

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, March 16, 2020

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, March 16, 2020 at Northeast Education Services Cooperative in Hayti, SD. The meeting was called to order by President Akin at 7:00 P.M. and adjourned at 7:50 P.M.

Members present:

Jolene King, Arlington; Cory Akin, Castlewood; Norman Koehlmoos, De Smet; Carie Knutson, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Todd Bjorklund, Estelline; Joe Homola, Hamlin; Paula Blue, Henry- via Teleconference; Jerod Olson, Lake Preston-via Teleconference; Gene Bjorklund, Sioux Valley; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster

Absent:

Gary Brassfield, Britton-Hecla; Greg Marx, Clark; Lisa Lauterhahn, Enemy Swim Day School; Jon Kahnke, Florence; Greg Bich, Iroquois; Shane Braaten, Rosholt; Lisa Amdahl, Summit; Art Berger, Waubay; Tia Felberg, Willow Lake; Denise Lutkemeier, Wilmot

Others Attending:

NESC Staff Representatives: Kelsey Kringen, via Teleconference

Member District Superintendents: Jim Block, Webster

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Akin called the meeting to order at 7:00 P.M.

Agenda review, changes, and approval

Action #20-57 Motion by J. Homola, second by C. Knutson, to approve the agenda with the addition of 8f.) COVID-19-Coronavirus Plan and remove 9b.) COVID-19-Coronavirus Plan. King – aye. Akin – aye, Koehlmoos – aye, Knutson – aye, Prins – aya, Schuurman – aye, Bjorklund – aye, Homola – aye, Blue – aye, Olson- aye, Bjorklund – aye, Thyen – aye, and Looyenga - aye, motion carried.

Introduction of Guests

Jim Block and Kelsey Kringen were introduced as guests.

Conflicts of Interest

No conflicts of interest were presented.

Public Comment

No public comments were presented.

Financial Report

Action #20-58 Motion by G. Bjorklund, second by J. Homola, to approve the financial report for the period ending February 29, 2020. King – aye. Akin – aye, Koehlmoos – aye, Knutson – aye, Prins – aya, Schuurman – aye, Bjorklund – aye, Homola – aye, Blue – aye, Olson- aye, Bjorklund – aye, Thyen – aye, and Looyenga - aye, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
February 1, 2020	\$387,804.02	\$672,571.27	\$25,468.76
<u>Receipts:</u>			
Local Sources	\$3,449.55	\$176,182.25	\$3,645.76
State Sources		\$70,913.81	
Federal Sources		\$164,737.00	
Other			
<u>Total Monthly Receipts</u>	<u>\$3,449.55</u>	<u>\$411,833.06</u>	<u>\$3,645.76</u>
Total Gross Receipts	\$391,253.57	\$1,084,404.33	\$29,114.52
Manual Journal Entries			
Less Salaries	\$8,589.70	\$275,123.18	
Less Disbursements	\$11,606.93	\$37,471.76	\$3,950.21
<u>Total Salaries & Disbursements</u>	<u>\$20,196.63</u>	<u>\$312,594.94</u>	<u>\$3,950.21</u>
Ending Cash Balance			
February 29, 2020	\$371,056.94	\$771,809.39	\$25,164.31

Consent Agenda

Action #20-59 Motion by A. Schuurman, second by J. King, to approve the following items on the Consent Agenda: 7a) Approval of February 17, 2020 Board of Directors minutes; 7b) Approval of payment of March 2020 claims. King – aye. Akin – aye, Koehlmoos – aye, Knutson – aye, Prins – aya, Schuurman – aye, Bjorklund – aye, Homola – aye, Blue – aye, Olson- aye, Bjorklund – aye, Thyen – aye, and Looyenga - aye, motion carried.

March 2020 Accounts Payable

GENERAL FUND: BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 144.71; CENEX FLEETCARD MAINT & GASOLINE 4,186.21; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 12.57; DELYLE'S SOUTH 81 SERVICE, INC. MAINT 4,077.91; DUST TEX SERVICE, INC. FEB 20 RUG RENTAL 5.35; EMC INSURANCE FY20 NEW VEHICLE COV 34.30; ESTELLINE COMMUNITY OIL CO. MAINT 78.60; HAMLIN COUNTY FARMERS COOP GASOLINE 479.34; JURGENS OIL MAINT 46.90; KORMANAGEMENT SERVICES, LLC DRUG TESTING Q3 2,290.81; MR. V'S PROFESSIONAL BODY SHOP MAINT 50.00; NESC PAYROLL MARCH 2020 8,536.76; OTTERTAIL POWER CO. ELEC 45.93; PALMLUND AUTOMOTIVE MAINT 62.92; SANFORD HEALTH PLAN HSA/FSA FEES 6.22; SDASBO T.S. ASBO REGIS/DUES 12.50; SD FEDERAL PROPERTY AGENCY FY20 NEW VEHICLES 20,000.00 TOWN OF HAYTI WATER 3.55; TWIN RIVERS HOSPITALITY INC. K.N. RR TRAVEL 81.99; W.W. TIRE SERVICE MAINT 178.64; WEBSTER AUTO CARE MAINT 147.53

