

**Cory Akin**  
PRESIDENT  
BOARD OF DIRECTORS

**Jerry Aberle**  
DIRECTOR  
Jerry.Aberle@k12.sd.us

**Tim Frewing**  
ASSISTANT DIRECTOR  
Tim.Frewing@k12.sd.us

**Tiffany Stormo**  
BUSINESS MANAGER  
Tiffany.Stormo@k12.sd.us

#### MEMBER DISTRICTS

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Oldham-Ramona #39-5
- Rosholt #54-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

## Northeast Educational Services Cooperative

P.O. Box 327 • Hayti, South Dakota 57241  
605-783-3607 • Fax 605-783-3259

October 19, 2020

Dear NESC Board Members:

Our October board meeting will be held on October 19, 2020. It will begin at 7:00 pm. You may attend the meeting in person, via Zoom, or telephone. Depending on your preference, information for all three options is below.

#### Physical Location of meeting:

Ramkota Hotel and Convention Center—Cattail Room  
1901 9<sup>th</sup> Ave SW, Watertown, SD 57201

#### To Join Zoom Meeting; Video and Audio:

Register in advance for this meeting:

<https://sdk12.zoom.us/joining/register/tJErfuivqz8jHNNH5mrN0r1YWkZQmGJPET3cE>

After registering, you will receive a confirmation email containing information about joining the meeting.

#### To Join by Phone Only

Dial: 1-312-626-6799  
Meeting ID: 956 9175 4965  
Participant ID: Not needed  
Password: 426066

Enclosed/attached are several documents for your review prior to the meeting.

See you Monday evening at 7:00 pm.

Sincerely yours,



Jerry Aberle

# NESC BOARD OF DIRECTORS' MEETING

Proposed Agenda

Date: October 19, 2020

Time: 7:00 P.M.

Ramkota Hotel and Watertown Event Center

1901 9th Ave SW, Watertown, SD 57201

Cattail Room

1. Call to order
2. Introduction of guests
3. Public Comment
4. Agenda review, changes, and approval
5. Conflicts of Interest
6. Approval of September 2020 financial report
7. Consent Agenda
  - a. Approval of September 21, 2020 meeting minutes
  - b. Approval of October 7, 2020 meeting minutes
  - c. Approval of payment of October 2020 budget claims
  - d. Approval of work agreement; Shambree Robbins, paraprofessional—Hamlin Center Base; \$14.00 per hour
  - e.
8. Discussion Items
  - a. Assistant Director Report
  - b. Director Report
  - c. Advisory Board Meeting
  - d. Payroll tax relief deferral
  - e. Policy updates
  - f. Salary range for new Director
  - g. Job description for Director
  - h. Profile for the advertisement of the Director position
  - i.
9. Action Items
  - a. Approval of Center Base rates
  - b. Approval of surplus vehicle bids
  - c. Approval of opting out of payroll tax relief deferral
  - d. Approval of public comment policy
  - e. Approval of revised harassment/sexual harassment policy (Title IX)
  - f. Approval of salary range for new Director
  - g. Approval of job description for Director
  - h. Approval of profile for the advertisement of the Director position
  - i.
10. Executive Session (If needed)
  - a. Personnel—SDCL 1-25-2(1). Discussing the qualifications, competence, performance, character or fitness of any public officer or employer or prospective public officer or employee
  - b. Negotiations—SDCL 1-25-2(4). Preparing for contract negotiations or negotiating with employee or employee representatives

## Physical Location of meeting:

Ramkota Hotel and Convention Center—Cattail Room

1901 9<sup>th</sup> Ave SW, Watertown, SD 57201

## To Join Zoom Meeting; Video and Audio:

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## To Join by Phone Only

Dial: 1-312-626-6799

Meeting ID: 956 9175 4965

Participant ID: Not needed

Password: 426066

## **Agenda Explanation**

- 1. Call to order**
- 2. Introduction of guests**
- 3. Public Comment**
- 4. Agenda review, changes, and approval**
- 5. Conflicts of Interest**
- 6. Approval of September 2020 financial report**
- 7. Consent Agenda**
  - a. **Approval of September 21, 2020 meeting minutes.** Please review the enclosed minutes.
  - b. **Approval of October 7, 2020 meeting minutes.** Please review the enclosed minutes.
  - c. **Approval of payment of October 2020 budget claims.** Please review the enclosed budget claims.
  - d. **Approval of work agreement; Shambree Robbins, paraprofessional—Hamlin Center Base; \$14.00 per hour.** We are increasing our student enrollment at the Hamlin program.
  - e.
- 8. Discussion Items**
  - a. **Assistant Director Report.**
  - b. **Director Report.**
  - c. **Advisory Board meeting.** Minutes are enclosed for your review.
  - d. **Payroll tax relief deferral.** Business Manager Stormo will lead a discussion on the payroll tax relief deferral.
  - e. **Policy updates.** This discussion started last month. The two policies we are working on include a revised Title IX policy and a public comment policy.
  - f. **Salary range for new Director.** A salary range for the new Director should be discussed.
  - g. **Job description for Director.** A discussion on updating the job description for the Director should be held.
  - h. **Profile for the advertisement of the Director position.** Final discussion should be held concerning the profile that will be used when hiring the new director.
  - i.
- 9. Action Items**
  - a. **Approval of Center Base rates.** The October 1 Center Base rates will be presented for the Board's approval.
  - b. **Approval of surplus vehicle bids.** The surplus vehicle bids will be presented for the Board's approval.
  - c. **Approval of opting out of payroll tax relief deferral.** The Board will need to decide if they wish to opt of the payroll tax relief deferral.
  - d. **Approval of the public comment policy.** The final public comment policy will be presented for the Board's approval.
  - e. **Approval of the revised harassment/sexual harassment policy (Title IX).** The final harassment/sexual harassment policy will be presented for the Board's approval.
  - f. **Approval of salary range for new Director.** A salary range needs to be determined and set for the new Director.
  - g. **Approval of job description for Director.** A revised job description for the Director position needs to be approved.
  - h. **Approval of profile for the advertisement of the Director position.** The profile for the advertisement of the Director position needs Board approval.
  - i.
- 10. Executive session (If needed)**
  - a. **Personnel—SDCL 1-25-2(1).** Discussing the qualifications, competence, performance, character or fitness of any public officer or employer or prospective public officer or employee
  - b. **Negotiations—SDCL 1-25-2(4).** Preparing for contract negotiations or negotiating with employee or employee representatives



**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE**  
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Agency Fund (71)	TOTAL ALL FUNDS
<b>CASH BALANCE</b>				
September 1, 2020	\$164,224.55	\$551,463.04	\$36,911.34	\$752,598.93
Receipts:				
<b>Local Sources:</b>				
1312 Center Base Tuition				\$0.00
1332 Extended School Year Tuition				\$0.00
1510 Interest	\$52.25	\$192.08		\$244.33
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs				\$0.00
1950 Refund Prior Year Expense				\$0.00
1990 Charges For Service				\$0.00
1990 SPED Assessments	\$292.64	\$104,488.36		\$104,781.00
1990 Reading Recovery	\$1,213.28			\$1,213.28
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous	\$15.00		\$2,312.50	\$2,327.50
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage				\$0.00
<b>State Sources:</b>				
3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$3,316.96		\$3,316.96
3900 Part B Funds		\$184.22		\$184.22
3900 ESA 1				\$0.00
<b>Federal Sources:</b>				
4152 Title IIB (SD COUNTS)				\$0.00
4175 IDEA Part B 611				\$0.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619				\$0.00
<b>Other Receipts:</b>				
120 Accounts Receivable				\$0.00
140 Due from other Governments	\$52,166.40	\$293,855.00		\$346,021.40
Other Receipts	\$35.19	\$355.81		\$391.00
<b>Total Monthly Receipts</b>	<b>\$53,774.76</b>	<b>\$402,392.43</b>	<b>\$2,312.50</b>	<b>\$458,479.69</b>
Balance Frwd plus Revenue to date	\$217,999.31	\$953,855.47	\$39,223.84	\$1,211,078.62
Manual Journal Entry				\$0.00
Manual Journal Entry Revenue				\$0.00
<b>Less Salaries &amp; Disbursements</b>				
Salaries	\$7,881.50	\$282,748.73		\$290,630.23
Disbursements	\$12,457.11	\$15,619.07	\$3,556.28	\$31,632.46
<b>Less Total Salaries &amp; Disbursements</b>	<b>\$20,338.61</b>	<b>\$298,367.80</b>	<b>\$3,556.28</b>	<b>\$322,262.69</b>
<b>CASH BALANCE</b>				
September 30, 2020	<b>\$197,660.70</b>	<b>\$655,487.67</b>	<b>\$35,667.56</b>	<b>\$888,815.93</b>

**Balance Sheet**

Clearing Account XX-101-002	\$0.00	\$0.00	\$0.00	\$0.00
Checking Account XX-101	\$1.59	\$483,049.13	\$27,906.10	\$510,956.82
Money Market Savings XX-105	\$197,659.11	\$85,743.56	\$7,761.46	\$291,164.13
Certificates of Deposit XX-106	\$0.00	\$81,694.98	\$0.00	\$81,694.98
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
<b>TOTALS</b>	<b>\$197,660.70</b>	<b>\$655,487.67</b>	<b>\$35,667.56</b>	<b>\$888,815.93</b>
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00



