

Cory Akin
PRESIDENT
BOARD OF DIRECTORS

Jerry Aberle
DIRECTOR
Jerry.Aberle@k12.sd.us

Tim Frewing
ASSISTANT DIRECTOR
Tim.Frewing@k12.sd.us

Tiffany Stormo
BUSINESS MANAGER
Tiffany.Stormo@k12.sd.us

MEMBER DISTRICTS

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Oldham-Ramona #39-5
- Rosholt #54-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

Northeast Educational Services Cooperative

P.O. Box 327 • Hayti, South Dakota 57241
605-783-3607 • Fax 605-783-3259

August 13, 2020

Dear NESC Board Members:

Our August board meeting will be held on August 17, 2020. It will begin at 7:00 pm. You may attend the meeting in person, via Zoom, or telephone. Depending on your preference, information for all three options is below.

Physical Location of meeting:

Ramkota Hotel and Watertown Event Center
1901 9th Ave SW, Watertown, SD 57201
Cattail Room

To Join Zoom Meeting; Video and Audio:

Register in advance for this meeting:

<https://us02web.zoom.us/join/register/tZUkfumvpj4tGdKN242erHuHznAXyiX0bRYYX>

After registering, you will receive a confirmation email containing information about joining the meeting.

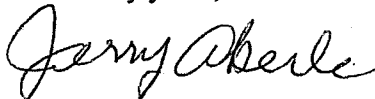
To Join by Phone Only

Dial: 1-312-626-6799
Meeting ID: 819 9078 5736
Participant ID: Not needed
Password: 454221

Enclosed/attached are several documents for your review prior to the meeting.

See you Monday evening at 7:00 pm.

Sincerely yours,



Jerry Aberle

NESC BOARD OF DIRECTORS' MEETING

Proposed Agenda

Date: August 17, 2020

Time: 7:00 P.M.

Ramkota Hotel and Watertown Event Center

1901 9th Ave SW, Watertown, SD 57201

Cattail Room

1. Call to order
2. Introduction of guests
3. Public Comment
4. Agenda review, changes, and approval
5. Conflicts of Interest
6. Approval of July 2020 financial report
7. Consent Agenda
 - a. Approval of July 20, 2020 meeting minutes
 - b. Approval of payment of August 2020 budget claims
 - c. Approval of propane contract—Hamlin County Farmer's Cooperative, 2,100 gallons @ \$1.13/gallon, \$2,373.00
 - d. Approval of audit engagement letter for FY 20, William Neale & Co., P.C.
 - e.
8. Discussion Items
 - a. Assistant Director Report
 - b. Director Report
 - c. Chairman appointment of Steering/Negotiations Committee
 - d. Policy updates
 - e. Declaring NESC Employees as essential workers
 - f. COVID-19 Sentinel Surveillance Testing
 - g.
 - h.
9. Action Items
 - a.
 - b.
10. Executive Session (If needed)
 - a. Personnel—SDCL 1-25-2(1). Discussing the qualifications, competence, performance, character or fitness of any public officer or employer or prospective public officer or employee
 - b. Negotiations—SDCL 1-25-2(4). Preparing for contract negotiations or negotiating with employee or employee representatives

Physical Location of meeting:

Ramkota Hotel and Convention Center—Cattail Room

1901 9th Ave SW, Watertown, SD 57201

To Join Zoom Meeting; Video and Audio:

Register in advance for this meeting:

<https://us02web.zoom.us/join/register/tZUkfumvpj4tGdKN242erHuHznAXyiX0bRYX>

After registering, you will receive a confirmation email containing information about joining the meeting.

To Join by Phone Only

Dial: 1-312-626-6799

Meeting ID: 819 9078 5736

Participant ID: Not needed

Agenda Explanation

1. Call to order
2. Introduction of guests
3. Public Comment
4. Agenda review, changes, and approval
5. Conflict of Interest
6. Approval of July 2020 financial report
7. Consent Agenda
 - a. Approval of July 20, 2020 meeting minutes. Please review enclosed minutes.
 - b. Approval of payment of August 2020 budget claims. Please review the enclosed budget claims.
 - c. Approval of propane contract—Hamlin County Farmer's Cooperative, 2,100 gallons @ \$1.13/gallon, \$2,373.00. This contract is for the same number of gallons we purchased last year.
 - d. Approval of audit engagement letter for FY 20, William Neale & Co., P.C.. William Neale & Co., PC will be doing NESC's FY 20 audit.
 - e.
 - f.
8. Discussion Items
 - a. Assistant Director Report.
 - b. Director Report.
 - c. Chairman appointment of Steering/Negotiations Committee. Chairman Akin will make appointments to this committee.
 - d. Policy updates. Our Title IX policy will need to be updated. I would also recommend a public comment policy.
 - e. Declaring NESC Employees as essential workers. I will lead a discussion on this item.
 - f. COVID-19 Sentinel Surveillance Testing. I will lead a discussion on this item.
 - g.
 - h.
9. Action Items
 - a. Approval of 20-21 Property, Liability, and Workers' Compensation insurance renewal. This was discussed last month. Action should be taken this month.
 - b. Approval of paper bid. The paper bid will need approval.
 - c. Approval to publish FY 21 preliminary budget and set budget hearing for Monday, July 20, 2020. The budget hearing needs to be set.
 - d. Approval of FMLA policy. The revised FMLA policy needs to be adopted.
 - e. Approval of updated inventory list. The board should declare surplus the outdated, broken, or misplaced inventory items presented earlier and to dispose of such items.
 - f.
 - g.
10. Executive session (If needed)
 - a. Personnel—SDCL 1-25-2(1). Discussing the qualifications, competence, performance, character or fitness of any public officer or employer or prospective public officer or employee
 - b. Negotiations—SDCL 1-25-2(4). Preparing for contract negotiations or negotiating with employee or employee representatives

NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Agency Fund (71)	TOTAL ALL FUNDS
CASH BALANCE				
July 1, 2020	\$301,491.42	\$899,211.11	\$36,255.10	\$1,236,957.63
Receipts:				
Local Sources:				
1312 Center Base Tuition				\$0.00
1332 Extended School Year Tuition				\$0.00
1510 Interest	\$140.59	\$264.05		\$404.64
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs				\$0.00
1950 Refund Prior Year Expense				\$0.00
1990 Charges For Service				\$0.00
1990 SPED Assessments				\$0.00
1990 Reading Recovery				\$0.00
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous			\$3,106.35	\$3,106.35
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage				\$0.00
State Sources:				
3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$2,296.32		\$2,296.32
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00
Federal Sources:				
4152 Title IIB (SD COUNTS)				\$0.00
4175 IDEA Part B 611				\$0.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619				\$0.00
Other Receipts:				
120 Accounts Receivable	\$8,117.64	\$140,969.00		\$149,086.64
140 Due from other Governments		\$6,014.95		\$6,014.95
Other Receipts				\$0.00
Total Monthly Receipts	\$8,258.23	\$149,544.32	\$3,106.35	\$160,908.90
Balance Frwd plus Revenue to date	\$309,749.65	\$1,048,755.43	\$39,361.45	\$1,397,866.53
Manual Journal Entry				\$0.00
Manual Journal Entry Revenue				\$0.00
EOFY20 BMO				
Less Salaries & Disbursements				
Salaries	\$4,829.61	\$288,314.98		\$293,144.59
Disbursements	\$100,792.95	\$77,755.58	\$1,552.40	\$180,100.93
Less Total Salaries & Disbursements	\$105,622.56	\$366,070.56	\$1,552.40	\$473,245.52
CASH BALANCE				
July 31, 2020	\$204,127.09	\$682,684.87	\$37,809.05	\$924,621.01

