

**Cory Akin**  
PRESIDENT  
BOARD OF DIRECTORS

**Jerry Aberle**  
DIRECTOR  
Jerry.Aberle@k12.sd.us

**Tim Frewing**  
ASSISTANT DIRECTOR  
Tim.Frewing@k12.sd.us

**Tiffany Stormo**  
BUSINESS MANAGER  
Tiffany.Stormo@k12.sd.us

**MEMBER DISTRICTS**

- Arlington #38-1
- Britton-Hecla #45-4
- Castlewood #28-1
- Clark #12-2
- De Smet #38-2
- Deubrook #5-6
- Deuel #19-4
- Elkton #5-3
- Enemy Swim Day School
- Estelline #28-2
- Florence #14-1
- Hamlin #28-3
- Henry #14-2
- Iroquois #2-3
- Lake Preston #38-3
- Oldham-Ramona #39-5
- Rosholt #54-4
- Sioux Valley #5-5
- Summit #54-6
- Waubay #18-3
- Waverly #14-5
- Webster Area #18-5
- Willow Lake #12-3
- Wilmot #54-7

**Northeast Educational Services Cooperative**  
P.O. Box 327 • Hayti, South Dakota 57241  
605-783-3607 • Fax 605-783-3259

December 17, 2020

Dear NESC Board Members:

Our December board meeting will be held on December 21, 2020. It will begin at 7:00 pm. You may attend the meeting in person, via Zoom, or telephone. Depending on your preference, information for all three options is below.

**Physical Location of meeting:**

Ramkota Hotel and Convention Center—Cattail Room  
1901 9<sup>th</sup> Ave SW, Watertown, SD 57201

**To Join Zoom Meeting; Video and Audio:**

Register in advance for this meeting:

<https://sdk12.zoom.us/joining/register/tJErFuiVqz8jHnH5mrN0r1YwKzQmGJPET3cE>

After registering, you will receive a confirmation email containing information about joining the meeting.

**To Join by Phone Only**

Dial: 1-312-626-6799  
Meeting ID: 956 9175 4965  
Participant ID: Not needed  
Password: 426066

Enclosed/attached are several documents for your review prior to the meeting.

See you Monday evening at 7:00 pm.

Sincerely yours,



Jerry Aberle

# NESC BOARD OF DIRECTORS' MEETING

Proposed Agenda

Date: December 21, 2020

Time: 7:00 P.M.

Ramkota Hotel and Watertown Event Center

1901 9th Ave SW, Watertown, SD 57201

Cattail Room

1. Call to order
2. Introduction of guests
3. Public Comment
4. Agenda review, changes, and approval
5. Conflicts of Interest
6. Approval of November 2020 financial report
7. Consent Agenda
  - a. Approval of November 16, 2020 meeting minutes
  - b. Approval of payment of December 2020 budget claims
  - c. Approval of contract amendment, Lisa Mickelson-Strubel, OT, 7.5 additional days; \$2,437.50
  - d.
8. Discussion Items
  - a. Assistant Director Report
  - b. Director Report
  - c. Advisory Board Meeting
  - d. Director and Business Manager Evaluation
  - e. Special Board meeting for January 7, 2021 at 7:00 pm—no Zoom option
  - f. Rutland School District joining NESC July 1, 2021
  - g. Additional funding for Cooperatives
  - h. Audit quotes FY 21
  - i. Property, Liability, and Worker's Compensation Insurance
  - j. Family First Coronavirus Relief Act (FFCRA)
  - k.
  - l.
9. Action Items
  - a. Rutland School District joining NESC July 1, 2021
  - b. Extension of the Family First Coronavirus Relief Act
  - c.
  - d.
10. Executive Session (If needed)
  - a. Personnel—SDCL 1-25-2(1). Discussing the qualifications, competence, performance, character or fitness of any public officer or employer or prospective public officer or employee
  - b. Negotiations—SDCL 1-25-2(4). Preparing for contract negotiations or negotiating with employee or employee representatives

## Physical Location of meeting:

Ramkota Hotel and Convention Center—Cattail Room

1901 9<sup>th</sup> Ave SW, Watertown, SD 57201

## To Join Zoom Meeting; Video and Audio:

Register in advance for this meeting:

<https://sdk12.zoom.us/meeting/register/tJErFuivqz8jHnH5mrN0r1YWkZQmGJPET3cE>

After registering, you will receive a confirmation email containing information about joining the meeting.

## To Join by Phone Only

Dial: 1-312-626-6799

Meeting ID: 956 9175 4965

Participant ID: Not needed

Password: 426066

## Agenda Explanation

1. Call to order
2. Introduction of guests
3. Public Comment
4. Agenda review, changes, and approval
5. Conflicts of Interest
6. Approval of November 2020 financial report
7. Consent Agenda
  - a. Approval of November 16, 2020 meeting minutes. Please review enclosed minutes.
  - b. Approval of payment of December 2020 budget claims. Please review the enclosed budget claims.
  - c. Approval of contract amendment, Lisa Michelson-Strubel, OT, 7.5 additional days; \$2,437.50. Additional days are still needed to ensure OT needs are met.
  - d.
8. Discussion Items
  - a. Assistant Director Report.
  - b. Director Report.
  - c. Advisory Board Meeting.
  - d. Director and Business Manager Evaluation. This is typically the month the evaluation process begins for the Director and Business Manager.
  - e. Special Board meeting for January 7, 2021 at 7:00 pm—no Zoom option. This will be a special meeting to select the candidates to interview for the Director position.
  - f. Rutland School District joining NESC July 1, 2021. Additional discussion will occur on this request.
  - g. Additional funding for Cooperatives. I will lead a discussion on the possibility of additional funding for Cooperatives.
  - h. Audit quotes for FY 21. Last year the Board had some preliminary discussion on seeking quotes from other auditing firms.
  - i. Property, Liability, and Worker's Compensation Insurance. Last year the Board had some preliminary discussion on seeking quotes from other insurance carriers.
  - j. Family First Coronavirus Relief Act. With Federal legislation set to expire December 31, 2020, does the Board wish to extend the provisions of this act?
  - k.
  - l.
9. Action Items
  - a. Rutland School District joining NESC July 1, 2021.
  - b. Extension of the Family First Coronavirus Relief Act.
  - c.
  - d.
10. Executive session (If needed)
  - a. Personnel—SDCL 1-25-2(1). Discussing the qualifications, competence, performance, character or fitness of any public officer or employer or prospective public officer or employee
  - b. Negotiations—SDCL 1-25-2(4). Preparing for contract negotiations or negotiating with employee or employee representatives

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE**  
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CASH BALANCES