Regular; Processing Month 09/2020; Fund Number 10, 22

Fund: 10 GENERAL FUND

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
10 1510	INTEREST	325.00	52.25	212.93	65.52	112.07
10 1941 014	ESA 1 LEA ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
10 1941 015	SHARED SERVICES-1 REV OTHER SOURCES-LEAs	74,437.97	0.00	74,437.97	100.00	0.00
10 1941 017	SHARED SERVICES GRANT	5,000.00	0.00	0.00	0.00	5,000.00
10 1990 009	NON-SP.ED. ASSESSMENTS	3,393.92	292.64	858.75	25.30	2,535.17
10 1990 012	READING RECOVERY ASSESSMENTS	28,765.95	1,213.28	17,846.69	62.04	10,919.26
10 1990 013	READING RECOVERY-OTHER LEAs	5,545.85	0.00	0.00	0.00	5,545.85
10 1990 018	MISCELLANEOUS	0.00	15.00	15.00	0.00	(15.00)
10 1990 020	NORTHERN PLAINS	0.00	0.00	0.00	0.00	0.00
10 1990 073	D&A POOL ASSESSMENTS	13,000.00	0.00	3,281.94	25.25	9,718.06
10 1990 200	EXPENSED MILEAGE FROM SPED	261,430.00	0.00	0.00	0.00	261,430.00
Subtotal: LOCAL SOURCES		391,898.69	1,573.17	96,653.28	24.66	295,245.41
10 3119 022	GRANTS-IN-AID OTHER	0.00	0.00	0.00	0.00	0.00
10 3900 050	ESA 1-TEACHER OF THE YEAR	0.00	0.00	0.00	0.00	0.00
Subtotal: STATE SOURCES		0.00	0.00	0.00	0.00	0.00
10 4152 016	TITLE II PART B SD COUNTS	0.00	0.00	0.00	0.00	0.00
10 4175 022	REGULAR IDEA PART B - MTSS	41,203.71	0.00	0.00	0.00	41,203.71
Subtotal: FEDERAL SOURCES		41,203.71	0.00	0.00	0.00	41,203.71
10 5110	OPERATING TRANSFER IN	0.00	0.00	0.00	0.00	0.00
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	0.00	0.00
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
Subtotal: 5000		0.00	0.00	0.00	0.00	0.00
Fund Total:		433,102.40	1,573.17	96,653.28	22.32	336,449.12

Regular; Processing Month 09/2020; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
22 1312	TUITION-CENTER BASE	591,067.87	0.00	58,192.12	9.85	532,875.75
22 1312 100	TUITION-ESY	95,282.75	0.00	0.00	0.00	95,282.75
22 1510	INTEREST	1,700.00	192.08	1,693.58	99.62	6.42
22 1950	REFUND OF PRIOR YEAR EXPENSE	0.00	0.00	0.00	0.00	0.00
22 1990 002	MISCELLANEOUS-CENTER BASE	0.00	0.00	0.00	0.00	0.00
22 1990 003	SPED ASSESSMENTS	1,212,427.09	104,488.36	303,106.95	25.00	909,320.14
22 1990 018	MISCELLANEOUS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 020	NORTHERN PLAINS	0.00	0.00	0.00	0.00	0.00
22 1990 021	OLDHAM-RAMONA	10,000.00	0.00	0.00	0.00	10,000.00
	Subtotal: LOCAL SOURCES	1,920,477.71	104,680.44	362,992.65	18.90	1,557,485.06
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	130,704.55	0.00	0.00	0.00	130,704.55
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	3,316.96	8,988.90	22.47	31,011.10
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	184.22	184.22	4.09	4,315.78
	Subtotal: STATE SOURCES	175,204.55	3,501.18	9,173.12	5.24	166,031.43
22 4175 022	REGULAR IDEA PART B - MTSS	0.00	0.00	0.00	0.00	0.00
22 4175 475	REGULAR IDEA PART B 611	1,856,585.00	0.00	0.00	0.00	1,856,585.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	0.00	0.00	0.00	0.00	0.00
22 4186 486	REGULAR IDEA PART B 619	53,425.00	0.00	0.00	0.00	53,425.00
	Subtotal: FEDERAL SOURCES	1,910,010.00	0.00	0.00	0.00	1,910,010.00
22 5110	OPERATING TRANSFER IN	75,000.00	0.00	0.00	0.00	75,000.00
22 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	0.00	0.00
22 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
	Subtotal: 5000	75,000.00	0.00	0.00	0.00	75,000.00
	Fund Total:	4,080,692.26	108,181.62	372,165.77	9.12	3,708,526.49

**Revenue Summary Report**  
Processing Month: 09/2020

Regular; Processing Month 09/2020; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	4,513,794.66	109,754.79	468,819.05	10.39	4,044,975.61



Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
10	GENERAL FUND					
1111	READING RECOVERY	\$34,311.80	\$3,754.90	\$7,659.44	22.32	\$26,652.36
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$120,641.68	\$3,392.53	\$3,392.53	2.81	\$117,249.15
2227	TECHNOLOGY SUPPORT	\$5,025.56	\$248.44	\$927.89	18.46	\$4,097.67
2319	BOARD OF EDUCATION SERVICES	\$11,805.33	\$114.22	\$5,576.20	47.23	\$6,229.13
2329	ADMINISTRATION	\$28,246.42	\$2,006.23	\$6,138.11	21.73	\$22,108.31
2529	ADMINISTRATION-FISCAL SERVICES	\$8,959.34	\$646.34	\$2,431.30	27.14	\$6,528.04
2542	OPERATION & MAINTENANCE BLDGS.	\$4,438.27	\$104.52	\$586.22	13.21	\$3,852.05
2545	VEHICLE SERVICE	\$221,674.00	\$5,312.24	\$63,777.31	28.77	\$157,896.69
2551	DRUG & ALCOHOL TESTING POOL	\$13,000.00	\$2,624.00	\$2,624.00	20.18	\$10,376.00
8110	OPERATING TRANSFERS OUT	\$75,000.00	\$0.00	\$0.00	0.00	\$75,000.00
10	GENERAL FUND	\$523,102.40	\$18,203.42	\$93,113.00	17.80	\$429,989.40
22	SPECIAL EDUCATION FUND					
1221	EXTENDED SCHOOL YEAR	\$95,282.75	\$8,338.79	\$82,482.86	86.57	\$12,799.89
1223	CENTER BASE DAY PROGRAMS	\$591,067.83	\$29,239.59	\$46,529.65	7.87	\$544,538.18
1226	EARLY CHILDHOOD SERVICES	\$379,670.38	\$27,363.66	\$34,919.92	9.20	\$344,750.46
2129	TRANSITION SUPPORT SERVICES	\$27,982.34	\$1,927.99	\$5,783.97	20.67	\$22,198.37
2142	PSYCHOLOGICAL SERVICES	\$661,366.47	\$52,457.47	\$69,824.98	10.56	\$591,541.49
2152	SPEECH PATHOLOGY SERVICES	\$1,144,817.70	\$89,392.31	\$106,778.41	9.33	\$1,038,039.29
2171	PHYSICAL THERAPY	\$323,290.24	\$22,461.06	\$66,429.70	20.55	\$256,860.54
2172	OCCUPATIONAL THERAPY	\$488,096.83	\$27,105.81	\$73,059.26	14.97	\$415,037.57
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$2,500.00	\$0.00	\$0.00	0.00	\$2,500.00
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$130,704.55	\$8,144.12	\$22,639.75	17.32	\$108,064.80
2227	TECHNOLOGY SUPPORT	\$50,813.97	\$2,508.08	\$9,370.66	18.44	\$41,443.31
2319	BOARD OF EDUCATION SERVICES	\$89,031.63	\$1,154.92	\$57,138.53	64.18	\$31,893.10
2329	ADMINISTRATION	\$285,602.72	\$20,287.01	\$62,392.25	21.85	\$223,210.47
2529	ADMINISTRATION-FISCAL SERVICES	\$90,588.84	\$6,574.54	\$24,621.23	27.18	\$65,967.61
2542	OPERATION & MAINTENANCE BLDGS.	\$44,876.01	\$1,056.64	\$5,927.01	13.21	\$38,949.00
2545	VEHICLE SERVICE	\$0.00	\$0.00	\$38.58	0.00	(\$38.58)
22	SPECIAL EDUCATION FUND	\$4,405,692.26	\$298,011.99	\$667,936.76	15.16	\$3,737,755.50
Grand Total:		\$4,928,794.66	\$316,215.41	\$761,049.76	15.44	\$4,167,744.90

Activity Fund Balance Report - Summary - Exclude Encumbrances  
09/2020 - 09/2020

Regular; Beginning Month 09/2020; Processing Month 09/2020; Accounts to Include Accounts with Activity; Fund Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 415 802	FLORENCE CENTER BASE-AMT HELD FOR OTHERS	283.17	0.00	0.00	0.00	283.17
71 415 803	HAMLIN CENTER BASE-AMT HELD FOR OTHERS	493.31	0.00	0.00	0.00	493.31
71 415 804	GRANT-DEUEL CB-AMT HELD FOR OTHERS	621.08	0.00	0.00	0.00	621.08
71 415 805	KNIGHTS OF COLUMBUS-AMT HELD FOR OTHERS	2,227.26	0.00	0.00	0.00	2,227.26
71 415 806	SPECIAL OLYMPICS SD-AMT HELD FOR OTHERS	22,682.86	302.65	0.00	0.00	22,380.21
71 430 800	IMPREST ACCOUNT	5,000.00	713.62	0.00	0.00	4,286.38
71 453	SANFORD FLEX	5,603.66	2,540.01	2,312.50	0.00	5,376.15
	Fund Total: 71	36,911.34	3,556.28	2,312.50	0.00	35,667.56

Northeast Educational Services Cooperative  
Board of Directors Meeting  
Monday, September 21, 2020

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, September 21, 2020 via Teleconference (non- present), Zoom and at Ramkota Hotel and Event Center in Watertown, SD. The meeting was called to order by President Akin at 7:01 P.M. and adjourned at 8:34 P.M.

