

October 17, 2019

Hello NESC Board of Directors

Meeting Location:

Our October meeting will be held Monday, October 21, 2019 in Watertown, SD. **The meeting will be held at Lake Area Technical Institute.** The meeting will begin at **7:00 P.M.**

Cory Akin
PRESIDENT
BOARD OF DIRECTORS

Jerry Aberle
DIRECTOR
Jerry.Aberle@k12.sd.us

Tim Frewing
ASSISTANT DIRECTOR
Tim.Frewing@k12.sd.us

Tiffany Stormo
BUSINESS MANAGER
Tiffany.Stormo@k12.sd.us

MEMBER DISTRICTS

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Rosholt #54-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

Northeast Educational Services Cooperative
P.O. Box 327 • Hayti, South Dakota 57241
605-783-3607 • Fax 605-783-3259

October 17, 2019

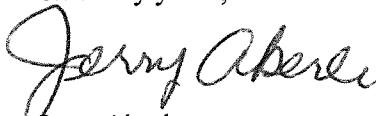
Dear NESC Board Members:

Our October board meeting will be held on Monday, October 21, 2019. It will begin at 7:00 pm and will be held in Watertown at LATI in the Manufacturing, Energy, and Transportation Building (Door #9)—Room 802. The meeting begins at 7:00 pm.

Enclosed/attached are several documents for your review prior to the meeting.

See you Monday evening at 7:00 pm.

Sincerely yours,


Jerry Aberle

NESC BOARD OF DIRECTORS' MEETING

Proposed Agenda

Date: October 21, 2019

Time: 7:00 P.M.

**Location: Lake Area Technical Institute (LATI)
Manufacturing, Energy, and Transportation Building—Room 802
1201 Arrow Ave NE, Watertown, SD**

1. Call to order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Conflicts of Interest
5. Public Comment
6. Approval of September 2019 financial report
7. Consent Agenda
 - a. Approval of September 16, 2019 meeting minutes
 - b. Approval of payment of October 2019 budget claims
 - c. Approval of vehicle lease agreement; Clark School District--\$.42 per mile
 - d.
 - e.
8. Discussion Items
 - a. FY 2019 audit report—Troy Hieb, William Neale & Co., P.C.
 - b. October 2, 2019 Advisory Board meeting minutes
 - c. Assistant Director Report
 - d. Director Report
 - e. Shelly Skogstad, School Psychologist of the Year
 - f.
 - g.
9. Action Items
 - a. Approval of Center Base rates
 - b. Approval of FY 2019 audit report
 - c. Approval of surplus vehicle bids
 - d.
 - e.
10. Executive Session (If needed)
 - a.

**AGENDA ITEMS IN RED HAVE BEEN ADDED SINCE THE PROPOSED AGENDA WAS DRAFTED.
AGENDA ITEMS INDICATED BY A ~~STRIKETHROUGH~~ WILL BE DELETED FROM THE PROPOSED AGENDA.**

FOR ONLY AUDIO ACCESSIBILITY FOR THIS MEETING PLEASE DIAL 605-874-6338. YOU WILL THEN BE PROMPTED TO ENTER YOUR CONFERENCE IDENTIFICATION NUMBER. THIS NUMBER IS #43631

Agenda Explanation

1. **Call to order**
2. **Agenda review, changes, and approval**
3. **Introduction of guests**
4. **Conflicts of Interest**
5. **Public Comment**
6. **Approval of September 2019 financial report**
7. **Consent Agenda**
 - a. **Approval of September 16, 2019 meeting minutes.** Please review enclosed minutes.
 - b. **Approval of payment of October 2019 budget claims.** Please review the enclosed budget claims.
 - c. **Approval of vehicle lease agreement; Clark School District--\$.42 per mile.** Clark will be leasing one of our vehicles.
 - d.
 - e.
8. **Discussion Items**
 - a. **FY 2019 audit report—Troy Hieb, William Neale & Co., P.C.** The FY 2019 audit report will be presented by Troy.
 - b. **October 2, 2019 Advisory Board meeting minutes.** Please review the enclosed minutes.
 - c. **Assistant Director Report.**
 - d. **Director Report.**
 - e. **Shelly Skogstad, South Dakota School Psychologist of the Year.** Shelly was recently recognized as the South Dakota School Psychologist of the year by the South Dakota Association of School Psychologists.
 - f.
 - g.
9. **Action Items**
 - a. **Approval of Center Base tuition rates.** According to our by-laws, the Board needs to approve Center Base Tuition rates based on October 1 enrollment.
 - b. **Approval of FY 2019 audit report.** After the audit is presented, the Board should take action on the report.
 - c. **Approval of surplus vehicle bids.** A report listing each surplus vehicle as well as the bids received will be presented to the board for their action.
 - d.
 - e.
10. **Executive session**
 - a.