Balance Sheet

Clearing Account XX-101-002	\$0.00	\$0.00	\$0.00	\$0.00
Checking Account XX-101	\$5.94	\$532,171.37	\$30,047.59	\$562,224.90
Money Market Savings XX-105	\$204,121.15	\$64,788.59	\$7,761.46	\$276,671.20
Certificates of Deposit XX-106	\$0.00	\$80,724.91	\$0.00	\$80,724.91
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
TOTALS	\$204,127.09	\$682,684.87	\$37,809.05	\$924,621.01
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Regular; Processing Month 07/2020; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	325.00	140.59	140.59	43.26	184.41
10 1941 014	ESA 1 LEA ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
10 1941 015	SHARED SERVICES-1 REV OTHER SOURCES-LEAs	74,437.97	74,437.97	74,437.97	100.00	0.00
10 1941 017	SHARED SERVICES GRANT	0.00	0.00	0.00	0.00	0.00
10 1990 009	NON-SP.ED. ASSESSMENTS	3,393.92	0.00	0.00	0.00	3,393.92
10 1990 012	READING RECOVERY ASSESSMENTS	28,765.95	10,567.07	10,567.07	36.73	18,198.88
10 1990 013	READING RECOVERY-OTHER LEAs	5,545.85	0.00	0.00	0.00	5,545.85
10 1990 018	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
10 1990 020	NORTHERN PLAINS	0.00	0.00	0.00	0.00	0.00
10 1990 073	D&A POOL ASSESSMENTS	13,000.00	3,281.94	3,281.94	25.25	9,718.06
10 1990 200	EXPENSED MILEAGE FROM SPED	261,430.00	0.00	0.00	0.00	261,430.00
	Subtotal: LOCAL SOURCES	386,898.69	88,427.57	88,427.57	22.86	298,471.12
10 3900 050	ESA 1-TEACHER OF THE YEAR	0.00	0.00	0.00	0.00	0.00
	Subtotal: STATE SOURCES	0.00	0.00	0.00	0.00	0.00
10 4152 016	TITLE II PART B SD COUNTS	0.00	0.00	0.00	0.00	0.00
	Subtotal: FEDERAL SOURCES	0.00	0.00	0.00	0.00	0.00
10 5110	OPERATING TRANSFER IN	0.00	0.00	0.00	0.00	0.00
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	0.00	0.00
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
	Subtotal: 5000	0.00	0.00	0.00	0.00	0.00
	Fund Total:	386,898.69	88,427.57	88,427.57	22.86	298,471.12

Regular; Processing Month 07/2020; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
22 1312	TUITION-CENTER BASE	591,067.87	58,192.12	58,192.12	9.85	532,875.75
22 1312 100	TUITION-ESY	95,282.75	0.00	0.00	0.00	95,282.75
22 1510	INTEREST	1,700.00	264.05	264.05	15.53	1,435.95
22 1950	REFUND OF PRIOR YEAR EXPENSE	0.00	0.00	0.00	0.00	0.00
22 1990 002	MISCELLANEOUS-CENTER BASE	0.00	0.00	0.00	0.00	0.00
22 1990 003	SPED ASSESSMENTS	1,212,427.09	0.00	0.00	0.00	1,212,427.09
22 1990 018	MISCELLANEOUS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 020	NORTHERN PLAINS	0.00	0.00	0.00	0.00	0.00
22 1990 021	OLDHAM-RAMONA	10,000.00	0.00	0.00	0.00	10,000.00
	Subtotal: LOCAL SOURCES	1,920,477.71	58,456.17	58,456.17	3.04	1,862,021.54
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	130,704.55	0.00	0.00	0.00	130,704.55
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	2,296.32	2,296.32	5.74	37,703.68
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	0.00	0.00	4,500.00
	Subtotal: STATE SOURCES	175,204.55	2,296.32	2,296.32	1.31	172,908.23
22 4175 475	REGULAR IDEA PART B 611	1,856,585.00	0.00	0.00	0.00	1,856,585.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	0.00	0.00	0.00	0.00	0.00
22 4186 486	REGULAR IDEA PART B 619	53,425.00	0.00	0.00	0.00	53,425.00
	Subtotal: FEDERAL SOURCES	1,910,010.00	0.00	0.00	0.00	1,910,010.00
22 5110	OPERATING TRANSFER IN	75,000.00	0.00	0.00	0.00	75,000.00
22 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	0.00	0.00
22 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
	Subtotal: 5000	75,000.00	0.00	0.00	0.00	75,000.00
	Fund Total:	4,080,692.26	60,752.49	60,752.49	1.49	4,019,939.77

Revenue Summary Report
Processing Month: 07/2020

Regular; Processing Month 07/2020; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	4,467,590.95	149,180.06	149,180.06	3.34	4,318,410.89

