

Northeast Educational Services Cooperative  
Board of Directors Meeting  
Monday, November 18, 2019

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, November 18, 2019 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Akin at 7:00 P.M. and adjourned at 7:38 P.M.

**Members present:**

Jolene King, Arlington; Cory Akin, Castlewood; Greg Marx, Clark; Norman Koehlmoos, De Smet; Carie Knutson, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Lisa Lauterhahn, Enemy Swim Day School; Todd Bjorklund, Estelline; John Kahnke, Florence; Joe Homola, Hamlin; Paula Blue, Henry; Shane Braaten, Rosholt; Gene Bjorklund, Sioux Valley; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster; Tia Felberg, Willow Lake

**Absent:**

Gary Brassfield, Britton-Hecla; Greg Bich, Iroquois; Jerod Olson, Lake Preston; Lisa Amdahl, Summit; Art Berger, Waubay; Denise Lutkemeier, Wilmot

**Others Attending:**

NESC Staff Representatives: None present

Member District Superintendents: Brian Jandahl, Elkton; Philip Schonebaum, Henry; Jim Block, Webster

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

**Call to Order**

President Akin called the meeting to order at 7:00 P.M.

**Agenda review, changes, and approval**

*Action #20-28* Motion by J. Homola, second by S. Braaten, to approve the agenda as presented. All present voting in favor, motion carried.

**Introduction of Guests**

Brian Jandahl, Philip Schonebaum and Jim Block were introduced as guests.

**Conflicts of Interest**

No conflicts of interest were presented.

**Public Comment**

No public comments were presented.

**Financial Report**

*Action #20-29* Motion by G. Bjorklund, second by C. Knutson, to approve the financial report for the period ending October 31, 2019. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
<b>October 1, 2019</b>	<b>\$295,679.33</b>	<b>\$521,985.80</b>	<b>\$25,016.74</b>
<u>Receipts:</u>			
Local Sources	\$55,570.22	\$173,005.14	
State Sources		\$8,257.44	
Federal Sources		\$216,627.00	
Other	\$2,666.53	\$1,711.74	\$2,926.55
<u>Total Monthly Receipts</u>	<u>\$58,236.75</u>	<u>\$399,601.32</u>	<u>\$2,926.55</u>
Total Gross Receipts	\$353,916.08	\$921,587.12	\$27,943.29
Manual Journal Entries			
Less Salaries	\$8,567.69	\$276,391.83	
Less Disbursements	\$12,067.93	\$77,702.31	\$7,071.72
<u>Total Salaries &amp; Disbursements</u>	<u>\$20,635.62</u>	<u>\$354,094.14</u>	<u>\$7,071.72</u>
<b>Ending Cash Balance</b>			
<b>October 31, 2019</b>	<b>\$333,280.46</b>	<b>\$567,492.98</b>	<b>\$20,871.57</b>

**Consent Agenda**

*Action #20-30* Motion by J. Homola, second by S. Braaten, to approve the following items on the Consent Agenda: 7a) Approval of October 21, 2019 Board of Directors minutes; 7b) Approval of payment of November 2019 claims. All present voting in favor, motion carried.

**November 2019 Accounts Payable**

**GENERAL FUND:** APEX LEARNING APEX SEATS 350.00; ASBSD J.A., T.F. SCHOOL LAW SEMINAR 20.50; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 416.02; CENEX FLEETCARD GASOLINE 4,967.31; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 14.15; CLEAR LAKE COURIER EMPLOY AD 1.25; CPI FY20 MEMBER FEE 150.00; DELYLE'S SOUTH 81 SERVICE, INC. MAINT 2,671.81; DEUEL CO. CENEX GASOLINE 27.05; DUST TEX SERVICE, INC. OCT 19 RUG RENTAL 5.35; GESSWEIN MOTORS, INC. MAINT 26.42; HAMLIN COUNTY FARMERS COOP MAINT AND GASOLINE 974.51; HAMLIN COUNTY PUBLISHING EMPLOY AD 2.00; JC ENTERPRISES LLC dba KELLY'S TREE BUILD MAINT 76.50; JURGENS OIL MAINT 47.90; NESC PAYROLL NOV 19 8,610.50; OTTER TAIL POWER CO. ELEC 31.54; PALMLUND AUTOMOTIVE MAINT 41.94; REUER, DYLAN LAWN CARE 12.00; SANFORD HEALTH PLAN HSA/FSA FEES 6.22; SOCIAL THINKING/THINK SOCIAL PUBLISHING, CONF REGIS 5.56; STEVE'S TIRE & SERVICE MAINT 228.67; TOWN OF HAYTI WATER 3.55; TWIN VALLEY TIRE, INC. MAINT 18.78; W.W. TIRE SERVICE MAINT 215.31; WEBSTER AUTO CARE MAINT 125.68; WILLIAM G. NEALE, CPA FY19 AUDIT 900.00

**FUND TOTAL: \$19,950.52**

**SPECIAL EDUCATION FUND:** ASBSD J.A., T.F. SCHOOL LAW SEM 184.50; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 21,631.80; BRITTON-HECLA SCHOOL DISTRICT OCT 19 MI 81.06; CASTLEWOOD SCHOOL DISTRICT OCT 19 USE FEE 396.92; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 127.38; CLEAR LAKE COURIER EMPLOY AD

11.25; DUST TEX SERVICE, INC. OCT 19 RUG RENTAL 48.12; HAMLIN COUNTY PUBLISHING EMPLOY AD 18.00; HAMLIN SCHOOL DISTRICT OCT 19 USE FEE 751.84; JC ENTERPRISES LLC dba KELLY'S TREE BUILD MAINT 688.50; JOHNSON, ALYSHA ASHA DUES 225.00; JUTTINGS GROCERY CB SUPP - HAMLIN 41.71; PARENT OCT 19 MI 100.80; NESC IMPREST 790.00; NESC PAYROLL NOV 19 274,012.11; OTTER TAIL POWER CO. ELEC 283.85; REUER, DYLAN LAWN CARE 108.00; SANFORD HEALTH PLAN HSA/FSA FEES 55.98; SOCIAL THINKING/THINK SOCIAL PUBLISHING, CONFERENCE REGIS 4,682.57; TOWN OF HAYTI WATER 31.95; WEBSTER SCHOOL DISTRICT OCT 19 USE FEE 493.10; WENZ, MELODY ASHA DUES 225.00; WIESE, RITA OCT HOME VISITS MI 29.40; WILLIAM G. NEALE, CPA FY19 AUDIT 8,100.00

**FUND TOTAL: \$313,118.84**

**Discussion Items**

**November 6, 2019 Advisory Board meeting minutes**

Director Aberle reviewed the minutes from the advisory meeting.

**Assistant Director's Report**

Assistant Director Frewing gave his monthly report.

**Director's Report**

Director Aberle gave his monthly report.

**B-3 Agreement**

Discussion was held on the State's new Birth to Three Provider Agreement.

**Action Items**

No action items were held.

**Executive Session**

No executive session was held.

**Adjournment**

*Action #20-31* With there being no further business, motion by C. Knutson, second by G. Marx, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, December 16, 2019 at 7:00 P.M.

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**Cory Akin, President**

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**Tiffany Stormo, Business Manager**