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Agency Fund (71)	TOTAL ALL FUNDS
CASH BALANCE				
September 1, 2019	\$309,502.63	\$405,650.10	\$24,893.83	\$740,046.56

Receipts:

Local Sources:

1312 Center Base Tuition				\$0.00
1332 Extended School Year Tuition				\$0.00
1510 Interest	\$6.10	\$244.28		\$250.38
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs				\$0.00
1950 Refund Prior Year Expense				\$0.00
1990 Charges For Service				\$0.00
1990 SPED Assessments	\$1,065.97	\$112,507.19		\$113,573.16
1990 Reading Recovery	\$2,112.96			\$2,112.96
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous			\$2,997.66	\$2,997.66
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage				\$0.00

State Sources:

3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$4,394.05		\$4,394.05
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00

Federal Sources:

4152 Title IIB (SD COUNTS)				\$0.00
4175 IDEA Part B 611				\$0.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619				\$0.00

Other Receipts:

120 Accounts Receivable				\$0.00
140 Due from other Governments		\$282,653.00		\$282,653.00
Other Receipts				\$0.00

Total Monthly Receipts	\$3,185.03	\$399,798.52	\$2,997.66	\$405,981.21
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Balance Frwd plus Revenue to date	\$312,687.66	\$805,448.62	\$27,891.49	\$1,146,027.77
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Manual Journal Entry				\$0.00
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Manual Journal Entry Revenue				\$0.00
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Less Salaries & Disbursements

Salaries	\$8,708.36	\$270,221.38		\$278,929.74
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Disbursements	\$8,299.97	\$13,241.44	\$2,874.75	\$24,416.16
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Less Total Salaries & Disbursements	\$17,008.33	\$283,462.82	\$2,874.75	\$303,345.90
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CASH BALANCE

September 30, 2019	\$295,679.33	\$521,985.80	\$25,016.74	\$842,681.87
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Balance Sheet

Clearing Account XX-101-002	\$0.00	\$0.00	\$0.00	\$0.00
Checking Account XX-101	\$5.03	\$394,413.82	\$17,255.28	\$411,674.13
Money Market Savings XX-105	\$295,674.30	\$43,757.93	\$7,761.46	\$347,193.69
Certificates of Deposit XX-106	\$0.00	\$78,814.05	\$0.00	\$78,814.05
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
TOTALS	\$295,679.33	\$521,985.80	\$25,016.74	\$842,681.87
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Regular; Processing Month 09/2019; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	325.00	6.10	200.60	61.72	124.40
10 1941 014	ESA 1 LEA ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
10 1941 015	SHARED SERVICES-1 REV OTHER SOURCES-LEAs	79,603.82	0.00	79,603.82	100.00	0.00
10 1941 017	SHARED SERVICES GRANT	37,271.25	0.00	0.00	0.00	37,271.25
10 1990 009	NON-SP.ED. ASSESSMENTS	11,326.58	1,065.97	2,811.42	24.82	8,515.16
10 1990 012	READING RECOVERY ASSESSMENTS	38,238.11	2,112.96	19,144.22	50.07	19,093.89
10 1990 013	READING RECOVERY-OTHER LEAs	8,579.45	0.00	0.00	0.00	8,579.45
10 1990 018	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
10 1990 020	NORTHERN PLAINS	958.85	0.00	0.00	0.00	958.85
10 1990 073	D&A POOL ASSESSMENTS	9,925.44	0.00	9,925.19	100.00	0.25
10 1990 200	EXPENSED MILEAGE FROM SPED	261,430.00	0.00	0.00	0.00	261,430.00
Subtotal: LOCAL SOURCES		447,658.50	3,185.03	111,685.25	24.95	335,973.25
10 3900 050	ESA 1-TEACHER OF THE YEAR	0.00	0.00	0.00	0.00	0.00
Subtotal: STATE SOURCES		0.00	0.00	0.00	0.00	0.00
10 4152 016	TITLE II PART B SD COUNTS	0.00	0.00	0.00	0.00	0.00
Subtotal: FEDERAL SOURCES		0.00	0.00	0.00	0.00	0.00
10 5110	OPERATING TRANSFER IN	0.00	0.00	0.00	0.00	0.00
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	0.00	0.00
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
Subtotal: 5000		0.00	0.00	0.00	0.00	0.00
Fund Total:		447,658.50	3,185.03	111,685.25	24.95	335,973.25

Regular; Processing Month 09/2019; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1312	TUITION-CENTER BASE	516,631.94	0.00	2,176.01	0.42	514,455.93
22 1312 100	TUITION-ESY	95,282.75	0.00	0.00	0.00	95,282.75
22 1510	INTEREST	1,700.00	244.28	649.09	38.18	1,050.91
22 1950	REFUND OF PRIOR YEAR EXPENSE	0.00	0.00	0.00	0.00	0.00
22 1990 002	MISCELLANEOUS-CENTER BASE	0.00	0.00	0.00	0.00	0.00
22 1990 003	SPED ASSESSMENTS	1,254,491.52	112,507.19	308,795.22	24.62	945,696.30
22 1990 018	MISCELLANEOUS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 020	NORTHERN PLAINS	18,218.21	0.00	0.00	0.00	18,218.21
22 1990 021	OLDHAM-RAMONA	38,000.00	0.00	0.00	0.00	38,000.00
	Subtotal: LOCAL SOURCES	1,934,324.42	112,751.47	311,620.32	16.11	1,622,704.10
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	128,140.56	0.00	0.00	0.00	128,140.56
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	4,394.05	10,240.59	25.60	29,759.41
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	0.00	0.00	4,500.00
	Subtotal: STATE SOURCES	172,640.56	4,394.05	10,240.59	5.93	162,399.97
22 4175 475	REGULAR IDEA PART B 611	1,773,945.00	0.00	0.00	0.00	1,773,945.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	0.00	0.00	0.00	0.00	0.00
22 4186 486	REGULAR IDEA PART B 619	51,015.00	0.00	0.00	0.00	51,015.00
	Subtotal: FEDERAL SOURCES	1,824,960.00	0.00	0.00	0.00	1,824,960.00
22 5110	OPERATING TRANSFER IN	75,000.00	0.00	0.00	0.00	75,000.00
22 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	0.00	0.00
22 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
	Subtotal: 5000	75,000.00	0.00	0.00	0.00	75,000.00
	Fund Total:	4,006,924.98	117,145.52	321,860.91	8.03	3,685,064.07