	General Fund (10)	Special Education Fund (22)	Agency Fund (71)	TOTAL ALL FUNDS
<b>CASH BALANCE</b>				
November 1, 2020	\$248,179.35	\$619,159.14	\$32,330.45	\$899,668.94

Receipts:

**Local Sources:**

1312 Center Base Tuition		\$81,965.30		\$81,965.30
1332 Extended School Year Tuition		\$91,680.26		\$91,680.26
1510 Interest	\$4.95	\$283.75		\$288.70
1941 ESA 1 OTHER SOURCES				\$0.00
1941 ESA 1 LEA Assessments				\$0.00
1941 Shared Services LEAs				\$0.00
1950 Refund Prior Year Expense				\$0.00
1990 Charges For Service				\$0.00
1990 SPED Assessments	\$279.02	\$101,035.65		\$101,314.67
1990 Reading Recovery	\$1,213.28			\$1,213.28
1990 Reading Recovery-Other LEAs				\$0.00
1990 Miscellaneous		\$416.74	\$2,474.50	\$2,891.24
1990 Northern Plains				\$0.00
1990 Special Projects-Indirect Cost				\$0.00
1990 Drug & Alcohol Pool				\$0.00
1990 Expensed Mileage				\$0.00

**State Sources:**

3119 Grants-in-Aid: Ed. Specialist				\$0.00
3900 Part C Funds		\$1,548.80		\$1,548.80
3900 Part B Funds				\$0.00
3900 ESA 1				\$0.00

**Federal Sources:**

4152 Title IIB (SD COUNTS)				\$0.00
4175 IDEA Part B 611		\$160,832.00		\$160,832.00
4175 IDEA Part B 611-Private				\$0.00
4186 IDEA Part B 619		\$5,476.00		\$5,476.00

**Other Receipts:**

120 Accounts Receivable				\$0.00
140 Due from other Governments				\$0.00
Other Receipts	\$1,340.43	\$38,452.53		\$39,792.96

<b>Total Monthly Receipts</b>	<b>\$2,837.68</b>	<b>\$481,691.03</b>	<b>\$2,474.50</b>	<b>\$487,003.21</b>
-------------------------------	-------------------	---------------------	-------------------	---------------------

Balance Frwd plus Revenue to date	\$251,017.03	\$1,100,850.17	\$34,804.95	\$1,386,672.15
Manual Journal Entry				\$0.00
Manual Journal Entry Revenue				\$0.00

**Less Salaries & Disbursements**

Salaries	\$8,017.02	\$282,937.92		\$290,954.94
Disbursements	\$10,058.89	\$26,555.44	\$1,388.06	\$38,002.39
<b>Less Total Salaries &amp; Disbursements</b>	<b>\$18,075.91</b>	<b>\$309,493.36</b>	<b>\$1,388.06</b>	<b>\$328,957.33</b>

**CASH BALANCE**

November 30, 2020	\$232,941.12	\$791,356.81	\$33,416.89	\$1,057,714.82
-------------------	--------------	--------------	-------------	----------------

**Balance Sheet**

Clearing Account XX-101-002	\$0.00	\$0.00	\$0.00	\$0.00
Checking Account XX-101	\$3.38	\$450,262.95	\$25,655.43	\$475,921.76
Money Market Savings XX-105	\$232,937.74	\$254,398.88	\$7,761.46	\$495,098.08
Certificates of Deposit XX-106	\$0.00	\$81,694.98	\$0.00	\$81,694.98
Imprest XX-108	\$0.00	\$5,000.00	\$0.00	\$5,000.00
<b>TOTALS</b>	<b>\$232,941.12</b>	<b>\$791,356.81</b>	<b>\$33,416.89</b>	<b>\$1,057,714.82</b>
Cash & Balance Sheet difference	\$0.00	\$0.00	\$0.00	\$0.00

Regular; Processing Month 11/2020; Fund Number 10, 22

Fund: 10 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
10 1510	INTEREST	325.00	4.95	276.12	84.96	48.88
10 1941 014	ESA 1 LEA ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
10 1941 015	SHARED SERVICES-1 REV OTHER.SOURCES-LEAs	74,437.97	0.00	74,437.97	100.00	0.00
10 1941 017	SHARED SERVICES GRANT	5,000.00	0.00	5,000.00	100.00	0.00
10 1990 009	NON-SP.ED. ASSESSMENTS	3,393.92	279.02	1,414.17	41.67	1,979.75
10 1990 012	READING RECOVERY ASSESSMENTS	28,765.95	1,213.28	20,273.25	70.48	8,492.70
10 1990 013	READING RECOVERY-OTHER LEAs	5,545.85	0.00	0.00	0.00	5,545.85
10 1990 018	MISCELLANEOUS	0.00	0.00	15.00	0.00	(15.00)
10 1990 020	NORTHERN PLAINS	0.00	0.00	0.00	0.00	0.00
10 1990 073	D&A POOL ASSESSMENTS	13,000.00	0.00	3,281.94	25.25	9,718.06
10 1990 200	EXPENSED MILEAGE FROM SPED	261,430.00	0.00	49,318.52	18.86	212,111.48
Subtotal: LOCAL SOURCES		391,898.69	1,497.25	154,016.97	39.30	237,881.72
10 3119 022	GRANTS-IN-AID OTHER	0.00	0.00	0.00	0.00	0.00
10 3900 050	ESA 1-TEACHER OF THE YEAR	0.00	0.00	0.00	0.00	0.00
Subtotal: STATE SOURCES		0.00	0.00	0.00	0.00	0.00
10 4152 016	TITLE II PART B SD COUNTS	0.00	0.00	0.00	0.00	0.00
10 4175 022	REGULAR IDEA PART B - MTSS	41,203.71	0.00	0.00	0.00	41,203.71
Subtotal: FEDERAL SOURCES		41,203.71	0.00	0.00	0.00	41,203.71
10 5110	OPERATING TRANSFER IN	0.00	0.00	0.00	0.00	0.00
10 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	3,491.50	0.00	(3,491.50)
10 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	2,199.85	0.00	(2,199.85)
Subtotal: 5000		0.00	0.00	5,691.35	0.00	(5,691.35)
Fund Total:		433,102.40	1,497.25	159,708.32	36.88	273,394.08

