,511.21	198,868.85	10.28	1,735,455.57
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	128,140.56	0.00	0.00	0.00	128,140.56
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	3,265.08	5,846.54	14.62	34,153.46
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	0.00	0.00	4,500.00
	Subtotal: STATE SOURCES	172,640.56	3,265.08	5,846.54	3.39	166,794.02
22 4175 475	REGULAR IDEA PART B 611	1,773,945.00	0.00	0.00	0.00	1,773,945.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	0.00	0.00	0.00	0.00	0.00
22 4186 486	REGULAR IDEA PART B 619	51,015.00	0.00	0.00	0.00	51,015.00
	Subtotal: FEDERAL SOURCES	1,824,960.00	0.00	0.00	0.00	1,824,960.00
22 5110	OPERATING TRANSFER IN	75,000.00	0.00	0.00	0.00	75,000.00
22 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	0.00	0.00
22 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
	Subtotal: 5000	75,000.00	0.00	0.00	0.00	75,000.00
	Fund Total:	4,006,924.98	199,776.29	204,715.39	5.11	3,802,209.59

Revenue summary Report
Processing Month: 08/2019

Regular; Processing Month 08/2019; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	4,454,583.48	210,023.27	313,215.61	7.03	4,141,367.87

EXPENDITURE SUMMARY
Regular; Processing Month 08/2019; Fund Number 10, 22

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
10	GENERAL FUND					
1111	READING RECOVERY	\$46,817.56	\$3,244.14	\$7,008.28	14.97	\$39,809.28
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$116,875.07	\$2,908.51	\$5,737.00	4.91	\$111,138.07
2227	TECHNOLOGY SUPPORT	\$5,475.04	\$1,249.09	\$1,498.55	27.37	\$3,976.49
2319	BOARD OF EDUCATION SERVICES	\$11,063.80	\$142.67	\$5,712.01	51.63	\$5,351.79
2329	ADMINISTRATION	\$31,036.91	\$2,174.10	\$4,389.41	14.14	\$26,647.50
2529	ADMINISTRATION-FISCAL SERVICES	\$9,859.25	\$710.57	\$1,962.36	19.90	\$7,896.89
2542	OPERATION & MAINTENANCE BLDGS.	\$9,931.43	\$156.86	\$200.02	2.01	\$9,731.41
2545	VEHICLE SERVICE	\$221,674.00	\$31,283.20	\$31,283.20	14.11	\$190,390.80
2551	DRUG & ALCOHOL TESTING POOL	\$9,925.44	\$0.00	\$0.00	0.00	\$9,925.44
8110	OPERATING TRANSFERS OUT	\$75,000.00	\$0.00	\$0.00	0.00	\$75,000.00
10	GENERAL FUND	\$537,658.50	\$41,869.14	\$57,790.83	10.75	\$479,867.67
22	SPECIAL EDUCATION FUND					
1221	EXTENDED SCHOOL YEAR	\$95,282.75	\$33,983.89	\$68,508.58	71.90	\$26,774.17
1223	CENTER BASE DAY PROGRAMS	\$516,631.94	\$9,372.56	\$16,009.13	3.10	\$500,622.81
1226	EARLY CHILDHOOD SERVICES	\$364,703.07	\$5,080.08	\$8,074.56	2.21	\$356,628.51
2129	TRANSITION SUPPORT SERVICES	\$27,546.25	\$1,890.33	\$3,780.66	13.72	\$23,765.59
2142	PSYCHOLOGICAL SERVICES	\$582,297.81	\$13,357.25	\$19,389.93	3.33	\$562,907.88
2152	SPEECH PATHOLOGY SERVICES	\$1,118,495.20	\$13,713.61	\$24,225.01	2.17	\$1,094,270.19
2171	PHYSICAL THERAPY	\$318,554.96	\$21,685.46	\$43,180.99	13.56	\$275,373.97
2172	OCCUPATIONAL THERAPY	\$489,924.55	\$23,186.20	\$45,602.24	9.31	\$444,322.31
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$2,500.00	\$167.20	\$167.20	6.69	\$2,332.80
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$128,140.56	\$7,683.55	\$14,777.08	11.53	\$113,363.48
2227	TECHNOLOGY SUPPORT	\$48,825.39	\$11,241.99	\$13,487.40	27.62	\$35,337.99
2319	BOARD OF EDUCATION SERVICES	\$81,574.16	\$1,283.98	\$51,407.90	63.02	\$30,166.26
2329	ADMINISTRATION	\$279,332.28	\$19,566.88	\$39,504.59	14.14	\$239,827.69
2529	ADMINISTRATION-FISCAL SERVICES	\$88,733.23	\$6,395.16	\$17,661.31	19.90	\$71,071.92
2542	OPERATION & MAINTENANCE BLDGS.	\$89,382.83	\$1,321.12	\$1,684.96	1.89	\$87,697.85
22	SPECIAL EDUCATION FUND	\$4,231,924.98	\$169,929.26	\$367,461.56	8.68	\$3,864,463.42
	Grand Total:	\$4,769,583.48	\$211,798.40	\$425,252.39	8.92	\$4,344,331.09

