

February 13, 2020

## **Hello NESC Board of Directors**

### **Meeting Location:**

Our February meeting will be held Monday, February 17, 2020 in Watertown, SD. **The meeting will be held at Lake Area Technical Institute.** The meeting will begin at **7:00 P.M.**

**Cory Akin**  
PRESIDENT  
BOARD OF DIRECTORS

**Jerry Aberle**  
DIRECTOR  
Jerry.Aberle@k12.sd.us

**Tim Frewing**  
ASSISTANT DIRECTOR  
Tim.Frewing@k12.sd.us

**Tiffany Stormo**  
BUSINESS MANAGER  
Tiffany.Stormo@k12.sd.us

**MEMBER DISTRICTS**

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Rosholt #54-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

**Northeast Educational Services Cooperative**  
P.O. Box 327 • Hayti, South Dakota 57241  
605-783-3607 • Fax 605-783-3259

February 13, 2020

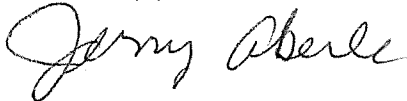
Dear NESC Board Members:

Our February board meeting will be held on Monday, February 17, 2020. It will begin at 7:00 pm and will be held in Watertown at LATI in the Manufacturing, Energy, and Transportation Building (Door #9)—Room 802. The meeting begins at 7:00 pm.

Enclosed/attached are several documents for your review prior to the meeting.

See you Monday evening at 7:00 pm.

Sincerely yours,



Jerry Aberle

# **NESC BOARD OF DIRECTORS' MEETING**

Proposed Agenda

Date: February 17, 2020

Time: 7:00 P.M.

**Location: Lake Area Technical Institute (LATI)  
Manufacturing, Energy, and Transportation Building—Room 802  
1201 Arrow Ave NE, Watertown, SD**

1. Call to order
2. Agenda review, changes, and approval
3. Introduction of guests
4. Conflicts of Interest
5. Public Comment
6. Approval of January 2020 financial report
7. Consent Agenda
  - a. Approval of January 20, 2020 meeting minutes
  - b. Approval of payment of February 2020 budget claims
  - c.
  - d.
  - e.
8. Discussion Items
  - a. February 12, 2020 Advisory Board meeting minutes
  - b. Assistant Director Report
  - c. Director Report
  - d. ESY Rates for 2020
  - e. Reading Recovery for 2020-21
  - f. December 1, 2019 Child Count
  - g.
  - h.
9. Action Items
  - a. Approval of ESY Rates for 2020
  - b. Approval of Reading Recovery rates for satellite schools
  - c. Approval to discontinue Reading Recovery—Deuel School District
  - d. Approval to discontinue Reading Recovery—Iroquois School District
  - e. Approval to discontinue Shared Services—DeSmet
  - f. Approval to discontinue Shared Services—Elkton
  - g.
  - h.
10. Executive Session (If needed)
  - a. Personnel—SDCL 1-25-2(1) Assistant Director Evaluation
  - b. Negotiations—SDCL 1-25-2(4) Negotiations

FOR ONLY AUDIO ACCESSIBILITY FOR THIS MEETING PLEASE DIAL 605-874-6338. YOU WILL THEN BE PROMPTED TO ENTER YOUR CONFERENCE IDENTIFICATION NUMBER. THIS NUMBER IS #43631

## **Agenda Explanation**

- 1. Call to order**
- 2. Agenda review, changes, and approval**
- 3. Introduction of guests**
- 4. Conflicts of Interest**
- 5. Public Comment**
- 6. Approval of January 2020 financial report**
- 7. Consent Agenda**
  - a. **Approval of January 20, 2020 meeting minutes.** Please review enclosed minutes.
  - b. **Approval of payment of February 2020 budget claims.** Please review the enclosed budget claims.
  - c.
  - d.
  - e.
- 8. Discussion Items**
  - a. **February 12, 2020 Advisory Board meeting minutes.** Please review the enclosed minutes.
  - b. **Assistant Director Report.**
  - c. **Director Report.**
  - d. **ESY Rates for 2020.** I will lead the board in a discussion concerning ESY Rates for 2020.
  - e. **Reading Recovery for 2020-21.** I will lead the board in a discussion concerning Reading Recovery for 2020-21.
  - f. **December 1, 2019 Child Count.** Please review the enclosed handout concerning the December 1, 2019 child count.
  - g.
  - h.
- 9. Action Items**
  - a. **Approval of ESY Rates for 2020**
  - b. **Approval of Reading Recovery rates for satellite schools**
  - c. **Approval to discontinue Reading Recovery—Deuel School District**
  - d. **Approval to discontinue Reading Recovery—Iroquois School District**
  - e. **Approval to discontinue Shared Services—DeSmet**
  - f. **Approval to discontinue Shared Services—Elkton**
  - g.
  - h.
- 10. Executive session**
  - a. **Personnel—SDCL 1-25-2(1) Assistant Director Evaluation**
  - b. **Negotiations—SDCL 1-25-2(4) Negotiations**

# NORTHEAST EDUCATIONAL SERVICES COOPERATIVE

## STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Agency Fund (71)	TOTAL ALL FUNDS
<b>CASH BALANCE</b>				
January 1, 2020	\$320,128.36	\$707,207.54	\$24,011.10	\$1,051,347.00