Regular; Processing Month 11/2020; Fund Number 10, 22

Fund: 22 SPECIAL EDUCATION FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
22 1312	TUITION-CENTER BASE	591,067.87	81,965.30	175,341.00	29.67	415,726.87
22 1312 100	TUITION-ESY	95,282.75	91,680.26	91,680.26	96.22	3,602.49
22 1510	INTEREST	1,700.00	283.75	2,212.60	130.15	(512.60)
22 1950	REFUND OF PRIOR YEAR EXPENSE	0.00	0.00	0.00	0.00	0.00
22 1990 002	MISCELLANEOUS-CENTER BASE	0.00	0.00	0.00	0.00	0.00
22 1990 003	SPED ASSESSMENTS	1,212,427.09	101,035.65	505,178.25	41.67	707,248.84
22 1990 018	MISCELLANEOUS	5,000.00	416.74	551.95	11.04	4,448.05
22 1990 019	SPECIAL PROJECTS INDIRECT COSTS	5,000.00	0.00	0.00	0.00	5,000.00
22 1990 020	NORTHERN PLAINS	0.00	0.00	0.00	0.00	0.00
22 1990 021	OLDHAM-RAMONA	10,000.00	0.00	0.00	0.00	10,000.00
Subtotal: LOCAL SOURCES		1,920,477.71	275,381.70	774,964.06	40.35	1,145,513.65
22 3119 071	STATE GRANTS-IN-AID: ED.SPEC.	130,704.55	0.00	0.00	0.00	130,704.55
22 3900 013	STATE REVENUE: PART C FUNDS	40,000.00	1,548.80	12,829.30	32.07	27,170.70
22 3900 014	STATE REVENUE: PART B FUNDS	4,500.00	0.00	2,174.31	48.32	2,325.69
Subtotal: STATE SOURCES		175,204.55	1,548.80	15,003.61	8.56	160,200.94
22 4175 022	REGULAR IDEA PART B - MTSS	0.00	0.00	0.00	0.00	0.00
22 4175 475	REGULAR IDEA PART B 611	1,856,585.00	160,832.00	351,564.00	18.94	1,505,021.00
22 4175 476	REGULAR IDEA PART B 611-PRIVATE SCHOOL	0.00	0.00	0.00	0.00	0.00
22 4186 486	REGULAR IDEA PART B 619	53,425.00	5,476.00	10,659.00	19.95	42,766.00
Subtotal: FEDERAL SOURCES		1,910,010.00	166,308.00	362,223.00	18.96	1,547,787.00
22 5110	OPERATING TRANSFER IN	75,000.00	0.00	0.00	0.00	75,000.00
22 5130	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	0.00	0.00
22 5140	COMPENSATION FOR LOSS OF ASSET	0.00	0.00	0.00	0.00	0.00
Subtotal: 5000		75,000.00	0.00	0.00	0.00	75,000.00
Fund Total:		4,080,692.26	443,238.50	1,152,190.67	28.24	2,928,501.59

Revenue Summary Report  
Processing Month: 11/2020

Regular; Processing Month 11/2020; Fund Number 10, 22

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	4,513,794.66	444,735.75	1,311,898.99	29.06	3,201,895.67

**EXPENDITURE SUMMARY**  
Regular; Processing Month 11/2020; Fund Number 10, 22

Account Number	Account Description	BUDGET	CURRENT MO.EXP.	EXP.TO DATE	% OF BUDGET	BALANCE AT EOM
10	GENERAL FUND					
1111	READING RECOVERY	\$34,311.80	\$1,868.97	\$11,738.49	34.21	\$22,573.31
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$120,641.68	\$2,843.38	\$10,262.60	8.51	\$110,379.08
2227	TECHNOLOGY SUPPORT	\$5,025.56	\$190.94	\$1,376.90	27.40	\$3,648.66
2319	BOARD OF EDUCATION SERVICES	\$11,805.33	\$5,869.94	\$5,869.94	49.72	\$5,935.39
2329	ADMINISTRATION	\$28,246.42	\$1,669.49	\$10,212.49	36.15	\$18,033.93
2529	ADMINISTRATION-FISCAL SERVICES	\$8,959.34	\$290.20	\$3,370.84	37.62	\$5,588.50
2542	OPERATION & MAINTENANCE BLDGS.	\$4,438.27	\$130.46	\$893.39	20.13	\$3,544.88
2545	VEHICLE SERVICE	\$221,674.00	\$9,825.50	\$83,567.77	37.70	\$138,106.23
2551	DRUG & ALCOHOL TESTING POOL	\$13,000.00	\$0.00	\$2,624.00	20.18	\$10,376.00
8110	OPERATING TRANSFERS OUT	\$75,000.00	\$0.00	\$0.00	0.00	\$75,000.00
10	GENERAL FUND	\$523,102.40	\$16,735.48	\$129,916.42	24.84	\$393,185.98
22	SPECIAL EDUCATION FUND					
1221	EXTENDED SCHOOL YEAR	\$95,282.75	\$0.00	\$91,680.26	96.22	\$3,602.49
1223	CENTER BASE DAY PROGRAMS	\$591,067.83	\$35,138.35	\$130,279.51	22.04	\$460,788.32
1226	EARLY CHILDHOOD SERVICES	\$379,670.38	\$23,203.56	\$89,618.74	23.60	\$290,051.64
1227	PROLONGED ASSISTANCE PROGRAMS	\$0.00	\$5,535.88	\$5,535.88	0.00	(\$5,535.88)
2129	TRANSITION SUPPORT SERVICES	\$27,982.34	\$1,583.98	\$9,603.60	34.32	\$18,378.54
2142	PSYCHOLOGICAL SERVICES	\$661,366.47	\$40,082.60	\$166,253.76	25.14	\$495,112.71
2152	SPEECH PATHOLOGY SERVICES	\$1,144,817.70	\$78,159.07	\$279,865.27	24.45	\$864,952.43
2171	PHYSICAL THERAPY	\$323,290.24	\$20,263.28	\$113,702.18	35.17	\$209,588.06
2172	OCCUPATIONAL THERAPY	\$488,096.83	\$34,625.88	\$141,868.01	29.07	\$346,228.82
2213	PROFESSIONAL DEVELOPMENT/PRESERVICE&TCAP	\$2,500.00	\$0.00	\$0.00	0.00	\$2,500.00
2219	OTHER IMPROVEMENTS-INSTRUCTION	\$130,704.55	\$7,350.59	\$39,085.91	29.90	\$91,618.64
2227	TECHNOLOGY SUPPORT	\$50,813.97	\$2,162.43	\$14,138.73	27.82	\$36,675.24
2319	BOARD OF EDUCATION SERVICES	\$89,031.63	\$60,108.53	\$60,108.53	67.51	\$28,923.10
2329	ADMINISTRATION	\$285,602.72	\$18,255.36	\$104,552.08	36.61	\$181,050.64
2529	ADMINISTRATION-FISCAL SERVICES	\$90,588.84	\$4,321.05	\$35,906.60	39.64	\$54,682.24
2542	OPERATION & MAINTENANCE BLDGS.	\$44,876.01	\$1,319.02	\$9,037.85	20.14	\$35,838.16
2545	VEHICLE SERVICE	\$0.00	\$0.00	\$38.58	0.00	(\$38.58)
22	SPECIAL EDUCATION FUND	\$4,405,692.26	\$271,157.14	\$1,291,275.69	29.31	\$3,114,416.57
Grand Total:		\$4,928,794.66	\$287,892.62	\$1,421,192.11	28.83	\$3,507,602.55



