

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, February 17, 2020

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, February 17, 2020 at Lake Area Technical Institute in Watertown, SD. The meeting was called to order by President Akin at 7:00 P.M. and adjourned at 7:55 P.M.

Members present:

Cory Akin, Castlewood; Greg Marx, Clark; Norman Koehlmoos, De Smet; Carie Knutson, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Lisa Lauterhahn, Enemy Swim Day School; Todd Bjorklund, Estelline; Joe Homola, Hamlin; Paula Blue, Henry; Jerod Olson, Lake Preston; Gene Bjorklund, Sioux Valley; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster; Tia Felberg, Willow Lake

Absent:

Jolene King, Arlington; Gary Brassfield, Britton-Hecla; Jon Kahnke, Florence; Greg Bich, Iroquois; Shane Braaten, Rosholt; Lisa Amdahl, Summit; Art Berger, Waubay; Denise Lutkemeier, Wilmot

Others Attending:

NESC Staff Representatives: None present

Member District Superintendents: Philip Schonebaum, Henry; Jim Block, Webster

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Akin called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #20-43 Motion by J. Homola, second by A. Schuurman, to approve the agenda as presented. All present voting in favor, motion carried.

Introduction of Guests

Philip Schonebaum and Jim Block were introduced as guests.

Conflicts of Interest

No conflicts of interest were presented.

Public Comment

No public comments were presented.

Financial Report

Action #20-44 Motion by J. Olson, second by C. Knutson, to approve the financial report for the period ending January 31, 2020. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
January 1, 2020	\$320,128.36	\$707,207.54	\$24,011.10
<u>Receipts:</u>			
Local Sources	91,143.94	\$185,240.57	\$2,804.35
State Sources		\$3,083.22	
Federal Sources		\$146,079.00	
Other	\$377.55		
<u>Total Monthly Receipts</u>	<u>\$91,521.49</u>	<u>\$334,402.79</u>	<u>\$2,804.35</u>
Total Gross Receipts	\$411,649.85	\$1,041,610.33	\$26,815.45
Manual Journal Entries			
Less Salaries	\$8,607.74	\$269,905.12	
Less Disbursements	\$15,238.09	\$99,133.94	\$1,346.69
<u>Total Salaries & Disbursements</u>	<u>\$23,845.83</u>	<u>\$369,039.06</u>	<u>\$1,346.69</u>
Ending Cash Balance			
January 31, 2020	\$387,804.02	\$672,571.27	\$25,468.76

Consent Agenda

Action #20-45 Motion by G. Bjorklund, second by J. Homola, to approve the following items on the Consent Agenda: 7a) Approval of January 20, 2020 Board of Directors minutes; 7b) Approval of payment of February 2020 claims. All present voting in favor, motion carried.

February 2020 Accounts Payable

GENERAL FUND: AAA PURE WATER FILTER 9.85; ASBSD SCHOOL LAW WEB 6.00; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 129.11; CENEX FLEETCARD MAINT & GASOLINE 4,586.55; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 7.56; CPI B.B., M.M RE-CERT 2,180.00; DELYLE'S SOUTH 81 SERVICE, INC. MAINT 3,162.44; DUST TEX SERVICE, INC. JAN 20 RUG RENTAL 5.35; FRITZ CHEVROLET, INC MAINT 138.00; GESSWEIN MOTORS, INC. MAINT 62.84; HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 880.08; NESC PAYROLL FEB 2020 8,589.70; OTTERTAIL POWER CO. ELEC 52.70; RAMKOTA HOTEL OF PIERRE J.A. TRAVEL 25.80; SANFORD HEALTH PLAN HSA/FSA FEES 6.22; STORMO, BEN JAN-FEB SNOW REMOVAL 34.50; TOWN OF HAYTI WATER 3.55; W.W. TIRE SERVICE MAINT 316.38