Regular; Beginning Month 08/2019; Processing Month 08/2019; Accounts to Include Accounts with Activity; Fund Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 415 801	GENERAL CLEARING-AMT. HELD FOR OTHERS	(79.00)	0.00	0.00	0.00	(79.00)
71 415 802	FLORENCE CENTER BASE-AMT HELD FOR OTHERS	283.17	0.00	0.00	0.00	283.17
71 415 803	HAMLIN CENTER BASE-AMT HELD FOR OTHERS	493.31	0.00	0.00	0.00	493.31
71 415 804	GRANT-DEUEL CB-AMT HELD FOR OTHERS	621.08	0.00	0.00	0.00	621.08
71 415 805	KNIGHTS OF COLUMBUS-AMT HELD FOR OTHERS	2,321.72	0.00	0.00	0.00	2,321.72
71 415 806	SPECIAL OLYMPICS SD-AMT HELD FOR OTHERS	15,206.04	50.00	0.00	0.00	15,156.04
71 430 800	IMPREST ACCOUNT	4,898.00	554.31	102.00	0.00	4,445.69
71 453	SANFORD FLEX	5,655.08	6,386.28	2,383.02	0.00	1,651.82
Fund Total: 71		29,399.40	6,990.59	2,485.02	0.00	24,893.83

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, August 19, 2019

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, August 19, 2019 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Akin at 7:00 P.M. and adjourned at 7:32 P.M.

Members present:

Jolene King, Arlington; Cory Akin, Castlewood; Greg Marx, Clark; Norman Koehlmoos, De Smet; Carie Knutson, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Todd Bjorklund, Estelline; Paula Blue, Henry; Sue Braun, Rosholt; Gene Bjorklund, Sioux Valley; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster

Absent:

Gary Brassfield, Britton-Hecla; Tasina Halbert, Enemy Swim Day School; John Kahnke, Florence; Joe Homola, Hamlin; Greg Bich, Iroquois; Jerod Olson, Lake Preston; Lisa Amdahl, Summit; Art Berger, Waubay; Tia Felberg, Willow Lake; Denise Lutkemeier, Wilmot

Others Attending:

NESC Staff Representatives: None present.

Member District Superintendents: Jim Block, Webster

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Akin called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #20-6 Motion by C. Knutson, second by G. Marx, to approve the agenda as presented. All present voting in favor, motion carried.

Introduction of Guests

Jim Block was introduced as a guest.

Conflicts of Interest

No conflicts of interest were presented.

Public Comment

No public comments were presented.