Regular; Beginning Month 11/2020; Processing Month 11/2020; Accounts to Include Accounts with Activity; Fund Number 71

Fund: 71 AGENCY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
71 415 802	FLORENCE CENTER BASE-AMT HELD FOR OTHERS	283.17	0.00	0.00	0.00	283.17
71 415 803	HAMLIN CENTER BASE-AMT HELD FOR OTHERS	493.31	0.00	0.00	0.00	493.31
71 415 804	GRANT-DEUEL CB-AMT HELD FOR OTHERS	621.08	0.00	0.00	0.00	621.08
71 415 805	KNIGHTS OF COLUMBUS-AMT HELD FOR OTHERS	2,227.26	0.00	0.00	0.00	2,227.26
71 415 806	SPECIAL OLYMPICS SD-AMT HELD FOR OTHERS	22,892.97	149.39	0.00	0.00	22,743.58
71 430 800	IMPREST ACCOUNT	4,838.00	0.00	162.00	0.00	5,000.00
71 453	SANFORD FLEX	974.66	1,238.67	2,312.50	0.00	2,048.49
	Fund Total: 71	<u>32,330.45</u>	<u>1,388.06</u>	<u>2,474.50</u>	<u>0.00</u>	<u>33,416.89</u>

Northeast Educational Services Cooperative  
Board of Directors Meeting  
Monday, November 16, 2020

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, November 16, 2020 via Teleconference (none- present), Zoom and at Ramkota Hotel and Event Center in Watertown, SD. The meeting was called to order by President Akin at 7:00 P.M. and adjourned at 8:47 P.M.

**Members present:**

Jolene King, Arlington; Cory Akin, Castlewood; Malory McIntire, Clark; Barb Asleson, De Smet – entered at 7:02 P.M.; Carie Knutson, Deubrook; Michelle Prins, Deuel; Arend Schuurman, Elkton; Lisa Lauterhahn, Enemy Swim Day School; Todd Bjorklund, Estelline; Jon Kahnke, Florence - entered at 7:02 P.M.; Joe Homola, Hamlin; Paula Blue, Henry; Zach Hildebrandt, Oldham/Ramona; Shane Braaten, Rosholt; Gene Bjorklund, Sioux Valley; Lisa Amdahl, Summit; Penny Thyen, Waverly/South Shore; Martin Looyenga, Webster; Tia Felberg, Willow Lake; Denise Lutkemeier, Wilmot

**Absent:**

Gary Brassfield, Britton-Hecla; Greg Bich, Iroquois; Jerod Olson, Lake Preston; Art Berger, Waubay

**Others Attending:**

NESC Staff Representatives: Brenda Boyd and Shelly Skogstad  
Member District Superintendents: Mitch Reed, Florence; Todd Obele, Henry; Jim Block, Webster  
NESC Administration: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

**Call to Order**

President Akin called the meeting to order at 7:00 P.M.

**Introduction of Guests**

Troy Hieb, Jim Block, Todd Obele, Mitch Reed and Shelly Skogstad were introduced as guests.

**Public Comment**

No public comments were presented.

**Agenda review, changes, and approval**

*Action #21-38* Motion by J. Homola, second by S. Braaten, to approve the agenda with the addition of 8j) Board Meeting location & December board meeting date. All present voting in favor, motion carried.

**Conflicts of Interest**

No conflicts of interest were presented.

**Financial Report**

*Action #21-39* Motion by S. Braaten, second by C. Knutson, to approve the financial report for the period ending October 31, 2020. All present voting in favor, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
<b>October 1, 2020</b>	<b>\$197,660.70</b>	<b>\$655,487.67</b>	<b>\$35,667.56</b>
<u>Receipts:</u>			
Local Sources	\$55,866.44	\$136,589.71	\$3,526.12
State Sources		\$4,281.69	
Federal Sources		\$195,915.00	
Other	\$14,720.15	\$1,407.50	
<u>Total Monthly Receipts</u>	<u>\$70,586.59</u>	<u>\$338,193.90</u>	<u>\$3,526.12</u>
Total Gross Receipts	\$268,247.29	\$993,681.57	\$39,193.68
Manual Journal Entries			
Less Salaries	\$8,282.50	\$285,582.96	
Less Disbursements	\$11,785.44	\$88,939.47	\$6,863.23
<u>Total Salaries &amp; Disbursements</u>	<u>\$20,067.94</u>	<u>\$374,522.43</u>	<u>\$6,863.23</u>
<b>Ending Cash Balance</b>			
<b>October 31, 2020</b>	<b>\$248,179.35</b>	<b>\$619,159.14</b>	<b>\$32,330.45</b>

#### Consent Agenda

*Action #21-40* Motion by T. Bjorklund, second by A. Schuurman, to approve the following items on the Consent Agenda: 7a) Approval of October 19, 2020 Board of Directors minutes with the change of Gene Bjorklund as absent only and Shane Braaten in place of Sue Braun, Rosholt; 7b) Approval of payment of November 2020 budget claims. All present voting in favor, motion carried.

#### November 2020 Accounts Payable

**General Fund:** BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 137.89; BRIAN'S GLASS AND DOOR, INC MAINT 40.00; CENEX FLEETCARD MAINT & GASOLINE 4,121.86; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 20.85; CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON AUDIT LETTER FEE 12.20; DON'S BODY SHOP FLEET MAINT 2,699.85; ESTELLINE COMMUNITY OIL CO. MAINT 38.18; GESSWEIN MOTORS, INC. MAINT 26.42; HAMLIN COUNTY FARMERS COOP MAINT & GASOLINE 836.41 NESC PAYROLL NOV 2020 8,017.02; OTTERTAIL POWER CO. ELEC 26.64 REUER, DYLAN LAWN CARE 18.00; SANFORD HEALTH PLAN HSA/FSA FEES 5.61; SERVICE PLUS, INC. MAINT 1,624.70 TOWN OF HAYTI WATER 3.20; W.W. TIRE SERVICE MAINT 438.08; WR CAPITAL 1, LLC (RAMKOTA) MTG ROOM FEE 9.00