Receipts:

**Local Sources:**

1312 Center Base Tuition		\$63,389.96		\$63,389.96
1332 Extended School Year Tuition		\$10,076.78		\$10,076.78
1510 Interest	\$95.17	\$273.58		\$368.75
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs	\$18,635.63			\$18,635.63
1950 Refund Prior Year Expense				\$0.00
1990 Charges For Service		\$9,500.00		\$9,500.00
1990 SPED Assessments	\$911.12	\$99,440.25		\$100,351.37
1990 Reading Recovery	\$1,760.80			\$1,760.80
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous		\$2,560.00	\$2,804.35	\$5,364.35
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage	\$69,741.22			\$69,741.22

**State Sources:**

3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$3,083.22		\$3,083.22
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00

**Federal Sources:**

4152 Title IIB (SD COUNTS)				\$0.00
4175 IDEA Part B 611		\$141,915.00		\$141,915.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619		\$4,164.00		\$4,164.00

**Other Receipts:**

120 Accounts Receivable				\$0.00
140 Due from other Governments	\$377.55			\$377.55
Other Receipts				\$0.00

<b>Total Monthly Receipts</b>	<b>\$91,521.49</b>	<b>\$334,402.79</b>	<b>\$2,804.35</b>	<b>\$428,728.63</b>
-------------------------------	--------------------	---------------------	-------------------	---------------------

Balance Frwd plus Revenue to date	\$411,649.85	\$1,041,610.33	\$26,815.45	\$1,480,075.63
-----------------------------------	--------------	----------------	-------------	----------------

Manual Journal Entry				\$0.00
----------------------	--	--	--	--------

Manual Journal Entry Revenue				\$0.00
------------------------------	--	--	--	--------

**Less Salaries & Disbursements**

Salaries	\$8,607.74	\$269,905.12		\$278,512.86
----------	------------	--------------	--	--------------

Disbursements	\$15,238.09	\$99,133.94	\$1,346.69	\$115,718.72
---------------	-------------	-------------	------------	--------------

<b>Less Total Salaries &amp; Disbursements</b>	<b>\$23,845.83</b>	<b>\$369,039.06</b>	<b>\$1,346.69</b>	<b>\$394,231.58</b>
------------------------------------------------	--------------------	---------------------	-------------------	---------------------

**CASH BALANCE**

January 31, 2020	\$387,804.02	\$672,571.27	\$25,468.76	\$1,085,844.05
------------------	--------------	--------------	-------------	----------------

**Balance Sheet**

Clearing Account XX-101-002	\$0.00	\$0.00	\$0.00	\$0.00
Checking Account XX-101	\$3.02	\$283,807.28	\$17,707.30	\$301,517.60
Money Market Savings XX-105	\$387,801.00	\$304,008.04	\$7,761.46	\$699,570.50
Certificates of Deposit XX-106	\$0.00	\$79,755.95	\$0.00	\$79,755.95
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
<b>TOTALS</b>	<b>\$387,804.02</b>	<b>\$672,571.27</b>	<b>\$25,468.76</b>	<b>\$1,085,844.05</b>

Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00
---------------------------------	--------	--------	--------	--------

## CASH BALANCE

	January-19	January-20
General Fund	\$372,058.89	\$387,804.02
Special Education Fund	\$685,764.19	\$672,571.27
Trust & Agency	\$16,400.47	\$25,468.76
<b>Total</b>	<b><u>\$1,074,223.55</u></b>	<b><u>\$1,085,844.05</u></b>

Regular; Processing Month 01/2020; Fund Number 10, 22

Fund: 10 GENERAL FUND

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
10 1510	INTEREST	325.00	95.17	380.55	117.09	(55.55)
10 1941 014	ESA 1 LEA ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
10 1941 015	SHARED SERVICES-1 REV OTHER SOURCES-LEAs	79,603.82	0.00	79,603.82	100.00	0.00
10 1941 017	SHARED SERVICES GRANT	37,271.25	18,635.63	18,635.63	50.00	18,635.62
10 1990 009	NON-SP.ED. ASSESSMENTS	11,326.58	911.12	6,574.52	58.05	4,752.06
10 1990 012	READING RECOVERY ASSESSMENTS	38,160.62	1,760.80	27,243.90	71.39	10,916.72
10 1990 013	READING RECOVERY-OTHER LEAs	8,656.94	0.00	8,656.94	100.00	0.00
10 1990 018	MISCELLANEOUS	0.00	0.00	18.88	0.00	(18.88)
10 1990 020	NORTHERN PLAINS	958.85	0.00	0.00	0.00	958.85
10 1990 073	D&A POOL ASSESSMENTS	9,925.44	0.00	9,925.19	100.00	0.25
10 1990 200	EXPENSED MILEAGE FROM SPED	261,430.00	69,741.22	122,183.00	46.74	139,247.00
Subtotal: LOCAL SOURCES		447,658.50	91,143.94	273,222.43	61.03	174,436.07
10 3900 050	ESA 1-TEACHER OF THE YEAR	0.00	0.00	0.00	0.00	0.00
Subtotal: STATE SOURCES		0.00	0.00	0.00	0.00	0.00
10 4152 016	TITLE II PART B SD COUNTS	0.00	0.00	0.00	0.00	0.00
Subtotal: FEDERAL SOURCES		0.00	0.00	0.00	0.00	0.00
10 5110	OPERATING TRANSFER IN	0.00	0.00	0.00	0.00	0.00
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	2,596.53	0.00	(2,596.53)
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	2,520.81	0.00	(2,520.81)
Subtotal: 5000		0.00	0.00	5,117.34	0.00	(5,117.34)
Fund Total:		447,658.50	91,143.94	278,339.77	62.18	169,318.73

