

December 12, 2019

Hello NESC Board of Directors

Meeting Location:

Our December meeting will be held Monday, December 16, 2019 in Watertown, SD. **The meeting will be held at Lake Area Technical Institute.** The meeting will begin at **7:00 P.M.**

Cory Akin
PRESIDENT
BOARD OF DIRECTORS

Jerry Aberle
DIRECTOR
Jerry.Aberle@k12.sd.us

Tim Frewing
ASSISTANT DIRECTOR
Tim.Frewing@k12.sd.us

Tiffany Stormo
BUSINESS MANAGER
Tiffany.Stormo@k12.sd.us

Northeast Educational Services Cooperative

P.O. Box 327 • Hayti, South Dakota 57241
605-783-3607 • Fax 605-783-3259

December 12, 2019

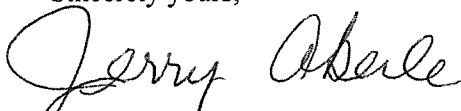
Dear NESC Board Members:

Our December board meeting will be held on Monday, December 16, 2019. It will begin at 7:00 pm and will be held in Watertown at LATI in the Manufacturing, Energy, and Transportation Building (Door #9)—Room 802. The meeting begins at 7:00 pm.

Enclosed/attached are several documents for your review prior to the meeting.

See you Monday evening at 7:00 pm.

Sincerely yours,


Jerry Aberle

MEMBER DISTRICTS

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Rosholt #54-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

NESC BOARD OF DIRECTORS' MEETING

Proposed Agenda

Date: December 16, 2019

Time: 7:00 P.M.

**Location: Lake Area Technical Institute (LATI)
Manufacturing, Energy, and Transportation Building—Room 802
1201 Arrow Ave NE, Watertown, SD**

1. Call to order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Conflicts of Interest
5. Public Comment
6. Approval of November 2019 financial report
7. Consent Agenda
 - a. Approval of November 18, 2019 meeting minutes
 - b. Approval of payment of December 2019 budget claims
 - c.
 - d.
 - e.
8. Discussion Items
 - a. Assistant Director Report
 - b. Director Report
 - c. Medicaid Rates
 - d. Director and Business Manager Evaluation
 - e. B-3 Agreement
 - f. Bathroom Renovation
 - g.
9. Action Items
 - a. Approval of B-3 Agreement
 - b.
 - c.
 - d.
10. Executive Session (If needed)
 - a.

FOR ONLY AUDIO ACCESSIBILITY FOR THIS MEETING PLEASE DIAL 605-874-6338. YOU WILL THEN BE PROMPTED TO ENTER YOUR CONFERENCE IDENTIFICATION NUMBER. THIS NUMBER IS #43631

Agenda Explanation

- 1. Call to order**
- 2. Agenda review, changes, and approval**
- 3. Introduction of guests**
- 4. Conflicts of Interest**
- 5. Public Comment**
- 6. Approval of November 2019 financial report**
- 7. Consent Agenda**
 - a. **Approval of November 18, 2019 meeting minutes.** Please review enclosed minutes.
 - b. **Approval of payment of December 2019 budget claims.** Please review the enclosed budget claims.
 - c.
 - d.
 - e.
- 8. Discussion Items**
 - a. **Assistant Director Report.**
 - b. **Director Report.**
 - c. **Medicaid Rates.**
 - d. **Director and Business Manager Evaluation.** The Board traditionally begins this process in December.
 - e. **B-3 Agreement.** The Board will need to decide if they wish to approve the B-3 Agreement.
 - f. **Bathroom Renovation.** Director Aberle will present information on a possible bathroom renovation.
 - g.
- 9. Action Items**
 - a. **Approval of B-3 Agreement.**
 - b.
 - c.
 - d.
- 10. Executive session**
 - a.