**Members present:**

Jolene King, Arlington; Cory Akin, Castlewood; Malory McIntire, Clark; Barb Asleson, De Smet; Carie Knutson, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Lisa Lauterhahn , Enemy Swim Day School; Todd Bjorklund, Estelline; Jon Kahnke, Florence; Joe Homola, Hamlin; Paula Blue, Henry; Jerod Olson, Lake Preston; Zach Hildebrandt, Oldham/Ramona; Sue Braun, Rosholt; Gene Bjorklund, Sioux Valley; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster; Denise Lutkemeier, Wilmot

**Absent:**

Gary Brassfield, Britton-Hecla; Greg Bich, Iroquois; Art Berger, Waubay; Tia Felberg, Willow Lake

**Others Attending:**

NESC Staff Representatives: Brenda Boyd and Shelly Skogstad

Member District Superintendents: Mitch Reed, Florence; Todd Obele, Henry; Jim Block, Webster

NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

**Call to Order**

President Akin called the meeting to order at 7:01 P.M.

**Agenda review, changes, and approval**

*Action #21-13* Motion by T. Bjorklund, second by C. Knutson, to approve the agenda as presented. All present voting in favor, motion carried

**Introduction of Guests**

Brenda Boyd, Shelly Skogstad, Mitch Reed, Todd Obele and Jim Block were introduced as guests.

**Conflicts of Interest**

No conflicts of interest were presented.

**Public Comment**

No public comments were presented.

**Financial Report**

*Action #21-14* Motion by J. Homola, second by D. Lutkemeier, to approve the financial report for the period ending August 31, 2020. All present voting in favor, motion carried



	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
<b>August 1, 2020</b>	<b>\$204,127.09</b>	<b>\$682,684.87</b>	<b>\$37,809.05</b>
<u>Receipts:</u>			
Local Sources	\$6,652.54	\$199,856.04	\$2,410.75
State Sources		\$3,375.62	
Federal Sources			
Other	\$340.00		
<u>Total Monthly Receipts</u>	<u>\$6,992.54</u>	<u>\$203,231.66</u>	<u>\$2,410.75</u>
Total Gross Receipts	\$211,119.63	\$885,916.53	\$40,219.80
Manual Journal Entries			
Less Salaries	\$4,841.20	\$295,715.02	
Less Disbursements	\$42,053.88	\$38,738.47	\$3,308.46
<u>Total Salaries &amp; Disbursements</u>	<u>\$46,895.08</u>	<u>\$334,453.49</u>	<u>\$3,308.46</u>
<b>Ending Cash Balance</b>			
<b>August 31, 2020</b>	<b>\$164,224.55</b>	<b>\$551,463.04</b>	<b>\$36,911.34</b>

#### Consent Agenda

*Action #21-15* Motion by J. Homola, second by J. King, to approve the following items on the Consent Agenda: 7a) Approval of August 17, 2020 Board of Directors minutes; 7b) Approval of payment of September 2020 budget claims. 7c) Approval of vehicle lease agreement – Clark School District, State mileage rate 7d) Approval of contract amendment – Lisa Mickelson-Strubel, OT; 6 days @ \$325.00 per day; \$1,950.00. 7e) Approval of contract for services – Dakota Education Consulting; \$6,995.00 plus mileage and copying/printing expenses. 7f) Approval of purchased services agreement – Florence School District ; 10 days at \$500.00 per day; \$5,000.00. 7g) Approval of consultation agreement with the State of South Dakota; Contract 2021C-158; \$41,203.71. 7h) Approval of contract amendment - Lisa Reinhiller, Teacher and Learning/Education Specialist; 90 days at \$304.83 per day; \$27,434.61. All present voting in favor, motion carried

#### September 2020 Accounts Payable

**General Fund:** APEX LEARNING APEX SEATS 2,100.00; ASBSD SCHOOL LAW WEB 15.75; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 76.23; BULLERT AUTO MAINT 472.84; CENEX FLEETCARD MAINT & GASOLINE 2,010.33; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 14.95; CONSORTIUM ON REACHING EXCELLENCE IN L.R. REGIS 500.00; DELYLE'S SOUTH 81 SERVICE, INC. MAINT 180.14; DEUEL CO. CENEX MAINT 81.37; DON'S BODY SHOP MAINT 520.83; DUST TEX SERVICE, INC. SEPT RUG RENT 4.81; EMC INSURANCE FY21 ADD VEH COV 62.28; HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 483.78; KORMANAGEMENT SERVICES, LLC DRUG TEST QI 2,624.00 NESC PAYROLL SEPT 2020 7,881.50; OFFICE PEEPS, INC. BOARD SUPP - PPE 25.44; OHIO STATE UNIVERSITY, THE SET UP/ENTRY FEE 990.00; OTTERTAIL POWER CO. ELEC 26.96; PS PUBLISHING PARENT RIGHT HANDBOOKS 40.50; SANFORD HEALTH PLAN HSA/FSA FEES 5.96; SCHNEIDER, MEGAN BACKGROUND CHECK 4.79; SERVICE PLUS, INC. MAINT 1,336.41; TOWN OF HAYTI WATER 3.20; UNIVERSITY OF SOUTH DAKOTA TEACHER LEAD AFFIL 650.00; W.W. TIRE SERVICE MAINT 226.54

**Fund Total: \$20,338.61**

**Special Education Fund:** ASBSD SCHOOL LAW WEBINAR 159.25; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 12,656.52; BRITTON-HECLA SCHOOL DISTRICT ESY MI 17.22; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT

151.17; DUST TEX SERVICE, INC. SEPT RUG RENTAL 48.66; EMC INSURANCE FY21 ADD VEH COV 629.72; GENT, MELISSA FY21 NASP DUES 220.00; MARTIAN, EMILY ESY MI 15.12 NESC PAYROLL SEPT 2020 282,748.73; PARENT AUG 2020 MI 40.32; OFFICE PEEPS, INC. CB SUPP - PPE/BOARD SUPP - PPE 482.26; OTTERTAIL POWER CO. ELEC 272.55; PS PUBLISHING PARENT RIGHT HANDBOOKS 409.50; SANFORD HEALTH PLAN HSA/FSA FEES 60.24; SCHNEIDER, MEGAN BACKGROUND CHECK 48.46; TOWN OF HAYTI WATER 32.30; VAN HEERDE, CHRISTY ESY MI 60.48; WENZ, MELODY AUG 2020 MI/ASHA DUES 315.30

**Fund Total: \$298,367.80**

#### Discussion Items

##### Assistant Director's Report

Assistant Director Frewing gave his monthly report.

##### Director's Report

Director Aberle gave his monthly report.

##### September 2, 2020 Advisory Board meeting minutes

Director Aberle reviewed the minutes from the advisory meeting.

##### Surplus Vehicles

Director Aberle discussed the list of surplus vehicles.

##### Policy Updates

Director Aberle reviewed the policy update to Article XX – Public Participation at Board Meetings and Assistant Director Frewing reviewed the Article IV- Sexual Harassment/Harassment.

##### NESC Employees as critical infrastructure workers

Discussion was held on declaring NESC employees as infrastructure workers.

##### COVID-19 Sentinel Surveillance Testing

Discussion was held on COVID-19 Sentinel Surveillance Testing.

##### Hiring of new director

Discussion was held on hiring of new director.

##### Monthly meeting location

Discussion was held on future monthly meeting location.

#### Action Items

##### Approval to declare vehicles as surplus

*Action #21-16* Motion by J. Homola, second by J. Olson to declare 4 vehicles as surplus property to be sold by sealed bids. The three appointed appraisers are Cory Akin, Gene Bjorklund and Joe Homola. Rosholt – no vote recorded. Webster – no vote recorded. All present voting in favor, motion carried.

Fixed Asset No. 0316	2004 DODGE STRATUS	Serial#: 1B3EL36TX4N139644
Fixed Asset No. 0323	2005 CHEVY CLASSIC	Serial#: 1G1ND52F35M224140
Fixed Asset No. 0328	2005 CHEVY MALIBU	Serial#: 1G1ND52F85M193371
Fixed Asset No. 0330	2006 DODGE STRATUS	Serial#: 1B3AL46T76N233360

#### Approval of budget amendment

*Action #21-17* Motion by A. Schuurman, second by T. Bjorklund to approve budget amendment. Rosholt – no vote recorded. All present voting in favor, motion carried.