Regular; Processing Month 01/2020; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
22 1312	TUITION-CENTER BASE	516,631.94	63,389.96	255,735.85	49.50	260,896.09
22 1312 100	TUITION-ESY	95,282.75	10,076.78	83,978.93	88.14	11,303.82
22 1510	INTEREST	1,700.00	273.58	2,762.69	162.51	(1,062.69)
22 1950	REFUND OF PRIOR YEAR EXPENSE	0.00	0.00	38.25	0.00	(38.25)
22 1990 002	MISCELLANEOUS-CENTER BASE	0.00	0.00	0.00	0.00	0.00
22 1990 003	SPED ASSESSMENTS	1,254,491.52	99,440.25	726,686.37	57.93	527,805.15
22 1990 018	MISCELLANEOUS	5,000.00	2,560.00	2,729.87	54.60	2,270.13
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 020	NORTHERN PLAINS	18,218.21	0.00	0.00	0.00	18,218.21
22 1990 021	OLDHAM-RAMONA	38,000.00	9,500.00	19,000.00	50.00	19,000.00
Subtotal: LOCAL SOURCES		1,934,324.42	185,240.57	1,090,931.96	56.40	843,392.46
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	128,140.56	0.00	0.00	0.00	128,140.56
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	3,083.22	25,518.42	63.80	14,481.58
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	3,089.86	68.66	1,410.14
Subtotal: STATE SOURCES		172,640.56	3,083.22	28,608.28	16.57	144,032.28
22 4175 475	REGULAR IDEA PART B 611	1,773,945.00	141,915.00	637,510.00	35.94	1,136,435.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	0.00	0.00	0.00	0.00	0.00
22 4186 486	REGULAR IDEA PART B 619	51,015.00	4,164.00	17,379.00	34.07	33,636.00
Subtotal: FEDERAL SOURCES		1,824,960.00	146,079.00	654,889.00	35.89	1,170,071.00
22 5110	OPERATING TRANSFER IN	75,000.00	0.00	0.00	0.00	75,000.00
22 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	0.00	0.00
22 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
Subtotal: 5000		75,000.00	0.00	0.00	0.00	75,000.00
Fund Total:		4,006,924.98	334,402.79	1,774,429.24	44.28	2,232,495.74



**Revenue Summary Report**  
Processing Month: 01/2020  
Regular; Processing Month 01/2020; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	4,454,583.48	425,546.73	2,052,769.01	46.08	2,401,814.47

**EXPENDITURE SUMMARY**  
Regular, Processing Month 01/2020; Fund Number 10, 22

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
<b>10</b>	<b>GENERAL FUND</b>					
1111	READING RECOVERY	\$46,817.56	\$3,626.00	\$22,092.45	47.19	\$24,725.11
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$116,875.07	\$4,061.29	\$21,203.55	18.14	\$95,671.52
2227	TECHNOLOGY SUPPORT	\$5,475.04	\$260.97	\$2,780.19	50.78	\$2,694.85
2319	BOARD OF EDUCATION SERVICES	\$11,063.80	\$86.60	\$7,610.94	68.79	\$3,452.86
2329	ADMINISTRATION	\$31,036.91	\$2,638.67	\$15,850.04	51.07	\$15,186.87
2529	ADMINISTRATION-FISCAL SERVICES	\$9,859.25	\$726.10	\$5,458.48	55.36	\$4,400.77
2542	OPERATION & MAINTENANCE BLDGS.	\$9,931.43	\$252.37	\$1,503.99	15.14	\$8,427.44
2545	VEHICLE SERVICE	\$221,674.00	\$11,132.13	\$77,909.16	35.15	\$143,764.84
2551	DRUG & ALCOHOL TESTING POOL	\$9,925.44	\$1,061.70	\$2,505.74	25.25	\$7,419.70
8110	OPERATING TRANSFERS OUT	\$75,000.00	\$0.00	\$0.00	0.00	\$75,000.00
<b>10</b>	<b>GENERAL FUND</b>	<b>\$537,658.50</b>	<b>\$23,845.83</b>	<b>\$156,914.54</b>	<b>29.18</b>	<b>\$380,743.96</b>
<b>22</b>	<b>SPECIAL EDUCATION FUND</b>					
1221	EXTENDED SCHOOL YEAR	\$95,282.75	\$0.00	\$83,978.93	88.14	\$11,303.82
1223	CENTER BASE DAY PROGRAMS	\$516,631.94	\$44,753.14	\$215,512.81	41.71	\$301,119.13
1226	EARLY CHILDHOOD SERVICES	\$364,703.07	\$36,276.69	\$153,093.67	41.98	\$211,609.40
1227	PROLONGED ASSISTANCE PROGRAMS	\$0.00	\$0.00	\$6,625.04	0.00	(\$6,625.04)
2129	TRANSITION SUPPORT SERVICES	\$27,546.25	\$2,548.72	\$14,302.56	51.92	\$13,243.69
2142	PSYCHOLOGICAL SERVICES	\$582,297.81	\$54,457.99	\$253,910.67	43.60	\$328,367.14
2152	SPEECH PATHOLOGY SERVICES	\$1,118,495.20	\$99,868.39	\$468,843.74	41.92	\$649,651.46
2171	PHYSICAL THERAPY	\$318,554.96	\$29,812.30	\$165,241.43	51.87	\$153,313.53
2172	OCCUPATIONAL THERAPY	\$489,924.55	\$55,976.10	\$227,079.92	46.35	\$262,844.63
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$2,500.00	\$0.00	\$340.00	13.60	\$2,160.00
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$128,140.56	\$9,735.93	\$57,128.87	44.58	\$71,011.69
2227	TECHNOLOGY SUPPORT	\$48,825.39	\$2,348.84	\$25,137.03	51.48	\$23,688.36
2319	BOARD OF EDUCATION SERVICES	\$81,574.16	\$779.33	\$61,821.37	75.79	\$19,752.79
2329	ADMINISTRATION	\$279,332.28	\$23,747.97	\$143,299.47	51.30	\$136,032.81
2529	ADMINISTRATION-FISCAL SERVICES	\$88,733.23	\$6,534.93	\$49,631.01	55.93	\$39,102.22
2542	OPERATION & MAINTENANCE BLDGS.	\$89,382.83	\$2,271.23	\$13,361.66	14.95	\$76,021.17
<b>22</b>	<b>SPECIAL EDUCATION FUND</b>	<b>\$4,231,924.98</b>	<b>\$369,111.56</b>	<b>\$1,939,308.18</b>	<b>45.83</b>	<b>\$2,292,616.80</b>
	<b>Grand Total:</b>	<b>\$4,769,583.48</b>	<b>\$392,957.39</b>	<b>\$2,096,222.72</b>	<b>43.95</b>	<b>\$2,673,360.76</b>