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE

STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Agency Fund (71)	TOTAL ALL FUNDS
CASH BALANCE				
November 1, 2019	<u>\$333,280.46</u>	<u>\$567,492.98</u>	<u>\$20,871.57</u>	<u>\$921,645.01</u>

Receipts:

Local Sources:

1312 Center Base Tuition		\$63,389.96		\$63,389.96
1332 Extended School Year Tuition				\$0.00
1510 Interest	\$13.95	\$314.60		\$328.55
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs				\$0.00
1950 Refund Prior Year Expense		\$38.25		\$38.25
1990 Charges For Service		\$9,500.00		\$9,500.00
1990 SPED Assessments	\$943.90	\$104,541.02		\$105,484.92
1990 Reading Recovery	\$2,112.96			\$2,112.96
1990 Reading Recovery-Other LEAs	\$5,410.59			\$5,410.59
1990 Miscellaneous			\$6,383.35	\$6,383.35
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage				\$0.00

State Sources:

3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$3,472.69		\$3,472.69
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00

Federal Sources:

4152 Title IIB (SD COUNTS)				\$0.00
4175 IDEA Part B 611		\$139,467.00		\$139,467.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619		\$4,164.00		\$4,164.00

Other Receipts:

120 Accounts Receivable				\$0.00
140 Due from other Governments		\$554.95		\$554.95
Other Receipts	\$1,151.12	\$19,406.98		\$20,558.10

Total Monthly Receipts	\$9,632.52	\$344,849.45	\$6,383.35	\$360,865.32
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Balance Fwd plus Revenue to date	\$342,912.98	\$912,342.43	\$27,254.92	\$1,282,510.33
Manual Journal Entry				\$0.00
Manual Journal Entry Revenue				\$0.00

Less Salaries & Disbursements				
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Salaries	\$8,610.50	\$274,012.11		\$282,622.61
Disbursements	\$11,340.02	\$39,106.73	\$1,999.97	\$52,446.72
Less Total Salaries & Disbursements	\$19,950.52	\$313,118.84	\$1,999.97	\$335,069.33

CASH BALANCE				
November 30, 2019	\$322,962.46	\$599,223.59	\$25,254.95	\$947,441.00

Balance Sheet

Clearing Account XX-101-002	\$0.00	\$0.00	\$0.00	\$0.00
Checking Account XX-101	\$3.53	\$373,561.12	\$17,493.49	\$391,058.14
Money Market Savings XX-105	\$322,958.93	\$141,848.42	\$7,761.46	\$472,568.81
Certificates of Deposit XX-106	\$0.00	\$78,814.05	\$0.00	\$78,814.05
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
TOTALS	\$322,962.46	\$599,223.59	\$25,254.95	\$947,441.00

Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00
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Regular; Processing Month 11/2019; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	325.00	13.95	265.85	81.80	59.15
10 1941 014	ESA 1 LEA ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
10 1941 015	SHARED SERVICES-1 REV OTHER SOURCES-LEAs	79,603.82	0.00	79,603.82	100.00	0.00
10 1941 017	SHARED SERVICES GRANT	37,271.25	0.00	0.00	0.00	37,271.25
10 1990 009	NON-SP.ED. ASSESSMENTS	11,326.58	943.90	4,719.50	41.67	6,607.08
10 1990 012	READING RECOVERY ASSESSMENTS	38,160.62	2,112.96	23,370.14	61.24	14,790.48
10 1990 013	READING RECOVERY-OTHER LEAs	8,656.94	5,410.59	5,410.59	62.50	3,246.35
10 1990 018	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
10 1990 020	NORTHERN PLAINS	958.85	0.00	0.00	0.00	958.85
10 1990 073	D&A POOL ASSESSMENTS	9,925.44	0.00	9,925.19	100.00	0.25
10 1990 200	EXPENSED MILEAGE FROM SPED	261,430.00	0.00	52,441.78	20.06	208,988.22
Subtotal: LOCAL SOURCES		447,658.50	8,481.40	175,736.87	39.26	271,921.63
10 3900 050	ESA 1-TEACHER OF THE YEAR	0.00	0.00	0.00	0.00	0.00
Subtotal: STATE SOURCES		0.00	0.00	0.00	0.00	0.00
10 4152 016	TITLE II PART B SD COUNTS	0.00	0.00	0.00	0.00	0.00
Subtotal: FEDERAL SOURCES		0.00	0.00	0.00	0.00	0.00
10 5110	OPERATING TRANSFER IN	0.00	0.00	0.00	0.00	0.00
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	2,596.53	0.00	(2,596.53)
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
Subtotal: 5000		0.00	0.00	2,596.53	0.00	(2,596.53)
Fund Total:		447,658.50	8,481.40	178,333.40	39.84	269,325.10