<u>Appropriation:</u>		<u>General Fund</u>
10-2219-015	Shared Services	\$5,000.00
10-2219-022	MTSS – Multi-tiered Systems of Support	\$41,203.71
	<b>Total Appropriations:</b>	<b><u>\$46,203.71</u></b>
<u>Means of Finance:</u>		
10-1941-017	Local Funds – Florence	\$5,000.00
10-4175-022	Federal – MTSS	\$41,203.71
	<b>Means of Finance:</b>	<b><u>\$46,203.71</u></b>

#### Approval to declare NESC Employees as critical infrastructure workers

*Action #21-18* Motion by J. Homola, second by A. Schuurman to approve NESC employees as critical infrastructure workers. Rosholt – no vote recorded. All present voting in favor, motion carried.

#### Approval of COVID-19 Sentinel Surveillance Testing

*Action #21-19* Motion by J. King, second by J. Homola to approve COVID-19 Sentinel Surveillance Testing of NESC employees at the district employees serve. Rosholt – no vote recorded. All present voting in favor, motion carried.

#### Approval of the process for the hiring of new director

*Action #21-20* Motion by G. Bjorklund, second by M. Prins to approve special board meeting on October 7, 2020 to determine the process of hiring the new director. Location will be at the Ramkota Hotel and Event Center in Watertown, SD. Rosholt – no vote recorded. All present voting in favor, motion carried.

#### Executive Session

No executive session was held.

#### Adjournment

*Action #21-21* With there being no further business, motion by A. Schuurman, second by J. Homola, to adjourn. Rosholt – no vote recorded. All present voting in favor, motion carried

*A special NESC Board of Directors meeting will be held at Ramkota Hotel and Watertown Event Center in Watertown, SD on October 7, 2020 at 7:00 P.M.*

The next NESC Board of Directors meeting will be held at Ramkota Hotel and Watertown Event Center in Watertown, SD on Monday, October 19, 2020 at 7:00 P.M.

\_\_\_\_\_  
Cory Akin, President

\_\_\_\_\_  
Tiffany Stormo, Business Manager



Northeast Educational Services Cooperative  
Board of Directors Meeting  
Wednesday, October 7, 2020

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met for a special session on Wednesday, October 7, 2020 via Teleconference (none- present), Zoom and at Ramkota Hotel and Event Center in Watertown, SD. The meeting was called to order by President Akin at 7:01 P.M. and adjourned at 8:54 P.M.

**Members present:**

Jolene King, Arlington; Cory Akin, Castlewood; Malory McIntire, Clark; Barb Asleson, De Smet; Carie Knutson, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Todd Bjorklund, Estelline; Joe Homola, Hamlin; Paula Blue, Henry; Jerod Olson, Lake Preston; Shane Braaten, Rosholt; Gene Bjorklund, Sioux Valley; Art Berger, Waubay; Penny Thyen, Waverly/South Shore; Denise Lutkemeier, Wilmot

**Absent:**

Gary Brassfield, Britton-Hecla; Lisa Lauterhahn, Enemy Swim Day School; Jon Kahnke, Florence; Greg Bich, Iroquois; Zach Hildebrandt, Oldham/Ramona; Lisa Amdahl, Summit; Martin Looyenga, Webster; Tia Felberg, Willow Lake

**Others Attending:**

NESC Staff Representatives: Brenda Boyd, Melissa Gent, Stephanie Hayunga and Shelly Skogstad  
Member District Superintendents: Mitch Reed, Florence; Todd Obele, Henry; Jim Block, Webster  
NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager

**Call to Order**

President Akin called the meeting to order at 7:01 P.M.

**Agenda review, changes, and approval**

*Action #21-22* Motion by D. Lutkemeier, second by S. Braaten, to approve the agenda with the change to board meeting room to Whitewood. All present voting in favor, motion carried.

**Introduction of Guests**

Brenda Boyd, Melissa Gent, Stephanie Hayunga, Shelly Skogstad, Mitch Reed, Todd Obele and Jim Block were introduced as guests.

**Conflicts of Interest**

No conflicts of interest were presented.

**Public Comment**

No public comments were presented.

### Discussion Items

#### Introduction of Tom Oster – Dakota Education Consulting

Director Aberle introduced Tom Oster.

#### Development of the hiring process for the new Director

Tom Oster discussed the recommended hiring process for hiring the new Director.

### Action Items

#### Approval of the process for the hiring of the new Director

*Action #21-23* Motion by D. Lutkemeier, second by J. King to approve full board participation for candidate selection on January 7, 2021 and Steering Committee to conduct interviews on January 13, 2021. King – aye, Akin – aye, McIntire – aye, Asleson – nay, Knutson – aye, Prins – aye, Schuurman – aye, T. Bjorklund – aye, Homola – aye, Blue – aye, Olson – aye, Braaten – aye, G. Bjorklund – aye, Berger – aye, Thyen – aye, Lutkemeier – aye, motion carried.

#### Approval of interview teams

*Action #21-24* Motion by P. Thyen, second by J. Homola to approve two interview teams. The first team consisting of the Steering Committee, BOA representatives and Business Manager and the second team consisting of the 5 selected Superintendents and 7 NESC employees. King – aye, Akin – aye, McIntire – aye, Asleson – nay, Knutson – aye, Prins – aye, Schuurman – aye, T. Bjorklund – aye, Homola – aye, Blue – aye, Olson – aye, Braaten – aye, G. Bjorklund – aye, Berger – aye, Thyen – aye, motion carried.

### Executive Session

No executive session was held.

### Adjournment

*Action #21-25* With there being no further business, motion by A. Schuurman, second by J. Homola, to adjourn. All present voting in favor, motion carried

The next NESC Board of Directors meeting will be held at Ramkota Hotel and Watertown Event Center in Watertown, SD on Monday, October 19, 2020 at 7:00 P.M.

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Cory Akin, President

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Tiffany Stormo, Business Manager

## Northeast Educational Services Cooperative

## OCTOBER 2020 INVOICES

GENERAL FUND - 10

BASS SANITATION INC.	JULY - SEPT GARB	12.29
CENEX FLEETCARD	GASOLINE	3,423.87
DAKOTA EDUCATION CONSULTING	CONSULTING FEES	315.00
DUST TEX SERVICE, INC.	OCT 2020 RUG RENT	5.35
ELABO	T.S. DUES	5.40
GESSWEIN MOTORS, INC.	MAINT	123.70
HAMLIN COUNTY FARMERS COOP	MAINT & GASOLINE	684.44
HAMLIN COUNTY PUBLISHING	EMPLOY ADD	3.38
JEFF'S VACUUM CENTER	VACUUM REPAIR	2.69
JURGENS OIL	MAINT	61.86
NESC IMPREST	IMPREST	76.68
NESC PAYROLL	OCT 2020	8,282.50
NESC SPECIAL REVENUE PROJECTS	FY21 1ST QTR EXP MI	1,089.90
NORM'S AUTO & TRUCK REPAIR	MAINT	148.69
NORTHEAST SUPERINTENDENTS	J.A. SUPT DUES	4.50
OTTERTAIL POWER CO.	ELEC	19.60
PALMLUND AUTOMOTIVE	MAINT	34.95
SANFORD HEALTH PLAN	HSA/FSA FEES	5.61
SDASBO	T.S. DUES	4.50
SERVICE PLUS, INC.	MAINT	4,877.66
TOWN OF HAYTI	WATER	3.20
W.W. TIRE SERVICE	MAINT	532.68
WEBSTER AUTO CARE	MAINT	54.91
WR CAPITAL 1, LLC (RAMKOTA)	MTG ROOM FEE	4.50
<u>GENERAL FUND TOTAL:</u>		<u>19,777.86</u>

SPECIAL EDUCATION FUND - 22

BASS SANITATION INC.	JULY - SEPT GARB	124.21
BRITTON-HECLA SCHOOL DISTRICT	SEPT 2020 MI	65.52
CASTLEWOOD SCHOOL DISTRICT	SEPT 2020 USE FEE	496.72
DAKOTA EDUCATION CONSULTING	CONSULTING FEES	3,185.00
DUST TEX SERVICE, INC.	OCT 2020 RUG RENT	48.12
ELABO	T.S. DUES	54.60
HAMLIN COUNTY PUBLISHING	EMPLOY ADD	34.12
HAMLIN SCHOOL DISTRICT	SEPT 2020 USE FEE	918.94



JEFF'S VACUUM CENTER	VACUUM REPAIR	27.21
JOHNSON, ALYSHA	ASHA DUES	225.00
JUTTINGS GROCERY	CB SUPP - HAMLIN	62.42
PARENT	SEPT 2020 MI	100.80
NESC IMPREST	IMPREST	636.94
NESC PAYROLL	OCT 2020	285,582.96
NESC SPECIAL REVENUE PROJECTS	FY21 1ST QTR EXP MI	48,228.62
NORTHEAST SUPERINTENDENTS	J.A. SUPT DUES	45.50
OTTERTAIL POWER CO.	ELEC	198.21
SANFORD HEALTH PLAN	HSA/FSA FEES	56.74
SDASBO	T.S. DUES	45.50
SW/WC SERVICE COOPERATIVE	BEHAVIOR ANALYST CONTRACT	21,443.64
TOWN OF HAYTI	WATER	32.30
WEBSTER SCHOOL DISTRICT	SEPT 2020 USE FEE	602.69
WIESE, RITA	SEPT 20 MI	25.20
WR CAPITAL 1, LLC (RAMKOTA)	MTG ROOM FEE	45.50
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>362,286.46</u>
 <u>TRUST AND AGENCY FUND - 71</u>		
JUTTINGS GROCERY	SP OLYM SUPP	27.24
<u>TRUST AND AGENCY FUND TOTAL:</u>		<u>27.24</u>
 <u>OCTOBER 2020 INVOICES TOTAL:</u>		 <u>382,091.56</u>