Revenue Summary Report

Processing Month: 09/2019

Regular; Processing Month 09/2019; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	4,454,583.48	120,330.55	433,546.16	9.73	4,021,037.32

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
10	GENERAL FUND					
1111	READING RECOVERY	\$46,817.56	\$2,795.77	\$9,804.05	20.94	\$37,013.51
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$116,875.07	\$2,908.81	\$8,685.82	7.43	\$108,189.25
2227	TECHNOLOGY SUPPORT	\$5,475.04	\$267.47	\$1,766.02	32.26	\$3,709.02
2319	BOARD OF EDUCATION SERVICES	\$11,063.80	\$183.20	\$5,895.21	53.28	\$5,168.59
2329	ADMINISTRATION	\$31,036.91	\$2,167.90	\$6,557.31	21.13	\$24,479.60
2529	ADMINISTRATION-FISCAL SERVICES	\$9,859.25	\$782.86	\$2,745.22	27.84	\$7,114.03
2542	OPERATION & MAINTENANCE BLDGS.	\$9,931.43	\$377.36	\$597.92	6.02	\$9,333.51
2545	VEHICLE SERVICE	\$221,674.00	\$7,524.96	\$38,808.16	17.51	\$182,865.84
2551	DRUG & ALCOHOL TESTING POOL	\$9,925.44	\$0.00	\$0.00	0.00	\$9,925.44
8110	OPERATING TRANSFERS OUT	\$75,000.00	\$0.00	\$0.00	0.00	\$75,000.00
10	GENERAL FUND	\$537,658.50	\$17,008.33	\$74,859.71	13.92	\$462,798.79
22	SPECIAL EDUCATION FUND					
1221	EXTENDED SCHOOL YEAR	\$95,282.75	\$6,482.13	\$74,990.71	78.70	\$20,292.04
1223	CENTER BASE DAY PROGRAMS	\$516,631.94	\$29,352.93	\$45,362.06	8.78	\$471,269.88
1226	EARLY CHILDHOOD SERVICES	\$364,703.07	\$26,384.00	\$34,458.56	9.45	\$330,244.51
2129	TRANSITION SUPPORT SERVICES	\$27,546.25	\$1,891.84	\$5,672.50	20.59	\$21,873.75
2142	PSYCHOLOGICAL SERVICES	\$582,297.81	\$44,008.83	\$63,398.76	10.89	\$518,899.05
2152	SPEECH PATHOLOGY SERVICES	\$1,118,495.20	\$85,445.35	\$109,670.36	9.81	\$1,008,824.84
2171	PHYSICAL THERAPY	\$318,554.96	\$21,683.54	\$64,864.53	20.36	\$253,690.43
2172	OCCUPATIONAL THERAPY	\$489,924.55	\$26,156.49	\$71,758.73	14.65	\$418,165.82
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$2,500.00	\$172.80	\$340.00	13.60	\$2,160.00
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$128,140.56	\$7,284.29	\$22,101.38	17.25	\$106,039.18
2227	TECHNOLOGY SUPPORT	\$48,825.39	\$2,407.33	\$15,894.73	32.55	\$32,930.66
2319	BOARD OF EDUCATION SERVICES	\$81,574.16	\$1,288.65	\$52,696.55	64.60	\$28,877.61
2329	ADMINISTRATION	\$279,332.28	\$19,510.85	\$59,015.44	21.13	\$220,316.84
2529	ADMINISTRATION-FISCAL SERVICES	\$88,733.23	\$7,045.69	\$24,707.00	27.84	\$64,026.23
2542	OPERATION & MAINTENANCE BLDGS.	\$89,382.83	\$3,396.10	\$5,207.25	5.83	\$84,175.58
22	SPECIAL EDUCATION FUND	\$4,231,924.98	\$282,510.82	\$650,138.56	15.36	\$3,581,786.42
Grand Total:		\$4,769,583.48	\$299,519.15	\$724,998.27	15.20	\$4,044,585.21

Activity Fund Balance Report - Summary - Exclude Encumbrances

09/2019 - 09/2019

Regular, Beginning Month 09/2019; Processing Month 09/2019; Accounts to Include Accounts with Activity; Fund
Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 415 801	GENERAL CLEARING-AMT. HELD FOR OTHERS	(79.00)	0.00	0.00	0.00	(79.00)
71 415 802	FLORENCE CENTER BASE-AMT HELD FOR OTHERS	283.17	0.00	0.00	0.00	283.17
71 415 803	HAMLIN CENTER BASE-AMT HELD FOR OTHERS	493.31	0.00	0.00	0.00	493.31
71 415 804	GRANT-DEUEL CB-AMT HELD FOR OTHERS	621.08	0.00	0.00	0.00	621.08
71 415 805	KNIGHTS OF COLUMBUS-AMT HELD FOR OTHERS	2,321.72	0.00	0.00	0.00	2,321.72
71 415 806	SPECIAL OLYMPICS SD-AMT HELD FOR OTHERS	15,156.04	384.00	0.00	0.00	14,772.04
71 430 800	IMPREST ACCOUNT	4,445.69	404.20	554.31	0.00	4,595.80
71 453	SANFORD FLEX	1,651.82	2,086.55	2,443.35	0.00	2,008.62
Fund Total: 71		24,893.83	2,874.75	2,997.66	0.00	25,016.74

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, September 16, 2019

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, September 16, 2019 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Akin at 7:00 P.M. and adjourned at 7:39 P.M.