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
10	GENERAL FUND					
1111	READING RECOVERY	\$34,311.80	\$1,952.27	\$1,952.27	5.69	\$32,359.53
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$74,437.97	\$0.00	\$0.00	0.00	\$74,437.97
2227	TECHNOLOGY SUPPORT	\$5,025.56	\$229.42	\$229.42	4.57	\$4,796.14
2319	BOARD OF EDUCATION SERVICES	\$11,805.33	\$5,298.61	\$5,298.61	44.88	\$6,506.72
2329	ADMINISTRATION	\$28,246.42	\$2,085.46	\$2,085.46	7.38	\$26,160.96
2529	ADMINISTRATION-FISCAL SERVICES	\$8,959.34	\$1,144.45	\$1,144.45	12.77	\$7,814.89
2542	OPERATION & MAINTENANCE BLDGS.	\$4,438.27	\$83.75	\$83.75	1.89	\$4,354.52
2545	VEHICLE SERVICE	\$221,674.00	\$24,220.54	\$24,220.54	10.93	\$197,453.46
2551	DRUG & ALCOHOL TESTING POOL	\$13,000.00	\$0.00	\$0.00	0.00	\$13,000.00
8110	OPERATING TRANSFERS OUT	\$75,000.00	\$0.00	\$0.00	0.00	\$75,000.00
10	GENERAL FUND	\$476,898.69	\$35,014.50	\$35,014.50	7.34	\$441,884.19
22	SPECIAL EDUCATION FUND					
1221	EXTENDED SCHOOL YEAR	\$95,282.75	\$33,621.71	\$33,621.71	35.29	\$61,661.04
1223	CENTER BASE DAY PROGRAMS	\$591,067.83	\$5,865.00	\$5,865.00	0.99	\$585,202.83
1226	EARLY CHILDHOOD SERVICES	\$379,670.38	\$2,921.95	\$2,921.95	0.77	\$376,748.43
2129	TRANSITION SUPPORT SERVICES	\$27,982.34	\$1,927.99	\$1,927.99	6.89	\$26,054.35
2142	PSYCHOLOGICAL SERVICES	\$661,366.47	\$5,324.65	\$5,324.65	0.81	\$656,041.82
2152	SPEECH PATHOLOGY SERVICES	\$1,144,817.70	\$9,040.29	\$9,040.29	0.79	\$1,135,777.41
2171	PHYSICAL THERAPY	\$323,290.24	\$21,811.91	\$21,811.91	6.75	\$301,478.33
2172	OCCUPATIONAL THERAPY	\$488,096.83	\$21,958.68	\$21,958.68	4.50	\$466,138.15
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$2,500.00	\$0.00	\$0.00	0.00	\$2,500.00
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$130,704.55	\$7,164.53	\$7,164.53	5.48	\$123,540.02
2227	TECHNOLOGY SUPPORT	\$50,813.97	\$2,315.98	\$2,315.98	4.56	\$48,497.99
2319	BOARD OF EDUCATION SERVICES	\$89,031.63	\$53,251.84	\$53,251.84	59.81	\$35,779.79
2329	ADMINISTRATION	\$285,602.72	\$21,411.24	\$21,411.24	7.50	\$264,191.48
2529	ADMINISTRATION-FISCAL SERVICES	\$90,588.84	\$11,570.43	\$11,570.43	12.77	\$79,018.41
2542	OPERATION & MAINTENANCE BLDGS.	\$44,876.01	\$846.76	\$846.76	1.89	\$44,029.25
2545	VEHICLE SERVICE	\$0.00	\$0.00	\$0.00	0.00	\$0.00
22	SPECIAL EDUCATION FUND	\$4,405,692.26	\$199,032.96	\$199,032.96	4.52	\$4,206,659.30
	Grand Total:	\$4,882,590.95	\$234,047.46	\$234,047.46	4.79	\$4,648,543.49

Activity Fund Balance Report - Summary - Exclude Encumbrances
07/2020 - 07/2020

Regular; Beginning Month 07/2020; Processing Month 07/2020; Accounts to Include Accounts with Activity; Fund
Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 415 802	FLORENCE CENTER BASE-AMT HELD FOR OTHERS	283.17	0.00	0.00	0.00	283.17
71 415 803	HAMLIN CENTER BASE-AMT HELD FOR OTHERS	493.31	0.00	0.00	0.00	493.31
71 415 804	GRANT-DEUEL CB-AMT HELD FOR OTHERS	621.08	0.00	0.00	0.00	621.08
71 415 805	KNIGHTS OF COLUMBUS-AMT HELD FOR OTHERS	2,227.26	0.00	0.00	0.00	2,227.26
71 415 806	SPECIAL OLYMPICS SD-AMT HELD FOR OTHERS	22,035.32	0.00	738.00	0.00	22,773.32
71 430 800	IMPREST ACCOUNT	5,000.00	42.40	0.00	0.00	4,957.60
71 453	SANFORD FLEX	5,594.96	1,510.00	2,368.35	0.00	6,453.31
Fund Total: 71		36,255.10	1,552.40	3,106.35	0.00	37,809.05

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, July 20, 2020

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, July 20, 2020 via Teleconference, Zoom and at Northeast Education Services Cooperative in Hayti, SD. The meeting was called to order by President Akin at 7:01 P.M. and adjourned at 8:15 P.M.

Members present:

Jolene King, Arlington; Cory Akin, Castlewood; Malory McIntire, Clark; Barb Asleson, De Smet; Carie Knutson, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Lisa Lauterhahn, Enemy Swim Day School; Todd Bjorklund, Estelline; Joe Homola, Hamlin; Amanda Wienk, Lake Preston; Zach Hildebrandt, Oldham/Ramona; Sue Braun, Rosholt; Gene Bjorklund, Sioux Valley; Lisa Amdahl, Summit; Art Berger, Waubay; Penny Thyen, Waverly/South Shore

Absent:

Gary Brassfield, Britton-Hecla; Jon Kahnke, Florence; Paula Blue, Henry; Greg Bich, Iroquois; Martin Looyenga, Webster; Tia Felberg, Willow Lake; Denise Lutkemeier, Wilmot

Others Attending:

NESC Staff Representatives: None present

Member District Superintendents: None present

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Akin called the meeting to order at 7:01 P.M.

Agenda review, changes, and approval

Action #20-92 Motion by A. Schuurman, second by J. Homola, to approve the agenda with the addition of 7i) CD Renewal and 8b) Approval of CD Renewal . King – aye, Akin – aye, McIntire – aye, Asleson – aye, Knutson – aye, Prins – aye, Schuurman – aye, Lauterhahn – aye, T. Bjorklund – aye, Homola – aye, Wienk – aye, Hildebrandt - aye, Braun – aye, G. Bjorklund – aye, Amdahl – aye, Berger – aye, Thyen – aye, motion carried.

Introduction of Guests

No guests present.

Conflicts of Interest

No conflicts of interest were presented.

Public Comment

No public comments were presented.

Financial Report

Action #20-93 Motion by G. Bjorklund, second by T. Bjorklund, to approve the financial report for the period ending June 30, 2020. King – aye, Akin – aye, McIntire – aye, Asleson – aye, Knutson – aye, Prins – aye, Schuurman – aye, Lauterhahn – aye, T. Bjorklund – aye, Homola – aye, Wienk – aye, Hildebrandt - aye, Braun – aye, G. Bjorklund – aye, Amdahl – aye, Berger – aye, Thyen – aye, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
June 1, 2020	\$315,433.27	\$882,860.28	\$38,339.88
<u>Receipts:</u>			
Local Sources	\$2,680.41	\$155,698.35	\$2,418.35
State Sources		\$58,758.13	
Federal Sources		\$147,116.00	
Other	\$80.00		
<u>Total Monthly Receipts</u>	<u>\$2,760.41</u>	<u>\$361,572.48</u>	<u>\$2,418.35</u>
Total Gross Receipts	\$318,193.68	\$1,244,432.76	\$40,758.23
Manual Journal Entries			
EOFY20 BMO		\$1,761.11	
Less Salaries	\$8,619.40	\$273,719.48	
Less Disbursements	\$8,082.86	\$69,741.06	\$4,503.13
<u>Total Salaries & Disbursements</u>	<u>\$16,702.26</u>	<u>\$343,460.54</u>	<u>\$4,503.13</u>
Ending Cash Balance			
June 30, 2020	\$301,491.42	\$899,211.11	\$36,255.10

Consent Agenda

Action #20-94 Motion by C. Knutson, second by J. Homola, to approve the following items on the Consent Agenda: 7a) Approval of June 15, 2020 Board of Directors minutes; 7b) Approval of payment of final EOFY 2020 claims. All present voting in favor, motion carried. King – aye, Akin – aye, McIntire – aye, Asleson – aye, Knutson – aye, Prins – aye, Schuurman – aye, Lauterhahn – aye, T. Bjorklund – aye, Homola – aye, Wienk – aye, Hildebrandt - aye, Braun – aye, G. Bjorklund – aye, Amdahl – aye, Berger – aye, Thyen – aye, motion carried.