## Northeast Educational Services Cooperative

## OCTOBER 2020 BMO INVOICES

GENERAL FUND - 10

AMAZON	MTSS SUPP	43.98
CDW GOVERNMENT INC.	TECH EQ/ED SPEC SUPP	28.65
CONSORTIUM ON REACHING EXCELLENCE IN EDUCATION, INC.	MTSS SUPP	44.00
HY-VEE FOOD STORE	FUNERAL FLOWERS	4.05
INNOVATIVE OFFICE SOLUTIONS	ADMIN SUPP	8.14
ITC TELECOM	SEPT PHONE SERVICE	42.61
PUBLIC OPINION	MINUTES	44.66
TAESE/USU	J.A. REGIS	11.25
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	1.02
US POSTAL SERVICE	POSTAGE	8.18
VERIZON WIRELESS	AUGUST CELL SERVICE	53.54

GENERAL FUND TOTAL:290.08SPECIAL EDUCATION FUND - 22

AMAZON	CB SUPP	31.33
APPLE INC.	CREDIT	(2.34)
CDW GOVERNMENT INC.	TECH EQ/ED SPEC SUPP	671.02
CPI	CB REFRESHER WORKBOOKS	1,473.50
HOLIDAY INN EXPRESS & SUITES - CUSTER	B.B. ED SPEC TRAVEL	300.00
HY-VEE FOOD STORE	FUNERAL FLOWERS	86.66
INNOVATIVE OFFICE SOLUTIONS	O&M SUPP	82.35
ITC TELECOM	SEPT PHONE SERVICE	430.88
MARSHALL CO. HEALTHCARE CENTER	PT/OT SERVICES	2,834.48
MULTI-HEALTH SYSTEMS, INC.	PSYCH SUPP	511.92
NASP	PSYCH REGIS	95.00
PEARSON EDUCATION	PSYCH SUPP	1,335.50
PRO-ED	PSYCH REGIS	332.20
PUBLIC OPINION	MINUTES	451.60
SANFORD WEBSTER MEDICAL CENTER	AUGUST OT SERVICES	3,206.08
TAESE/USU	J.A. REGIS	113.75
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	55.57
US POSTAL SERVICE	POSTAGE	82.62
VERIZON WIRELESS	AUGUST CELL SERVICE	176.82
WIESER EDUCATIONAL, INC.	CREDIT	(32.97)

SPECIAL EDUCATION FUND TOTAL:12,235.97OCTOBER 2020 BMO INVOICES TOTAL:12,526.05



A part of BMO Financial Group

## INVOICE

October 05, 2020

Northeast Educational  
310 5th Street  
Hayti, SD 57241

ATTN:

**Invoice Number: 0703531-2010**

**Invoice Amount: \$ 12,526.05**

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending October 05, 2020.

Your payment is due **November 01, 2020**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16 digit card numbers and the total amount to be paid to each individual card.

BMO Harris Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO Harris P.O. Box 5732 Carol Stream, IL 60197-5732	Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732
Payment By Overnight Delivery	Payment By Overnight Delivery
FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Harris Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.

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Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational  
310 5th Street  
Hayti, SD 57241

Invoice Number: 0703531-2010  
Amount Paid: \$ 12,526.05  
Payment Due Date: November 01, 2020

RUN DATE: 10/14/2020

# Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

3MO, Statement Period 09/06/2020 to 10/05/2020

Mapped Cards

## Billing Account 032312

Posting Date	Tran Date	Account	Supplier	Amount
09/28/2020	09/28/2020	XXXX-XXXX-XXXX-2312	Payment - Automatic Pymt Received	-12,732.75
			Debit Total USD	0.00
			Credit Total USD	-12,732.75
			Total USD	-12,732.75

## Boyd Brenda

Posting Date	Tran Date	Account	Supplier	Amount		
09/14/2020	09/11/2020	XXXX-XXXX-XXXX-9401	Holiday Inn Express	300.00	?	!
09/22/2020	09/21/2020	XXXX-XXXX-XXXX-9401	Cdw Govt #1620467	169.11	?	!
09/23/2020	09/22/2020	XXXX-XXXX-XXXX-9401	Cdw Govt #1705852	368.53	?	!
09/24/2020	09/23/2020	XXXX-XXXX-XXXX-9401	Cdw Govt #1783123	54.01	?	!
09/24/2020	09/23/2020	XXXX-XXXX-XXXX-9401	Cdw Govt #1798673	108.02	?	!
			Debit Total USD	999.67		
			Credit Total USD	0.00		
			Total USD	999.67		

## Center Base Hamlin

Posting Date	Tran Date	Account	Supplier	Amount		
09/23/2020	09/22/2020	XXXX-XXXX-XXXX-7391	Hy-Vee Watertown 1871	45.71	?	!
			Debit Total USD	45.71		
			Credit Total USD	0.00		
			Total USD	45.71		

## Aberle Jerry

Posting Date	Tran Date	Account	Supplier	Amount		
09/09/2020	09/08/2020	XXXX-XXXX-XXXX-7027	Core Inc	44.00	?	!
09/25/2020	09/24/2020	XXXX-XXXX-XXXX-7027	Usu Taese Online	125.00	?	!
			Debit Total USD	169.00		
			Credit Total USD	0.00		
			Total USD	169.00		

## Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount		
09/11/2020	09/10/2020	XXXX-XXXX-XXXX-7540	Usps Po 4637080684	84.40	?	!
09/21/2020	09/18/2020	XXXX-XXXX-XXXX-7540	Pro-Ed, Inc	332.20	?	!
09/23/2020	09/22/2020	XXXX-XXXX-XXXX-7540	Hy-Vee Watertown 1871	45.00	?	!
09/24/2020	09/23/2020	XXXX-XXXX-XXXX-7540	Innovative Office Solu	59.89	?	!
10/01/2020	09/30/2020	XXXX-XXXX-XXXX-7540	Usps Po 4637080684	6.40	?	!
10/01/2020	09/30/2020	XXXX-XXXX-XXXX-7540	Innovative Office Solu	30.60	?	!
Debit Total USD				558.49		
Credit Total USD				0.00		
Total USD				558.49		

#### Psychology 2 School

Posting Date	Tran Date	Account	Supplier	Amount		
09/07/2020	09/06/2020	XXXX-XXXX-XXXX-0328	Awl Pearson Education	165.00	?	!
09/21/2020	09/18/2020	XXXX-XXXX-XXXX-0328	Inreach Online Cme	95.00	?	!
09/28/2020	09/27/2020	XXXX-XXXX-XXXX-0328	Awl Pearson Education	895.50	?	!
10/01/2020	10/01/2020	XXXX-XXXX-XXXX-0328	Awl Pearson Education	275.00	?	!
Debit Total USD				1,430.50		
Credit Total USD				0.00		
Total USD				1,430.50		

#### Stormo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount		
09/07/2020	09/04/2020	XXXX-XXXX-XXXX-0837	Amazon.Com Mu9c22pw2	19.34	?	
09/11/2020	09/09/2020	XXXX-XXXX-XXXX-0837	Wieser Educational	-32.97	?	
09/14/2020	09/11/2020	XXXX-XXXX-XXXX-0837	In Time Management Sy	56.59	?	
09/14/2020	09/11/2020	XXXX-XXXX-XXXX-0837	Sp Mhs: Multi-Health	511.92	?	
09/14/2020	09/11/2020	XXXX-XXXX-XXXX-0837	Marshall County Health	2,834.48	?	
09/14/2020	09/11/2020	XXXX-XXXX-XXXX-0837	Sanford Credit Card Pm	3,206.08	?	
09/14/2020	09/12/2020	XXXX-XXXX-XXXX-0837	Apple.Com/Bill	-2.34	?	
09/14/2020	09/12/2020	XXXX-XXXX-XXXX-0837	Vzwrlls My Vz Vb P	230.36	?	
09/14/2020	09/12/2020	XXXX-XXXX-XXXX-0837	Interstate Telecomm Co	473.49	?	
09/16/2020	09/14/2020	XXXX-XXXX-XXXX-0837	Public Opinion	496.26	?	
09/16/2020	09/16/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US M44ra9ly2	11.99	?	
09/21/2020	09/19/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US M46t55062	43.98	?	
09/22/2020	09/21/2020	XXXX-XXXX-XXXX-0837	Crisis Prevention	412.50	?	
09/22/2020	09/21/2020	XXXX-XXXX-XXXX-0837	Crisis Prevention	995.00	?	
09/29/2020	09/28/2020	XXXX-XXXX-XXXX-0837	Crisis Prevention	66.00	?	
Debit Total USD				9,357.99		
Credit Total USD				-35.31		
Total USD				9,322.68		



Northeast Educational Services Cooperative  
Advisory Board Meeting  
Wednesday, October 7, 2020

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, October 7, 2020 at Hy-vee in Watertown, South Dakota. The meeting was called to order by Chairman Schuster at 10:04 A.M. and adjourned at 10:37 A.M.