Regular; Beginning Month 01/2020; Processing Month 01/2020; Accounts to Include Accounts with Activity; Fund Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 415 801	GENERAL CLEARING-AMT. HELD FOR OTHERS	0.00	0.00	0.00	0.00	0.00
71 415 802	FLORENCE CENTER BASE-AMT HELD FOR OTHERS	283.17	0.00	0.00	0.00	283.17
71 415 803	HAMLIN CENTER BASE-AMT HELD FOR OTHERS	493.31	0.00	0.00	0.00	493.31
71 415 804	GRANT-DEUEL CB-AMT HELD FOR OTHERS	621.08	0.00	0.00	0.00	621.08
71 415 805	KNIGHTS OF COLUMBUS-AMT HELD FOR OTHERS	2,321.72	0.00	0.00	0.00	2,321.72
71 415 806	SPECIAL OLYMPICS SD-AMT HELD FOR OTHERS	11,415.07	0.00	0.00	0.00	11,415.07
71 430 800	IMPREST ACCOUNT	4,639.00	40.00	361.00	0.00	4,960.00
71 453	SANFORD FLEX	4,237.75	1,306.69	2,443.35	0.00	5,374.41
Fund Total: 71		24,011.10	1,346.69	2,804.35	0.00	25,468.76

Northeast Educational Services Cooperative  
Board of Directors Meeting  
Monday, January 20, 2020

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, January 20, 2020 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by Vice-President Knutson at 7:00 P.M. and adjourned at 7:55 P.M.

**Members present:**

Jolene King, Arlington; Greg Marx, Clark; Norman Koehlmoos, De Smet; Carie Knutson, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Lisa Lauterhahn, Enemy Swim Day School; Todd Bjorklund, Estelline; Casper Niemann, Hamlin; Paula Blue, Henry; Jerod Olson, Lake Preston; Shane Braaten, Rosholt; Gene Bjorklund, Sioux Valley; Penny Thyen, Waverly/South Shore

**Absent:**

Gary Brassfield, Britton-Hecla; Cory Akin, Castlewood; Greg Bich, Iroquois; Lisa Amdahl, Summit; Art Berger, Waubay; Martin Looyenga, Webster; Tia Felberg, Willow Lake; Denise Lutkemeier, Wilmot

**Others Attending:**

NESC Staff Representatives: None present

Member District Superintendents: Philip Schonebaum, Henry

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

**Call to Order**

Vice-President Knutson called the meeting to order at 7:00 P.M.

**Agenda review, changes, and approval**

*Action #20-37* Motion by S. Braaten, second by G. Bjorklund, to approve the agenda as presented. All present voting in favor, motion carried.

**Introduction of Guests**

Philip Schonebaum was introduced as a guest.

**Conflicts of Interest**

No conflicts of interest were presented.

**Public Comment**

No public comments were presented.