EOFY2020 Accounts Payable

GENERAL FUND: AUTOMATIVE SERVICE CENTER, THE MAINT 368.21;BANGS, MCCULLEN, BUTLER, FOYE & SIMMONS LEGAL COUNSEL 145.90;BASS SANITATION INC. APRIL-JUNE GARB 13.65;BRIAN'S GLASS AND DOOR, INC MAINT 40.00; BULLERT AUTO MAINT 550.45;CENEX FLEETCARD GASOLINE 773.80;CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 6.15;DAKOTA DATA SHRED PROF/SHRED DOC 14.47;DELYLE'S SOUTH 81 SERVICE, INC. MAINT 1,030.78; DUST TEX SERVICE, INC. JUNE 2020 RUG RENT 5.35;GESSWEIN MOTORS, INC. MAINT 26.42;HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 154.02;KORMANAGEMENT SERVICES, LLC DRUG TESTING Q4 1,846.70;NESC SPECIAL REVENUE PROJECTS 4TH QTR EXP MI 3,903.45;OTTERTAIL POWER CO. ELEC 16.16;PUBLIC OPINION MINUTES 26.80;REUER, DYLAN LAWN CARE 8.00;SANFORD HEALTH PLAN HSA/FSA FEES 6.22;SUTTEN, KRISTINA MILEAGE REIMB 21.96;TWIN VALLEY TIRE, INC. MAINT 59.63;VERIZON WIRELESS JUNE CELL SERV 54.74

FUND TOTAL: \$9,072.86

SPECIAL EDUCATION FUND: BANGS, MCCULLEN, BUTLER, FOYE & SIMMONS LEGAL COUNSEL 1,313.10; BASS SANITATION INC. APRIL-JUNE GARB 122.85; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 1,761.11; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 55.39; DAKOTA DATA SHRED PROF/SHRED DOC 130.21; DUST TEX SERVICE, INC. JUNE 2020 RUG RENT 48.12; MARSHALL CO. HEALTHCARE CENTER PT/OT SERVICES 2,484.77; NESC SPECIAL REVENUE PROJECTS 4TH QTR EXP MI/ESA IDC 7,687.12; OTTERTAIL POWER CO. ELEC 145.41; PUBLIC OPINION MINUTES 241.16; REUER, DYLAN LAWN CARE 72.00; SANFORD HEALTH PLAN HSA/FSA FEES 55.98; SANFORD WEBSTER MEDICAL CENTER JUNE OT SERV 4,001.72; VERIZON WIRELESS JUNE CELL SERV 172.58

FUND TOTAL: \$18,291.52

Appoint Business Manager as President Pro-Tem

President Akin appointed Business Manager Stormo as President Pro-Tem.

Adjourn meeting for Fiscal Year 2020

Action #20-95 With there being no further business to come before the Board of Directors for FY20, Motion by T. Bjorklund, second by A. Schuurman to adjourn the final Board of Directors meeting for FY20 at 7:10 P.M. King – aye, Akin – aye, McIntire – aye, Asleson – aye, Knutson – aye, Prins – aye, Schuurman – aye, Lauterhahn – aye, T. Bjorklund – aye, Homola – aye, Wienk – aye, Hildebrandt - aye, Braun – aye, G. Bjorklund – aye, Amdahl – aye, Berger – aye, Thyen – aye, motion carried.

NESC Board of Directors

Annual Reorganization Meeting

The annual reorganization meeting for FY21 was called to order by President Pro-Tem Stormo at 7:11 P.M.

Election of Officers for Fiscal Year 2021

Office of the President

Action #21-1 Motion by J. Homola, second by A. Schuurman to nominate C. Akin for the office of President. Motion by G. Bjorklund, second by C. Knutson, nominations cease, and unanimous ballot be cast for C. Akin. King – aye, Akin – aye, McIntire – aye, Asleson – aye, Knutson – aye, Prins – aye, Schuurman – aye, Lauterhahn – aye, T. Bjorklund – aye, Homola – aye, Wienk – aye, Hildebrandt - aye, Braun – aye, G. Bjorklund – aye, Amdahl – aye, Berger – aye, Thyen – aye, motion carried.

Office of the Vice-President

Action #21-2 Motion by G. Bjorklund, second by A. Schuurman to nominate C. Knutson for the office of Vice-President. Motion by G. Bjorklund, second by A. Schuurman, nominations cease, and unanimous ballot be cast for C. Knutson. King – aye, Akin – aye, McIntire – aye, Asleson – aye, Knutson – aye, Prins – aye, Schuurman – aye, Lauterhahn – aye, T. Bjorklund – aye, Homola – aye, Wienk – aye, Hildebrandt - aye, Braun – aye, G. Bjorklund – aye, Amdahl – aye, Berger – aye, Thyen – aye, motion carried.

NESC 2020-2021 Budget Hearing

President Akin declared the budget hearing open at 7:16 P.M. Business Manager Stormo presented the budget, and President Akin declared the budget hearing closed at 7:23 P.M.

Adopt FY 2021 budget

Action #21-3 Motion by G. Bjorklund, second by J. Homola to adopt the FY21 budget as presented. King – aye, Akin – aye, McIntire – aye, Asleson – aye, Knutson – aye, Prins – aye, Schuurman – aye, Lauterhahn – aye, T. Bjorklund – aye, Homola – aye, Wienk – aye, Hildebrandt - aye, Braun – aye, G. Bjorklund – aye, Amdahl – aye, Berger – aye, Thyen – aye, motion carried.

The changes to the preliminary published budget are as follows:

Appropriations:

General Fund:

ESA1 – \$74,437.97; Board of Education - \$11,805.33; Administration - \$28,246.42; Administration—Fiscal - \$8,959.34; Technology Services - \$3,450.56; Operations/Maintenance of Building - \$4,438.28; Capital Acquisitions - \$91,575.00; Transfer to SPED Fund from GF - \$75,000

Special Education Fund:

Board of Education - \$89,031.63; Administration - \$285,602.72; Administration—Fiscal - \$90,588.84; Technology Services - \$34,888.97; Operations/Maintenance of Building - \$44,875.97; Capital Acquisitions - \$15,925.00

Means of Finance:

General Fund:

Fund Balance assigned to subsequent year budget - \$15,000.00; Assessments - \$37,705.73; ESA 1 Local - \$74,437.97

Special Education Fund:

Fund Balance assigned to subsequent year budget - \$325,000.00; Assessments - \$1,212,427.09; Transfer from GF to SPED Fund - \$75,000