Members present:

Jolene King, Arlington; Gary Brassfield, Britton-Hecla; Cory Akin, Castlewood; Greg Marx, Clark; Norman Koehlmoos, De Smet; Carie Knutson, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Joe Homola, Hamlin; Paula Blue, Henry; Jerod Olson, Lake Preston; Sue Braun, Rosholt; Gene Bjorklund, Sioux Valley; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore; Denise Lutkemeier, Wilmot

Absent:

Tasina Halbert, Enemy Swim Day School; Todd Bjorklund, Estelline; John Kahnke, Florence; Greg Bich, Iroquois; Art Berger, Waubay; Martin Looyenga, Webster; Tia Felberg, Willow Lake

Others Attending:

NESC Staff Representatives: None present

Member District Superintendents: Philip Schonebaum, Henry

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Akin called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #20-12 Motion by J. Homola, second by C. Knutson, to approve the agenda with the following additions: 8g) Leasing of vehicle to member districts and non-member districts; 9d) Approve vehicle lease rate. All present voting in favor, motion carried.

Introduction of Guests

Philip Schonebaum was introduced as a guest.

Conflicts of Interest

No conflicts of interest were presented.

Public Comment

No public comments were presented.

Financial Report

Action #20-13 Motion by G. Bjorklund, second by C. Knutson, to approve the financial report for the period ending August 31, 2019. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
August 1, 2019	\$276,159.80	\$525,646.16	\$29,399.40
<u>Receipts:</u>			
Local Sources	\$10,246.98	\$196,511.21	
State Sources		\$3,265.08	
Federal Sources			
Other	\$72,531.29	\$4,841.17	\$2,485.02
<u>Total Monthly Receipts</u>	<u>\$82,778.27</u>	<u>\$204,617.46</u>	<u>\$2,485.02</u>
Total Gross Receipts	\$358,938.07	\$730,263.62	\$31,884.42
Manual Journal Entries			
Less Salaries	\$8,594.04	\$281,995.71	
Less Disbursements	\$40,841.40	\$42,617.81	\$6,990.59
<u>Total Salaries & Disbursements</u>	<u>\$49,435.44</u>	<u>\$324,613.52</u>	<u>\$6,990.59</u>
Ending Cash Balance			
August 31, 2019	\$309,502.63	\$405,650.10	\$24,893.83

Consent Agenda

Action #20-14 Motion by D. Lutkemeier, second by G. Marx, to approve the following items on the Consent Agenda: 7a) Approval of August 19, 2019 Board of Directors minutes; 7b) Approval of payment of September 2019 claims; 7c) Approval of resignation, Gerald Aberle – Director – effective June 30, 2021. All present voting in favor, motion carried.

September 2019 Accounts Payable

GENERAL FUND: ASBSD JOINT CONVENTION 37.00; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 388.50; CENEX FLEETCARD GASOLINE 2,552.31; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 13.59; DAKOTA DATA SHRED PROF/SHRED DOC 36.86; DELYLE'S SOUTH 81 SERVICE, INC. MAINT 2,431.79; DUST TEX SERVICE, INC. AUG 19 RUG RENTAL 10.70; ESTELLINE COMMUNITY OIL CO. MAINT 202.42; GESSWEIN MOTORS, INC. MAINT 182.84; HAMLIN COUNTY FARMERS COOP FY20 PROPANE FILL 1,035.28; NESC IMPREST 47.64; NESC PAYROLL SEPT 19 8,708.36; PALMLUND AUTOMOTIVE MAINT 1,308.77; SANFORD HEALTH PLAN HSA/FSA FEES 7.60; STORMO, TIFFANY MI REIMB 9.07; TOWN OF HAYTI WATER 3.55; W.W. TIRE SERVICE MAINT 32.05

FUND TOTAL: \$17,008.33

SPECIAL EDUCATION FUND: ASBSD JOINT CONVENTION 333.00; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 8,081.43; BRITTON-HECLA SCHOOL DISTRICT AUG 19 MI 21.42; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 122.31; CRUMP, NANCY MI REIMB 52.08; DAKOTA DATA SHRED PROF/SHRED DOC 331.69; DUST TEX SERVICE, INC. AUG 19 RUG RENTAL 96.24; HAMLIN COUNTY FARMERS COOP FY20 PROPANE FILL 1,984.50; LUX, LOIS MI REIMB 40.32; PARENT AUG 19 MI 45.36; NESC IMPREST 506.67; NESC PAYROLL SEPT 19 270,221.38; SANFORD HEALTH PLAN

HSA/FSA FEES 68.40; SDASP N.J., J.F., M.G., T.G., M.M.,S.S. REGIS 1,150.00; SKOGSTAD, SHELLY NASP DUES 210.00; STORMO, TIFFANY MI REIMB 81.65;TOWN OF HAYTI WATER 31.95; WENZ, MELODY MI REIMB 84.42

FUND TOTAL: \$283,462.82

Discussion Items

September 4, 2019 Advisory Board meeting minutes

Director Aberle reviewed the minutes from the advisory meeting.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Aberle gave his monthly report.

Surplus Vehicles

Director Aberle discussed the list of surplus vehicles.