Regular; Processing Month 11/2019; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1312	TUITION-CENTER BASE	516,631.94	63,389.96	128,955.93	24.96	387,676.01
22 1312 100	TUITION-ESY	95,282.75	0.00	0.00	0.00	95,282.75
22 1510	INTEREST	1,700.00	314.60	1,210.01	71.18	489.99
22 1950	REFUND OF PRIOR YEAR EXPENSE	0.00	38.25	38.25	0.00	(38.25)
22 1990 002	MISCELLANEOUS-CENTER BASE	0.00	0.00	0.00	0.00	0.00
22 1990 003	SPED ASSESSMENTS	1,254,491.52	104,541.02	522,705.10	41.67	731,786.42
22 1990 018	MISCELLANEOUS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 020	NORTHERN PLAINS	18,218.21	0.00	0.00	0.00	18,218.21
22 1990 021	OLDHAM-RAMONA	38,000.00	9,500.00	9,500.00	25.00	28,500.00
Subtotal: LOCAL SOURCES		1,934,324.42	177,783.83	662,409.29	34.24	1,271,915.13
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	128,140.56	0.00	0.00	0.00	128,140.56
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	3,472.69	18,880.86	47.20	21,119.14
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	3,089.86	68.66	1,410.14
Subtotal: STATE SOURCES		172,640.56	3,472.69	21,970.72	12.73	150,669.84
22 4175 475	REGULAR IDEA PART B 611	1,773,945.00	139,467.00	350,913.00	19.78	1,423,032.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	0.00	0.00	0.00	0.00	0.00
22 4186 486	REGULAR IDEA PART B 619	51,015.00	4,164.00	9,345.00	18.32	41,670.00
Subtotal: FEDERAL SOURCES		1,824,960.00	143,631.00	360,258.00	19.74	1,464,702.00
22 5110	OPERATING TRANSFER IN	75,000.00	0.00	0.00	0.00	75,000.00
22 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	0.00	0.00
22 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
Subtotal: 5000		75,000.00	0.00	0.00	0.00	75,000.00
Fund Total:		4,006,924.98	324,887.52	1,044,638.01	26.07	2,962,286.97

Revenue Summary Report
Processing Month: 11/2019

Regular; Processing Month 11/2019; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	4,454,583.48	333,368.92	1,222,971.41	27.45	3,231,612.07

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
10	GENERAL FUND					
1111	READING RECOVERY	\$46,817.56	\$2,837.21	\$15,665.84	33.46	\$31,151.72
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$116,875.07	\$2,473.45	\$14,233.45	12.18	\$102,641.62
2227	TECHNOLOGY SUPPORT	\$5,475.04	\$229.51	\$2,261.60	41.31	\$3,213.44
2319	BOARD OF EDUCATION SERVICES	\$11,063.80	\$809.66	\$6,818.53	61.63	\$4,245.27
2329	ADMINISTRATION	\$31,036.91	\$1,985.56	\$11,098.34	35.76	\$19,938.57
2529	ADMINISTRATION-FISCAL SERVICES	\$9,859.25	\$556.41	\$4,023.37	40.81	\$5,835.88
2542	OPERATION & MAINTENANCE BLDGS.	\$9,931.43	\$212.22	\$1,028.50	10.36	\$8,902.93
2545	VEHICLE SERVICE	\$221,674.00	\$9,345.38	\$57,301.06	25.85	\$164,372.94
2551	DRUG & ALCOHOL TESTING POOL	\$9,925.44	\$0.00	\$1,444.04	14.55	\$8,481.40
8110	OPERATING TRANSFERS OUT	\$75,000.00	\$0.00	\$0.00	0.00	\$75,000.00
10	GENERAL FUND	\$537,658.50	\$18,449.40	\$113,874.73	21.18	\$423,783.77
22	SPECIAL EDUCATION FUND					
1221	EXTENDED SCHOOL YEAR	\$95,282.75	\$10.30	\$83,978.93	88.14	\$11,303.82
1223	CENTER BASE DAY PROGRAMS	\$516,631.94	\$37,890.70	\$131,474.18	25.45	\$385,157.76
1226	EARLY CHILDHOOD SERVICES	\$364,703.07	\$24,477.74	\$90,793.33	24.90	\$273,909.74
2129	TRANSITION SUPPORT SERVICES	\$27,546.25	\$1,707.56	\$9,862.00	35.80	\$17,684.25
2142	PSYCHOLOGICAL SERVICES	\$582,297.81	\$42,070.01	\$157,149.15	26.99	\$425,148.66
2152	SPEECH PATHOLOGY SERVICES	\$1,118,495.20	\$81,163.51	\$283,624.45	25.36	\$834,870.75
2171	PHYSICAL THERAPY	\$318,554.96	\$21,173.53	\$112,899.24	35.44	\$205,655.72
2172	OCCUPATIONAL THERAPY	\$489,924.55	\$38,233.12	\$142,481.53	29.08	\$347,443.02
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$2,500.00	\$0.00	\$340.00	13.60	\$2,160.00
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$128,140.56	\$7,886.01	\$39,462.09	30.80	\$88,678.47
2227	TECHNOLOGY SUPPORT	\$48,825.39	\$2,180.01	\$20,469.52	41.92	\$28,355.87
2319	BOARD OF EDUCATION SERVICES	\$81,574.16	\$7,286.91	\$60,646.44	74.35	\$20,927.72
2329	ADMINISTRATION	\$279,332.28	\$18,519.30	\$100,534.35	35.99	\$178,797.93
2529	ADMINISTRATION-FISCAL SERVICES	\$88,733.23	\$5,512.22	\$36,714.97	41.38	\$52,018.26
2542	OPERATION & MAINTENANCE BLDGS.	\$89,382.83	\$1,909.79	\$9,082.16	10.16	\$80,300.67
22	SPECIAL EDUCATION FUND	\$4,231,924.98	\$290,020.71	\$1,279,512.34	30.23	\$2,952,412.64
	Grand Total:	\$4,769,583.48	\$308,470.11	\$1,393,387.07	29.21	\$3,376,196.41