Financial Report

Action #20-7 Motion by G. Bjorklund, second by T. Bjorklund, to approve the financial report for the period ending July 31, 2019. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
July 1, 2019	\$320,182.14	\$730,476.53	\$28,084.34
<u>Receipts:</u>			
Local Sources	\$144.78	\$181.63	
State Sources		\$2,581.46	
Federal Sources			
Other	\$55,735.13	\$197,286.28	\$2,669.78
<u>Total Monthly Receipts</u>	<u>\$55,879.91</u>	<u>\$200,049.37</u>	<u>\$2,669.78</u>
Total Gross Receipts	\$376,062.05	\$930,525.90	\$30,754.12
Manual Journal Entries	\$497.75	-\$497.75	
Less Salaries	\$8,521.05	\$283,796.69	
Less Disbursements	\$91,878.95	\$120,585.30	\$1,354.72
<u>Total Salaries & Disbursements</u>	<u>\$100,400.00</u>	<u>\$404,381.99</u>	<u>\$1,354.72</u>
Ending Cash Balance			
July 31, 2019	\$276,159.80	\$525,646.16	\$29,399.40

Consent Agenda

Action #20-8 Motion by A. Schuurman, second by J. King, to approve the following items on the Consent Agenda: 7a) Approval of July 15, 2019 Board of Directors minutes; 7b) Approval of payment of August 2019 claims; 7c) Approval of contract amendment, Angel Dubro – Speech Language Pathologist, increasing to .86 FTE, 151.36 days - \$41,202.26; 7d) Approval of propane contract, Hamlin County Farmers Cooperative, 2100 gallons of propane at \$1.05 per gallon - \$2,205.00. All present voting in favor, motion carried.

August 2019 Accounts Payable

GENERAL FUND: APEX LEARNING APEX SEATS 7,525.00; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 383.98; BND TOWING MAINT 75.00; BULLERT AUTO MAINT 282.73; CENEX FLEETCARD MAINT & GAS 1,068.51; CENTURY BUSINESS PRODUCTS, INC COPY MACH TECH EQUIP 798.17; DELYLE'S SOUTH 81 SERVICE, INC. MAINT 832.77; ELABO DUES 6.00; HAMLIN COUNTY FARMERS COOP MAINT & GAS 451.82; IMED MOBILITY 2012 GRAND CARAVAN 27,500.00; JEFF'S VACUUM CENTER VACUUM REPAIR 6.81; NESC PAYROLL AUGUST 2019 8,594.04; OTTER TAIL POWER CO. ELEC 23.59; PS PUBLISHING PARENT RIGHT HANDBOOKS 90.00; REUER, DYLAN LAWN CARE 20.00; SANFORD HEALTH PLAN HSA/FSA FEES 7.60; SD TEACHER PLACEMENT CENTER TEACHER PLACEMENT SITE 43.50; STEVE'S TIRE & SERVICE MAINT 591.57; TOWN OF HAYTI WATER 3.55; UNIVERSITY OF SOUTH DAKOTA TEACHER LEADER AFFILIATION 650.00; W.W. TIRE SERVICE MAINT 420.80; WEBSTER TIRE MAINT 60.00

FUND TOTAL: \$49,435.44

SPECIAL EDUCATION FUND: BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 18,079.41; BRITTON-HECLA SCHOOL DISTRICT JULY ESY MI 27.72; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 7,183.44; CRUMP, NANCY REIMB MI 109.62; DUBRO, ANGEL JULY ESY MI 58.38; ELABO DUES 54.00; GRAHAM, TRACI NASP DUES

210.00;JEFF'S VACUUM CENTER VACUUM REPAIR 61.31;JESSER, JAMES JULY ESY MI 94.08;MARTIAN, EMILY JULY ESY MI 90.72; PARENT JULY ESY MI 30.24; NESC IMPREST 102.00;NESC PAYROLL AUGUST 2019 281,995.71;OTTER TAIL POWER CO. ELEC 212.33;PS PUBLISHING PARENT RIGHT HANDBOOKS 810.00; REUER, DYLAN LAWN CARE 180.00; SANFORD HEALTH PLAN HSA/FSA FEES 68.40; SD TEACHER PLACEMENT CENTER TEACHER PLACEMENT SITE 391.50;SW/WC SERVICE COOPERATIVE BEHAVIOR ANALYST CONTRACT 14,271.67; TOWN OF HAYTI WATER 31.95;WEST, LINDSEY JULY ESY MI 516.60;WIESE, RITA JULY ESY MI 34.44

FUND TOTAL: \$324,613.52

Discussion Items

Director's Report

Director Aberle gave his monthly report.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Chairperson appointment of Steering/Negotiations Committee Members

President Akin appointed the following to join himself and Vice-President C. Knutson on the steering committee: N. Koehlmoos, A. Schuurman, J. Homola, G. Bjorklund, P. Thyen, and T. Felberg.