Colored Paper

Aberle discussed the supply of colored paper NESC has in storage and would like to distribute that to the coop schools.

FAPE and non-resident preschool students

Discussion was held concerning providing services to students who are at least 3 years of age, but not yet enrolled in kindergarten. The district responsible for child find and FAPE for these kids is always the resident district, even if the student is attending a preschool program or FACE program in a non-resident district. NESC is willing to contract with the non-resident district to provide services to these students if all parties are in agreement. Costs for these services were discussed.

Leasing of vehicles to member districts and non-member districts

Discussion was held on leasing vehicles to member districts and non-member districts.

Action Items

Approval to declare vehicles as surplus

Action #20-15 Motion by D. Lutkemeier, second by J. Olson to declare 4 vehicles as surplus property to be sold by sealed bids. All present voting in favor, motion carried.

Fixed Asset No. 0302	2001 DODGE STRATUS	Serial#: 1B3EJ46X41N613923
Fixed Asset No. 0309	2004 CHEVY CLASSIC	Serial#: 1G1ND52F54M655142
Fixed Asset No. 0324	2006 CHEVY MALIBU	Serial#: 1G1ZT53F76F206068
Fixed Asset No. 0342	2002 CHEVEROLET VENTURE VAN	Serial#: 1GNDX03E82D253851

Declare color paper surplus

Action #20-16 Motion by J. Homola, second by N. Koehlmoos to approve declaring unneeded colored paper surplus and to distribute to member districts. All present voting in favor, motion carried.

Approval of rates for services

Action #20-17 Motion by G. Bjorklund, second by J. Homola to set rates for speech language, early childhood, physical therapy and occupational therapy at \$60/hr, contracted occupational therapy assistant with Sanford Webster at \$51/hr, contracted occupational therapy with Sanford Webster at \$59.75/hr, and occupational therapy and physical therapy with Marshall County Health Care at \$61/hr . All present voting in favor, motion carried.

Approval of vehicle lease rate

Action #20-18 Motion by A. Schuurman, second by P. Blue to approve rates to lease vehicles to member districts at the State rate - currently at \$.42/mile and non-members at the Federal rate - currently at \$.58/mile. All present voting in favor, motion carried.

Executive Session

No executive session was held.

Adjournment

Action #20-19 With there being no further business, motion by C. Knutson, second by G. Bjorklund, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, October 21, 2019 at 7:00 P.M.

Cory Akin, President

Tiffany Stormo, Business Manager

Northeast Educational Services Cooperative

OCTOBER 2019 INVOICES

GENERAL FUND - 10

A&P CONSTRUCTION LLC	BUILD MAINT	81.67
BULLERT AUTO	MAINT	223.49
CENEX FLEETCARD	GASOLINE	4,482.31
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	10.19
CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON	ELA CONF/AUDIT LETTER	26.94
CRAIG BASS SANITARY SERVICE	JULY-SEPT 19 GARB	13.65
DELYLE'S SOUTH 81 SERVICE, INC.	MAINT	2,881.31
DUST TEX SERVICE, INC.	SEPT 19 RUG RENTAL	5.35
EMC INSURANCE	FY20 ADD VEHICLE COV	21.90
ESTELLINE COMMUNITY OIL CO.	MAINT & GASOLINE	71.42
HAMLIN COUNTY FARMERS COOP	GASOLINE	672.37
JURGENS OIL	MAINT	41.91
KORMANAGEMENT SERVICES, LLC	DRUG TEST Q1	1,444.04
NESC IMPREST	IMPREST	44.80
NESC PAYROLL	OCT 19	8,567.69
NESC SPECIAL REVENUE PROJECTS	FY20 1ST QTR EXP MI	1,118.00
NORTHEAST SUPERINTENDENTS	SUPT DUES	8.00
OTTER TAIL POWER CO.	ELEC	16.27
SANFORD HEALTH PLAN	HSA/FSA FEES	5.77
TOWN OF HAYTI	WATER	3.55
W.W. TIRE SERVICE	MAINT	742.51
WIESNER, JAMIE	REIMB FUEL	10.00
<u>GENERAL FUND TOTAL:</u>		<u>20,493.14</u>

SPECIAL EDUCATION FUND - 22

A&P CONSTRUCTION LLC	BUILD MAINT	734.98
BRITTON-HECLA SCHOOL DISTRICT	SEPT 19 MI	16.80
CASTLEWOOD SCHOOL DISTRICT	SPET 19 USE FEE	396.92
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	91.70
CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON	ELA CONF/AUDIT LETTER	242.46
CRAIG BASS SANITARY SERVICE	JULY-SEPT 19 GARB	122.85
DUST TEX SERVICE, INC.	SEPT 19 RUG RENTAL	48.12
EMC INSURANCE	FY20 ADD VEHICLE COV	197.10
HAMLIN SCHOOL DISTRICT	SPET 19 USE FEE	751.84
JUTTINGS GROCERY	CB SUPP - HAMLIN	7.79

PARENT	SEPT 19 MI	100.80
NESC IMPREST	IMPREST	359.40
NESC PAYROLL	OCT 19	276,391.83
NESC SPECIAL REVENUE PROJECTS	FY20 1ST QTR EXP MI	51,323.78
NORTHEAST SUPERINTENDENTS	SUPT DUES	72.00
OTTER TAIL POWER CO.	ELEC	146.42
SANFORD HEALTH PLAN	HSA/FSA FEES	51.93
SW/WC SERVICE COOPERATIVE	BEHAVIOR ANALYST CONTRACT	14,652.33
TOWN OF HAYTI	WATER	31.95
WEBSTER SCHOOL DISTRICT	SEPT 19 USE FEE	493.10
WHIPKEY, SARAH	OT DUES	99.00
WIESE, RITA	SEPT 19 MI	17.64
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>346,350.74</u>
<u>OCTOBER 2019 INVOICES TOTAL:</u>		<u>366,843.88</u>