Activity Fund Balance Report - Summary - Exclude Encumbrances

11/2019 - 11/2019

Regular; Beginning Month 11/2019; Processing Month 11/2019; Accounts to Include Accounts with Activity; Fund
Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 415 801	GENERAL CLEARING-AMT. HELD FOR OTHERS	0.00	0.00	0.00	0.00	0.00
71 415 802	FLORENCE CENTER BASE-AMT HELD FOR OTHERS	283.17	0.00	0.00	0.00	283.17
71 415 803	HAMLIN CENTER BASE-AMT HELD FOR OTHERS	493.31	0.00	0.00	0.00	493.31
71 415 804	GRANT-DEUEL CB-AMT HELD FOR OTHERS	621.08	0.00	0.00	0.00	621.08
71 415 805	KNIGHTS OF COLUMBUS-AMT HELD FOR OTHERS	2,321.72	0.00	0.00	0.00	2,321.72
71 415 806	SPECIAL OLYMPICS SD-AMT HELD FOR OTHERS	11,295.85	1,053.76	3,150.00	0.00	13,392.09
71 430 800	IMPREST ACCOUNT	4,210.00	300.00	790.00	0.00	4,700.00
71 453	SANFORD FLEX	1,646.44	646.21	2,443.35	0.00	3,443.58
Fund Total: 71		20,871.57	1,999.97	6,383.35	0.00	25,254.95

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, November 18, 2019

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, November 18, 2019 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Akin at 7:00 P.M. and adjourned at 7:38 P.M.

Members present:

Jolene King, Arlington; Cory Akin, Castlewood; Greg Marx, Clark; Norman Koehlmoos, De Smet; Carie Knutson, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Lisa Lauterhahn, Enemy Swim Day School; Todd Bjorklund, Estelline; John Kahnke, Florence; Joe Homola, Hamlin; Paula Blue, Henry; Shane Braaten, Rosholt; Gene Bjorklund, Sioux Valley; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster; Tia Felberg, Willow Lake

Absent:

Gary Brassfield, Britton-Hecla; Greg Bich, Iroquois; Jerod Olson, Lake Preston; Lisa Amdahl, Summit; Art Berger, Waubay; Denise Lutkemeier, Wilmot

Others Attending:

NESC Staff Representatives: None present

Member District Superintendents: Brian Jandahl, Elkton; Philip Schonebaum, Henry; Jim Block, Webster

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Akin called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #20-28 Motion by J. Homola, second by S. Braaten, to approve the agenda as presented. All present voting in favor, motion carried.

Introduction of Guests

Brian Jandahl, Philip Schonebaum and Jim Block were introduced as guests.

Conflicts of Interest

No conflicts of interest were presented.

Public Comment

No public comments were presented.