Present: Brian Sampson, Arlington; Peter Books, Castlewood; Luanne Warren, Clark; Abi Van Regenmorter, DeSmet; Eric Bass, Estelline; Mitch Reed, Florence; Patrick Kraning, Hamlin; Todd Obele, Henry; Mike Ruth, Iroquois – entered at 10:34 A.M.; Dana Felderman, Lake Preston; Mike Fischer, Oldham/Ramona; Brian Nelson, Rosholt; Laura Schuster, Sioux Valley; Mike Schmidt, Summit; Alan Neville, Waubay; Jon Meyer, Waverly/South Shore; James Block, Webster; Chris Lee, Willow Lake; Larry Hulscher, Wilmot

Absent: Steve Benson, Britton-Hecla; Kimberly Kludt, Deubrook; Chad Schiernbeck, Deuel; Brian Jandahl, Elkton; Nadine Eastman, Enemy Swim

Others Attending: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

ADVISORY BOARD AGENDA

Financial Report

Business Manager Stormo reviewed the financial report for August 2020.

Motion by J. Block and second by A. VanRegenmorter to approve the August 2020 financial report.

Hiring of New Director – input from Superintendents

The BOA recommended having the three representatives already appointed to continue to work closely with the BOD. They would sit in with BOD meetings and offer advice as needed. The BOA also recommended a committee including D. Felderman, P. Books, E. Bass, C. Lee, and P. Kraning to serve as a separate superintendent panel to meet with the selected candidates to be interviewed.

Center Base rates

Motion by P. Kraning, second by D. Felderman to approve Center Base tuition rates as presented for FY21. All present voting in favor, motion carried.

Base Rate	\$43,244.33
First Placement	\$56,027.35
Second Placement	\$39,352.34
Third Placement	\$32,433.25

Adjournment

There being no further business, motion by P. Books, second by J. Meyer to adjourn. All present voting in favor, motion carried.

Tiffany Stormo, Business Manager

**Article XX**  
**PUBLIC PARTICIPATION AT BOARD MEETINGS**

SDCL 1-25-1 provides the legal requirement to allow public participation at official board meetings of public agencies. Such meetings must be open to the public. Further, the Cooperative must post a public notice of its official meetings (including an agenda) and must reserve a time for public comment.

With that in mind, the Board invites and welcomes any member of the public to attend and participate in its meetings, within the following limitations (for both agenda and non-agenda items).

- A. Regularly-scheduled meetings are not public meetings but meetings of the Board held in public.
- B. Someone wanting to share comments must present that request to the Director or the Chairperson prior to the start of the meeting and must sign the register. These comments will be shared during the public comment agenda item.
- C. So that public comments do not interfere unduly with the scheduled business of the Board, any one person will be limited to five minutes. When multiple speakers are present, the total time allotted for all of them will not exceed fifteen minutes. Further time may be allowed only at the discretion of the Chairperson.
- D. Public comments may not be argumentative, boisterous, disrespectful, threatening, or cause disruption in any other way.
- E. To promote concerns being heard and remedied at the lowest level possible, the Board will not hear complaints regarding any individual staff member or student. Instead, any criticism should be directed privately to the employee concerned (and should thereafter follow the chain of command).
- F. Meetings are closed to the public during executive sessions (SDCL 1-25-2).

The Board grants its Chairperson (or other presiding officer) authority to terminate the remarks of any individual who does not adhere to these rules established above.

## ARTICLE IV SEXUAL HARASSMENT/HARASSMENT

Each student and employee has the right to learn and work in an environment free of unlawful harassment based on an individual's race, color, religion, creed, ancestry, gender, national origin, disability, age or other basis prohibited by law.

It shall be a violation of this policy for any student or any personnel of the Cooperative to harass a student, any Cooperative personnel, or any visitor through conduct or communication of a sexual nature, or communication disparaging a person's religion, race, color, religion, creed, ancestry, national origin, gender, disability, or age as defined by this policy. For the purpose of this policy, "cooperative personnel" includes NESC Board members, all cooperative employees and agents, volunteers, contractors, or persons subject to the supervision and control of the Cooperative.

The Cooperative will investigate all complaints of harassment and will discipline or take appropriate action against any student or other Cooperative personnel who is found to have violated this policy.

The Cooperative will provide annual in-service education and training about harassment for employees.

### A. Definitions

1. Harassment: Harassment consists of physical or verbal conduct related to a person's gender, race, color, religion, creed, ancestry, national origin, age, disability, or other basis prohibited by law when the conduct is so severe, pervasive, and objectively offensive that it:
  - a. has the purpose of effecting or creating an intimidating, hostile or offensive working or academic environment;
  - b. has the purpose or effect of substantially or unreasonably interfering with an individual's work performance which deprives the staff member access to employment or academic opportunities.
2. Sexual Harassment: Sexual harassment is ~~any unwelcome sexual advances(s), request(s) for sexual favors and/or other verbal, physical, and/or visual contact(s) of a sexual nature, or communication of a sexual nature when:~~ means conduct on the basis of sex that satisfies one or more of the following:
  - ~~a. submission to such conduct or communication is made, either explicitly or implicitly, a term of person's initial employment; or~~
  - ~~b. submission to or rejection of such conduct or communication by an individual is used as a factor in decisions affecting a student's ability to learn or participate in school activities, or in hiring, evaluation, retention, promotion, or any other aspect of employment; or~~
  - ~~c. such conduct or communication has the purpose or effect of interfering with an individual's ability to learn or work, creating an intimidating, hostile, or offensive working or educational environment; or~~
  - ~~d. such conduct is so severe, pervasive, and objectively offensive that such conduct or communication has the purpose or effect of depriving the employee access to employment opportunities or benefits provided by the Cooperative or depriving a student of educational opportunities.~~
  - a. A Cooperative employee conditioning the provision of an aid, benefit, or service of the recipient on an individual's participation in unwelcome sexual conduct;



- b. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the Cooperative's education program or activity; or
- c. "Sexual assault" as defined in 20 U.S.C. 1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. 12291(a)(10), "domestic violence" as defined in 34 U.S.C. 12291(a)(8), or "stalking" as defined in 34 U.S.C. 12291(a)(30).

The Title IX regulations defining sexual harassment and setting forth other Title IX requirements can be found at 34 CFR §106.

3. ~~Sexual harassment may include but is not limited to:~~

- ~~a. unwelcome verbal harassment or abuse based upon gender;~~
- ~~b. unwelcome pressure for sexual activity;~~
- ~~c. unwelcome, gender motivated, or inappropriate patting, pinching, or physical contact, other than necessary restraint of pupils by teachers, administrators, or other cooperative personnel to avoid physical harm to persons or property;~~
- ~~d. unwelcome behavior or words, based upon gender, including demands for sexual favors, accompanied by implied or overt threats concerning the individual's employment or educational status;~~
- ~~e. unwelcome behavior or words, based upon gender, including demands for sexual favors, accompanied by implied or overt promises of preferential treatment with regard to an individual's employment or educational status.~~
- ~~f. Displaying pictures, posters, calendars, graffiti, objects, promotional materials, reading materials or other materials that are sexually suggestive, sexually demeaning or pornographic, in the work environment.~~

4. Harassment and sexual harassment can occur over social media. However, an allegation of sexual harassment only falls within the jurisdiction of Title IX when it occurs within a Cooperative program or activity. (Sexual harassment complaints beyond Title IX jurisdiction can still be reported. They just go to the Director instead of the Title IX Coordinator.)

5. Title IX Coordinator: The Cooperative's Title IX Coordinator is designated by name during the July board meeting (and is generally the Assistant Director). When a complaint occurs related to discrimination or harassment on the basis of sex, the Title IX Coordinator responds to that complaint by exercising the following duties.

- a. Assist the complainant in filing a formal complaint (if so desired).  
(Formal complaints must be filed by the complainant or a parent filing on behalf of a student complainant, or be signed by the Title IX Coordinator.)
- b. Provide respondents with written notice about the complaint.
- c. Offer supportive measures to complainants and respondents, and document such.  
(Examples of supportive measures include counseling, extensions of deadlines, schedule modifications, increased supervision, or mutual restrictions on contact between the parties.)
- d. After review of each Title IX complaint, either dismiss the complaint or arrange an investigation.  
(If dismissing the complaint, both parties must be notified of the dismissal in writing, including the reasons for doing so.)

- e. When the complainant and the respondent are both willing to do so, facilitate an informal resolution of the complaint (unless the allegation is that an employee sexually harassed a student).  
(During informal resolution, the parties must receive written notice describing the allegations and informing how resolving that complaint informally precludes any formal complaint based on the same allegations. Informal resolution requires the voluntary, written consent of both parties.)
- f. Maintain records of Title IX complaints, investigations, remedies, supportive measures, informal resolutions, disciplinary actions, and appeals.

## B. Reporting Incidents of Harassment

Any person who believes he or she has been the victim of sexual harassment or who has witnessed sexual harassment shall report that incident to the Cooperative's Title IX Coordinator.