Copy Machine

Aberle discussed the options to surplus copy machines.

Vehicle Purchases

Aberle discussed with the board that SD Federal Surplus is not able to purchase used vehicles at a reasonable price at this time. Federal surplus indicated they hope they will be still be able to purchase some used vehicles in upcoming auctions. Aberle plans to continue to wait to see if Federal Surplus is able to purchase any used vehicles for NESC.

Roof Project

Discussion was held on the roof project.

Action Items

Approval to declare copy machines surplus

Action #20-9 Motion by N. Koehlmoos, second by T. Bjorklund to surplus and dispose of fixed asset numbers 0320 – Kyocera TASKalfa 250ci and 0326 – Kyocera TASKalfa 520i. All present voting in favor, motion carried.

Approval of roof proposals

Action #20-10 Motion by G. Bjorklund, second by C. Knutson to approve option #1 bid with Protec Roofing in the amount of \$31,270.00. All present voting in favor, motion carried.

Executive Session

No executive session was held.

Adjournment

Action #20-11 With there being no further business, motion by G. Marx, second by C. Knutson, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, September 16, 2019 at 7:00 P.M.

Cory Akin, President

Tiffany Stormo, Business Manager

Northeast Educational Services Cooperative

SEPTEMBER 2019 INVOICES

GENERAL FUND - 10

ASBSD	JOINT CONVENTION	37.00
CENEX FLEETCARD	GASOLINE	2,552.31
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	13.59
DAKOTA DATA SHRED	PROF/SHRED DOC	36.86
DELYLE'S SOUTH 81 SERVICE, INC.	MAINT	2,431.79
DUST TEX SERVICE, INC.	AUG 19 RUG RENTAL	10.70
ESTELLINE COMMUNITY OIL CO.	MAINT	202.42
GESSWEIN MOTORS, INC.	MAINT	182.84
HAMLIN COUNTY FARMERS COOP	FY20 PROPANE FILL	1,035.28
NESC IMPREST	IMPREST	47.64
NESC PAYROLL	SEPT 19	8,708.36
PALMLUND AUTOMOTIVE	MAINT	1,308.77
SANFORD HEALTH PLAN	HSA/FSA FEES	7.60
STORMO, TIFFANY	MI REIMB	9.07
TOWN OF HAYTI	WATER	3.55
W.W. TIRE SERVICE	MAINT	32.05
<u>GENERAL FUND TOTAL:</u>		<u>16,619.83</u>

SPECIAL EDUCATION FUND - 22

ASBSD	JOINT CONVENTION	333.00
BRITTON-HECLA SCHOOL DISTRICT	AUG 19 MI	21.42
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	122.31
CRUMP, NANCY	MI REIMB	52.08
DAKOTA DATA SHRED	PROF/SHRED DOC	331.69
DUST TEX SERVICE, INC.	AUG 19 RUG RENTAL	96.24
HAMLIN COUNTY FARMERS COOP	FY20 PROPANE FILL	1,984.50
LUX, LOIS	MI REIMB	40.32
PARENT	AUG 19 MI	45.36
NESC IMPREST	IMPREST	506.67
NESC PAYROLL	SEPT 19	270,221.38
SANFORD HEALTH PLAN	HSA/FSA FEES	68.40
SDASP	N.J., J.F., M.G., T.G., M.M., S.S. REGIS	1,150.00
SKOGSTAD, SHELLY	NASP DUES	210.00
STORMO, TIFFANY	MI REIMB	81.65
TOWN OF HAYTI	WATER	31.95

WENZ, MELODY

MI REIMB

84.42

SPECIAL EDUCATION FUND TOTAL:

275,381.39

SEPTEMBER 2019 INVOICES TOTAL:

292,001.22

Northeast Educational Services Cooperative

SEPTEMBER 2019 BMO INVOICES

GENERAL FUND - 10

AMAZON	ADMIN SUPP	6.00
AMSTERDAM PRINTING&LITHO,CORP.	CREDIT	(3.11)
CDW GOVERNMENT INC.	TECH EQ	4.25
DICK BLICK ART STARTS	RR SUPP	68.40
FLOWER SHOPPE, THE	FUNERAL FLOWERS	40.00
HY-VEE FOOD STORE	BOA 9/4/19	31.97
INNOVATIVE OFFICE SOLUTIONS	O&M SUPP	8.09
ITC TELECOM	AUGUST PHONE SERVICES	45.74
PUBLIC OPINION	MINUTES	26.24
QDOBA MEXICAN GRILL	INSERVICE MEALS	80.50
RAMADA INN HOTEL & SUITES	J.A. TRAVEL	10.80
SHERATON SIOUX FALLS	T.S. TRAVEL	13.50
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	1.22
VERIZON WIRELESS	AUGUST CELL SERVICE	54.90
<u>GENERAL FUND TOTAL:</u>		<u>388.50</u>

SPECIAL EDUCATION FUND - 22

AMAZON	ADMIN SUPP	101.50
AMERICAN HEART ASSOCIATION	CPR TRAINING COURSES	172.80
AMSTERDAM PRINTING&LITHO,CORP.	CREDIT	(28.07)
CDW GOVERNMENT INC.	TECH EQ	38.21
CPI	CPI COURSES - ARLINGTON	952.00
HY-VEE FOOD STORE	BOARD SUPP	287.70
INNOVATIVE OFFICE SOLUTIONS	EC/SLP SUPP	343.37
ITC TELECOM	AUGUST PHONE SERVICES	411.64
MARSHALL CO. HEALTHCARE CENTER	PT/OT SERVICES	2,048.96
NASP	PSYCH REGIS	95.00
PAR INC.	PSYCH SUPP	392.00
PUBLIC OPINION	MINUTES	236.12
QDOBA MEXICAN GRILL	INSERVICE MEALS	724.50
RAMADA INN HOTEL & SUITES	J.A. TRAVEL	97.20
SANFORD WEBSTER MEDICAL CENTER	JULY OT SERVICES	1,696.58
SHERATON SIOUX FALLS	T.S. TRAVEL	121.50
SUPER DUPER INC.	SLP SUPP	156.90
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	59.54

VERIZON WIRELESS	AUGUST CELL SERVICE	173.98
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>8,081.43</u>
<u>SEPTEMBER 2019 BMO INVOICES TOTAL:</u>		<u>8,469.93</u>

Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

BMO, Statement Period 08/06/2019 to 09/05/2019

Mapped Cards

Billing Account 032312

Posting Date	Tran Date	Account	Supplier	Amount
08/26/2019	08/26/2019	XXXX-XXXX-XXXX-2312	Payment - Automatic Pymt Received	-18,463.39
			Debit Total USD	0.00
			Credit Total USD	-18,463.39
			Total USD	-18,463.39

Boyd Brenda

Posting Date	Tran Date	Account	Supplier	Amount
08/16/2019	08/15/2019	XXXX-XXXX-XXXX-9401	Crisis Prevention	68.00
08/16/2019	08/15/2019	XXXX-XXXX-XXXX-9401	Crisis Prevention	170.00
09/05/2019	09/04/2019	XXXX-XXXX-XXXX-9401	Cdw Govt #tst9953	42.46
09/05/2019	09/04/2019	XXXX-XXXX-XXXX-9401	Crisis Prevention	714.00
			Debit Total USD	994.46
			Credit Total USD	0.00
			Total USD	994.46

Aberle Jerry

Posting Date	Tran Date	Account	Supplier	Amount
08/12/2019	08/09/2019	XXXX-XXXX-XXXX-7027	Ramada Inn	108.00
			Debit Total USD	108.00
			Credit Total USD	0.00
			Total USD	108.00

Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount
08/07/2019	08/06/2019	XXXX-XXXX-XXXX-7540	Hy-Vee Watertown 1871	288.00
08/08/2019	08/06/2019	XXXX-XXXX-XXXX-7540	Qdoba #2814	805.00
08/08/2019	08/07/2019	XXXX-XXXX-XXXX-7540	Amsterdam Prnt & Litho	-18.90
08/13/2019	08/12/2019	XXXX-XXXX-XXXX-7540	Amsterdam Prnt & Litho	-12.28
08/15/2019	08/14/2019	XXXX-XXXX-XXXX-7540	Innovative Office Solu	213.22
08/29/2019	08/28/2019	XXXX-XXXX-XXXX-7540	Innovative Office Solu	80.92
09/02/2019	08/31/2019	XXXX-XXXX-XXXX-7540	Innovative Office Solu	57.32

09/05/2019	09/04/2019	XXXX-XXXX-XXXX-7540	Sq Sq The Flower Sho	40.00	?	!
Debit Total USD				1,484.46		
Credit Total USD				-31.18		
Total USD				1,453.28		

Psychology 2 School

Posting Date	Tran Date	Account	Supplier	Amount		
08/08/2019	08/07/2019	XXXX-XXXX-XXXX-0328	Inreach Online Cme	95.00	?	!
08/15/2019	08/14/2019	XXXX-XXXX-XXXX-0328	Psychological Assessme	392.00	?	!
Debit Total USD				487.00		
Credit Total USD				0.00		
Total USD				487.00		

Stormo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount		
08/12/2019	08/10/2019	XXXX-XXXX-XXXX-0837	Sheraton Hotels Sioux	135.00	?	
08/13/2019	08/12/2019	XXXX-XXXX-XXXX-0837	Int In Time Managemen	60.76	?	
08/13/2019	08/12/2019	XXXX-XXXX-XXXX-0837	Marshall County Health	2,048.96	?	
08/14/2019	08/12/2019	XXXX-XXXX-XXXX-0837	Public Opinion	262.36	?	
08/14/2019	08/13/2019	XXXX-XXXX-XXXX-0837	Interstate Telecomm Co	457.38	?	
08/14/2019	08/14/2019	XXXX-XXXX-XXXX-0837	Dhc Blick Art Material	68.40	?	
08/16/2019	08/16/2019	XXXX-XXXX-XXXX-0837	Amazon.Com Mo3oh0c11	59.99	?	
08/22/2019	08/21/2019	XXXX-XXXX-XXXX-0837	Sanford Credit Card Pm	1,696.58	?	
08/26/2019	08/25/2019	XXXX-XXXX-XXXX-0837	Amazon.Com Mo2zf6ls0 A	31.92	?	
08/28/2019	08/27/2019	XXXX-XXXX-XXXX-0837	Amzn Mktp US Mo82j3hw2	15.59	?	
08/30/2019	08/29/2019	XXXX-XXXX-XXXX-0837	Elearning American Hea	188.10	?	
09/04/2019	09/03/2019	XXXX-XXXX-XXXX-0837	Elearning American Hea	-7.20	?	
09/04/2019	09/03/2019	XXXX-XXXX-XXXX-0837	Elearning American Hea	-8.10	?	
09/04/2019	09/04/2019	XXXX-XXXX-XXXX-0837	Vzwrllss My Vz Vb P	228.88	?	
09/05/2019	09/04/2019	XXXX-XXXX-XXXX-0837	Hy-Vee Watertown 1871	31.67	?	
09/05/2019	09/04/2019	XXXX-XXXX-XXXX-0837	Super Duper Publicatio	156.90	?	
Debit Total USD				5,442.49		
Credit Total USD				-15.30		
Total USD				5,427.19		



A part of BMO Financial Group

INVOICE

September 05, 2019

Northeast Educational
Northeast Educational
Hayti, SD 57241

ATTN:

Invoice Number: 0703531-1909

Invoice Amount: \$ 8,469.93

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending September 05, 2019.

Your payment is due **October 02, 2019**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16 digit card numbers and the total amount to be paid to each individual card.