FUND TOTAL: \$20,196.63

SPECIAL EDUCATION FUND: AAA PURE WATER FILTER 88.65; ASBSD SCHOOL LAW WEB 54.00; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 15,357.78; BRITTON-HECLA SCHOOL DISTRICT JAN 2020 MI 64.68; CASTLEWOOD SCHOOL DISTRICT JAN 2020 USE FEE 396.92; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 68.03; DUST TEX SERVICE, INC. JAN 20 RUG RENTAL 48.12; HAMLIN SCHOOL DISTRICT JAN 2020 USE FEE 751.84; HAYUNGA, STEPHANIE AOTA DUES 225.00; KELLER-KNUDSON, CHERYL ASHA DUES 225.00; PARENT JAN 2020 MI 95.76; NESC IMPREST 40.00; NESC PAYROLL FEB 2020 275,123.18; OTTERTAIL POWER CO. ELEC 474.25; RAMKOTA HOTEL OF PIERRE J.A. TRAVEL 232.20; SANFORD HEALTH PLAN HSA/FSA FEES 55.98; STORMO, BEN JAN-FEB SNOW REMOVAL 310.50; SW/WC SERVICE COOPERATIVE BEHAVIOR ANALYST CONTRACT 18,458.00; TOWN OF HAYTI WATER 31.95; WEBSTER SCHOOL DISTRICT JAN 2020 USE FEE 493.10

FUND TOTAL: \$312,594.94

Discussion Items

February 12, 2020 Advisory Board meeting minutes

Advisory Board meeting canceled due to weather.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Aberle gave his monthly report.

ESY Rates for 2020

Director Aberle shared information about ESY rates for 2020. He recommended that the board adopt the increase in rates.

Reading Recovery for 2020-21

Director Aberle shared information about rates for Reading Recovery satellite schools. He recommended that the board adopt the increase in rates.

Child Count December 1, 2019

Director Aberle provided information about our Child Count, along with historical Child Count information from the cooperative.

Action Items

Approval of ESY Rates for 2020

Action #20-46 Motion by J. Homola, second by A. Schuurman, to approve the ESY rates for 2020. All present voting in favor, motion carried. The hourly pay for current NESC staff will be based on their 19-20 contracts. The pay for other providers will be based on their 19-20 contracts or on our minimum pay rates – whichever is greater. Our new minimum hourly rates are \$29.00 for certified staff and \$13.75 for non-certified staff.

Approval of Reading Recovery Rates for Satellite Schools

Action #20-47 Motion by C. Knutson, second by G. Bjorklund, to set Reading Recovery rates for Pierre to \$5,545.85 and Highmore-Harrold to \$3,327.51 (a 2.5% increase). All present voting in favor, motion carried.

Approval to discontinue Reading Recovery – Deuel School District

Action #20-48 Motion by J. Homola, second by T. Bjorklund, to discontinue Reading Recovery for Deuel School District starting FY21 per request provided to Director Aberle to withdraw from the program. All present voting in favor, motion carried.

Approval to discontinue Reading Recovery – Iroquois School District

Action #20-49 Motion by A. Schuurman, second by J. Olson, to discontinue Reading Recovery for Iroquois School District starting FY21 per request provided to Director Aberle to withdraw from the program. All present voting in favor, motion carried.

Approval to discontinue Shared Services – DeSmet School District

Action #20-50 Motion by T. Felberg, second by N. Koehlmoos, to discontinue Shared Services for DeSmet School District starting FY21 per request provided to Director Aberle to withdraw from the program. All present voting in favor, motion carried.

Approval to discontinue Shared Services –Elkton School District

Action #20-51 Motion by J. Homola, second by G. Bjorklund, to discontinue Shared Services for Elkton School District starting FY21 per request provided to Director Aberle to withdraw from the program. All present voting in favor, motion carried.

Executive Session

Action #20-52 Pursuant to – Personnel SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee.

Motion by A. Schuurman, second by T. Bjorklund to enter executive session at 7:43 P.M. to discuss Assistant Director Contract. All present voting in favor, motion carried.

President Akin declared the board out of executive session at 7:45 P.M.

Action Item after Executive Session

Action #20-53 Motion by N. Koehlmoos, second by G. Marx to offer contract to Assistant Director for FY21 with salary to be determined at a later date. All present voting in favor, motion carried.

Executive Session

Action #20-54 Pursuant to Negotiations – SDCL 1-25-2(4) Preparing for contract negotiations or negotiating with employees or employee representatives.

Motion by J. Olson, second by J. Homola to enter executive session at 7:46 P.M. to discuss negotiations. All present voting in favor, motion carried.

President Akin declared the board out of executive session at 7:54 P.M.

Action Item after Executive Session

Action #20-55 Motion by J. Homola, second by N. Koehlmoos to approve hiring Rodney Freeman as board negotiator for Units 1 and 2. All present voting in favor, motion carried.

Adjournment

Action #20-56 With there being no further business, motion by G. Bjorklund, second by T. Bjorklund, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, March 16, 2020 at 7:00 P.M.

Cory Akin, President

Tiffany Stormo, Business Manager