Financial Report

Action #20-29 Motion by G. Bjorklund, second by C. Knutson, to approve the financial report for the period ending October 31, 2019. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
October 1, 2019	\$295,679.33	\$521,985.80	\$25,016.74
<u>Receipts:</u>			
Local Sources	\$55,570.22	\$173,005.14	
State Sources		\$8,257.44	
Federal Sources		\$216,627.00	
Other	\$2,666.53	\$1,711.74	\$2,926.55
<u>Total Monthly Receipts</u>	<u>\$58,236.75</u>	<u>\$399,601.32</u>	<u>\$2,926.55</u>
Total Gross Receipts	\$353,916.08	\$921,587.12	\$27,943.29
Manual Journal Entries			
Less Salaries	\$8,567.69	\$276,391.83	
Less Disbursements	\$12,067.93	\$77,702.31	\$7,071.72
<u>Total Salaries & Disbursements</u>	<u>\$20,635.62</u>	<u>\$354,094.14</u>	<u>\$7,071.72</u>
Ending Cash Balance			
October 31, 2019	\$333,280.46	\$567,492.98	\$20,871.57

Consent Agenda

Action #20-30 Motion by J. Homola, second by S. Braaten, to approve the following items on the Consent Agenda: 7a) Approval of October 21, 2019 Board of Directors minutes; 7b) Approval of payment of November 2019 claims. All present voting in favor, motion carried.

November 2019 Accounts Payable

GENERAL FUND: APEX LEARNING APEX SEATS 350.00; ASBSD J.A., T.F. SCHOOL LAW SEMINAR 20.50; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 416.02; CENEX FLEETCARD GASOLINE 4,967.31; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 14.15; CLEAR LAKE COURIER EMPLOY AD 1.25; CPI FY20 MEMBER FEE 150.00; DELYLE'S SOUTH 81 SERVICE, INC. MAINT 2,671.81; DEUEL CO. CENEX GASOLINE 27.05; DUST TEX SERVICE, INC. OCT 19 RUG RENTAL 5.35; GESSWEIN MOTORS, INC. MAINT 26.42; HAMLIN COUNTY FARMERS COOP MAINT AND GASOLINE 974.51; HAMLIN COUNTY PUBLISHING EMPLOY AD 2.00; JC ENTERPRISES LLC dba KELLY'S TREE BUILD MAINT 76.50; JURGENS OIL MAINT 47.90; NESC PAYROLL NOV 19 8,610.50; OTTER TAIL POWER CO. ELEC 31.54; PALMLUND AUTOMOTIVE MAINT 41.94; REUER, DYLAN LAWN CARE 12.00; SANFORD HEALTH PLAN HSA/FSA FEES 6.22; SOCIAL THINKING/THINK SOCIAL PUBLISHING, CONF REGIS 5.56; STEVE'S TIRE & SERVICE MAINT 228.67; TOWN OF HAYTI WATER 3.55; TWIN VALLEY TIRE, INC. MAINT 18.78; W.W. TIRE SERVICE MAINT 215.31; WEBSTER AUTO CARE MAINT 125.68; WILLIAM G. NEALE, CPA FY19 AUDIT 900.00

FUND TOTAL: \$19,950.52

SPECIAL EDUCATION FUND: ASBSD J.A., T.F. SCHOOL LAW SEM 184.50; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 21,631.80; BRITTON-HECLA SCHOOL DISTRICT OCT 19 MI 81.06; CASTLEWOOD SCHOOL DISTRICT OCT 19 USE FEE 396.92; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 127.38; CLEAR LAKE COURIER EMPLOY AD

11.25; DUST TEX SERVICE, INC. OCT 19 RUG RENTAL 48.12; HAMLIN COUNTY PUBLISHING EMPLOY AD 18.00; HAMLIN SCHOOL DISTRICT OCT 19 USE FEE 751.84; JC ENTERPRISES LLC dba KELLY'S TREE BUILD MAINT 688.50; JOHNSON, ALYSHA ASHA DUES 225.00; JUTTINGS GROCERY CB SUPP - HAMLIN 41.71; PARENT OCT 19 MI 100.80; NESC IMPREST 790.00; NESC PAYROLL NOV 19 274,012.11; OTTER TAIL POWER CO. ELEC 283.85; REUER, DYLAN LAWN CARE 108.00; SANFORD HEALTH PLAN HSA/FSA FEES 55.98; SOCIAL THINKING/THINK SOCIAL PUBLISHING, CONFERENCE REGIS 4,682.57; TOWN OF HAYTI WATER 31.95; WEBSTER SCHOOL DISTRICT OCT 19 USE FEE 493.10; WENZ, MELODY ASHA DUES 225.00; WIESE, RITA OCT HOME VISITS MI 29.40; WILLIAM G. NEALE, CPA FY19 AUDIT 8,100.00

FUND TOTAL: \$313,118.84

Discussion Items

November 6, 2019 Advisory Board meeting minutes

Director Aberle reviewed the minutes from the advisory meeting.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Aberle gave his monthly report.