Northeast Educational Services Cooperative

OCTOBER 2019 BMO INVOICES

GENERAL FUND - 10

A-I COMPUTER SOLUTIONS	TECH	10.50
BLOSSOM SHOPPE, THE	FUNERAL FLOWERS	40.00
CDW GOVERNMENT INC.	CREDIT	(4.25)
HY-VEE FOOD STORE	BOA 10/2/19	4.32
INNOVATIVE OFFICE SOLUTIONS	O&M/ADMIN SUPP	28.40
ITC TELECOM	SEPT PHONE SERVICES	46.69
PUBLIC OPINION	MINUTES	14.73
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	1.46
US POSTAL SERVICE	POSTAGE	0.63
<u>GENERAL FUND TOTAL:</u>		<u>142.48</u>

SPECIAL EDUCATION FUND - 22

A-I COMPUTER SOLUTIONS	TECH	94.48
AMAZON	PYSCH SUPP	115.98
CDW GOVERNMENT INC.	CREDIT	(38.21)
CPI	CPI COURSES - DEUBROOK	68.00
FORT RANDALL HOTEL	B.B. ED SPEC TRAVEL	217.65
HOLIDAY INN EXPRESS & SUITES - CUSTER	B.B. ED SPEC TRAVEL	519.97
HOLIDAY INN EXPRESS & SUITES - DEADWOOD	PSYCH TRAVEL	1,075.65
HOLIDAY INN EXPRESS-WINNER	B.B. ED SPEC TRAVEL	75.00
HY-VEE FOOD STORE	BOA 10/2/19	87.58
INNOVATIVE OFFICE SOLUTIONS	O&M/ADMIN SUPP	255.69
ITC TELECOM	SEPT PHONE SERVICES	420.18
MARSHALL CO. HEALTHCARE CENTER	PT/OT SERVICES	2,308.12
PEARSON EDUCATION	PSYCH SUPP	100.80
PUBLIC OPINION	MINUTES	132.59
SANFORD WEBSTER MEDICAL CENTER	AUG OT SERIVCES	2,130.49
SUPER DUPER INC.	SLP SUPP	84.10
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	71.72
US POSTAL SERVICE	POSTAGE	5.67
WAL-MART	CB SUPP - CASTLE	17.94
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>7,743.40</u>

AGENCY FUND - 71

BIG D #41	SP OLYM FUEL	40.02
COUNTRY INN & SUITES	SP OLYM TRAVEL	989.55

FARMERS UNION OIL CO-OP

SP OLYM FUEL

66.37

AGENCY FUND TOTAL:

1,095.94

OCTOBER 2019 BMO INVOICES TOTAL:

8,981.82



A part of BMO Financial Group

INVOICE

October 05, 2019

Northeast Educational
310 5th Street
Hayti, SD 57241
ATTN:

Invoice Number: 0703531-1910

Invoice Amount: \$ 8,981.82

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending October 05, 2019.

Your payment is due **November 01, 2019**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16 digit card numbers and the total amount to be paid to each individual card.

BMO Harris Accounts		Diners Club Accounts	
Payment By Mail		Payment By Mail	
BMO Harris P.O. Box 5732 Carol Stream, IL 60197-5732		Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732	
Payment By Overnight Delivery		Payment By Overnight Delivery	
BancTec c/o BMO Harris Bank Attn: Lockbox 5732 2012 Corporate Lane, Suite 108 Naperville, IL 60563		BancTec c/o BMO Harris Bank Attn: Lockbox 5732 2012 Corporate Lane, Suite 108 Naperville, IL 60563	

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Harris Accounts		Diners Club Accounts	
By Phone: 1-855-825-9234		By Phone: 1-800-2-DINERS (1-800-234-6377)	
By e-mail: corporate.clientservices@bmo.com		By e-mail: dinersclub.service@bmo.com	

Thank you for your continued business.

Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational
310 5th Street
Hayti, SD 57241

Invoice Number: 0703531-1910
Amount Paid: \$ 8,981.82
Payment Due Date: November 01, 2019

RUN DATE: 10/07/2019

Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

BMO, Statement Period 09/06/2019 to 10/05/2019

Mapped Cards

Billing Account 032312

Posting Date	Tran Date	Account	Supplier	Amount
09/26/2019	09/26/2019	XXXX-XXXX-XXXX-2312	Payment - Automatic Pymt Received	-8,469.93
			Debit Total USD	0.00
			Credit Total USD	-8,469.93
			Total USD	-8,469.93

Boyd Brenda

Posting Date	Tran Date	Account	Supplier	Amount		
09/09/2019	09/06/2019	XXXX-XXXX-XXXX-9401	Crisis Prevention	34.00	?	!
09/12/2019	09/10/2019	XXXX-XXXX-XXXX-9401	Holiday Inn Express	75.00	?	!
09/16/2019	09/13/2019	XXXX-XXXX-XXXX-9401	Holiday Inn Express	519.97	?	!
09/17/2019	09/16/2019	XXXX-XXXX-XXXX-9401	Crisis Prevention	34.00	?	!
09/26/2019	09/25/2019	XXXX-XXXX-XXXX-9401	Cdw Govt #vbh6988	-42.46	?	!
10/01/2019	09/29/2019	XXXX-XXXX-XXXX-9401	Fort Randall Casino Ho	217.65	?	!
			Debit Total USD	880.62		
			Credit Total USD	-42.46		
			Total USD	838.16		