BMO Harris Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO Harris P.O. Box 5732 Carol Stream, IL 60197-5732	Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732
Payment By Overnight Delivery	Payment By Overnight Delivery
BancTec c/o BMO Harris Bank Attn: Lockbox 5732 2012 Corporate Lane, Suite 108 Naperville, IL 60563	BancTec c/o BMO Harris Bank Attn: Lockbox 5732 2012 Corporate Lane, Suite 108 Naperville, IL 60563

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Harris Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.

Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational
Northeast Educational
Hayti, SD 57241

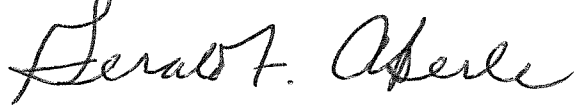
Invoice Number: 0703531-1909
Amount Paid: \$ 8,469.93
Payment Due Date: October 02, 2019

RUN DATE: 09/09/2019

Dear NESC Board of Directors:

Effective June 30, 2021, I will be resigning from the Director's position. June 30, 2021 is also when my current employment contract ends. When my tenure comes to an end, I will have been with NESC for 16 years—1 year as assistant director and 15 years as director. Thank you for allowing me to serve your organization and giving me the opportunity to work with such wonderful NESC staff, school district staff and administrators, board members, and most importantly the kids.

Sincerely yours,

A handwritten signature in black ink that reads "Gerald F. Aberle". The signature is written in a cursive style with a large, stylized 'G' and 'A'.

Gerald F. Aberle, Director

Northeast Educational Services Cooperative
Advisory Board Meeting
Wednesday, September 4, 2019

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, September 4, 2019 at Hy-vee in Watertown, South Dakota. The meeting was called to order by Chairman L. Schuster at 10:03 A.M. and adjourned at 11:28 A.M.

Present: Brian Sampson, Arlington; Steve Benson, Britton-Hecla; Keith Fodness, Castlewood; Luanne Warren, Clark; Abi Van Regenmorter, DeSmet; Kimberly Kludt, Deubrook; Chad Schiernbeck, Deuel; Brian Jandahl, Elkton; Jim Lentz, Estelline; Mitch Reed, Florence; Patrick Kraning, Hamlin; Philip Schonebaum, Henry; Mike Ruth, Iroquois; Dana Felderman, Lake Preston; Brian Nelson, Rosholt; Laura Schuster, Sioux Valley; Mike Schmidt, Summit; Dean Jones, Waubay; James Block, Webster; Chris Lee, Willow Lake; Larry Hulscher, Wilmot

Absent: Nadine Eastman, Enemy Swim; Jon Meyer, Waverly

Others Attending: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

ADVISORY BOARD AGENDA

Call to Order

Chairman L. Schuster called the meeting to order at 10:03 A.M.

Laura Schuster President

Laura Schuster of Sioux Valley will stand as president for the 19-20 school year.

Introduction of Members

New members include Brian Sampson, Arlington; Dana Felderman, Lake Preston; Brian Nelson, Rosholt

Meeting dates for 19-20

Advisory Board will meet October 2, 2019, November 6, 2019, January 8, 2020, February 12, 2020, March 4, 2020, April 1, 2020 and May 6, 2020.

Medication Administration Training

Director Aberle informed everyone that a training is available with the Castlewood nurse to administer medications to students once requirements are met. Dates for training to be discussed further at the next Advisory Board Meeting.

Cooperative Paper Purchase

Business Manager Stormo suggested moving the paper delivery date until after August 1st and also to list a cell number for point of contact for delivery.

Colored Paper

Director Aberle discussed extra colored paper NESC has and would like to discuss with the Board of Directors how to distribute that to schools that are in need of it.

FAPE and preschool students

Discussion was held on students needing NESC services that are part of the FAPE or preschool programs. NESC should not be providing services to out of district schools. The home school would be responsible for those services or they may contract through NESC to provide those services.

Special Education Data Reporting Enrollment Sheet

Director Aberle discussed with the Superintendents the revised Special Education Data Reporting Enrollment Sheet. Aberle specifically noted there were several new IEP Program Exit Reason codes that districts need to be aware of so that students are exited from the special education program correctly.