**Fund Total: \$18,075.91**

**Special Education Fund:** BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 17,353.35; BRITTON-HECLA SCHOOL DISTRICT OCT 2020 MI/REFUND - PART C 855.08; CASTLEWOOD SCHOOL DISTRICT OCT 2020 USE FEE/REFUND - PART B 877.52; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 210.90; CURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON AUDIT LETTER FEE 123.30; CLARK SCHOOL DISTRICT REFUND - PART C 680.43; DEUEL SCHOOL DISTRICT REFUND - PART B&C 292.44; HAMLIN SCHOOL DISTRICT OCT 2020 USE FEE/REFUND - PART C 1,312.03; LAKE PRESTON SCHOOL DISTRICT REFUND - PART C 135.98; PARENT OCT 2020 MI 85.68; NESC IMPREST 162.00; NESC PAYROLL NOV 2020 282,937.92; OTTERTAIL POWER CO. ELEC 269.32; REINHILLER, LISA ED SPEC TRAVEL 37.00; REUER, DYLAN LAWN CARE 182.00; ROSHOLT SCHOOL DISTRICT REFUND - PART C 115.75; SANFORD HEALTH PLAN HSA/FSA FEES 56.74; SIOUX VALLEY SCHOOL DISTRICT REFUND - PART B 1,450.52; TIEFENTHALER, DEBRA ASHA DUES 225.00; TOWN OF HAYTI WATER 32.30; WEBSTER SCHOOL DISTRICT OCT 2020 USE FEE/REFUND - PART C 1,835.36; WIESE, RITA OCT 20 MI 44.94; WILLOW LAKE SCHOOL DISTRICT REFUND - PART C 126.80; WR CAPITAL 1, LLC (RAMKOTA) MTG ROOM FEE 91.00

**Fund Total: \$309,493.36**

**Discussion Items**

**Audit Report for FY20**

Troy Hieb with William Neale & Co. P.C. presented FY20 audit report.

**Assistant Director's Report**

Assistant Director Frewing gave his monthly report.

**Director's Report**

Director Aberle gave his monthly report.

**November 4, 2020 Advisory Board meeting minutes**

Director Aberle reviewed the minutes from the advisory meeting.

**Director job description**

Discussion was held on the job description for Director.

**Rutland School joining NESC**

Discussion was held on Rutland joining NESC starting FY22.

**Center Base Placements**

Discussion was held on non-member districts placing students in the Center Base Program.

**Critical Infrastructure Workers**

Discussion was held on Critical Infrastructure Workers.

**DocuSign Agreement**

Discussion was held on cooping districts for DocuSign Agreement.

**Board Meeting Location & December Board Meeting date**

Discussion was held on where Board Meetings should be held for the remainder of FY21 and if the December Board Meeting date should stay the same.

**Action Items**

**Approve Audit Report for FY20**

*Action #20-41* Motion by C. Knutson, second by J. Homola to approve the audit report for FY20. All present voting in favor, motion carried.

**Approve Director job description**

*Action #21-42* Motion by G. Bjorklund, second by S. Braaten to approve the Director job description with the discussed changes. All present voting in favor, motion carried.

**Approval of revised Critical Infrastructure Resolution #21-2**

*Action #21-43* Motion by A. Schuurman, second by T. Bjorklund to approve the revised Critical Infrastructure Resolution #21-2. All present voting in favor, motion carried.

Approval of DocuSign agreement; \$2,294.00

*Action #21-44* Motion by S. Braaten, second by G. Bjorklund the approval of DocuSign agreement; \$2,294.00. All present voting in favor, motion carried.

Executive Session

*Action #21-45* Pursuant to – Personnel SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee.

Motion by T. Bjorklund, second by J. Homola to enter executive session at 8:28 P.M. to discuss personnel. All present voting in favor, motion carried.

President Akin declared the board out of executive session at 8:46 P.M.

Adjournment

*Action #21-46* With there being no further business, motion by A. Schuurman, second by S. Braaten, to adjourn. All present voting in favor, motion carried.

The next NESC Board of Directors meeting will be held at Ramkota Hotel and Watertown Event Center in Watertown, SD on Monday, December 21, 2020 at 7:00 P.M.

\_\_\_\_\_  
Cory Akin, President

\_\_\_\_\_  
Tiffany Stormo, Business Manager

Northeast Educational Services Cooperative

DECEMBER 2020 INVOICES

GENERAL FUND - 10

APEX LEARNING	APEX SEATS	875.00
BND TOWING	MAINT	106.50
BULLERT AUTO	MAINT	194.99
CENEX FLEETCARD	GASOLINE	2,662.55
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	9.78
CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON	SCHOOL MATTERS	64.11
DOCUSIGN, INC.	COOP PURCHASE/ADMIN SUPP	2,199.11
DUST TEX SERVICE, INC.	NOV 2020 RUG RENT	4.81
ESTELLINE COMMUNITY OIL CO.	MAINT	44.29
EXPRESS EMBROIDERY AND SCREEN PRINTING, LLC	BOARD SUPP	1,804.00
GRAHAM, TRACI	REIMB FLEET MAINT	31.98
HAMLIN COUNTY FARMERS COOP	GASOLINE	481.98
JURGENS OIL	MAINT	135.80
KORMANAGEMENT SERVICES, LLC	DRUG TESTING Q2	1,833.88
NESC PAYROLL	DECEMBER 2020	7,995.48
OTTERTAIL POWER CO.	ELEC	28.76
PALMLUND AUTOMOTIVE	MAINT	119.12
READING RECOVERY COUNCIL OF N.AMERICA	K.N. MEMBER DUES	75.00
ROBBINS, SHAMBREE	BACKGROUND CHECK	4.79
SANFORD HEALTH PLAN	HSA/FSA FEES	5.61
SCOTTING HEATING & COOLING LLC	FURNACE MAINT	29.39
SD DEPT. OF EDUCATION	ZOOM LICENSE	0.41
SERVICE PLUS, INC.	MAINT	722.38
TOWN OF HAYTI	WATER	3.20
W.W. TIRE SERVICE	MAINT	633.94
WILLIAM G. NEALE, CPA	FY20 AUDIT	832.50
WR CAPITAL 1, LLC (RAMKOTA)	MTG ROOM FEE	4.50
<u>GENERAL FUND TOTAL:</u>		<u>20,903.86</u>

SPECIAL EDUCATION FUND - 22

BRITTON-HECLA SCHOOL DISTRICT	NOV 2020 MI	65.52
BUSSKOHL, CHRISTY	ASHA DUES	225.00
CASTLEWOOD SCHOOL DISTRICT	NOV 2020 USE FEE	496.72
CENTURY BUSINESS PRODUCTS, INC	COPIER MAINT CONTRACT	98.90
CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON	SCHOOL MATTERS	648.17
DOCUSIGN, INC.	ADMIN SUPP	94.89