### Financial Report

**Action #20-38** Motion by C. Niemann, second by T. Bjorklund, to approve the financial report for the period ending December 31, 2019. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
<b>December 1, 2019</b>	<b>\$322,962.46</b>	<b>\$599,223.59</b>	<b>\$25,254.95</b>
<u>Receipts:</u>			
Local Sources	\$6,341.62	\$243,282.10	
State Sources		\$3,554.34	
Federal Sources		\$148,552.00	
Other	\$11,395.81	\$4,669.29	\$2,748.98
<u>Total Monthly Receipts</u>	<u>\$17,737.43</u>	<u>\$400,057.73</u>	<u>\$2,748.98</u>
Total Gross Receipts	\$340,699.89	\$999,281.32	\$28,003.93
Manual Journal Entries			
Less Salaries	\$8,561.56	\$271,122.07	
Less Disbursements	\$12,009.97	\$20,951.71	\$3,992.83
<u>Total Salaries &amp; Disbursements</u>	<u>\$20,571.53</u>	<u>\$292,073.78</u>	<u>\$3,992.83</u>
<b>Ending Cash Balance</b>			
<b>December 31, 2019</b>	<b>\$320,128.36</b>	<b>\$707,207.54</b>	<b>\$24,011.10</b>

### Consent Agenda

**Action #20-39** Motion by S. Braaten, second by A. Schuurman, to approve the following items on the Consent Agenda:  
7a) Approval of December 16, 2019 Board of Directors minutes; 7b) Approval of payment of January 2020 claims. All present voting in favor, motion carried.

### January 2020 Accounts Payable

**GENERAL FUND:** BASS SANITATION INC. OCT - DEC GARBAGE 13.65; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 161.41; BOYD, MICKEALA BACKGROUND CHECK 5.33; BULLERT AUTO MAINT 364.50; CENEX FLEETCARD MAINT & GASOLINE 3,788.05; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 11.34; DELYLE'S SOUTH 81 SERVICE, INC. MAINT 2,671.68; DON'S BODY SHOP MAINT 2,520.81; ECOLAB PEST CONTROL 37.28; GESSWEIN MOTORS, INC. MAINT 585.38; HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 868.90; JURGENS OIL MAINT 46.90; KORMANAGEMENT SERVICES, LLC DRUG TEST 1,061.70; NESC IMPREST 48.00; NESC PAYROLL JAN 2020 8,607.74; NESC SPECIAL REVENUE PROJECTS FY20 2ND QTR EXP MI 2,645.20; OTTER TAIL POWER CO. ELEC 54.16; SANFORD HEALTH PLAN HSA/FSA FEES 6.22; STORMO, BEN NOV-JAN SNOW REMOVAL 57.50; TOWN OF HAYTI WATER 3.55; TWIN VALLEY TIRE, INC. MAINT 37.71; W.W. TIRE SERVICE MAINT 192.62; WEBSTER AUTO CARE MAINT 55.58; WEST UNIFIED COMMUNICATIONS CONF CALL 0.62

**FUND TOTAL: \$23,845.83**

**SPECIAL EDUCATION FUND:** BASS SANITATION INC. OCT - DEC GARBAGE 122.85; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 27,174.81; BOYD, MICKEALA BACKGROUND CHECK 47.92; BRITTON-HECLA SCHOOL DISTRICT DEC 19 MI 61.32; CASTLEWOOD SCHOOL DISTRICT DEC 19 USE FEE 396.92; CENTER OF DISABILITIES ADOS-2 REGIS 600.00; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 102.03; CULHANE, AUTUMN ASHA DUES 195.75; ECOLAB PEST CONTROL 335.47; HAMLIN SCHOOL DISTRICT DEC 19 USE FEE 751.84; HANSEN, HEATHER ASHA DUES 225.00; JUHNKE, KARLETTE REIMB MI 38.64; JUTTINGS GROCERY CB SUPP - HAMLIN 5.28; PARENT DEC 19 MI 75.60; NESC IMPREST 313.00; NESC PAYROLL JAN 2020 269,905.12; NESC SPECIAL REVENUE PROJECTS FY20 2ND QTR EXP MI 67,096.02; OTTER TAIL POWER CO. ELEC 487.39; SANFORD HEALTH PLAN HSA/FSA FEES 55.98; STORMO, BEN NOV-JAN SNOW REMOVAL 517.50; TOWN OF HAYTI WATER 31.95; WEBSTER SCHOOL DISTRICT DEC 19 USE FEE 493.10; WEST UNIFIED COMMUNICATIONS CONF CALL 5.57

**FUND TOTAL: \$369,039.06**

**Discussion Items**

**January 8, 2020 Advisory Board meeting minutes**

Director Aberle reviewed the minutes from the advisory meeting.

**Assistant Director's Report**

Assistant Director Frewing gave his monthly report.

**Director's Report**

Director Aberle gave his monthly report.

**FMLA (Family Medical Leave Act) Policy**

Discussion was held on NESC's Family Medical Leave Act Policy.

**Bathroom Remodel**

Discussion was held on the communal bathrooms.

**Vehicle Purchases**

Discussion was held on purchasing vehicles.

**Executive Session**

*Action #20-40* Pursuant to – Personal SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee and Pursuant to Negotiations – SDCL 1-25-2(4) Preparing for contract negotiations or negotiating with employees or employee representatives.

Motion by G. Bjorklund, second by S. Braaten to enter executive session at 7:31 P.M. to discuss Director and Business Manager Contract. All present voting in favor, motion carried.

Vice-President Knutson declared the board out of executive session at 7:54 P.M.