Center Base Castlewood

Posting Date	Tran Date	Account	Supplier	Amount		
09/11/2019	09/10/2019	XXXX-XXXX-XXXX-7409	Wal-Mart #1500	17.94	?	!
			Debit Total USD	17.94		
			Credit Total USD	0.00		
			Total USD	17.94		

Center Base Hamlin

Posting Date	Tran Date	Account	Supplier	Amount		
09/11/2019	09/10/2019	XXXX-XXXX-XXXX-7391	Hy-Vee Watertown 1871	48.68	?	!
			Debit Total USD	48.68		
			Credit Total USD	0.00		
			Total USD	48.68		

Aberle Jerry

Posting Date	Tran Date	Account	Supplier	Amount		
09/20/2019	09/19/2019	XXXX-XXXX-XXXX-7027	A I Computer 605 753 1	104.98	?	!
			Debit Total USD	104.98		
			Credit Total USD	0.00		
			Total USD	104.98		

Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount		
09/06/2019	09/05/2019	XXXX-XXXX-XXXX-7540	Innovative Office Solu	165.72	?	!
09/09/2019	09/06/2019	XXXX-XXXX-XXXX-7540	Usps Po 4637080684	6.30	?	!
09/26/2019	09/25/2019	XXXX-XXXX-XXXX-7540	Blossom Shoppe	40.00	?	!
10/03/2019	10/02/2019	XXXX-XXXX-XXXX-7540	Innovative Office Solu	118.37	?	!
			Debit Total USD	330.39		
			Credit Total USD	0.00		
			Total USD	330.39		

Special Olympics Nesc

Posting Date	Tran Date	Account	Supplier	Amount		
09/13/2019	09/12/2019	XXXX-XXXX-XXXX-0981	Farmers Union 07073083	23.11	?	!
09/23/2019	09/19/2019	XXXX-XXXX-XXXX-0981	Big D Oil Co #41	40.02	?	!
09/23/2019	09/21/2019	XXXX-XXXX-XXXX-0981	Country Inn And Suites	989.55	?	!
09/30/2019	09/27/2019	XXXX-XXXX-XXXX-0981	Farmers Union 07073083	21.11	?	!
10/04/2019	10/03/2019	XXXX-XXXX-XXXX-0981	Farmers Union 07073083	22.15	?	!
			Debit Total USD	1,095.94		
			Credit Total USD	0.00		
			Total USD	1,095.94		

Psychology 2 School

Posting Date	Tran Date	Account	Supplier	Amount		
09/30/2019	09/27/2019	XXXX-XXXX-XXXX-0328	Holiday Inn Express Ho	358.55	?	!
09/30/2019	09/27/2019	XXXX-XXXX-XXXX-0328	Holiday Inn Express Ho	358.55	?	!
09/30/2019	09/27/2019	XXXX-XXXX-XXXX-0328	Holiday Inn Express Ho	358.55	?	!
			Debit Total USD	1,075.65		
			Credit Total USD	0.00		
			Total USD	1,075.65		

Stormo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount		
09/16/2019	09/13/2019	XXXX-XXXX-XXXX-0837	Int In Time Managemen	73.18	?	
09/16/2019	09/13/2019	XXXX-XXXX-XXXX-0837	Public Opinion	147.32	?	
09/16/2019	09/14/2019	XXXX-XXXX-XXXX-0837	Interstate Telecomm Co	466.87	?	
09/16/2019	09/15/2019	XXXX-XXXX-XXXX-0837	Awl Pearson Education	100.80	?	
09/18/2019	09/17/2019	XXXX-XXXX-XXXX-0837	Super Duper Publicatio	84.10	?	

09/18/2019	09/18/2019	XXXX-XXXX-XXXX-0837	Amzn Mktp US D45tx6tf3	115.98	?
10/03/2019	10/02/2019	XXXX-XXXX-XXXX-0837	Hy-Vee Watertown 1871	43.22	?
10/04/2019	10/03/2019	XXXX-XXXX-XXXX-0837	Sanford Credit Card Pm	2,130.49	?
10/04/2019	10/03/2019	XXXX-XXXX-XXXX-0837	Marshall County Health	2,308.12	?
Debit Total USD				5,470.08	
Credit Total USD				0.00	
Total USD				5,470.08	

Northeast Educational Services Cooperative
Advisory Board Meeting
Wednesday, October 2, 2019

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, October 2, 2019 at Hy-vee in Watertown, South Dakota. The meeting was called to order by Chairman L. Schuster at 10:04 A.M. and adjourned at 11:16 A.M.

Present: Brian Sampson, Arlington; Steve Benson, Britton-Hecla; Abi Van Regenmorter, DeSmet; Kimberly Kludt, Deubrook; Chad Schiernbeck, Deuel; Brian Jandahl, Elkton; Jeannine Metzger, Enemy Swim; Jim Lentz, Estelline; Patrick Kraning, Hamlin; Philip Schonebaum, Henry; Mike Ruth, Iroquois; Laura Schuster, Sioux Valley; Mike Schmidt, Summit; Dean Jones, Waubay; James Block, Webster; Chris Lee, Willow Lake; Larry Hulscher, Wilmot

Absent: Keith Fodness, Castlewood; Luanne Warren, Clark; Mitch Reed, Florence; Dana Felderman, Lake Preston; Brian Nelson, Rosholt; Jon Meyer, Waverly

Others Attending: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

ADVISORY BOARD AGENDA

Call to Order

Chairman L. Schuster called the meeting to order at 10:04 A.M.