DUST TEX SERVICE, INC.	NOV 2020 RUG RENT	48.66
HAMLIN SCHOOL DISTRICT	NOV 2020 USE FEE	1,084.51
NESC PAYROLL	DECEMBER 2020	283,835.27
PARENT	NOV 2020 MI	80.64
OTTERTAIL POWER CO.	ELEC	290.83
REINHILLER, LISA	ED SPEC TRAVEL	444.74
ROBBINS, SHAMBREE	BACKGROUND CHECK	48.46
SANFORD HEALTH PLAN	HSA/FSA FEES	56.74
SCHNEIDER, MEGAN	ASHA DUES	225.00
SCOTTING HEATING & COOLING LLC	FURNACE MAINT	297.14
SD DEPT. OF EDUCATION	ZOOM LICENSE	16.18
TOWN OF HAYTI	WATER	32.30
WEBSTER SCHOOL DISTRICT	NOV 2020 USE FEE	602.69
WIESE, RITA	NOV 20 MI	31.92
WILLIAM G. NEALE, CPA	FY20 AUDIT	8,417.50
WR CAPITAL 1, LLC (RAMKOTA)	MTG ROOM FEE	45.50
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>297,187.28</u>
<u>DECEMBER 2020 INVOICES TOTAL:</u>		<u>318,091.14</u>

Northeast Educational Services Cooperative

DECEMBER 2020 BMO INVOICES

GENERAL FUND - 10

AMAZON	BOARD SUPP - PPE	4.48
HY-VEE FOOD STORE	BOA 12/2/20	4.68
INNOVATIVE OFFICE SOLUTIONS	ADMIN/O&M SUPP	16.10
ITC TELECOM	NOV PHONE SERVICES	42.87
PUBLIC OPINION	MINUTES	27.41
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	1.26
VERIZON WIRELESS	OCT CELL SERVICE	53.60
ZOOM VIDEO COMMUNICATIONS INC.	CREDIT	(7.32)
<u>GENERAL FUND TOTAL:</u>		<u>143.08</u>

SPECIAL EDUCATION FUND - 22

AMAZON	BOARD SUPP - PPE	237.02
AMERICINN OF BELL FOURCHE	L. R. ED SPEC TRAVEL	225.00
HOLIDAY INN EXPRESS-WINNER	B.B. ED SPEC TRAVEL	259.98
HY-VEE FOOD STORE	BOA 12/2/20	47.32
INNOVATIVE OFFICE SOLUTIONS	ADMIN/O&M SUPP	168.72
ITC TELECOM	NOV PHONE SERVICES	433.50
MARSHALL CO. HEALTHCARE CENTER	PT/OT SERVICES	7,439.77
MEDBRIDGE, INC	K. S. PT REGIS	200.00
PEARSON EDUCATION	PSYCH SUPP	319.50
PUBLIC OPINION	MINUTES	277.16
SANFORD WEBSTER MEDICAL CENTER	OCT OT SERIVCES	6,994.62
STAR INSTITUTE FOR SENSORY	N.H. DUES	199.00
SUPER 8 CUSTER	TAX CREDIT	(15.32)
SW/WC SERVICE COOPERATIVE	CB REGIS	125.00
TIME MANAGEMENT SYSTEMS, INC	TIME CLOCK	68.79
VERIZON WIRELESS	OCT CELL SERVICE	177.36
VITAL LINKS	M.A. REGIS	425.00
ZOOM VIDEO COMMUNICATIONS INC.	CREDIT	(310.55)
<u>SPECIAL EDUCATION FUND TOTAL:</u>		<u>17,271.87</u>

DECEMBER 2020 BMO INVOICES TOTAL:

17,414.95



**INVOICE**

December 05, 2020

Northeast Educational  
310 5th Street  
Hayti, SD 57241

ATTN:

**Invoice Number: 0703531-2012**

**Invoice Amount: \$ 17,414.95**

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending December 05, 2020.

Your payment is due **January 01, 2021**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16 digit card numbers and the total amount to be paid to each individual card.

BMO Harris Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO Harris P.O. Box 5732 Carol Stream, IL 60197-5732	Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732
Payment By Overnight Delivery	Payment By Overnight Delivery
FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Harris Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.

-----

Please attach a copy of this invoice or the information below this line with your cheque payment.

Northeast Educational  
310 5th Street  
Hayti, SD 57241

Invoice Number: 0703531-2012  
Amount Paid: \$ 17,414.95  
Payment Due Date: January 01, 2021

# Transaction Search - Company

All amounts are tax inclusive and displayed in their billing currency

As an administrator you may make adjustments to these transactions

BMC, Statement Period: 11/05/2020 to 12/05/2020

Mapped Cards

## Billing Account 032304

Posting Date	Tran Date	Account	Supplier	Amount
11/26/2020	11/26/2020	XXXX-XXXX-XXXX-2304	Payment - Automatic Pymt Received	-149.39
			Debit Total USD	0.00
			Credit Total USD	-149.39
			Total USD	-149.39

## Billing Account 032312

Posting Date	Tran Date	Account	Supplier	Amount
11/26/2020	11/26/2020	XXXX-XXXX-XXXX-2312	Payment - Automatic Pymt Received	-17,491.24
			Debit Total USD	0.00
			Credit Total USD	-17,491.24
			Total USD	-17,491.24

## Boyd Brenda

Posting Date	Tran Date	Account	Supplier	Amount
11/17/2020	11/06/2020	XXXX-XXXX-XXXX-9401	Custer Super 8	-15.32
11/19/2020	11/17/2020	XXXX-XXXX-XXXX-9401	Custer Super 8	152.00
11/19/2020	11/17/2020	XXXX-XXXX-XXXX-9401	Custer Super 8	165.32
11/23/2020	11/19/2020	XXXX-XXXX-XXXX-9401	Holiday Inn Express	259.98
11/26/2020	11/17/2020	XXXX-XXXX-XXXX-9401	Custer Super 8	-317.32
			Debit Total USD	577.30
			Credit Total USD	-332.64
			Total USD	244.66

## Aberle Jerry

Posting Date	Tran Date	Account	Supplier	Amount
11/10/2020	11/10/2020	XXXX-XXXX-XXXX-7027	Vital Links Division O	425.00
11/19/2020	11/18/2020	XXXX-XXXX-XXXX-7027	Zoom.Us	-317.87
12/02/2020	12/01/2020	XXXX-XXXX-XXXX-7027	Wpy Swwc Service Coope	125.00
12/03/2020	12/01/2020	XXXX-XXXX-XXXX-7027	Star Institute	199.00
			Debit Total USD	749.00
			Credit Total USD	-317.87
			Total USD	431.13

Reinhiller Lisa

Posting Date	Tran Date	Account	Supplier	Amount		
11/13/2020	11/12/2020	XXXX-XXXX-XXXX-1409	Americinn	225.00	?	!
			Debit Total USD	225.00		
			Credit Total USD	0.00		
			Total USD	225.00		