FUND TOTAL: \$40,482.74

SPECIAL EDUCATION FUND: BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 17,975.43; BRITTON-HECLA SCHOOL DISTRICT FEB 2020 MI 71.40; CASTLEWOOD SCHOOL DISTRICT NURSE/ FEB 2020 USE FEE 12,700.46; CENTURY BUSINESS

PRODUCTS, INC COPIER MAINT CONTRACT 113.11; DUST TEX SERVICE, INC. FEB 20 RUG RENTAL 48.12; EMC INSURANCE FY20 NEW VEHICLE COV 308.70; ENEMY SWIM DAY SCHOOL PSYCH SUPP 97.50; HAMLIN SCHOOL DISTRICT FEB 2020 USE FEE 751.84; JUTTINGS GROC CB SUPP - HAMLIN 7.79; LUX, LOIS MI REIMB 40.32; NESC PAYROLL MARCH 2020 268,009.94; PARENT FEB 2020 MI 85.68; OTTERTAIL POWER CO. ELEC 413.39; SANFORD HEALTH PLAN HSA/FSA FEES 55.98; SDASBO T.S. ASBO REGIS/DUES 112.50; SW/WC SERVICE COOP CONF REGIS 540.00; TOWN OF HAYTI WATER 31.95; WEBSTER SCHOOL DISTRICT FEB 2020 USE FEE 493.10

FUND TOTAL: \$301,857.21

Discussion Items

March 4, 2020 Advisory Board meeting minutes

Director Aberle reviewed the minutes from the advisory meeting.

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Aberle gave his monthly report.

Oldham/Ramona joining NESC

Discussion was held on Oldham/Ramona joining NESC starting FY21.

Evaluation numbers for School Psychologists

Discussion was held on evaluation numbers for school psychologists and if more staff is needed for FY21.

COVID-19-Coronavirus Plan

Discussion was held on COVID-19-Coronavirus Plan going forward.

Action Items

Oldham/Ramona joining NESC

Action #20-60 Motion by G. Bjorklund, second by T. Bjorklund, to approve Oldham/Ramona to join NESC starting FY21.

Executive Session

Action #20-61 Pursuant to – Personnel SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee.

Motion by C. Knutson, second by A. Schuurman to enter executive session at 7:45 P.M. to discuss contracts for FY21. King – aye. Akin – aye, Koehlmoos – aye, Knutson – aye, Prins – aya, Schuurman – aye, Bjorklund – aye, Homola – aye, Blue – aye, Olson- aye, Bjorklund – aye, Thyen – aye, and Looyenga - aye, motion carried.

President Akin declared the board out of executive session at 7:49 P.M.

Action Item after Executive Session

Action #20-62 Motion by J. Homola, second by J. Olson to approve Kari Nolte FTE from .48 to .35. King – aye. Akin – aye, Koehlmoos – aye, Knutson – aye, Prins – aya, Schuurman – aye, Bjorklund – aye, Homola – aye, Blue – aye, Olson- aye, Bjorklund – aye, Thyen – aye, and Looyenga - aye, motion carried.

Action #20-63 Motion by C. Knutson, second by T. Bjorklund to approve Lisa Reinhiller FTE from 1.0 to .55. King – aye. Akin – aye, Koehlmoos – aye, Knutson – aye, Prins – aya, Schuurman – aye, Bjorklund – aye, Homola – aye, Blue – aye, Olson- aye, Bjorklund – aye, Thyen – aye, and Looyenga - aye, motion carried.

Adjournment

Action #20-64 With there being no further business, motion by A. Schuurman, second by J. Homola, to adjourn. King – aye. Akin – aye, Koehlmoos – aye, Knutson – aye, Prins – aya, Schuurman – aye, Bjorklund – aye, Homola – aye, Blue – aye, Olson- aye, Bjorklund – aye, Thyen – aye, and Looyenga - aye, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical Institute in Watertown, SD on Monday, April 20, 2020 at 7:00 P.M.

Cory Akin, President

Tiffany Stormo, Business Manager