B-3 Agreement

Discussion was held on the State's new Birth to Three Provider Agreement.

Action Items

No action items were held.

Executive Session

No executive session was held.

Adjournment

Action #20-31 With there being no further business, motion by C. Knutson, second by G. Marx, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, December 16, 2019 at 7:00 P.M.

Cory Akin, President

Tiffany Stormo, Business Manager

Northeast Educational Services Cooperative

DECEMBER 2019 INVOICES

GENERAL FUND - 10

ABC AUTOMATIC BUILDING CONTROLS	ALARM SERVICE CALL	396.42
CENEX FLEETCARD	MAINT & GAS	4,640.06
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	7.99
CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON	SCHOOL MATTERS	13.94
DAYS INN	K.N. RR TRAVEL	81.99
DELYLE'S SOUTH 81 SERVICE, INC.	MAINT	4,198.14
DUST TEX SERVICE, INC.	NOV 19 RUG RENTAL	5.35
ESTELLINE COMMUNITY OIL CO.	MAINT	166.95
EXPRESS EMBROIDERY AND SCREEN PRINTING	BOARD SUPP	661.85
FARMERS UNION COOP OIL	GAS	69.14
FRITZ CHEVROLET, INC	MAINT	31.15
GESSWEIN MOTORS, INC.	MAINT	332.98
HAMLIN COUNTY FARMERS COOP	GAS	775.38
JURGENS OIL	MAINT	41.91
NESC IMPREST	IMPREST	48.00
NESC PAYROLL	DEC 19	8,561.56
OTTER TAIL POWER CO.	ELEC	58.21
READING RECOVERY COUNCIL OF N.AMERICA	K.N. MEMB DUES	75.00
SANFORD HEALTH PLAN	HSA/FSA FEES	6.22
SCOTTING HEATING & COOLING	FURNACE/SERVICE	32.64
TOWN OF HAYTI	WATER	3.55
W.W. TIRE SERVICE	MAINT	220.26
<u>GENERAL FUND TOTAL:</u>		<u>20,428.69</u>

SPECIAL EDUCATION FUND - 22

ABC AUTOMATIC BUILDING CONTROLS	ALARM SERVICE CALL	169.91
ARLINGTON SCHOOL DISTRICT	ESY REFUND 19	642.91
BRITTON-HECLA SCHOOL DISTRICT	ESY REFUND 19/NOV 19 MI	434.18
BUSSKOHL, CHRISTY	ASHA DUES	225.00
CASTLEWOOD SCHOOL DISTRICT	ESY REFUND 19/NOV 19 USE FEE	866.72
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	71.86
CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON	SCHOOL MATTERS	125.42
CLARK SCHOOL DISTRICT	ESY REFUND 19	587.33
DEUBROOK SCHOOL DISTRICT	ESY REFUND 19	763.24
DEUEL SCHOOL DISTRICT	ESY REFUND 19	341.04

DUST TEX SERVICE, INC.	NOV 19 RUG RENTAL	48.12
ESTELLINE SCHOOL DISTRICT	ESY REFUND 19	197.96
FLORENCE SCHOOL DISTRICT	ESY REFUND 19	335.50
HAMLIN SCHOOL DISTRICT	ESY REFUND 19/NOV 19 USE FEE	801.97
HOLDEN, KARI	MEDBRIDGE PT DUES	200.00
LAKE PRESTON SCHOOL DISTRICT	ESY REFUND 19	635.55
PARENT	NOV 19 MI	90.72
NESC IMPREST	IMPREST	252.00
NESC PAYROLL	DEC 19	271,122.07
OTTER TAIL POWER CO.	ELEC	523.92
SANFORD HEALTH PLAN	HSA/FSA FEES	55.98
SCOTTING HEATING & COOLING	FURNACE/SERVICE	293.76
SIOUX VALLEY SCHOOL DISTRICT	ESY REFUND 19	706.75
SKOGSTAD, SHELLY	REIMB MI	39.90
SUTTEN, KRISTINA	MEDBRIDGE PT DUES	200.00
TOWN OF HAYTI	WATER	31.95
WAUBAY SCHOOL DISTRICT	ESY REFUND 19	156.46
WEBSTER SCHOOL DISTRICT	ESY REFUND 19/NOV 19 USE FEE	706.37
WILLOW LAKE SCHOOL DISTRICT	ESY REFUND 19	1,035.60
WILMOT SCHOOL DISTRICT	ESY REFUND 19	97.32
<u>SPECIAL EDUCATION TOTAL:</u>		<u>281,759.51</u>
<u>DECEMBER 2019 INVOICES:</u>		<u>302,188.20</u>