Financial Report

Business Manager Stormo reviewed the financial report for August 2019.

Coleen Liebsch – Books 4 Kids

Coleen gave a presentation to the BOA and requested those that are interested to contact her to schedule a session at your local district.

Medication Administration Training

Medication Administration Training will take place on October 16th, 23rd and 30th. Located at Castlewood school district and will run from 9:00 A.M. – 3:00 P.M. each day for those that have signed up for the training.

ILAUGH (social skills) training

ILAUGH training will take place at Lake Area Technical Institute on October 21, 2019 at 8:30 A.M. If someone at your local district would like to sign up, there is still time to do so. Please contact Tim Frewing.

Reading Recovery

A discussion was held on Reading Recovery and which districts are interested in services going forward.

LEA Representative

Director Aberle led a discussion on the required members of the IEP team. Linda Turner, State Director of Special Education, has indicated that if a school district is going to have a substitute LEA Representative attend an IEP meeting, the substitute needs to be approved by the local Board of Education.

Alternative School

Director Aberle led a discussion on the possibility of partnering with the Brookings School District to explore alternative high school options.

Center Base rates

Motion by P. Kraning, second by A. Van Regenmorter to approve Center Base tuition rates with the changes to Henry rates changing to .86 FTE. All present voting in favor, motion carried.

Base Rate	\$47,066.92
First Placement	\$60,928.13
Second Placement	\$47,066.92
Third Placement	\$35,300.19

Adjournment

There being no further business, motion by S. Benson, second by P. Kraning to adjourn. All present voting in favor, motion carried.

Tiffany Stormo, Business Manager

2019-2020 CENTER BASE TUITION SLIDING SCALE RATES

October Sliding Tuition Scale

BASE RATE =	\$47,066.92								
School District	FTE	# Placements	129.45%	100.00%	75.00%		TUITION	New October Placements	
Castlewood		1.07						1ST PLACEMENT	\$60,928.13
Student 1	55.00%		\$33,510.47					2ND PLACEMENT	\$47,066.92
Student 2	52.00%			\$24,474.80				3RD PLACEMENT	\$35,300.19
Total:			\$33,510.47	\$24,474.80	\$0.00		\$57,985.27	Budget Hearing Placements	
Clark		1.00						1ST PLACEMENT	\$ 60,542.82
Student 1	100.00%		\$60,928.13					2ND PLACEMENT	\$ 34,531.83
Total:			\$60,928.13	\$0.00	\$0.00		\$60,928.13	3RD PLACEMENT	\$ 31,392.57
								Difference	
Hamlin		5.55							
Student 1	100.00%		\$60,928.13					1ST PLACEMENT	-\$385.31
Student 2	100.00%			\$47,066.92				2ND PLACEMENT	-\$12,535.09
Student 3	100.00%				\$35,300.19			3RD PLACEMENT	-\$3,907.62
Student 4	100.00%				\$35,300.19				
Student 5	100.00%				\$35,300.19				
Student 6	55.00%				\$19,415.10				
Total:			\$60,928.13	\$47,066.92	\$125,315.67		\$233,310.72		
Henry		0.86							
Student 1	86.00%		\$52,398.19						
Total:			\$52,398.19				\$52,398.19		
Webster		3.64							
Student 1	100.00%		\$60,928.13						
Student 2	100.00%			\$47,066.92					
Student 3	100.00%				\$35,300.19				
Student 4	64.00%				\$22,592.12				
Total:			\$60,928.13	\$47,066.92	\$57,892.31		\$165,887.36		
						Deferred from FY 19	\$2,176.01		
						Tuition Schedule	\$570,509.67		
						Total Tuition	\$572,685.68		
# of Placements:		12.12				FY 20 Budgeted			
						Expenditures	\$572,627.05		
						Difference	\$58.63		

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
BOARD OF DIRECTORS MEETING
Monday, October 21, 2019 - 7:00 P.M.**

NESC DISCUSSION AND/OR ACTION ITEMS:

1. Call to Order
2. Agenda review, changes, and approval
3. Introduction of guests: _____
4. Conflicts of Interest
5. Public Comment
6. Approval of September 2019 financial report
7. Consent Agenda
 - a. Approval of September 16, 2019 meeting minutes

 - b. Approval of payment of October 2019 budget claims

 - c. Approval of vehicle lease agreement; Clark School District--\$.42 per mile

 - d. _____

 - e. _____

8. Discussion Items
 - a. FY 2019 audit report—Troy Hieb, William Neale & Co., P.C.

 - b. October 2, 2019 Advisory Board meeting minutes

 - c. Assistant Director Report

 - d. Director Report

 - e. Shelly Skogstad, School Psychologist of the Year

 - f. _____

 - g. _____

9. Action Items

- a. Approval of Center Base rates

BOARD ACTION: _____

- b. Approval of FY 2019 audit report

BOARD ACTION: _____

- c. Approval of surplus vehicle bids

BOARD ACTION: _____

- d. _____

BOARD ACTION: _____

- e. _____

BOARD ACTION: _____

10. Executive Session (If needed)

- a.