**Action Items after Executive Session**

*Action #20-41* Motion by S. Schuurman, second by T. Bjorklund to offer contract to Business Manager Tiffany Stormo for FY21 with salary to be determined at a later date. All present voting in favor, motion carried.

**Adjournment**

*Action #20-42* With there being no further business, motion by A. Schuurman, second by S. Braaten, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, February 17, 2020 at 7:00 P.M.

---

**Carie Knutson, Vice-President**

---

**Tiffany Stormo, Business Manager**

## Northeast Educational Services Cooperative

## FEBRUARY 2020 INVOICES

GENERAL FUND - 10

AAA PURE WATER	WATER FILTER	9.85
ASBSD	SCHOOL LAW WEB	6.00
CENEX FLEETCARD	MAINT & GASOLINE	4,586.55
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	7.56
CPI	B.B., M.M RE-CERT	2,180.00
DELYLE'S SOUTH 81 SERVICE, INC.	MAINT	3,162.44
DUST TEX SERVICE, INC.	JAN 20 RUG RENTAL	5.35
FRITZ CHEVROLET, INC	MAINT	138.00
GESSWEIN MOTORS, INC.	MAINT	62.84
HAMLIN COUNTY FARMERS COOP	MAINT & GASOLINE	880.08
NESC PAYROLL	FEB 2020	8,589.70
OTTERTAIL POWER CO.	ELEC	52.70
RAMKOTA HOTEL OF PIERRE	J.A. TRAVEL	25.80
SANFORD HEALTH PLAN	HSA/FSA FEES	6.22
STORMO, BEN	JAN-FEB SNOW REMOVAL	34.50
TOWN OF HAYTI	WATER	3.55
W.W. TIRE SERVICE	MAINT	316.38
<u>GENERAL FUND TOTAL:</u>		<u>20,067.52</u>

SPECIAL EDUCATION FUND - 22

AAA PURE WATER	WATER FILTER	88.65
ASBSD	SCHOOL LAW WEB	54.00
BRITTON-HECLA SCHOOL DISTRICT	JAN 2020 MI	64.68
CASTLEWOOD SCHOOL DISTRICT	JAN 2020 USE FEE	396.92
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	68.03
DUST TEX SERVICE, INC.	JAN 20 RUG RENTAL	48.12
HAMLIN SCHOOL DISTRICT	JAN 2020 USE FEE	751.84
HAYUNGA, STEPHANIE	AOTA DUES	225.00
KELLER-KNUDSON, CHERYL	ASHA DUES	225.00
PARENT	JAN 2020 MI	95.76
NESC IMPREST	IMPREST	40.00
NESC PAYROLL	FEB 2020	275,123.18
OTTERTAIL POWER CO.	ELEC	474.25
RAMKOTA HOTEL OF PIERRE	J.A. TRAVEL	232.20
SANFORD HEALTH PLAN	HSA/FSA FEES	55.98

STORMO, BEN	JAN-FEB SNOW REMOVAL	310.50
SW/WC SERVICE COOPERATIVE	BEHAVIOR ANALYST CONTRACT	18,458.00
TOWN OF HAYTI	WATER	31.95
WEBSTER SCHOOL DISTRICT	JAN 2020 USE FEE	493.10
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>297,237.16</u>
<u>FEBRUARY 2020 INVOICES:</u>		<u>317,304.68</u>



GENERAL FUND - 10

AMAZON	TECH EQ	6.80
INNOVATIVE OFFICE SOLUTIONS	ADMIN SUPP	4.50
ITC TELECOM	JAN PHONE SERVICES	46.01
PUBLIC OPINION	MINUTES	14.85
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	1.40
US POSTAL SERVICE	POSTAGE	0.63
VERIZON WIRELESS	DEC CELL SERIVCE	54.92
<u>GENERAL FUND TOTAL:</u>		<u>129.11</u>

SPECIAL EDUCATION FUND - 22

AMAZON	PSYCH SUPP	108.74
INNOVATIVE OFFICE SOLUTIONS	ADMIN SUPP	40.50
ITC TELECOM	JAN PHONE SERVICES	414.13
MARSHALL CO. HEALTHCARE CENTER	OT/PT SERVICES	4,798.35
PEARSON EDUCATION	PSYCH SUPP	1,930.50
PUBLIC OPINION	MINUTES	133.66
SANFORD WEBSTER MEDICAL CENTER	DEC OT SERVICES	7,668.38
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	68.65
US POSTAL SERVICE	POSTAGE	5.67
VERIZON WIRELESS	DEC CELL SERIVCE	174.21
ZOOM VIDEO COMMUNICATIONS INC.	CONF CALL	14.99
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>15,357.78</u>

FEBRUARY 2020 BMO INVOICES TOTAL:15,486.89



A part of BMO Financial Group

## INVOICE

February 05, 2020

Northeast Educational  
310 5th Street  
Hayti, SD 57241  
ATTN:

**Invoice Number: 0703531-2002**

**Invoice Amount: \$ 15,486.89**

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending February 05, 2020.

Your payment is due **March 03, 2020**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16 digit card numbers and the total amount to be paid to each individual card.