GENERAL FUND - 10

AMAZON	ADMIN SUPP	4.00
HY-VEE FOOD STORE	BOA 11/6/19	2.20
INNOVATIVE OFFICE SOLUTIONS	O&M SUPP	12.65
ITC TELECOM	NOV PHONE SERIVCES	46.17
PUBLIC OPINION	MINUTES	21.60
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	1.30
VERIZON WIRELESS	OCT CELL SERIVCE	54.92
<u>GENERAL FUND TOTAL:</u>		<u>142.84</u>

SPECIAL EDUCATION FUND - 22

AMAZON	ADMIN SUPP	96.24
CPI	CPI COURSES - CLARK	1,462.00
GRANDSTAY HOTEL AND SUITES TEA	CREDIT	(13.52)
HOLIDAY INN EXPRESS HOTEL & SUITES	B.B. ED SPEC TRAVEL	384.00
HY-VEE FOOD STORE	CB SUPP - HAMLIN	71.66
INNOVATIVE OFFICE SOLUTIONS	CB/O&M SUPP	157.15
ITC TELECOM	NOV PHONE SERIVCES	415.53
MARSHALL CO. HEALTHCARE CENTER	PT/OT SERVICES	7,072.99
PEARSON EDUCATION	PSYCH SUPP	101.80
PUBLIC OPINION	MINUTES	194.41
SUPER 8 CUSTER	B.B. ED SPEC TRAVEL	134.00
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	63.80
VERIZON WIRELESS	OCT CELL SERIVCE	174.21
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>10,314.27</u>

AGENCY FUND - 71

COUNTRY INN SUITES	SP OLYM UNIFIED BOWL TRAVEL	1,782.00
HAMLIN COUNTY FARMERS COOP	SP OLYM FUEL	37.80
KUM & GO	SP OLYM FUEL	55.55
<u>AGENCY FUND TOTAL:</u>		<u>1,875.35</u>

DECEMBER 2019 BMO INVOICES:12,332.46



A part of BMO Financial Group

INVOICE

December 05, 2019

Northeast Educational
310 5th Street
Hayti, SD 57241
ATTN:

Invoice Number: 0703531-1912

Invoice Amount: \$ 12,332.46

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending December 05, 2019.

Your payment is due **January 01, 2020**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16 digit card numbers and the total amount to be paid to each individual card.

BMO Harris Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO Harris P.O. Box 5732 Carol Stream, IL 60197-5732	Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732
Payment By Overnight Delivery	Payment By Overnight Delivery
BancTec c/o BMO Harris Bank Attn: Lockbox 5732 2012 Corporate Lane, Suite 108 Naperville, IL 60563	BancTec c/o BMO Harris Bank Attn: Lockbox 5732 2012 Corporate Lane, Suite 108 Naperville, IL 60563

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Harris Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.

Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational
310 5th Street
Hayti, SD 57241

Invoice Number: 0703531-1912
Amount Paid: \$ 12,332.46
Payment Due Date: January 01, 2020

RUN DATE: 12/09/2019

Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

BMO, Statement Period 11/06/2019 to 12/05/2019

Mapped Cards

Billing Account 032312

Posting Date	Tran Date	Account	Supplier	Amount
11/26/2019	11/26/2019	XXXX-XXXX-XXXX-2312	Payment - Automatic Pymt Received	-22,047.82
			Debit Total USD	0.00
			Credit Total USD	-22,047.82
			Total USD	-22,047.82

Boyd Brenda

Posting Date	Tran Date	Account	Supplier	Amount
11/11/2019	11/07/2019	XXXX-XXXX-XXXX-9401	Rapid City Holiday Inn	384.00
11/13/2019	11/11/2019	XXXX-XXXX-XXXX-9401	Grandstay Hotel And Su	-13.52
11/14/2019	11/13/2019	XXXX-XXXX-XXXX-9401	Custer Super 8	134.00
			Debit Total USD	518.00
			Credit Total USD	-13.52
			Total USD	504.48

