

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, December 16, 2019

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, December 16, 2019 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Akin at 7:00 P.M. and adjourned at 7:45 P.M.

Members present:

Jolene King, Arlington; Cory Akin, Castlewood; Greg Marx, Clark; Norman Koehlmoos, De Smet; Carie Knutson, Deubrook; Arend Schuurman, Elkton; Lisa Lauterhahn, Enemy Swim Day School; Todd Bjorklund, Estelline; Jon Kahnke, Florence; Joe Homola, Hamlin; Paula Blue, Henry; Jerod Olson, Lake Preston; Shane Braaten, Rosholt; Gene Bjorklund, Sioux Valley; Lisa Amdahl, Summit; Art Berger, Waubay; Penny Thyen, Waverly/South Shore; Denise Lutkemeier, Wilmot

Absent:

Gary Brassfield, Britton-Hecla; Michelle Prins, Deuel; Greg Bich, Iroquois; Martin Looyenga, Webster; Tia Felberg, Willow Lake

Others Attending:

NESC Staff Representatives: None present

Member District Superintendents: Brian Jandahl, Elkton; Philip Schonebaum, Henry

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Akin called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #20-32 Motion by D. Lutkemeier, second by C. Knutson, to approve the agenda as presented. All present voting in favor, motion carried.

Introduction of Guests

Brian Jandahl and Philip Schonebaum were introduced as guests.

Conflicts of Interest

No conflicts of interest were presented.

Public Comment

No public comments were presented.

Financial Report

Action #20-33 Motion by A. Schuurman, second by S. Braaten, to approve the financial report for the period ending November 30, 2019. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
November 1, 2019	\$333,280.46	\$567,492.98	\$20,871.57
<u>Receipts:</u>			
Local Sources	\$8,481.40	\$177,783.83	
State Sources		\$3,472.69	
Federal Sources		\$143,631.00	
Other	\$1,151.12	\$19,961.93	\$6,383.35
<u>Total Monthly Receipts</u>	<u>\$9,632.52</u>	<u>\$344,849.45</u>	<u>\$6,383.35</u>
Total Gross Receipts	\$342,912.98	\$912,342.43	\$27,254.92
Manual Journal Entries			
Less Salaries	\$8,610.50	\$274,012.11	
Less Disbursements	\$11,340.02	\$39,106.73	\$1,999.97
<u>Total Salaries & Disbursements</u>	<u>\$19,950.52</u>	<u>\$313,118.84</u>	<u>\$1,999.97</u>
Ending Cash Balance			
November 30, 2019	\$322,962.46	\$599,223.59	\$25,254.95

Consent Agenda

Action #20-34 Motion by J. Homola, second by T. Bjorklund, to approve the following items on the Consent Agenda: 7a) Approval of November 18, 2019 Board of Directors minutes with the change of John Kahnke to Jon Kahnke; 7b) Approval of payment of December 2019 claims. All present voting in favor, motion carried.

December 2019 Accounts Payable

GENERAL FUND: ABC AUTOMATIC BUILDING CONTROLS ALARM SERVICE CALL 396.42; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 142.84; CENEX FLEETCARD MAINT & GAS 4,640.06; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 7.99; CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON SCHOOL MATTERS 13.94; DAYS INN K.N. RR TRAVEL 81.99; DELYLE'S SOUTH 81 SERVICE, INC. MAINT 4,198.14; DUST TEX SERVICE, INC. NOV 19 RUG RENTAL 5.35; ESTELLINE COMMUNITY OIL CO. MAINT 166.95; EXPRESS EMBROIDERY AND SCREEN PRINTING BOARD SUPP 661.85; FARMERS UNION COOP OIL GAS 69.14; FRITZ CHEVROLET, INC MAINT 31.15; GESSWEIN MOTORS, INC. MAINT 332.98; HAMLIN COUNTY FARMERS COOP GAS 775.38; JURGENS OIL MAINT 41.91; NESC IMPREST 48.00; NESC PAYROLL DEC 19 8,561.56; OTTER TAIL POWER CO. ELEC 58.21; READING RECOVERY COUNCIL OF N.AMERICA K.N. MEMB DUES 75.00; SANFORD HEALTH PLAN HSA/FSA FEES 6.22; SCOTTING HEATING & COOLING FURNACE/SERVICE 32.64; TOWN OF HAYTI WATER 3.55; W.W. TIRE SERVICE MAINT 220.26