BMO Harris Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO Harris P.O. Box 5732 Carol Stream, IL 60197-5732	Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732
Payment By Overnight Delivery	Payment By Overnight Delivery
BancTec c/o BMO Harris Bank Attn: Lockbox 5732 2012 Corporate Lane, Suite 108 Naperville, IL 60563	BancTec c/o BMO Harris Bank Attn: Lockbox 5732 2012 Corporate Lane, Suite 108 Naperville, IL 60563

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Harris Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.

-----

Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational  
310 5th Street  
Hayti, SD 57241

Invoice Number: 0703531-2002  
Amount Paid: \$ 15,486.89  
Payment Due Date: March 03, 2020

RUN DATE: 02/07/2020

## Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

BMO, Statement Period 01/06/2020 to 02/05/2020

## Map of Cards

**Billing Account 032312**

Posting Date	Tran Date	Account	Supplier	Amount
01/27/2020	01/27/2020	XXXX-XXXX-XXXX-2312	Payment - Automatic Pymt Received	-27,336.22
			Debit Total USD	0.00
			Credit Total USD	-27,336.22
			Total USD	-27,336.22

Boyd Brenda

Posting Date	Tran Date	Account	Supplier	Amount		
01/13/2020	01/10/2020	XXXX-XXXX-XXXX-9401	Zoom.U.s	-0.97	?	
01/13/2020	01/10/2020	XXXX-XXXX-XXXX-9401	Zoom.U.s	15.96	?	
			Debit Total USD	15.96		
			Credit Total USD	-0.97		
			Total USD	14.99		

**Admin Nesc**

Posting Date	Tran Date	Account	Supplier	Amount		
01/06/2020	01/03/2020	XXXX-XXXX-XXXX-7540	Usps Po 4637080684	6.30	?	!
01/31/2020	01/30/2020	XXXX-XXXX-XXXX-7540	Innovative Office Solu	45.00	?	!
			Debit Total USD	51.30		
			Credit Total USD	0.00		
			Total USD	51.30		

## Stormo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount	
01/08/2020	01/07/2020	XXXX-XXXX-XXXX-0837	Int In Time Managemen	70.05	?
01/08/2020	01/07/2020	XXXX-XXXX-XXXX-0837	Marshall County Health	4,798.35	?
01/08/2020	01/08/2020	XXXX-XXXX-XXXX-0837	Vzwrlls My Vz Vb P	229.13	?
01/09/2020	01/07/2020	XXXX-XXXX-XXXX-0837	Public Opinion	148.51	?
01/09/2020	01/08/2020	XXXX-XXXX-XXXX-0837	Interstate Telecomm Co	460.14	?
01/09/2020	01/09/2020	XXXX-XXXX-XXXX-0837	Awl Pearson Education	1,869.00	?
01/16/2020	01/16/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US 0p5ba7gf3	33.15	?
01/17/2020	01/16/2020	XXXX-XXXX-XXXX-0837	Amazon.Com Ao4w40jb3	14.40	?

01/17/2020	01/17/2020	XXXX-XXXX-XXXX-0837	Awl Pearson Education	61.50	?
01/29/2020	01/28/2020	XXXX-XXXX-XXXX-0837	Sanford Credit Card Pm	7,668.38	?
01/30/2020	01/30/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US R30yw9x13	67.99	?
Debit Total USD				15,420.60	
Credit Total USD				0.00	
Total USD				15,420.60	

## Psych Caseload Considerations (Part 2)

### 1. NESC Psych Evaluations per FTE over Time

	14-15	15-16	16-17	17-18	18-19	19-20	19-20
Evals	392	410	447	469	443	<del>551</del>	460
FTE	5.82	5.90	5.95	6.54	6.80	<del>6.80</del>	6.80
Eval per FTE	67.35	69.49	75.13	71.71	65.15	<del>81.03</del>	67.65
% Increase	1.55%	4.59%	9.02%	4.92%	-5.54%	<del>24.38%</del>	3.84%

### 2. Total Psych Evaluations in Fall Semester

	Evals in Fall	Total for Year	Fall as % of Total
Dec 2014	152	392	38.78%
Dec 2015	151	410	36.83%
Dec 2016	162	447	36.24%
Dec 2017	162	469	34.54%
Dec 2018	159	443	35.89%
<del>Dec 2019</del>	<del>201</del>	<del>551</del>	<del>36.48%</del>
Dec 2019	201	460	43.70%

### 3. Psych to Student Ratio (2019-2020)

	Psych FTE	PK-12 Enrollment	School Psych Staff to Student Ratio
Aberdeen	3.00	4,483	1: 1,494
Brookings	2.00	3,410	1: 1,705
Huron	2.00	2,807	1: 1,404
Milbank	1.00	1,016	1: 1,016
Miller-Redfield	1.00	1,068	1: 1,068
NESC Schools	6.80	7,899	1: 1,162
Sisseton	1.00	970	1: 970
Watertown	3.00	3,911	1: 1,304

## 2020 ESY Provider Rates

NESC hires Early Childhood, Speech Language, and Center Base Teachers/paraprofessionals for all Districts.

OT/PT is provided for all Districts. The OT/PT assessment is a 12 month assessment. There is no extra assessment for ESY for OT or PT.

The following districts also had NESC hire academic personnel for their Districts for Summer 2019: DeSmet, Deuel, Elkton, Estelline, Hamlin, Iroquois, Waubay, Waverly, Webster, and Willow Lake.