Admin Nesc

Posting Date	Tran Date	Account	Supplier	Amount		
11/13/2020	11/12/2020	XXXX-XXXX-XXXX-7540	Hy-Vee Sioux Falls 162	42.60	?	!
11/16/2020	11/13/2020	XXXX-XXXX-XXXX-7540	Hy-Vee Sioux Falls 162	40.00	?	!
11/16/2020	11/13/2020	XXXX-XXXX-XXXX-7540	Hy-Vee Sioux Falls 162	-42.60	?	!
12/02/2020	12/01/2020	XXXX-XXXX-XXXX-7540	Innovative Office Solu	5.87	?	!
12/04/2020	12/03/2020	XXXX-XXXX-XXXX-7540	Innovative Office Solu	178.95	?	!
			Debit Total USD	267.42		
			Credit Total USD	-42.60		
			Total USD	224.82		

Psychology 2 School

Posting Date	Tran Date	Account	Supplier	Amount		
11/11/2020	11/11/2020	XXXX-XXXX-XXXX-0328	Awl Pearson Education	170.00	?	!
12/03/2020	12/03/2020	XXXX-XXXX-XXXX-0328	Awl Pearson Education	149.50	?	!
			Debit Total USD	319.50		
			Credit Total USD	0.00		
			Total USD	319.50		

Stormo Tiffany

Posting Date	Tran Date	Account	Supplier	Amount		
11/12/2020	11/11/2020	XXXX-XXXX-XXXX-0837	In Time Management Sy	70.05	?	
11/12/2020	11/12/2020	XXXX-XXXX-XXXX-0837	Vzwrlls My Vz Vb P	230.96	?	
11/13/2020	11/12/2020	XXXX-XXXX-XXXX-0837	Interstate Telecomm Co	476.37	?	
11/17/2020	11/13/2020	XXXX-XXXX-XXXX-0837	Medbridge, Inc	209.00	?	
11/18/2020	11/16/2020	XXXX-XXXX-XXXX-0837	Medbridge, Inc	-9.00	?	
11/20/2020	11/19/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US 9w7166ij3	169.00	?	
11/24/2020	11/23/2020	XXXX-XXXX-XXXX-0837	Sanford Credit Card Pm	6,994.62	?	
11/24/2020	11/23/2020	XXXX-XXXX-XXXX-0837	Marshall County Health	7,439.77	?	
11/25/2020	11/24/2020	XXXX-XXXX-XXXX-0837	Amazon.Com 0x56572c3	22.70	?	
12/01/2020	11/30/2020	XXXX-XXXX-XXXX-0837	Public Opinion	304.57	?	
12/03/2020	12/02/2020	XXXX-XXXX-XXXX-0837	Hy-Vee Watertown 1871	12.00	?	
12/03/2020	12/02/2020	XXXX-XXXX-XXXX-0837	Amzn Mktp US Pg2b917e3	49.80	?	
			Debit Total USD	15,978.84		
			Credit Total USD	-9.00		

Total USD 15,969.84

Northeast Educational Services Cooperative  
Advisory Board Meeting  
Wednesday, December 2, 2020

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, December 2, 2020 at Hy-vee in Watertown, South Dakota and via Zoom. The meeting was called to order by Chairman Schuster at 10:03 A.M. and adjourned at 10:33 A.M.

Present: Brian Sampson, Arlington; Steve Benson, Britton-Hecla; Peter Books, Castlewood; Abi Van Regenmorter, DeSmet; Kimberly Kludt, Deubrook; Chad Schiernbeck, Deuel; Brian Jandahl, Elkton; Eric Bass, Estelline; Mitch Reed, Florence; Patrick Kraning, Hamlin; Todd Obele, Henry; Dana Felderman, Lake Preston; Mike Fischer, Oldham/Ramona; Brian Nelson, Rosholt; Laura Schuster, Sioux Valley; Alan Neville, Waubay; Jon Meyer, Waverly/South Shore; Chris Lee, Willow Lake

Absent: Luanne Warren, Clark; Nadine Eastman, Enemy Swim; Mike Ruth, Iroquois; Mike Schmidt, Summit; James Block, Webster; Larry Hulscher, Wilmot

Others Attending: Jerry Aberle, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

#### ADVISORY BOARD AGENDA

##### Call to Order

Chairman Shuster called the meeting to order at 10:03 A.M.

##### Agenda review, changes, and approval

Motion by S. Benson, second by M. Reed to approve the agenda as presented.

##### Financial Report

Business Manager Stormo reviewed the financial report for October 2020.

Motion by P. Books, second by P. Kraning to approve the October 2020 financial report.

##### Rutland Joining the Cooperative

Director Aberle presented information about Rutland joining the Cooperative.

Motion by P. Kraning, second by E. Bass to approve the recommendation to allow Rutland to join the cooperative starting FY22.

##### Adjournment

There being no further business, motion by P. Kraning, second by D. Felderman to adjourn. All present voting in favor, motion carried.

Tiffany Stormo, Business Manager



# RUTLAND SCHOOL DISTRICT 39-4

202 SCHOOL STREET, RUTLAND, SD 57057

PHONE: 605-586-4352; FAX: 605-586-4343

[HTTP://RUTLAND.K12.SD.US](http://rutland.k12.sd.us)

November 10<sup>th</sup>, 2020

Northeast Education Services Cooperative  
Attn: Mr. Jerry Aberle,  
310 5<sup>th</sup> St.  
Hayti, SD 57241

Good afternoon Mr. Aberle,

I am writing to you and the NESC Board on behalf of the Rutland School District. Our district would like to request joining the Northeast Education Services Cooperative starting July 1<sup>st</sup>, 2021. Last night the Rutland School Board voted unanimously (5-0) to approve the change from the Prairie Lakes Cooperative to the NESC. Their motion is as follows:

"Action #3890 motion by Leighton second by Albertson to approve switching from Prairie Lakes Educational Coop and joining the Northeast COOP."

We look forward to the possibility of building a working relationship with the NESC in the future, and look forward to the opportunities that, I believe, will help benefit the students and staff of our district. If there are any questions or additional information necessary please don't hesitate to let me know. Thank you so much for your time and attention to this matter and we look forward to your response after the NESC Board considers our request for membership.