Consent Agenda

Action #21-4 Motion by A. Schuurman, second by T. Bjorklund to approve the following items on the consent agenda: 7a) Approval of July 2020 claims; 7b) Designate Official Depository-Reliabank, Hayti, SD; 7c) Authorize official newspaper – Watertown Public Opinion; 7d) Designate Legal Counsel-Rodney Freeman; 7e) Designate Business Manager as official custodian of accounts; 7f) Adopt travel rates: i.) In state-\$0.42 per mile, \$6 breakfast, \$14 noon lunch, \$20 dinner, actual cost for lodging; ii) Out of state --\$.42 per mile, \$10 breakfast, \$18 noon lunch, \$28 dinner; actual cost for lodging; 7g) Appoint Title IX and 504 Coordinator-Tim Frewing; 7h) Adopt NESC By-Laws; 7i) Appoint Director and Business Manager as Federal Program Agents; 7j) Designate purchasing agents-Jerry Aberle & Tiffany Stormo; 7k) Set Board of Director's pay for Special Committees-\$60 per meeting & \$0.42 per mile; 7l) Approve of ESY contract – Sara Lorensberg, \$35.39. King – aye, Akin – aye, McIntire – aye, Asleson – aye, Knutson – aye, Prins – aye, Schuurman – aye, Lauterhahn – aye, T. Bjorklund – aye, Homola – aye, Wienk – aye, Hildebrandt - aye, Braun – aye, G. Bjorklund – aye, Amdahl – aye, Berger – aye, Thyen – aye, motion carried.

July 2020 Accounts Payable

General Fund: ABC AUTOMATIC BUILDING CONTROLS FIRE ALARM CONTRACT 355.30; ABERLE, GERALD BOARD SUPP 9.86 ASBSD FY21 DUES 69.75; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 1.11; CEC G.A., T.F. MEMBER 31.95; EMC INSURANCE FY21 VEHICLE COV 4,502.25; FIRST DAKOTA INDEMNITY COMPANY FY21 WORK COMP 625.14; JENSEN, DEBRA JULY 2020 MI REIMB 20.54; LEASE, JENNIFER BACKGROUND CHECK 4.79; MICKELSEN-STRUBEL, LISA BACKGROUND CHECK 6.14; MILES, TAYLOR BACKGROUND CHECK 4.79; NESC PAYROLL JULY 2020 4,829.61; PAPER 101 FY21 COOP PAPER PURCHASE 61,195.20; RELIABANK DEPOSIT BOX 1.35; SASD G.A., T.F., T.S., MEMBER 113.67; SCOTTING HEATING & COOLING LLC FURNACE MAINT 52.81; SD FEDERAL PROPERTY AGENCY FY21 NEW VEHICLES 24,200.00; SD TEACHER PLACEMENT CENTER TEACHER PLACEMENT SITE 39.15; SOFTWARE UNLIMITED FY21 SOFTWARE FEE 481.50; TERHARK, ANGELA BACKGROUND CHECK 4.79

Fund Total: \$96,549.70

Special Education Fund: ABC AUTOMATIC BUILDING CONTROLS FIRE ALARM CONTRACT 154.70; ABERLE, GERALD BOARD SUPP 99.64; ASBSD FY21 DUES 705.25; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 54.44; BRITTON-HECLA SCHOOL DISTRICT MAY/JUNE 2020 ESY MI 157.08; CEC G.A., T.F. MEMBER 323.05; CPI FY21 MEMBER FEE 150.00; EMC INSURANCE FY21 VEHICLE COV 45,522.75; ENEMY SWIM DAY SCHOOL PSYCH SUPP 501.75; FIRST DAKOTA INDEMNITY COMPANY FY21 WORK COMP 6,320.86; LEASE, JENNIFER JUNE 2020 ESY MI 67.36; MICKELSEN-STRUBEL, LISA BACKGROUND CHECK 62.11; MILES, TAYLOR BACKGROUND CHECK 48.46; NESC PAYROLL JULY 2020 288,314.98; RELIABANK DEPOSIT BOX 13.65; SAATHOFF, MARCI SLP SUPP 48.00; SASD G.A., T.F., T.S., MEMBER 1,149.33; SCOTTING HEATING & COOLING LLC FURNACE MAINT 533.93; SD TEACHER PLACEMENT CENTER TEACHER PLACEMENT SITE 395.85; SOFTWARE UNLIMITED FY21 SOFTWARE FEE 4,868.50; TERHARK, ANGELA BACKGROUND CHECK 48.46

Fund Total: \$349,540.15

Discussion Items

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Aberle gave his monthly report.

NESC Board of Directors – District representatives

Discussion was held on districts preferred method for receiving board information for FY21.

Website

The website for NESC is nesc.k12.sd.us.

School Starting and COVID 19

Discussion was held on school starting and COVID 19.

Mobility van purchase

Aberle informed the board he would be looking to buy another mobility van.

NESC Board Policies

Aberle reviewed the NESC Board Policies.

Future board meeting location and mode of delivery

Discussion was held on location for future meetings.

Certificate of Deposit Renewal

Discussion was held on cashing out certificate of deposit and re-issuing on maturity date to a twelve month certificate.

Action Items

Approval of NESC Board policies 2020-21

Action #21-5 Motion by C. Knutson, second by G. Bjorklund to approve NESC Board Policies for 2020-21. King – aye, Akin – aye, McIntire – aye, Asleson – aye, Knutson – aye, Prins – aye, Schuurman – aye, Lauterhahn – aye, T. Bjorklund – aye, Homola – aye, Wienk – aye, Hildebrandt - aye, Braun – aye, G. Bjorklund – aye, Amdahl – aye, Berger – aye, Thyen – aye, motion carried.

Approval of Certificate of Deposit Renewal

Action #21-6 Motion by T. Bjorklund, second by J. Homola to approve cashing out the certificate of deposit held at Reliabank and re-issue certificate of deposit at new interest rate with twelve month contract. King – aye, Akin – aye, McIntire – aye, Asleson – aye, Knutson – aye, Prins – aye, Schuurman – aye, Lauterhahn – aye, T. Bjorklund – aye, Homola – aye, Wienk – aye, Hildebrandt - aye, Braun – aye, G. Bjorklund – aye, Amdahl – aye, Berger – aye, Thyen – aye, motion carried.

Executive Session

No executive session was held.

Adjournment

Action #21-7 With there being no further business, motion by A. Schuurman, second by J. Homola, to adjourn. King – aye, Akin – aye, McIntire – aye, Asleson – abstain, Knutson – aye, Prins – aye, Schuurman – aye, Lauterhahn – aye, T. Bjorklund – aye, Homola – aye, Wienk – aye, Hildebrandt – aye, Braun – aye, G. Bjorklund – aye, Amdahl – aye, Berger – aye, Thyen – aye, motion carried.

The next NESC Board of Directors meeting will be held on Monday, August 17, 2020 at 7:00 P.M. with location to be decided at a later date.