Center Base Hamlin

Posting Date	Tran Date	Account	Supplier	Amount
11/19/2019	11/18/2019	XXXX-XXXX-XXXX-7391	Hy-Vee Watertown 1871	51.87
			Debit Total USD	51.87
			Credit Total USD	0.00
			Total USD	51.87

Aberle Jerry

Posting Date	Tran Date	Account	Supplier	Amount
11/07/2019	11/06/2019	XXXX-XXXX-XXXX-7027	Hy-Vee Watertown 1871	21.99
			Debit Total USD	21.99
			Credit Total USD	0.00
			Total USD	21.99

Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount
11/08/2019	11/07/2019	XXXX-XXXX-XXXX-7540	Innovative Office Solu	14.16
11/11/2019	11/06/2019	XXXX-XXXX-XXXX-7540	Innovative Office Solu	77.00

11/21/2019	11/20/2019	XXXX-XXXX-XXXX-7540	Innovative Office Solu	78.64	?	!
			Debit Total USD	169.80		
			Credit Total USD	0.00		
			Total USD	169.80		

Special Olympics Nesc

Posting Date	Tran Date	Account	Supplier	Amount		
11/18/2019	11/16/2019	XXXX-XXXX-XXXX-0981	Kum & Go #0633	55.55	?	!
11/18/2019	11/17/2019	XXXX-XXXX-XXXX-0981	Country Inn And Suites	1,881.00	?	!
11/18/2019	11/18/2019	XXXX-XXXX-XXXX-0981	Country Inn And Suites	-99.00	?	!
11/19/2019	11/17/2019	XXXX-XXXX-XXXX-0981	Hamlin County Farmers	37.80	?	!
			Debit Total USD	1,974.35		
			Credit Total USD	-99.00		
			Total USD	1,875.35		

Stormo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount		
11/06/2019	11/05/2019	XXXX-XXXX-XXXX-0837	Amzn Mktp US N66416kj3	47.98	?	
11/11/2019	11/08/2019	XXXX-XXXX-XXXX-0837	Public Opinion	216.01	?	
11/11/2019	11/08/2019	XXXX-XXXX-XXXX-0837	Marshall County Health	7,072.99	?	
11/12/2019	11/11/2019	XXXX-XXXX-XXXX-0837	Int In Time Managemen	65.10	?	
11/12/2019	11/12/2019	XXXX-XXXX-XXXX-0837	Vzwrllss My Vz Vb P	229.13	?	
11/13/2019	11/12/2019	XXXX-XXXX-XXXX-0837	Amzn Mktp US Nc8bb96k3	39.97	?	
11/13/2019	11/12/2019	XXXX-XXXX-XXXX-0837	Interstate Telecomm Co	461.70	?	
11/13/2019	11/12/2019	XXXX-XXXX-XXXX-0837	Crisis Prevention	1,360.00	?	
11/13/2019	11/13/2019	XXXX-XXXX-XXXX-0837	Amazon.Com Dr2cc1hy3	12.29	?	
11/25/2019	11/23/2019	XXXX-XXXX-XXXX-0837	Awl Pearson Education	101.80	?	
12/03/2019	12/02/2019	XXXX-XXXX-XXXX-0837	Crisis Prevention	102.00	?	
			Debit Total USD	9,708.97		
			Credit Total USD	0.00		
			Total USD	9,708.97		

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
BOARD OF DIRECTORS MEETING
Monday, December 16, 2019 - 7:00 P.M.**

NESC DISCUSSION AND/OR ACTION ITEMS:

1. Call to Order
2. Agenda review, changes, and approval
3. Introduction of guests: _____
4. Conflicts of Interest
5. Public Comment
6. Approval of November 2019 financial report
7. Consent Agenda
 - a. Approval of November 18, 2019 meeting minutes

 - b. Approval of payment of December 2019 budget claims

 - c. _____

 - d. _____

 - e. _____

8. Discussion Items
 - a. Assistant Director Report

 - b. Director Report

 - c. Medicaid Report

 - d. Director and Business Manager Evaluation

 - e. B-3 Agreement

 - f. Bathroom Renovation

 - g. _____

9. Action Items

- a. Approval of B-3 Agreement

BOARD ACTION: _____

- b. _____

BOARD ACTION: _____

- c. _____

BOARD ACTION: _____

- d. _____

BOARD ACTION: _____

10. Executive Session (If needed)

- a.