Adjournment

There being no further business, motion by S. Benson, second by D. Felderman to adjourn. All present voting in favor, motion carried.

Tiffany Stormo, Business Manager

2019 - SURPLUS NESC VEHICLES**Odometer**

2001 Dodge Stratus - Maroon	1B3EJ46X41N613923	S6043	148077
2004 Chevy Classic - Tan	1G1ND52F54M655142	S7111	157809
2006 Chevy Malibu-Gold	1G1ZT53F76F206068	S7691	173626
2002 Cheverolet Venture Van	1GNDX03E82D253851	S8308	162071

FAPE and non-resident pre-school students

Background Information:

- Students can't open enroll until they enroll in kindergarten.
- Districts that have preschools and allow non-district preschoolers to attend, do not have the standing to make eligibility and FAPE decisions.
- Eligibility and FAPE decisions for preschoolers are made by the resident district only.
- The question—how does the Cooperative want to handle these situations.
 - In the Waubay district (at Enemy Swim) there is a FACE program. There are sometimes Sisseton children that attend this program. When we serve these children, Sisseton pays us for those services. However, Sisseton is the entity responsible for FAPE. Another example would be a Wilmot child who attends the FACE program--we serve with no extra charge. Wilmot is responsible for FAPE.
 - An Arlington kiddo attends the Lake Preston pre-school, we serve the student at Lake Preston. However, Arlington is the entity responsible for FAPE. Both Cooperative Schools, so no issues.
 - If a Cooperative district is not responsible for FAPE:
 - Should we be doing it?
 - Should we charge?
 - Is this an allowable cost for IDEA?
 - What if we should ever have to increase FTE?

In the past, we have set a rate to bill for the services provided by NESC.

Why would I consider this?

- Would our provider have time?
- Not for an additional revenue source.
- Sisseton could tell the parents the services are only going to be offered in the Sisseton District.
 - Take it or leave it
 - Research indicates that intervention is more effective when it is delivered as early as possible. So we should try not to delay, if it all possible.
- To help another district. NESC may need to ask for assistance at times as well.

What to set for rates?

- We could set a rate for each provider.
- Should we set a rate for each service (OT, PT, Early Childhood, School Psychology, Speech Language)?
- Should we set one rate for all the services?

Service	Current Rates	Highest Paid Employee (Per Hour)	Average of all the employees (Per Hour)
Early Childhood	\$60.00	\$48.76	\$47.28
OT	\$60.00	\$47.76	\$39.12
PT	\$60.00	\$50.56	\$47.96
Speech Language	\$60.00	\$58.44	\$50.68
Contracted OT	Sanford Webster: OTA-\$51.00; OT-\$59.75 per hour Marshall County Health Care: \$61.00 per hour		
Contracted PT	Marshall County Health Care: \$61.00 per hour		

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
BOARD OF DIRECTORS MEETING
Monday, September 16 2019 - 7:00 P.M.**

NESC DISCUSSION AND/OR ACTION ITEMS:

1. Call to Order
2. Agenda review, changes, and approval
3. Introduction of guests: _____
4. Conflicts of Interest
5. Public Comment
6. Approval of August 2019 financial report
7. Consent Agenda
 - a. Approval of August 19, 2019 meeting minutes

 - b. Approval of payment of September 2019 budget claims

 - c. Approval of resignation—Gerald Aberle, Director—effective June 30, 2021

 - d. _____

 - e. _____

8. Discussion Items
 - a. September 4, 2019 Advisory Board meeting minutes

 - b. Assistant Director Report

 - c. Director Report

 - d. Surplus vehicles

 - e. Colored paper

 - f. FAPE and non-resident preschool students

 - g. _____

h. _____

9. Action Items

a. Declare vehicles surplus

BOARD ACTION: _____

b. Declare color paper surplus

BOARD ACTION: _____

c. Approve rates for services

BOARD ACTION: _____

d. _____

BOARD ACTION: _____

10. Executive Session (If needed)

a.