FUND TOTAL: \$20,571.53

SPECIAL EDUCATION FUND: ABC AUTOMATIC BUILDING CONTROLS ALARM SERVICE CALL 169.91; ARLINGTON SCHOOL DISTRICT ESY REFUND 19 642.91; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 10,314.27; BRITTON-HECLA SCHOOL DISTRICT ESY REFUND 19/NOV 19 MI 434.18;BUSSKOHL, CHRISTY ASHA DUES 225.00; CASTLEWOOD SCHOOL DISTRICT ESY REFUND 19/NOV 19 USE FEE 866.72; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 71.86; CHURCHILL,MANOLIS,FREEMAN,KLUDET,SHELTON SCHOOL MATTERS 125.42; CLARK SCHOOL DISTRICT ESY REFUND 19 587.33; DEUBROOK SCHOOL DISTRICT ESY REFUND 19 763.24;DEUEL SCHOOL DISTRICT ESY REFUND 19 341.04; DUST TEX SERVICE, INC. NOV 19 RUG RENTAL 48.12; ESTELLINE SCHOOL DISTRICT ESY REFUND 19 197.96;FLORENCE SCHOOL DISTRICT ESY REFUND 19 335.50; HAMLIN SCHOOL DISTRICT ESY REFUND 19/NOV 19 USE FEE 801.97; HOLDEN, KARI MEDBRIDGE PT DUES 200.00; LAKE PRESTON SCHOOL DISTRICT ESY REFUND 19 635.55; PARENT NOV 19 MI 90.72; NESC IMPREST 252.00; NESC PAYROLL DEC 19 271,122.07;OTTER TAIL POWER CO. ELEC 523.92; SANFORD HEALTH PLAN HSA/FSA FEES 55.98;SCOTTING HEATING & COOLING FURNACE/SERVICE 293.76; SIOUX VALLEY SCHOOL DISTRICT ESY REFUND 19 706.75; SKOGSTAD, SHELLY REIMB MI 39.90; SUTTEN, KRISTINA MEDBRIDGE PT DUES 200.00; TOWN OF HAYTI WATER 31.95; WAUBAY SCHOOL DISTRICT ESY REFUND 19 156.46; WEBSTER SCHOOL DISTRICT ESY REFUND 19/NOV 19 USE FEE 706.37; WILLOW LAKE SCHOOL DISTRICT ESY REFUND 19 1,035.60; WILMOT SCHOOL DISTRICT ESY REFUND 19 97.32

FUND TOTAL: \$292,073.78

Discussion Items

Assistant Director's Report

There was no Assistant Director's report.

Director's Report

There was no Director's report.

Medicaid Report

Discussion was held on setting the Medicaid rates.

Director and Business Manager Evaluation

Director and Business Manager Evaluations were passed out. They should be mailed back to Vice-President Knutson prior to January 3, 2020 to review at January Board Meeting.

B-3 Agreement

Discussion was held on the State's new Birth to Three Provider Agreement.

Bathroom Renovation

Discussion was held on the communal bathrooms.

Action Items

Approval of B-3 Agreement

Action #20-35 Motion by G. Bjorklund, second by S. Braaten to approve Birth to Three Provider Agreement. Director Aberle will attach a letter detailing the discussion between Director Aberle and DOE. All present voting in favor, motion carried.

Executive Session

No executive session was held.

Adjournment

Action #20-36 With there being no further business, motion by A. Schuurman, second by G. Marx, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, January 20, 2020 at 7:00 P.M.

Cory Akin, President

Tiffany Stormo, Business Manager