	2019 Rate	Proposed 2020 Rate
<b>Certified Staff (Early Childhood Teacher, Speech Language Pathologist, Resource Room Teacher, Center Base Teacher</b>	\$28.67 hourly or their 2018-19 teaching salary (calculated on an 8-hour day), whichever is greater.	\$29.00 hourly or their 2019-20 teaching salary (calculated on an 8-hour day), whichever is greater.
<b>Other Non-Certified staff (such as a paraprofessional).</b>	\$13.50 hourly or their 2018-19 paraprofessional hourly wage, whichever is greater.	\$13.75 hourly or their 2019-20 paraprofessional hourly wage, whichever is greater.

## **Reading Recovery**

**2019-20**

- **DeSmet, Deuel, Enemy Swim, Estelline, Florence, Iroquois, Rosholt--\$4,225.88**
- **Highmore/Harrold—\$3,246.35**
- **Pierre—\$5,410.59**

**2020-21**

- **Iroquois and Deuel discontinue.**
- **Highmore/Harrold and Pierre are in.**
- **Assessments for NESC schools will remain about \$4,225.**
- **What should assessment increase be for Highmore/Harrold and Pierre?**

NESC CHILD COUNT INFORMATION													
BASED ON DECEMBER 1 CHILD COUNT													
2010-2019													
Placement Code	Placement Category	Dec-10	Dec-11	Dec-12	Dec-13	Dec-14	Dec-15	Dec-16	Dec-17	Dec-18	Dec-19	# Change as compared to Dec-14	% Change as compared to Dec-14
500	Deaf/Blind	0	0	0	0	0	0	0	0	0	1	1	#DIV/0!
505	Emotional Disturbance	43	43	52	55	49	48	50	49	50	48	0	0.00%
510	Cognitive Disability	71	60	53	53	55	68	79	79	79	82	14	20.59%
515	Hearing Loss	3	6	6	6	8	9	11	8	7	7	-2	-22.22%
525	Specific Learning Disability	579	443	410	449	476	476	503	544	570	552	76	15.97%
530	Multiple Disabilities	35	21	22	19	20	19	24	31	37	39	20	105.26%
535	Orthopedic Impairment	3	3	1	0	2	2	6	5	4	5	3	150.00%
540	Vision Loss	1	2	2	2	1	1	1	1	0	0	-1	-100.00%
545	Deafness	2	2	1	0	1	1	2	3	3	1	0	0.00%
550	Speech or Language Disorder	246	206	178	188	163	158	177	180	184	187	29	18.35%
555	Other Health Impaired	59	53	47	55	55	78	89	101	104	103	25	32.05%
560	Autism	41	28	27	26	28	30	35	42	49	50	20	66.67%
565	Traumatic Brain Injury	0	2	1	1	1	2	2	1	2	1	-1	-50.00%
570	Developmental Delay	54	50	38	48	45	46	52	63	60	50	4	8.70%
	<b>Total</b>	<b>1137</b>	<b>919</b>	<b>838</b>	<b>902</b>	<b>904</b>	<b>938</b>	<b>1031</b>	<b>1107</b>	<b>1149</b>	<b>1126</b>	<b>188</b>	<b>20.04%</b>
					<b>64</b>	<b>2</b>	<b>34</b>	<b>93</b>	<b>76</b>	<b>42</b>	<b>-23</b>		



**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE  
BOARD OF DIRECTORS MEETING  
Monday, February 17, 2020 - 7:00 P.M.**

**NESC DISCUSSION AND/OR ACTION ITEMS:**

1. Call to Order
2. Agenda review, changes, and approval
3. Introduction of guests: \_\_\_\_\_
4. Conflicts of Interest
5. Public Comment
6. Approval of January 2020 financial report
7. Consent Agenda
  - a. Approval of January 20, 2020 meeting minutes  
\_\_\_\_\_
  - b. Approval of payment of February 2020 budget claims  
\_\_\_\_\_
  - c. \_\_\_\_\_  
\_\_\_\_\_
  - d. \_\_\_\_\_  
\_\_\_\_\_
  - e. \_\_\_\_\_  
\_\_\_\_\_
8. Discussion Items
  - a. February 12, 2020 Advisory Board meeting minutes  
\_\_\_\_\_
  - b. Assistant Director Report  
\_\_\_\_\_
  - c. Director Report  
\_\_\_\_\_
  - d. ESY Rates for 2020  
\_\_\_\_\_
  - e. Reading Recovery for 2020-21  
\_\_\_\_\_
  - f. December 1, 2019 Child Count  
\_\_\_\_\_

- g. \_\_\_\_\_  
\_\_\_\_\_
- h. \_\_\_\_\_  
\_\_\_\_\_

9. Action Items

- a. Approval of ESY Rates for 2020

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- b. Approval of Reading Recovery rates for satellite schools

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- c. Approval to discontinue Reading Recovery—Deuel School District

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- d. Approval to discontinue Reading Recovery – Iroquois School District

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- e. Approval to discontinue Shared Services - DeSmet

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- f. Approval to discontinue Shared Services - Elkton

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- g. \_\_\_\_\_  
BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- h. \_\_\_\_\_  
BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. Executive Session (If needed)

a. Personnel—SDCL 1-25-2(1) Assistant Director Evaluation

b. Negotiations—SDCL 1-25-2(4) Negotiations