Cory Akin, President

Tiffany Stormo, Business Manager

As per SDCL 6-1-10 the following salaries for NESC employees for 2020-2021:

ADMINISTRATION: Gerald Aberle 100,000.00; Tiffany Stormo 51,400.00; Tim Frewing 67,321.16; Tammy Anderson 15.99/hr; Carol Reuer 16.38/hr; CUSTODIAN: Gerald Binde 17.32/hr; EDUCATIONAL SERVICES AGENCY 1: Lisa Reinhiller 33,531.20; READING RECOVERY: Kari Nolte 21,084.57; TRANSITION/TECHNOLOGY COORDINATOR/EDUCATIONAL SPECIALIST: Brenda Boyd 57,769.94; SPEECH THERAPY: Christy Busckohl 63,275.29; Linda Conrad 53,741.03; Autumn Culhane 47,215.36; Angel Dubro 42,384.76; Heather Hansen 54,270.52; Alysha Johnson 53,179.53; Cheryl Keller-Knudson 65,938.83; Deb Lauseng 53,704.44; Carrie Niles 53,875.31; Marci Saathoff 48,438.55; Rochelle Schmidt 51,576.85; Megan Schneider 52,875.00; Debra Tiefenthaler 65,938.83; Melody Wenz 65,938.83; Rita Wiese 53,704.44; CENTER BASE: Brian Jacobsen 54,786.53; Chris Lather 44,506.65; Sara Lorensberg 51,208.32; EARLY CHILDHOOD: Debra Jensen 50,917.11; Karlette Juhnke 53,704.44; Teresa Landmark 48,293.98; Wendi Lindner 51,240.59; Julie Nelson 53,667.95; SCHOOL PSYCHOLOGISTS: Melissa Gent 58,883.80; Traci Ann Graham 64,045.00; Maria Meyer 67,730.81; Shelly Skogstad 62,066.20; PSYCHOLOGICAL EXAMINERS: Jessica Fischer 48,215.00; Nicole Johnson 48,215.00; Kris Street 43,305.79; PHYSICAL THERAPISTS: Nancy Crump 73,066.96; Kari Holden 70,816.21; Kristina Suttan 62,938.58; OCCUPATIONAL THERAPISTS: Stephanie Hayunga 51,988.60; Nicol Huyvaert 60,249.53; Lisa Mickelsen-Strubel 26,00.00; OCCUPATIONAL THERAPISTS ASSISTANTS: Morgan Anderson 33,000.00; Kelsey Kringen 36,105.11; ACADEMIC EVALUATOR: Lucy Vandersnick 23,437.50; CENTER BASE PARA EDUCATORS: Katherine Anderson 14.50/hr; Abbie Carlson 14.67/hr; Shelby Guerdet 14.92/hr; Baily Mack 14.50/hr; Michelle Meier 14.50; Shari Peckenpaugh 14.94/hr; Danielle Swanson 14.40/hr; Joan Sween 15.05/hr; EXTENDED SCHOOL YEAR: Katherine Anderson 14.00/hr; Christy Busckohl 43.96/hr; Abbie Carlson 14.17/hr; Linda Conrad 37.19/hr; Autumn Culhane 37.57/hr; Angel Dubro 34.03/hr; Robin Gigov 33.72/hr; Heather Hansen 37.57/hr; Brian Jacobsen 37.93/hr; Debra Jensen 35.19/hr; Alysha Johnson 36.79/hr; Karlette Juhnke 37.17/hr; Cheryl Keller-Knudsen 45.85/hr; Sheri Kogel 13.75/hr; Teresa Landmark 33.32/hr; Chris Lather 30.63/hr; Debra Lauseng 37.17/hr; Jenny Lease 29.00/hr; Wendi Lindner 37.33/hr; Sara Lorgensberg 35.39/hr; Baily Mack 14.00/hr; Emily Martian 30.92/hr; Taylor Miles 29.00/hr; Julie Nelson

37.14/hr; Carrie Niles 37.29/hr; Marci Saathoff 37.25/hr; Rochelle Schmidt 35.65/hr; Danielle Swanson 13.90/hr; Joan Sween 14.55/hr; Angela Terhark 30.79/hr; Debra Tiefenthaler 45.85/hr; Christy Van Heerde 30.84/hr; Courtney Weber 30.29/hr; Melody Wenz 45.85/hr; Lindsey West 31.59/hr; Rita Wiese 37.17/hr; Emma Wik 29.00/hr

Northeast Educational Services Cooperative

AUGUST 2020 INVOICES

GENERAL FUND - 10

AAA PURE WATER	WATERFILTER	8.87
APEX LEARNING	APEX SEATS	7,000.00
ASBSD	VIRTUAL JOINT CONV	27.00
CENEX FLEETCARD	GASOLINE	944.39
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	8.51
DELYLE'S SOUTH 81 SERVICE, INC.	MAINT	1,382.91
DON'S BODY SHOP	MAINT	442.00
DUST TEX SERVICE, INC.	JULY/AUG RUG RENTAL	9.62
ESTELLINE COMMUNITY OIL CO.	MAINT	39.20
HAMLIN COUNTY FARMERS COOP	FY21 PROPANE FILL	439.91
HAMLIN COUNTY PUBLISHING	EMPLOYMENT ADD	2.26
JEFF'S VACUUM CENTER	VACUUM REPAIR	4.09
KOGEL, SHERI	BACKGROUND CHECK	6.14
MOBILITYWORKS OF TEA	2016 DODGE GRAND CARAVAN	30,000.00
NESC IMPREST	IMPREST	3.82
NESC PAYROLL	AUG 2020	4,841.20
OFFICE PEEPS, INC.	BOARD SUPP - PPE	29.00
OTTERTAIL POWER CO.	ELEC	25.92
PALMLUND AUTOMOTIVE	MAINT	516.99
REUER, DYLAN	LAWN CARE	10.80
SANFORD HEALTH PLAN	HSA/FSA FEES	5.96
TOWN OF HAYTI	WATER	3.20
W.W. TIRE SERVICE	MAINT	488.05
WATERTOWN FORD CHRYSLER	MAINT	200.83
WR CAPITAL 1, LLC (RAMKOTA)	INSERVICE MEALS/MTG FEE	81.16
<u>GENERAL FUND TOTAL:</u>		<u>46,521.83</u>

SPECIAL EDUCATION FUND - 22

AAA PURE WATER	WATERFILTER	89.63
ASBSD	VIRTUAL JOINT CONV	273.00
BRITTON-HECLA SCHOOL DISTRICT	JULY 2020 ESY MI	67.62
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	86.01
DUST TEX SERVICE, INC.	JULY/AUG RUG RENTAL	97.32
GRAHAM, TRACI	FY21 NASP DUES	220.00
HAMLIN COUNTY FARMERS COOP	FY21 PROFIT FILL	2,159.43