Any person who believes he or she has been the victim of **other (non-Title IX)** harassment as defined above by a student or an employee of the Cooperative shall report the alleged acts immediately to the Cooperative Director. If the complaint involves the NESC Director, that complaint shall be filed directly with the NESC Board of Director's Chairman, **who will relay it to the President of NESC's board of advisors.** ~~The report shall be on a form for reporting harassment of any kind is available from the NESC Offices in the NESC policy manual.~~

1. Submission of a complaint or report of harassment. Submission of a complaint or report of harassment will not affect the individual's employment or work assignments.
2. Confidentiality. The Cooperative will make attempts to respect the confidentiality of the complainant and the individual(s) against whom the complaint is filed as much as possible consistent with the Cooperative's legal obligations and the necessity to investigate allegations of harassment and take disciplinary action when the conduct has occurred.
3. Procedure. The complaining employee will be asked to put the facts surrounding the conduct in writing on a form provided by the Cooperative that includes the following: complainant's name and address; time and date of the incident; type of harassment; description of the incident; name of or identifying information about the alleged perpetrator; name of any witnesses, what action, if any, has been taken; and signature of the complainant.
4. Required Reporting. If the accusations include possible criminal activity such as molestation, sexual battery, or similar contact, all mandatory state reporting requirements including, but not limited to, contact with the State Department of Social Services will be initiated.

## C. Investigation

Upon receipt of a written report alleging harassment **and determination that the complaint will not be dismissed,** the NESC Director **or Title IX Coordinator** ~~or his/her designee~~ shall immediately authorize investigation. This investigation may be conducted by Cooperative officials or by a third party designated by the Cooperative. The investigating party shall provide a written report of the status of the investigation ~~within (10) working days~~ to the NESC Director.

**For Title IX investigations, prior to the release of the investigative report, a tentative report of findings must be sent to the complainant and the respondent (along with their advisors). These parties have 10 days to submit a written response, which the investigator must consider before issuing the final report. After the investigative report is released, the parties have an additional 10 days to submit written responses to the decision-maker before any determination of responsibility.**



In determining whether alleged conduct constitutes harassment, the Cooperative should consider the surrounding circumstances, the nature of the advances, relationships between the parties involved, and the context in which the alleged incidents occurred.

The investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and documents deemed pertinent by the investigating party.

In addition, the Cooperative may take immediate steps at its discretion to protect the complainant, students, and employees pending completion of an investigation of alleged harassment.

During the investigation, all parties directly involved in the complaint may have legal or other representation. If any party elects to be represented at any step of the complaint procedure, the name of the representative must be declared in writing to the NESC Director or his/her designee with two (2) working days of the filing of the complaint, notification of any investigation, or the filing of any appeal.

#### D. Cooperative Action

1. ~~Upon receipt of the recommendation that the allegations of the complaint constitute a violation of Cooperative policy, the Cooperative will take such action as appropriate based upon the results of the investigation.~~ After considering the results of the harassment investigation, the Cooperative Director will make a determination of responsibility.

For complaints of sexual harassment, the standard of evidence used for determining responsibility will be the preponderance of evidence standard.

2. ~~The results of the investigation of each complaint will be reported in writing and kept on file in the NESC Director's office. The report shall include findings of fact and will document the disciplinary action taken if any, as a result of the complaint.~~

- 3.2. The complainant and respondent will be advised of the Cooperative Director's decision in writing. This decision must communicate the procedural steps taken, any findings of fact, and a determination of responsibility – for each allegation. The decision must also document the sanctions or remedies for each allegation.

- 4.3. If either party is not satisfied with the decision rendered by the Director, he or she may request an appeal hearing in executive session with the NESC Board of Directors. The request for hearing must be submitted in writing through the NESC Director's Office within ten (10) working days following receipt of the Director's response. The appeal must include the original complaint form, a copy of the written decision from the NESC Director, and a written statement as to the reasons for appeal. The hearing will be scheduled within (30) working days of the request for hearing. The parties involved will be notified in writing of the time and date of the scheduled hearing.

Title IX harassment determinations may only be appealed on the basis of the following circumstances.

- a. procedural irregularity
- b. new evidence not reasonably available
- c. conflict of interest against Title IX Coordinator, investigator, or decisionmaker

- 5.4. The Cooperative Board will render an appeal decision in writing within ten (10) working days of the hearing.

#### E. Procedures during Conflicts of Interest

To minimize conflicts of interest, the decisionmaker must not be the investigator or the Title IX Coordinator. With that in mind, if an allegation of sexual harassment involves the Title IX Coordinator, the Director will exercise the Title IX Coordinator's duties.

If the Director has assumed the Title IX Coordinator's duties or is the subject of a harassment complaint, then any determinations of responsibility must be made by the Board of Advisors.

The NESC Board of Directors reserves its role for the appeals process and may appoint a representative to exercise that role.

#### **EF. Prohibition against Retaliation**

The NESC Cooperative will discipline any individual who retaliates against any person who reports alleged harassment or who retaliates against any person who testifies, assists, or participates in any investigation, proceeding, or hearing related to a harassment complaint.

Retaliation includes, but is not limited to, any form of intimidation, reprisal or harassment. Retaliation is itself a violation of federal and state laws prohibiting discrimination and may lead to separate disciplinary action against an individual.

If any NESC personnel or student who has filed a complaint or has testified, assisted, or participated in the investigation of harassment believes that he or she has been retaliated against because of his or her participation, he or she should follow the procedures set forth above.

#### **FG. False Charges**

Charges found to have been intentionally dishonest or made maliciously without regard for truth may subject complainants to disciplinary action.

#### **GH. Uncomfortable Situations**

The Cooperative recognizes that not every uncomfortable situation constitutes harassment. Whether a particular action or incident is a personal, social relationship without a discriminatory effect on employment or learning environment requires a determination based on all the facts and surrounding circumstances. False accusations can have a serious detrimental effect on innocent parties.

#### **HI. Discipline**

Any Cooperative action taken pursuant to this policy will be consistent with requirements of applicable collective bargaining agreements and Cooperative policies. The Cooperative will take such disciplinary action it deems necessary and appropriate, including but not limited to, warning, suspension, or immediate discharge to end harassment and prevent its recurrence.



### Written Notice of Title IX Rights

You have become the subject of a Title IX (sexual harassment) complaint, the details of which are attached. These allegations need to be investigated, after which a determination of responsibility will be issued. If you are found to be responsible for sexual harassment, then you will face disciplinary sanctions.

However, at this time you are presumed not to be responsible for any allegations. Final responsibility will not be determined until later, following investigation and (if applicable) the grievance process. In the meantime, as the respondent to a Title IX complaint, you have the following rights.

- You have the right to detailed notice of the allegations, including the following.
  - names of known parties
  - conduct alleged
  - date and location of conduct (if known).
- You have the right to have an attorney or non-attorney advisor.
- You have the right to prepare a response prior to any initial interview.
- You have the right to inspect and review evidence against you.
- You have the right to resolve an allegation informally, if you and the complainant would both agree to do so.
- If any new allegations would be uncovered during the course of investigation, you also have these rights with respect to the new allegations.
- You have the right to appeal the determination of responsibility for these reasons.
  - procedural irregularity
  - new evidence not reasonably available
  - conflict of interest against Title IX Coordinator, investigator, or decisionmaker

## **JOB DESCRIPTION FOR**

### **DIRECTOR**

#### **I. Background Information**

This position provides administrative oversight to all departments within both the ~~Services Cooperative and the Educational Services Agency~~. Emphasis is placed on the development of effective programs and services for students with disabilities served by NESC member districts. The director promotes high quality and sound ethics in general and is accountable to the NESC Board of Directors.

#### **II. Professional Responsibilities**

- A. Coordinate and recommend policies and programs for the Board of Directors and Superintendents' Advisory Board.
- B. Communicate with school district administration and staff regarding pertinent issues.
- C. Work in cooperation with the NESC Business Manager
  - to develop and implement budgets,
  - to ensure accepted accounting standards are implemented, and
  - to ensure inventory is maintained.
- D. Serve as a resource person to member districts.
- E. Establish and review a special service delivery system in conjunction with member districts that complies with state and federal regulations.
- F. Complete state and federal forms relating to the Cooperative.
- G. Establish channels of communication between the NESC Board of Directors, Advisory Board of Superintendents, and members districts.
- H. Ensure employees are evaluated.
- I. Make personnel recommendations to the Board of Directors.
- J. Plan and write grants based on specific needs and availability of funding sources.
- K. Plan and arrange in-service where appropriate for NESC and LEA staff.
- L. Perform other duties as deemed appropriate by the Cooperative Board of Directors.

#### **III. Qualifications**

The director should have a master's degree in school administration with experiences in special education being beneficial and appropriate administration certification from the South Dakota Department of Education.



*An Invitation to Apply for the Position of:*

## **DIRECTOR OF COOPERATIVE**

***Northeast Educational Services Cooperative (NESC)***

***Hayti, SD***

### **APPLICATION GUIDELINES**

#### ***Application Process***

To be considered for this position, the application and required documents must be submitted and received no later than **Tuesday, December 22** to Dakota Ed Consulting (DEC) via the online application system at [www.dakotaedconsulting.org](http://www.dakotaedconsulting.org)

#### ***Timelines:***

- Post position: **Tuesday, November 17**
- Application Deadline: **Tuesday, December 22**
- Board Candidate Selection: **Thursday, January 7**
- Interviews: **Wednesday, January 13**
- Starting Date: **Thursday, July 1**

#### ***Requirements include:***

- A letter of application;
- Resume;
- Two letters of reference;
- Email addresses for two additional references;
- Completed application form with necessary signatures – submitted electronically.