Sincerely,

**Brian Brosnahan**

Brian Brosnahan  
Superintendent/K-12 Principal  
Rutland School District  
605-586-4352  
[brian.brosnahan@k12.sd.us](mailto:brian.brosnahan@k12.sd.us)

Respect – Responsibility – Results - Integrity

## Rutland joining NESC July 1, 2021

Student Numbers (11-12-2020)				
Enrollment, including Colony		176		
SPED Child Count		16		
Mileage				
Starting Point	Destination	Miles		
Hayti	Rutland	53		
Hayti	Camridge Colony	49		
Hayti	Britton	106		
Hayti	Rosholt	123		
Brookings	Rutland	23		
Brookings	Camridge Colony	15		
Ramona	Rutland	16		
Ramona	Camridge Colony	19		
Elkton	Rutland	34		
Elkton	Camridge Colony	26		
Volga	Camridge Colony	13		
Volga	Rutland	18		
Rutland	Camridge Colony	9		
Service		Per Week (Hours)	Estimated Days Per Week	Estimated Days Per Year (36 weeks)
Occupational Therapy		1.5	0.5	18
Physical Therapy		0.5	0.25	9
Speech Language Therapy		5	1	36
Early Childhood		None at this time	0.25	9
School Psychology		???????	0.5	18
Service		Per Day Highest Salary + Benefits	Per Day Average Salary + Benefits	
Occupational Therapy		\$ 416.70	\$ 311.55	
	Cost	\$ 7,500.60	\$ 5,607.90	
Physical Therapy		\$ 411.14	\$ 390.30	
	Cost	\$ 3,700.26	\$ 3,512.70	
Speech Language Therapy		\$ 476.17	\$ 414.98	
	Cost	\$ 17,142.12	\$ 14,939.28	
Early Childhood		\$ 397.17	\$ 386.16	
	Cost	\$ 3,574.53	\$ 3,475.44	
School Psychology		\$ 459.80	\$ 399.25	
	Cost	\$ 8,276.40	\$ 7,186.50	
	<b>Total Cost</b>	<b>\$ 40,193.91</b>	<b>\$ 34,721.82</b>	
Revenue				
Core Services	\$ 2,342.36		\$ 37,477.76	
Admin, Board	\$ 181.33		\$ 2,901.28	
Per School	\$ 8,681.36		\$ 8,681.36	
			\$ 49,060.40	

## NESC Property & Liability Payments and Reimbursements

Vendor	Year	Paid	Reimbursed	Total	%	
					Increase	AVG 3 YR
EMC	FY 21	\$ 50,717.00	\$ 1,516.00	\$ 49,201.00	12.02%	8.96%
EMC	FY 20	\$ 45,123.00	\$ 1,203.00	\$ 43,920.00	4.86%	
EMC	FY 19	\$ 44,407.00	\$ 2,522.00	\$ 41,885.00	8.01%	
EMC	FY 18	\$ 41,930.00	\$ 3,151.05	\$ 38,778.95	-7.59%	
ASBSD	FY 17	\$ 41,962.00	\$ -	\$ 41,962.00		



### Temporary Policy Provision For COVID-19

- The Family First Coronavirus Relief Act (FFCRA) leave provisions under the federal CARES Act were adopted by Congress in early 2020 to provide paid leave related to COVID-19 if an employee is unable to work, including unable to telework, because the employee:
  - is subject to a Federal, State, or local quarantine or isolation order related to COVID-19;
  - has been advised by a health care provider to self-quarantine related to COVID-19;
  - is experiencing COVID-19 symptoms and is seeking a medical diagnosis;
  - is caring for an individual subject to an order described in (1) or self-quarantine as described in (2);
  - is caring for his or her child whose school or place of care is closed (or child care provider is unavailable) due to COVID-19 related reasons; or
  - is experiencing any other substantially-similar condition specified by the U.S.

Department of Health and Human Services

The federal sick leave provisions are set to expire on December 31, 2020.

- The Northeast Educational Services Cooperative Board of Directors has determined that it is in the best interest of the Cooperative to continue to provide COVID-19 related leave utilizing the same six qualifying reasons described above and on the same rules and guidelines as the FFCRA. This leave will be provided at the Cooperative's sole expense and under the direction of the Cooperative. This leave entitlement is limited to two weeks (or the equivalent for part-time employees) of fully or partially paid leave related to COVID-19 as noted herein. Any FFCRA taken prior to January 1, 2021 will count toward COVID-19 leave accumulation (total of 80 hours for full time employees).
- The Cooperative's COVID-19 related sick leave provision may be terminated at the discretion of the Cooperative Board with such termination taking effect at the end of the month of termination. In no event, shall the COVID-19 related sick leave provision approved by the Cooperative Board be available beyond May 31, 2021.
- This policy may also become null and void if COVID-19 legislation is approved.

**NORTHEAST EDUCATIONAL SERVICES COOPERATIVE  
BOARD OF DIRECTORS MEETING  
Monday, December 21, 2020 - 7:00 P.M.**

1. Call to Order
2. Introduction of guests
3. Public Comment
4. Agenda review, changes, and approval
5. Conflicts of Interest
6. Approval of November 2020 financial report
7. Consent Agenda
  - a. Approval of November 16, 2020 meeting minutes  
\_\_\_\_\_
  - b. Approval of payment of December 2020 budget claims  
\_\_\_\_\_
  - c. Approval of contract amendment, Lisa Mickelson-Strubel, OT, 7.5 additional days; \$2,437.50  
\_\_\_\_\_
  - d. \_\_\_\_\_  
\_\_\_\_\_
8. Discussion Items
  - a. Assistant Director Report  
\_\_\_\_\_
  - b. Director Report  
\_\_\_\_\_
  - c. Advisory Board Meeting  
\_\_\_\_\_
  - d. Director and Business Manager Evaluation  
\_\_\_\_\_
  - e. Special Board meeting for January 7, 2021 at 7:00 pm—no Zoom option  
\_\_\_\_\_
  - f. Rutland School District joining NESC July 1, 2021  
\_\_\_\_\_
  - g. Additional funding for Cooperatives  
\_\_\_\_\_
  - h. Audit quotes FY 21  
\_\_\_\_\_
  - i. Property, Liability, and Worker's Compensation Insurance  
\_\_\_\_\_

j. Family First Coronavirus Relief Act (FFCRA)

\_\_\_\_\_

k.

\_\_\_\_\_

\_\_\_\_\_

l.

\_\_\_\_\_

\_\_\_\_\_

9. Action items

a. Rutland School District joining NESC July 1, 2021

BOARD ACTION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

b. Extension of the Family First Coronavirus Relief Act

BOARD ACTION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

c.

BOARD ACTION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

d.

BOARD ACTION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

10. Executive Session (If needed)

a. Personnel—SDCL 1-25-2(1). Discussing the qualifications, competence, performance, character or fitness of any public officer or employer or prospective public officer or employee

b. Negotiations—SDCL 1-25-2(4). Preparing for contract negotiations or negotiating with employee or employee representatives