HAMLIN COUNTY PUBLISHING	EMPLOYMENT ADD	22.74
HAYUNGA, STEPHANIE	CB SUPP	22.49
JEFF'S VACUUM CENTER	VACUUM REPAIR	41.36
KOGEL, SHERI	JUNE/JULY 2020 ESY MI	278.83
LEASE, JENNIFER	JULY/AUG 2020 ESY MI	15.12
MARTIAN, EMILY	JUNE/JULY 2020 ESY MI	181.44
MEYER, MARIA	FY21 NASP DUES	220.00
PARENT	JUNE/JULY 2020 ESY MI	60.48
NESC IMPREST	IMPREST	38.58
NESC PAYROLL	AUG 2020	295,715.02
OFFICE PEEPS, INC.	BOARD SUPP - PPE	293.25
OTTERTAIL POWER CO.	ELEC	262.13
PS PUBLISHING	PARENT RIGHT HANDBOOKS	1,080.00
REUER, DYLAN	LAWN CARE	109.20
SANFORD HEALTH PLAN	HSA/FSA FEES	60.24
SD DEPT. OF LABOR	UNEMPLOYMENT CLAIM	270.42
SW/WC SERVICE COOPERATIVE	BEHAVIOR ANALYST CONTRACT	21,443.68
TOWN OF HAYTI	WATER	32.30
WR CAPITAL 1, LLC (RAMKOTA)	INSERVICE MEALS/MTG FEE	820.64
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>323,960.93</u>
<u>AUGUST 2020 INVOICES:</u>		<u>370,482.76</u>

Northeast Educational Services Cooperative

AUGUST 2020 BMO INVOICES

GENERAL FUND - 10

AMAZON	NESC SUPP	59.18
AMSTERDAM PRINTING&LITHO, CORP.	PLANNERS	24.90
APPLE INC.	TECH EQ - IPADS	107.64
CDW GOVERNMENT INC.	TECH SUPP/TECH EQ	70.84
INNOVATIVE OFFICE SOLUTIONS	O&M SUPP	47.29
ITC TELECOM	JULY PHONE SERVICES	42.48
US POSTAL SERVICE	POSTAGE	7.37
VERIZON WIRELESS	JULY CELL SERVICE	13.55
<u>GENERAL FUND TOTAL:</u>		<u>373.25</u>

SPECIAL EDUCATION FUND - 22

AMAZON	NESC SUPP	2,839.47
AMSTERDAM PRINTING&LITHO, CORP.	PLANNERS	251.77
APPLE INC.	TECH EQ - IPADS	1,088.36
CDW GOVERNMENT INC.	TECH SUPP/TECH EQ	716.37
CPI	FLEX SEATS - ARLINGTON	112.50
HAWTHORNE EDUCATIONAL SERVICES	EC SUPP	300.00
INNOVATIVE OFFICE SOLUTIONS	O&M SUPP	478.16
ITC TELECOM	JULY PHONE SERVICES	429.47
MEDBRIDGE, INC	N.C. PT REGIS	209.00
MULTI-HEALTH SYSTEMS, INC.	PSYCH SUPP	668.02
PRO-ED	OT SUPP	378.40
PYRAMID ED. CONSULTANTS, INC.	CB SUPP	83.60
T.F.H. (USA) LTD.	CB SUPP	38.00
US POSTAL SERVICE	POSTAGE	74.53
VERIZON WIRELESS	JULY CELL SERVICE	216.97
WESTERN PSYCHOLOGICAL SERVICES	PSYCH/OT SUPP	2,006.40
WIESER EDUCATIONAL, INC.	CB SUPP	364.99
ZOOM VIDEO COMMUNICATIONS INC.	CONF CALL	236.55
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>10,492.56</u>

AGENCY FUND - 71

CRAWFORD-OSTHUS LLC.	FUNERAL FLOWERS - SP OLYM	90.46
<u>AGENCY FUND TOTAL:</u>		<u>90.46</u>

AUGUST 2020 BMO INVOICES TOTAL:10,956.27



A part of BMO Financial Group

INVOICE

August 05, 2020

Northeast Educational
310 5th Street
Hayti, SD 57241

ATTN:

Invoice Number: 0703531-2008

Invoice Amount: \$ 10,956.27

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending August 05, 2020.

Your payment is due **September 01, 2020**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16 digit card numbers and the total amount to be paid to each individual card.

BMO Harris Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO Harris P.O. Box 5732 Carol Stream, IL 60197-5732	Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732
Payment By Overnight Delivery	Payment By Overnight Delivery
FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Harris Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.

Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational
310 5th Street
Hayti, SD 57241

Invoice Number: 0703531-2008
Amount Paid: \$ 10,956.27
Payment Due Date: September 01, 2020

RUN DATE: 08/07/2020

Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

For more information on how to make adjustments, please refer to the User Manual

BMO, Statement Period 07/05/2020 to 08/05/2020

Mapped Cards

Billing Account 032304

Posting Date	Tran Date	Account	Supplier	Amount
07/27/2020	07/27/2020	XXXX-XXXX-XXXX-2304	Payment Adjustment - Credit Balance Refund Debit	1,209.00
			Debit Total USD	1,209.00
			Credit Total USD	0.00
			Total USD	1,209.00

Billing Account 032312

Posting Date	Tran Date	Account	Supplier	Amount
07/27/2020	07/27/2020	XXXX-XXXX-XXXX-2312	Payment - Automatic Pymt Received	-1,816.66
			Debit Total USD	0.00
			Credit Total USD	-1,816.66
			Total USD	-1,816.66

Boyd Brenda

Posting Date	Tran Date	Account	Supplier	Amount
07/16/2020	07/15/2020	XXXX-XXXX-XXXX-9401	Cdw Govt #zks1841	333.01 ? !
07/17/2020	07/16/2020	XXXX-XXXX-XXXX-9401	Cdw Govt #zlb3870	454.20 ? !
08/03/2020	07/31/2020	XXXX-XXXX-XXXX-9401	Apple.Com/Us	1,196.00 ? !
			Debit Total USD	1,983.21
			Credit Total USD	0.00
			Total USD	1,983.21

Aberle Jerry

Posting Date	Tran Date	Account	Supplier	Amount
07/29/2020	07/28/2020	XXXX-XXXX-XXXX-7027	Zoom.Us 888-799-9666	236.55 ? !
			Debit Total USD	236.55
			Credit Total USD	0.00
			Total USD	236.55

Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount
07/08/2020	07/07/2020	XXXX-XXXX-XXXX-7540	Usps Po 4637080684	6.40 ? !
07/09/2020	07/08/2020	XXXX-XXXX-XXXX-7540	Innovative Office Solu	478.43 ? !