#### ***For questions contact:***

Tom Oster, 605-202-0172 or [tom.oster@osterconsulting.com](mailto:tom.oster@osterconsulting.com)

- Applicants, and/or their designees, are asked not to contact members of the board of directors during this search process;
- Names of applicants will be held in strict confidence;
- Anyone representing DEC shall not discriminate based on gender, race, national origin, religion, creed, age, marital status, sexual orientation, or disability;
- The Northeast Educational Services Cooperative is an equal opportunity employer.



## THE POSITION

Cooperative Director with a salary range and benefits to be determined.

### *Qualifications (these are examples)*

The candidate must have the background, skills and abilities essential for providing excellence in educational leadership for Northeast Educational Services Cooperative. The Cooperative Board recognizes that selecting a Director is one of the most important decisions for a Cooperative Board.

The Cooperative Board has identified the following characteristics required for the candidate of choice:

- Provide a strategic vision for the cooperative.
- Hold self and others accountable to high standards of performance.
- Accessibility and open-mindedness.
- Consideration of all points of view before making decisions.
- Effective communication skills at all levels.
- Ability to deal directly and fairly with faculty, staff, school administrators, students, parents, and community members.
- High visibility and engagement with the schools and communities.
- Strong fiscal management.
- Understanding of diversity and its impact on the educational environment.
- Exhibits self-confidence, models integrity, and inspires trust.

### ***Cooperative Strengths (these are examples):***

- Strong commitment to improving educational outcomes for students with disabilities
- Fiscally sound school Cooperative
- Experienced administrative staff
- Highly competent providers
- Certified staff of \_\_ and classified staff of \_\_
- Offers approximately 20 services and programs
- Contracts with the state to provide B-3 services and several other contracts related to education
- Willing to grow
- Fully established Special Olympics Program

### ***Cooperative Purpose Statement***

NESC will work to provide specialized services to ensure that all children have the same opportunities to achieve success regardless of all challenges

### ***Cooperative Website***

<https://nesc.k12.sd.us/index.html>

### ***Cooperative Member Districts***

Arlington, Britton-Hecla, Castlewood, Clark, De Smet, Deubrook, Deuel, Elkton, Enemy Swim Day School, Estelline, Florence, Hamlin, Henry, Iroquois, Lake Preston, Oldham-Ramona, Rosholt, Sioux Valley, Summit, Waubay, Waverly, Webster Area, Willow Lake and Wilmot

## THE COMMUNITY

Nearly 400 people call the northeast South Dakota community of Hayti home.

The county seat of Hamlin County, Hayti is surrounded by multiple lakes that provide for a plethora of outdoor recreational opportunities

Hayti is just 25 miles from Watertown, one of the largest cities in the northeast part of the state, as well as 100 miles from Sioux Falls, the largest city in South Dakota.





# 2020-2021 CENTER BASE TUITION SLIDING SCALE RATES

## October Sliding Tuition Scale

<b>BASE RATE =</b>	<b>\$43,244.33</b>								
<b>School District</b>	<b>FTE</b>	<b># Placements</b>	<b>129.56%</b>	<b>91.00%</b>	<b>75.00%</b>		<b>TUITION</b>	<b>New October Placements</b>	
<b>Castlewood</b>		<b>1.00</b>						<b>1ST PLACEMENT</b>	<b>\$56,027.35</b>
Student 1	100.00%		\$56,027.35					<b>2ND PLACEMENT</b>	<b>\$39,352.34</b>
<b>Total:</b>			<b>\$56,027.35</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$56,027.35</b>	<b>3RD PLACEMENT</b>	<b>\$32,433.25</b>
<b>Clark</b>		<b>1.00</b>						<b>Budget Hearing Placements</b>	
Student 1	100.00%		\$56,027.35					<b>1ST PLACEMENT</b>	<b>\$ 62,118.57</b>
<b>Total:</b>			<b>\$56,027.35</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$56,027.35</b>	<b>2ND PLACEMENT</b>	<b>\$ 41,138.10</b>
								<b>3RD PLACEMENT</b>	<b>\$ 33,079.18</b>
<b>Hamlin</b>		<b>5.55</b>						<b>Difference</b>	
Student 1	100.00%		\$56,027.35						
Student 2	100.00%			\$39,352.34				<b>1ST PLACEMENT</b>	<b>\$6,091.22</b>
Student 3	100.00%				\$32,433.25			<b>2ND PLACEMENT</b>	<b>\$1,785.76</b>
Student 4	100.00%				\$32,433.25			<b>3RD PLACEMENT</b>	<b>\$645.93</b>
Student 5	100.00%				\$32,433.25				
Student 6	55.00%				\$17,838.29				
<b>Total:</b>			<b>\$56,027.35</b>	<b>\$39,352.34</b>	<b>\$115,138.03</b>		<b>\$210,517.72</b>		
<b>Henry</b>		<b>1.00</b>							
Student 1	100.00%		\$56,027.35						
<b>Total:</b>			<b>\$56,027.35</b>				<b>\$56,027.35</b>		
<b>Webster</b>		<b>3.64</b>							
Student 1	100.00%		\$56,027.35						
Student 2	100.00%			\$39,352.34					
Student 3	100.00%				\$32,433.25				
Student 4	64.00%				\$20,757.28				
<b>Total:</b>			<b>\$56,027.35</b>	<b>\$39,352.34</b>	<b>\$53,190.53</b>		<b>\$148,570.22</b>		
						<b>Deferred from FY20</b>	<b>\$58,192.12</b>		
						<b>Tuition Schedule</b>	<b>\$527,170.01</b>		
						<b>Total Tuition</b>	<b>\$585,362.13</b>		
<b># of Placements:</b>		<b>12.19</b>				<b>FY 21 Budgeted</b>			
						<b>Expenditures</b>	<b>\$585,340.55</b>		
						<b>Difference</b>	<b>\$21.58</b>		

FY21 Sealed Vehicle Bids							
Fixed Asset #	Car -S7300	Fixed Asset #	Car- S7692	Fixed Asset #	Car- S7878	Fixed Asset #	Car- S7876
316	2004 Dodge Stratus -Black	323	2005 Chevy Classic - Gold	328	2005 Chevy Classic - Silver	330	2006 Dodge Stratus - Green
\$ 420.00	Lucy Vandersnick	\$ 682.00	Bryce Johnson	\$ 801.50	Shane Roth	\$ 1,588.00	Nicol Huyvaert
\$ 315.00	Bryce Johnson	\$ 527.50	Ryan Wilen	\$ 692.00	Bryce Johnson	\$ 1,201.50	Shane Roth
\$ 213.00	Jim Holbeck	\$ 446.00	Jim Holbeck	\$ 588.00	Nicol Huyvaert	\$ 1,001.00	Lucy Vandersnick
\$ 101.00	Shane Roth	\$ 101.50	Shane Roth	\$ 317.00	Jim Holbeck	\$ 833.99	Carol Reuer
						\$ 732.50	Ryan Wilen
						\$ 547.00	Bryce Johnson
						\$ 508.00	Jim Holbeck

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE  
BOARD OF DIRECTORS MEETING  
Monday, October 19, 2020 - 7:00 P.M.**

1. Call to Order
2. Introduction of guests
3. Public Comment
4. Agenda review, changes, and approval
5. Conflicts of Interest
6. Approval of September 2020 financial report
7. Consent Agenda

a. Approval of September 21, 2020 meeting minutes

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b. Approval of payment of October 7, 2020 meeting minutes

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c. Approval of payment of October 2020 budget claims

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d. Approval of work agreement; Shambree Robbins, paraprofessional—Hamlin Center Base;  
\$14.00 per hour

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e. 

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8. Discussion Items

a. Assistant Director's Report

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b. Director's Report

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c. Advisory Board Meeting

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d. Payroll tax relief deferral

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e. Policy updates

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f. Salary range for new Director

---

g. Job description for Director

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h. Profile for the advertisement of the Director position

\_\_\_\_\_

i. \_\_\_\_\_

\_\_\_\_\_

9. Action items

a. Approval of Center Base rates

BOARD ACTION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

b. Approval of surplus vehicle bids

BOARD ACTION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

c. Approval of opting out of payroll tax relief deferral

BOARD ACTION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

d. Approval of public comment policy

BOARD ACTION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

e. Approval of revised harassment/sexual harassment policy (Title IX)

BOARD ACTION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

f. Approval of salary range for new Director

BOARD ACTION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

g. Approval of job description for Director

BOARD ACTION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- h. Approval of profile for the advertisement of the Director position

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- i. \_\_\_\_\_

BOARD ACTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. Executive Session (If needed)

- a. Personnel—SDCL 1-25-2(1). Discussing the qualifications, competence, performance, character or fitness of any public officer or employer or prospective public officer or employee
- b. Negotiations—SDCL 1-25-2(4). Preparing for contract negotiations or negotiating with employee or employee representatives