07/10/2020	07/09/2020	XXXX-XXXX-XXXX-7540	Innovative Office Solu	39.42	?	!
07/17/2020	07/16/2020	XXXX-XXXX-XXXX-7540	Innovative Office Solu	7.60	?	!
07/17/2020	07/16/2020	XXXX-XXXX-XXXX-7540	Usps Po 4637080684	68.00	?	!
07/22/2020	07/21/2020	XXXX-XXXX-XXXX-7540	Usps Po 4637080684	7.50	?	!
07/28/2020	07/27/2020	XXXX-XXXX-XXXX-7540	Amsterdam Prnt & Litho	276.67	?	!
Debit Total USD				884.02		
Credit Total USD				0.00		
Total USD				884.02		

Special Olympics Nesc

Posting Date	Tran Date	Account	Supplier	Amount		
07/30/2020	07/29/2020	XXXX-XXXX-XXXX-0981	Funeral Flowers/Gifts	90.46	?	!
Debit Total USD				90.46		
Credit Total USD				0.00		
Total USD				90.46		

Stormo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount		
07/10/2020	07/09/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US Mj3fv2vd2	21.99	?	
07/10/2020	07/09/2020	XXXX-XXXX-XXXX-0837	Tfh (Usa) Ltd.	38.00	?	
07/10/2020	07/09/2020	XXXX-XXXX-XXXX-0837	Pyramid Educational Co	83.60	?	
07/10/2020	07/09/2020	XXXX-XXXX-XXXX-0837	Hawthorne Educational	300.00	?	
07/10/2020	07/09/2020	XXXX-XXXX-XXXX-0837	Sp Mhs: Multi-Health	668.02	?	
07/13/2020	07/10/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US Mj86m26x0	20.88	?	
07/13/2020	07/10/2020	XXXX-XXXX-XXXX-0837	Amazon.Com Mj5095562	188.94	?	
07/13/2020	07/11/2020	XXXX-XXXX-XXXX-0837	Interstate Telecomm Co	471.95	?	
07/13/2020	07/11/2020	XXXX-XXXX-XXXX-0837	Wps	2,006.40	?	
07/14/2020	07/13/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US Mj2aj7uj0	28.96	?	
07/14/2020	07/13/2020	XXXX-XXXX-XXXX-0837	Amazon.Com Mv99x5l21 A	43.35	?	
07/14/2020	07/13/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US Mj8i58dv2	79.78	?	
07/14/2020	07/13/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US Mj2o33u00	128.95	?	
07/14/2020	07/14/2020	XXXX-XXXX-XXXX-0837	Amazon.Com Mv0zn7zr1	214.56	?	
07/17/2020	07/17/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US Mv4ey50p1	75.96	?	
07/20/2020	07/17/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US Mj78a2yp2	67.99	?	
07/20/2020	07/17/2020	XXXX-XXXX-XXXX-0837	Amazon.Com Mj9st7yj2	79.78	?	
07/20/2020	07/17/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US Mv7ty6z60	149.77	?	
07/23/2020	07/21/2020	XXXX-XXXX-XXXX-0837	Medbridge, Inc	209.00	?	
07/27/2020	07/25/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US Mv4wp5w31	35.97	?	
07/27/2020	07/26/2020	XXXX-XXXX-XXXX-0837	Amazon Prime Mv4b70yy1	119.00	?	
07/30/2020	07/28/2020	XXXX-XXXX-XXXX-0837	Wieser Educational	364.99	?	
07/30/2020	07/29/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US Mf40g4351	98.03	?	
07/30/2020	07/29/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US Mf2482nd1	108.99	?	

07/30/2020	07/29/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US Mf3cc5381	128.97	?
07/30/2020	07/29/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US Mv3rb7ix0	342.93	?
07/30/2020	07/30/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US Mf4118jk1	135.82	?
07/31/2020	07/30/2020	XXXX-XXXX-XXXX-0837	Amazon.Com Mv54z6yd0	84.14	?
07/31/2020	07/30/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US Mv2kt8u42	97.99	?
07/31/2020	07/30/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US Mv1nk8in2	98.99	?
07/31/2020	07/30/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US Mv8b91yg0	139.98	?
08/03/2020	07/31/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US Mv2qk9w62	18.95	?
08/03/2020	07/31/2020	XXXX-XXXX-XXXX-0837	Pro-Ed, Inc	378.40	?
08/03/2020	08/03/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US Mf6kc0vc1	74.99	?
08/04/2020	08/03/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US Mf4b16zq2	64.99	?
08/04/2020	08/03/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US Mf8u435b1	248.00	?
08/05/2020	08/04/2020	XXXX-XXXX-XXXX-0837	Crisis Prevention	112.50	?
08/05/2020	08/05/2020	XXXX-XXXX-XXXX-0837	Vzwriss My Vz Vb P	230.52	?
Debit Total USD				7,762.03	
Credit Total USD				0.00	
Total USD				7,762.03	



William Neale & Co., P.C.

Certified Public Accountants

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August 10, 2020

To the Board of Directors
Northeast Educational Services Cooperative

We are engaged to audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Northeast Educational Services Cooperative for the year ended June 30, 2020. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our Responsibilities under U.S. Generally Accepted Auditing Standards, *Government Auditing Standards*, and the Uniform Guidance

As stated in our engagement letter dated August 10, 2020, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we will consider Northeast Educational Services Cooperative's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. We will also consider internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Uniform Guidance.

As part of obtaining reasonable assurance about whether Northeast Educational Services Cooperative's financial statements are free of material misstatement, we will perform tests of its compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions is not an objective of our audit. Also in accordance with the Uniform Guidance, we will examine, on a test basis, evidence about Northeast Educational Services Cooperative's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Compliance Supplement applicable to each of its major federal programs for the purpose of expressing an opinion on Northeast Educational Services Cooperative's compliance with those requirements. While our audit will provide a reasonable basis for our opinion, it will not provide a legal determination on Northeast Educational Services Cooperative's compliance with those requirements.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to the Budgetary Comparison Schedules, Schedule of the Cooperative's Proportionate Share of the Net Pension Liability (Asset), and Schedule of the Cooperative Contributions, which supplements the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited and, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

We have been engaged to report on the Schedule of Expenditures of Federal Awards, which accompany the financial statements but are not RSI. Our responsibility for this supplementary information, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Planned Scope, Timing of the Audit, and Other

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

We expect to begin our audit on approximately September 1, 2020 and issue our report on approximately September 30, 2020. Troy A. Hieb is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

This information is intended solely for the use of the governing board and management of Northeast Educational Services Cooperative and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

A handwritten signature in black ink that reads "William Neale & Co., P.C." in a cursive script.

WILLIAM NEALE & CO., P.C.

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE
BOARD OF DIRECTORS MEETING
Monday, August 17, 2020 - 7:00 P.M.**

1. Call to Order
2. Introduction of guests
3. Public Comment
4. Agenda review, changes, and approval
5. Conflicts of Interest
6. Approval of July 2020 financial report
7. Consent Agenda

a. Approval of July 20, 2020 meeting minutes

b. Approval of payment of August 2020 budget claims

c. Approval of propane contract—Hamlin County Farmer's Cooperative, 2,100 gallons@
\$1.13/gallon, \$2,373.00

d. Approval of audit engagement letter for FY 20, William Neale & Co., P.C.

e.

8. Discussion Items

a. Assistant Director's Report

b. Director's Report

c. Chairman appointment of Steering/Negotiations Committee

d. Policy updates

e. Declaring NESD Employees as essential workers

f. COVID-19 Sentinel Surveillance Testing

g.

h.

i. _____

8. Action items

a.

BOARD ACTION: _____

b.

BOARD ACTION: _____

9. Executive Session (If needed)